

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**Board of Trustees**  
**(Regular meeting)**

**Monday, November 9, 2015**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The meeting was called to order at 4:36 p.m. by Mr. Larry Labrado. Other members present were Ms. Arianna Barrios, Ms. Nelida Mendoza Yanez, Mr. Jose Solorio, Mr. Phil Yarbrough, and Ms. Raquel Manriquez. Ms. Claudia Alvarez and Mr. John Hanna arrived at the time noted.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. Erlinda Martinez, Dr. Raúl Rodríguez, and Dr. John Weispfenning. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Ms. Seham Nabils, Student Vice President, Santiago Canyon College (SCC).

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to remove Item 4.9 (Agreement with Simpson, Gumpertz & Heger for On-Call Structural Engineering Services for Various Facility Improvement Projects) from the agenda and approve an addendum for Item 6.2 (Classified Personnel). The motion carried with the following vote: Aye – Ms. Barrios, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez's advisory vote was aye.

Mr. Hanna arrived at this time.

1.4 Public Comment

There were no public comments.

1.5 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Ms. Barrios to approve the minutes of the meeting held October 26, 2015. The motion carried with the following vote: Aye – Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

1.6 Approval of Consent Calendar

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar, with exception of Item 4.10 (HPI Architecture Agreement), removed from the Consent Calendar by Ms. Barrios, and Item 4.14 (Purchase Orders) removed from the Consent Calendar by Mr. Hanna. The motion carried with the following vote: Aye – Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

3.1 Approval of New Pharmacy Technology Agreement with Harbor Compounding Pharmacy

The board approved the agreement with Harbor Compounding Pharmacy in Costa Mesa, California.

3.2 Approval of New Pharmacy Technology Agreement with Custom Healthcare Compounding Pharmacy

The board approved the agreement with Custom Healthcare Compounding Pharmacy in Laguna Hills, California.

3.3 Approval of Occupational Therapy Assistant (OTA) Agreement Renewal with Intergro Resources, Inc. d/b/a Intergro Rehab Services

The board approved the agreement renewal with Intergro Resources, Inc. d/b/a Intergro Rehab Services in Santa Ana, California.

3.4 Approval of Speech-Language Pathology Assistant Agreement Renewal with Magnolia School District

The board approved the agreement renewal with Magnolia School District in Anaheim, California.

3.5 Confirmation of Santa Ana College (SAC) Associate Degrees and Certificates Awarded in Summer 2015

The board confirmed the recipients of the SAC associate degrees and certificates for summer 2015 as presented.

3.6 Confirmation of Santiago Canyon College Associate Degrees and Certificates Awarded in Summer 2015

The board confirmed the recipients of the SCC associate degrees and certificates for summer 2015 as presented.

1.6 Approval of Consent Calendar (contd.)

- 3.7 Approval of Santa Ana College Community Services Program for Spring 2016  
The board approved the proposed SAC Community Services Program for spring 2016.
- 3.8 Approval of Santiago Canyon College Community Services Program for Spring 2016  
The board approved the proposed SCC Community Services Program for spring 2016.
- 3.9 Approval of Sabbatical Leave Report from Professor Rochelle Zook  
The board approved the sabbatical leave report received from Professor Rochelle Zook.
- 3.10 Approval of Sabbatical Leave Report from Dr. Christa Solheid  
The board approved the sabbatical leave report received from Dr. Christa Solheid.
- 3.11 Approval of Sabbatical Leave Report from Professor Eric Hovanitz  
The board approved the sabbatical leave report received from Professor Eric Hovanitz.
- 3.12 Approval of Classroom Lease Renewal with Orange Unified School District (OUSD)  
The board approved the SCC Orange Education Center lease agreement renewal for classroom space with OUSD for the period of July 1, 2015, through June 30, 2016, as presented.
- 4.1 Approval of Payment of Bills  
The board approved payment of bills as submitted.
- 4.2 Approval of Budget Increases/Decreases and Budget Transfers  
The board approved budget increases, decreases and transfers during the month of October 2015.
- 4.3 Acceptance of 2014-2015 Measure E Citizens' Bond Oversight Committee Annual Report to the Community  
The board accepted the Measure E Citizens' Bond Oversight Committee Annual Report to the Community for 2014-2015 as presented.
- 4.4 Approval of Amendment to Agreement with Flewelling & Moody for Architectural and Engineering Services for Roof Replacement of Dunlap Hall at Santa Ana College  
The board approved the amendment to the agreement with Flewelling & Moody for architectural and engineering services for the roof replacement of Dunlap Hall at SAC as presented.

1.6 Approval of Consent Calendar (contd.)

- 4.5 Approval of Agreement with Dougherty + Dougherty Architecture LLP for On-Call Architectural Design Services for Various Projects District-wide  
The board approved the agreement with Dougherty + Dougherty Architecture LLP for on-call architectural design services for various projects district-wide as presented.
- 4.6 Approval of Agreement with Leland Saylor Associates for On-Call Cost Estimating Consulting Services for Various Projects District-wide  
The board approved the agreement with Leland Saylor Associates for on-call cost estimating consulting services for various projects district-wide as presented.
- 4.7 Approval of Agreement with Lionakis for On-Call Architectural Design Services for Various Projects District-wide  
The board approved the agreement with Lionakis for on-call architectural design services for various projects district-wide as presented.
- 4.8 Approval of Agreement with NAC Architecture for On-Call Architectural Design Services for Various Projects District-wide  
The board approved the agreement with NAC Architecture for on-call architectural design services for various projects district-wide as presented.
- 4.11 Approval of Agreement with Sindoni Consulting & Management Services, Inc. for Commissioning Consulting Services for Chiller Replacement Project at Building D at Santiago Canyon College  
The board approved the agreement with Sindoni Consulting & Management Services, Inc. for commissioning consulting services for the chiller replacement project at Building D at SCC as presented.
- 4.12 Adoption of Resolution No. 15-21 – Solid Waste Handling, Trash and Recycling Services without Competitive Bidding  
The board adopted Resolution No. 15-21 authorizing the procurement of District-wide waste handling and recycling services by contract without competitive bidding as presented.
- 4.13 Approval of Contracts with Dell Marketing L.P., Hewlett Packard Company and Hewlett Packard Enterprise  
The board approved the following contracts: Dell Marketing L.P. including Authorized Resellers, Master Price Agreement #MNWNC-108, Hewlett Packard Company including Authorized Resellers, Master Price Agreement #MNWNC-115, #MNNVP- 133 and Hewlett Packard Enterprise including Authorized Resellers, Master Price Agreement #MNNVP-134, for the purchase of computer equipment, software, peripherals and related services, and any future renewals, extensions and addendums, as presented.

1.6 Approval of Consent Calendar (contd.)

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- Adult Education Block Grant Regional Consortium Funding \$3,079,153  
Appropriation (SAC/SCC)
- Strengthening Transfer Education and Matriculation in STEM \$ 120,699  
(STEM<sup>2</sup>) – Year 5 (SCC)
- Student Success and Support Program (SSSP) – Non-Credit \$1,736,739  
(CEC)
- Student Success and Support Program (SSSP) – Non-Credit \$ 902,525  
(OEC)
- Workforce Innovation and Opportunity Act, Title II – Adult \$3,166,269  
Education and Family Literacy Act (SAC/SCC)

5.2 Approval of First Amendment to Sub-Agreement between Rancho Santiago Community College District (RSCCD) and Growth Sector Company for Santa Ana Workforce Investment Board’s H-1B Visa Technical Skills Training Grant: Orange County Bridge to Engineering Project

The board approved the sub-agreement amendment and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

1.7 Recognition of el Don Student Newspaper Award Recipients

The board recognized the following individuals who recently were presented with their awards at the Associated Collegiate Press/College Media Association National College Media Convention in Texas: *El Don* artist Ms. Jamie Leeds for winning first place in the 2015 Design of the Year Award; *el Don* photojournalist Mr. R. Nicanor Santana for obtaining third place in the 2015 Spot News Photography category; the *el Don* student newspaper and the *el Don* student website *eldonnews.org* for winning the Associated Collegiate Press National Pacemaker Award; and the *el Don* student newspaper for winning first place in the Best of Show category for two-year newspapers. In addition, the board congratulated Professor Charles “Bud” Little on being honored by the College Media Association with the Reid H. Montgomery Distinguished Service Award.

1.8 Presentation on Santiago Canyon College Orange Education Center (OEC)

Ms. Carrie Matsumoto, Assistant Vice Chancellor of Facility Planning & Campus Services, RSCCD; and Mr. Jose Vargas, Vice President, Orange Education Center, gave a presentation on the Orange Education Center. Board members received clarification on data related to the OEC from Ms. Matsumoto and Mr. Vargas.

Ms. Alvarez arrived during the presentation on OEC.

It was moved by Mr. Yarbrough and seconded by Ms. Barrios to suspend the rules and consider Item 4.10 (Agreement with HPI Architecture) at this time. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

4.10 Approval of Agreement with HPI Architecture for Professional Design Services for Orange Education Center at Santiago Canyon College

It was moved by Ms. Alvarez to postpone action on this item until the December 7, 2015, board meeting. There was no second to this motion at this time.

It was moved by Ms. Barrios and seconded by Ms. Mendoza Yanez to approve the agreement with HPI Architecture for professional design services for OEC at SCC as presented. Discussion ensued.

It was moved by Ms. Alvarez and seconded by Mr. Solorio to postpone action on this item until the December 7, 2015, board meeting.

It was moved by Ms. Barrios and seconded by Mr. Yarbrough to include the possibility of selling the Orange Education Center at the next board meeting. It was determined that this request was not related to Item 4.10; therefore, was not considered at this time.

The motion to postpone action on this item until the December 7, 2015, board meeting carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Mr. Solorio, and a nay vote from Ms. Mendoza Yanez and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

**2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

2.1 Report from the Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

The following college representatives provided reports to the board.

Dr. Erlinda Martinez, President, Santa Ana College  
Dr. John Weispfenning, President, Santiago Canyon College

2.3 Report from Student Trustee

Ms. Raquel Manriquez, Student Trustee, provided a report to the board.

#### 2.4 Reports from Student Presidents

The following student representatives provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

Mr. Oscar Cortés, Student President, Santa Ana College  
Ms. Seham Nabils, Student Vice President, Santiago Canyon College

#### 2.5 Report from Classified Representative

Mr. Tom Andrews, President, CSEA, Chapter 579, provided a report to the board on behalf of the classified staff.

#### 2.6 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Ms. Corinna Evett, Academic Senate President, Santiago Canyon College  
Mr. John Zarske, Academic Senate Past President, Santa Ana College

#### 2.7 Reports from Board Committee Chairperson

There was no report given on the November 5, 2015, Board Facilities Committee meeting.

### 3.0 **INSTRUCTION**

All were approved as part of Item 1.6 (Consent Calendar).

### 4.0 **BUSINESS OPERATIONS/FISCAL SERVICES**

Items 4.1, 4.2, 4.3, 4.4, 4.5, 4.6, 4.7, 4.8, and 4.11 through 4.13 were approved as part of Item 1.6 (Consent Calendar). Item 4.10 was considered after Item 1.7 (Presentation on SCC Orange Education Center).

4.9 This item was removed from the agenda.

#### 4.14 Approval of Purchase Orders

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to approve the purchase order listing for the period October 11, 2015, through October 24, 2015. Mr. Hanna thanked staff for additional details included on the purchase order listing. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez's advisory vote was aye.

## 5.0 GENERAL

Items 5.1 and 5.2 were approved as part of Item 1.6 (Consent Calendar).

### 5.3 Appointment to Measure Q Citizens' Bond Oversight Committee

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the appointment to the Measure Q Citizens' Bond Oversight Committee as presented. Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez's advisory vote was aye.

### 5.4 Approval of Board Safety & Security Committee as Standing Committee

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the status of the Board Safety & Security Committee change from an ad hoc committee to a standing committee. Ms. Alvarez explained the reasons she recommended this committee become a standing committee. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez's advisory vote was aye.

### 5.5 Board of Trustee Express Interest in Board Officer Positions

The board president solicited expressions of interest from board members regarding service as president, vice president, clerk, and committee assignments for 2015-2016. The following board members expressed interest in the following positions and committee assignments:

President – Ms. Alvarez

Vice President – Mr. Hanna

### 5.6 Review and Discussion of Self-Evaluation Responses from Community and Staff

The survey responses from community and staff were presented to the board for review and discussion.

Mr. Hanna explained that in the past the self-evaluation survey included five questions that were answered by the trustees. Then the board went to a three-page survey that was similar to the one currently used, but was still only answered by the trustees. When the accreditation team expressed concern about the process of the board's self-evaluation, the faculty and Chancellor Edward Hernandez worked with the board to develop a policy (BP 2745 Board Self-Evaluation) to have those that had contact with the board either by attending board meetings or being part of an organization or board such as the faculty and classified unions, college/district foundations, to participate in the process by completing the survey. This year the board increased the amount of participants who were asked to complete the survey. Mr. Hanna stated that he provided this background because the board is being transparent and looking at issues that it may not be aware of.

5.6 Review and Discussion of Self-Evaluation Responses from Community and Staff  
(contd.)

Mr. Hanna indicated that in his 17 years of serving as a board member, he has never seen as many attacks on the board and chancellor as he has this year; therefore, he stated that in his opinion, the survey results by the community and staff were exemplary. Furthermore, he indicated that the lowest score (70%) was given by those that thought the board was dealing with policy rather than administrative manners, and best practice scores were in the mid-80s to 100% range.

In response to the comments made on the survey, Mr. Hanna indicated he had a little difficulty following the comments that were made in a section that dealt with positive performances which included a few negative comments, and in the area of board improvement, there was a comment that said *“RSSCD is fortunate to have a strong board with dedicated and committed members.”* He stated that although a few comments were contemptuous, reviewing the comments will assist him in completing his self-evaluation survey. Mr. Hanna expressed interest in the following comments: *“visit our the Child Development Centers; Have meetings every semester at each college site, including the continuing education sites; Focus more on innovative and forward thinking towards the college’s student progress and vision towards reaching that goal. Also, how to be competitive so that SAC and SCC be the colleges of choice; and Better understanding of fiscal impacts at the college level.”*

Mr. Hanna indicated that there were comments that were inaccurate. One comment stated that the board should have a Brown Act presentation every year by someone not connected with the administration. He responded that the board has been receiving a Brown Act presentation for years by an external source. He stated that another comment referred to a Brown Act violation due to discussing the Saudi Arabia contract, but he indicated that the board said that the chancellor discussed the Saudi Arabia contract during his report at a board meeting, not that the board discussed it. Even though the comments included factual errors, Mr. Hanna stated the comments were made in a positive manner to inform the board that it needs to do a better job, such as making sure the board is in compliance with the Brown Act and being involved in providing a vision for the district.

Mr. Hanna, Mr. Yarbrough, Ms. Alvarez, and Mr. Labrado thanked those that participated in the board’s self-evaluation process. They indicated the positive and negative comments were helpful. Mr. Labrado invited respondents to continue to provide feedback to the board.

Ms. Alvarez expressed disappointment in the amount of community and staff that completed the survey (30 respondents out of a distribution list of 108 people).

Ms. Alvarez asked for the individual responses (without names) to the 2015 Board Evaluation Survey in order to see if the same individuals responded negatively or positively to all the questions on the survey.

5.6 Review and Discussion of Self-Evaluation Responses from Community and Staff  
(contd.)

In response to Ms. Alvarez' request, Mr. Hanna indicated that respondents may not know the answer to the questions relating to the board's performance in certain areas, especially if they don't attend board meetings. He indicated that the previous chancellor stated that California law prohibited the district from placing photos of trustees on publications unless they were in a large group; therefore, the publications were unable to inform the community and staff of what the trustees did for the district. He asked the faculty, students, classified, and administrators for suggestions on how to inform community and staff of what the board does for the district.

5.7 Board Member Comments

Mr. Solorio encouraged board members to attend the Middle College High School National Blue Ribbon Award Celebration on December 11, 2015, at 10 a.m. at SAC Phillips Hall.

Ms. Mendoza Yanez reported that she attended the SAC Soldiers to Scholars fundraising event for veterans held on November 5.

Ms. Mendoza Yanez expressed interest in serving on the Board Safety & Security Committee for the 2015-2016 year, and asked if it were possible to have the meetings scheduled for the committee published in the *el Don* student newspaper.

Ms. Mendoza Yanez invited board members to attend the OEC Communicators Club meeting on November 20, 2015 at 5 p.m. at OEC.

Ms. Mendoza Yanez shared her opinion of the comments made in the self-evaluation survey responses from the community and staff.

Mr. Hanna indicated he wasn't able to attend the Soldiers to Scholars event but planned on donating towards it. He invited everyone to attend the veterans' celebration at the Orange County Fairgrounds and visit the Field of Valor in Orange on Veteran's Day, November 11. He asked that the meeting be adjourned in honor of all veterans.

Mr. Yarbrough expressed appreciation for the *Orange County Register* newspaper's article on Middle College High School.

Mr. Yarbrough reported he recently attended Santa Ana College's football game.

Ms. Barrios asked that the meeting be adjourned in honor of those students recently injured at University of California, Merced. Ms. Barrios thanked Ms. Alvarez for her efforts in establishing the Board Safety & Security Committee.

5.7 Board Member Comments (contd.)

Ms. Manriquez reminded the students that University of California and California State University applications are due at the end of the month.

Mr. Solorio thanked staff for their efforts in hosting a successful groundbreaking ceremony for the Central Plant facility at Santa Ana College.

**RECESS TO CLOSED SESSION**

The board convened into closed session at 7:24 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Part-time Faculty
  - b. Classified Staff
  - c. Student Workers
  - d. Professional Experts
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services  
Employee Organizations: Faculty Association of Rancho Santiago Community College District  
California School Employees Association, Chapter 579  
California School Employees Association, Chapter 888  
Continuing Education Faculty Association
3. Appeal of Student Suspension (pursuant to Education Code 72122)  
Student I.D. #1956059

Mr. Solorio left the meeting at the beginning of closed session.

Ms. Manriquez left the meeting before the trustees resumed from closed session.

**RECONVENE**

The board reconvened at 9:01p.m.

Closed Session Report

Mr. Hanna reported the board discussed public employment, labor negotiations, and an appeal for a student suspension, and the board took action during closed session to sustain the suspension of Student I.D. #1956059 and authorize the college administration to explore options for the student to complete current classes without returning to campus. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Yarbrough. Mr. Solorio did not vote since he left the meeting at the beginning of closed session.

Public Comment

There were no public comments.

## **6.0 HUMAN RESOURCES**

### **6.1 Management/Academic Personnel**

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Yarbrough.

- Approve Changes of Assignment
- Approve Changes of Title
- Ratify Resignations/Retirements
- Approve Stipends
- Approve Part-time Hourly New Hires/Rehires

### **6.2 Classified Personnel**

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Yarbrough.

- Approve Hourly On Going to Contract Assignments
- Approve Temporary to Contract Assignments
- Approve Professional Growth Increments
- Approve Changes in Position
- Ratify Resignations/Retirements
- Approve New Assignments
- Approve Temporary Assignments
- Approve Additional Hours for On Going Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Community Service Presenters and Stipends
- Approve Volunteers
- Approve Student Assistant Lists

### **6.3 Approval of Search Consultant for Santa Ana College Presidential Search**

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to engage Community College Search Services and authorized the Chancellor or his designee to execute the required documents to retain the firm. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Yarbrough.

**7.0 ADJOURNMENT**

The next regular meeting of the Board of Trustees, which will include the annual self-evaluation meeting, will be held on Monday, December 7, 2015.

There being no further business, Mr. Labrado declared the meeting adjourned at 9:02 p.m., in honor of the students who were injured at the University of California, Merced on November 4, 2015, and in honor of all veterans.

Respectfully submitted,

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Raúl Rodríguez, Ph.D.  
Chancellor

Approved: \_\_\_\_\_  
Clerk of the Board

Minutes approved: December 7, 2015