

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**Board of Trustees**  
**(Regular meeting)**

**Monday, January 11, 2016**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The meeting was called to order at 4:31 p.m. by Ms. Claudia Alvarez. Other members present were Ms. Arianna Barrios, Mr. John Hanna, Mr. Larry Labrado, Ms. Nelida Mendoza Yanez, Mr. Jose Solorio, Mr. Yarbrough, and Ms. Raquel Manriquez.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. John Hernandez, Dr. Erlinda Martinez, and Dr. Raúl Rodríguez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Nathan Underwood, Student President, Santiago Canyon College (SCC).

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to remove Item 6.5 (Rejection of Claim) from the agenda and approve an addendum for Item 6.2 (Classified Personnel). The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

1.4 Public Comment

Ms. Carole Walters spoke regarding the Concerned Orange Taxpayers Association’s goal to remove RSCCD board members from office.

Mr. Thomas Anthony Gordon spoke regarding the board not approving an appointment for a taxpayer representative to serve on the Measure Q Citizens’ Bond Oversight Committee at its December 7, 2015, meeting and spending taxpayers’ money wisely.

1.5 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the minutes of the meeting held December 7, 2015. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

1.6 Approval of Consent Calendar

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar, with the exception of Item 4.3 (Resolution no. 16-01 – Separate Bank and Investment Accounts), removed from the Consent Calendar by Mr. Yarbrough; and Item 5.1 (Resource Development Items), removed from the Consent Calendar by Mr. Hanna. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

3.1 Approval of New Pharmacy Technology Agreement – Torrance Memorial Medical Center

The board approved the new agreement with Torrance Memorial Medical Center in Torrance, California.

3.2 Approval of New Speech-Language Pathology Assistant (SLPA) Agreement – New Hope Therapy Center

The board approved the new agreement with New Hope Therapy Center in Westminster, California.

3.3 Approval of Proposed Revisions for 2016-2017 Santa Ana College (SAC) Catalog

The board approved the proposed revisions for the 2016-2017 SAC catalog.

3.4 Approval of Proposed Revisions for 2016-2017 Santiago Canyon College (SCC) Catalog

The board approved the proposed revisions for the 2016-2017 SCC catalog.

3.5 Approval of Agreement with Smarthinking for Online Tutorial Services

The board approved the online tutoring services agreement with Smarthinking.

3.6 Approval of Classroom Lease – 1572 N. Main Street, Orange

The board approved the three-year lease agreement, with fourth and fifth year options, for the period of February 1, 2016, through January 31, 2019, as presented.

1.6 Approval of Consent Calendar (contd.)

- 3.7 Approval of Amendment #2 to Classroom Lease – 2000 Chapman Inc.  
The board approved Amendment #2 for the extension of the lease of classroom and office space with 2000 Chapman Inc. for the period of February 1, 2016, through January 31, 2019, as presented.
- 4.1 Approval of Payment of Bills  
The board approved payment of bills as submitted.
- 4.2 Approval of Budget Increases/Decreases and Budget Transfers  
The board approved budget increases, decreases and transfers during the period of November 19, 2015, to December 11, 2015.
- 4.4 Approval of Nonresident Fees for 2016-2017  
The board established the nonresident tuition fee at \$224 per unit, the capital outlay fee at \$31 per unit, and the application fee at \$25 for 2016-2017 as presented.
- 4.5 Approval of Agreement with Lenax Construction Services, Inc. for Cost Estimating Consulting Services for New Johnson Student Center at Santa Ana College  
The board approved the contract with Lenax Construction Services, Inc. for cost estimating consulting services for the new Johnson Student Center at SAC as presented.
- 4.6 Approval of Agreement with Sandy Pringle Associates Inspection Consultants for Division of the State Architect (DSA) Project Inspector Services for Temporary Village Phase II at Santa Ana College  
The board approved the agreement with Sandy Pringle Associates Inspection Consultants for DSA project inspector services for the Temporary Village Phase II project at SAC as presented.
- 4.7 Approval of Amendment #2 to Agreement with HPI Architecture for Professional Design Services for New Johnson Student Center Project at Santa Ana College  
The board approved the amendment with HPI Architecture for the new Johnson Student Center project at SAC as presented.
- 4.8 Approval of Amendment #2 to Agreement with Terracon Consultants, Inc. for Phase II Environmental, Geohazard and Geotechnical Inspection Services for Science Center Project at Santa Ana College  
The board approved the amendment with Terracon Consultants, Inc. for Phase II environmental, geohazard and geotechnical inspection services for the Science Center project at SAC as presented.

1.6 Approval of Consent Calendar (contd.)

4.9 Award of Bid #1274 for Temporary Village Phase 2 at Santa Ana College

The board approved awarding Bid #1274 to Patriot Contracting & Engineering for the Temporary Village Phase 2 at SAC as presented.

4.10 Approval of Independent Contractors

The board approved the following independent contractor: Public Health Foundation Enterprises (PHFE) for consulting services to provide fiscal support for Early Head Start (EHS) parental reimbursement, training and translation services. Dates of service are January 12, 2016, through December 31, 2016. The fee is estimated at \$20,000.

4.11 Approval of Independent Contractors

The board approved the following independent contractor: Jennifer Walsvick for consulting services to provide mental health education, service coordination, recordkeeping/documentation to ensure compliance with the Early Head Start (EHS) standards for Rancho Santiago Community College District (RSCCD) Child Development Services; to provide supervision and field instruction to Master of Social Work (MSW) student interns assigned to EHS at the rate of \$50 per hour. Dates of service are January 12, 2016, through December 31, 2016. The fee is estimated at \$21,000 plus \$1,000 allowable expenses (workshop/training registrations and mileage reimbursement for the MSW interns).

5.2 Approval of Sub-Agreement between RSCCD and Garden Grove Unified School District for Assembly Bill No. 104 Adult Education Block Grant

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

**2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

2.1 Report from the Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board, including a brief report on the recent Accrediting Commission for Community and Junior Colleges (ACCJC) Commission meeting in Sacramento, which included the ACCJC creating an ad hoc committee to meet with the State Chancellor's Office Taskforce. Dr. Rodríguez indicated that he was appointed chair of the ACCJC ad hoc committee and meetings will be held at RSCCD soon (the dates haven't been scheduled yet). In addition, he expressed gratitude to college staff who worked on the accreditation reports, since his ACCJC colleagues referred to RSCCD as a model district for the accreditation process.

## 2.2 Reports from College Presidents

The following college representatives provided reports to the board.

Dr. Erlinda Martinez, President, Santa Ana College  
Dr. John Weispfenning, President, Santiago Canyon College

Dr. Martinez reported the accreditation team at SAC attended a meeting that concentrated on integrated planning for Standard I and plans to attend an accreditation workshop later this month.

## 2.3 Report from Student Trustee

Ms. Raquel Manriquez, Student Trustee, provided a report to the board.

## 2.4 Reports from Student Presidents

Mr. Nathan Underwood, Student President, Santiago Canyon College, provided a report to the board.

There was no representation from Santa Ana College.

## 2.5 Reports from Classified Representative

Mr. Tom Andrews, President, California School Employees Association (CSEA), Chapter 579, provided a report to the board on behalf of the classified staff.

## 2.6 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Ms. Corinna Evett, Academic Senate President, Santiago Canyon College  
Dr. Elliott Jones, Academic Senate President, Santa Ana College

## 2.7 Informational Presentation on the Governor's Proposed Budget

Mr. Hardash provided an informational presentation on the budget. Board members received clarification on items related to the budget.

## 2.8 Reports from Board Committee Chairperson

Mr. Yarbrough provided a report on the January 7, 2016, Board Facilities Committee meeting.

Mr. Hanna provided a report on the January 11, 2016, Board Policy Committee meeting.

### **3.0 INSTRUCTION**

All items were approved as part of Item 1.6 (Consent Calendar).

### **4.0 BUSINESS OPERATIONS/FISCAL SERVICES**

Items 4.1, 4.2, and 4.4 through 4.11 were approved as part of Item 1.6 (Consent Calendar).

#### **4.3 Adoption of Resolution No. 16-01 – Separate Bank and Investment Accounts**

It was moved by Mr. Labrado and seconded by Ms. Mendoza Yanez to adopt Resolution No. 16-01 – Separate Bank and Investment Accounts, as presented. Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

### **5.0 GENERAL**

Item 5.2 was approved as part of Item 1.6 (Consent Calendar).

#### **5.1 Approval of Resource Development Item**

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve budgets, accept grants, and authorize the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- Student Equity (SAC & SCC)	\$3,177,645
------------------------------	-------------

Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

#### **5.3 Appointment to Measure Q Citizens’ Bond Oversight Committee**

It was moved by Mr. Labrado and seconded by Ms. Barrios to approve the appointment to the Measure Q Citizens’ Bond Oversight Committee as presented. Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough. Student Trustee Manriquez’s advisory vote was aye.

#### **5.4 Board Member Comments**

Mr. Solorio asked for information on direct marketing mailings from neighboring community college districts being received in the Rancho district neighborhoods.

5.4 Board Member Comments (contd.)

Mr. Solorio asked district staff and faculty to consider taking a position on the accreditation process that is being discussed statewide.

Mr. Hanna reported that Ms. Alvarez and he attended the California School Employees Association (CSEA) Chapter 888 Installation of Officers event.

**RECESS TO CLOSED SESSION**

The board convened into closed session at 5:50 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Classified Staff
  - d. Student Workers
  - e. Professional Experts
  
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services  
Employee Organizations: Faculty Association of Rancho Santiago Community College District  
California School Employees Association, Chapter 579  
California School Employees Association, Chapter 888  
Continuing Education Faculty Association
  
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])
  
4. Liability Claim (pursuant to Government Code Section 54956.95)
  - a. DM2011712

Ms. Manriquez left the meeting at this time.

**RECONVENE**

The board reconvened at 6:22 p.m.

Closed Session Report

Ms. Mendoza Yanez reported the board discussed public employment, labor negotiations, and public employee discipline/dismissal/release, and the board ratified the release of a part-time Counseling Assistant from probation during closed session. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough.

Public Comment

There were no public comments.

## 6.0 HUMAN RESOURCES

### 6.1 Management/Academic Personnel

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough.

- Approve Revised Job Descriptions
- Approve Employment Agreements
- Approve Appointments
- Approve Interim Assignments
- Approve Changes of Assignment
- Ratify Resignations/Retirements
- Approve Stipends
- Approve Part-time Hourly New Hires/Rehires
- Approve Non-paid Instructors of Record
- Approve Non-paid Intern Services

### 6.2 Classified Personnel

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough.

- Approve Revised CSEA Hourly Salary Schedule
- Approve New Appointments
- Approve Changes in Position/Location
- Approve Leaves of Absence
- Approve Temporary to Hourly Ongoing Assignments
- Approve Professional Growth Increments
- Approve Temporary Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Community Service Presenters and Stipends
- Approve Volunteers
- Approve Student Assistant Lists



6.3 Public Disclosure of Collective Bargaining Agreement between Rancho Santiago Community College District and Continuing Education Faculty Association (CEFA)

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the amendments to the collective bargaining agreement with the Continuing Education Faculty Association. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough.

6.4 Approval of Credit Instructional Calendar for 2016-2017

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the 2016-2017 Credit Instructional Calendar. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough.

6.5 Rejection of Claim

This item was removed from the agenda during approval of Item 1.3 (Additions or Corrections to Agenda).

6.6 Authorization for Board Travel/Conferences

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to authorize the submitted conference and travel by board members. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Solorio, and Mr. Yarbrough.

Ms. Alvarez encouraged board members to attend the Santa Ana City Council meeting on January 19, 2016, since the Council plans to honor the *el Don* student newspaper award recipients.

Ms. Alvarez announced she will chair the Board Safety & Security Committee, and Ms. Mendoza Yanez and Mr. Yarbrough will serve as members of the committee.

**7.0 ADJOURNMENT**

The next regular meeting of the Board of Trustees will be held on Monday, January 25, 2016.

There being no further business, Ms. Alvarez declared the meeting adjourned at 6:24 p.m.

Respectfully submitted,

---

Raúl Rodríguez, Ph.D.  
Chancellor

Approved: \_\_\_\_\_  
Clerk of the Board

Minutes approved: January 25, 2016