

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
2323 North Broadway, #107
Santa Ana, CA 92706

Board of Trustees
(Regular meeting)

Monday, April 25, 2016

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:30 p.m. by Ms. Claudia Alvarez. Other members present were Ms. Arianna Barrios, Mr. John Hanna, Ms. Nelida Mendoza Yanez, Mr. Jose Solorio, and Ms. Raquel Manriquez. Mr. Larry Labrado arrived at the time noted. Mr. Phillip Yarbrough was not in attendance due to illness.

Administrators present during the regular meeting were Mr. John Didion, Mr. Peter Hardash, Dr. John Weispfenning, Dr. Erlinda Martinez, and Dr. Raúl Rodríguez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Nathan Underwood, Student President, Santiago Canyon College (SCC).

1.3 Approval of Additions or Corrections to Agenda

It was moved by Ms. Barrios and seconded by Ms. Mendoza Yanez to approve an addendum for Item 6.1 (Management/Academic Personnel) and 6.2 (Classified Personnel). The motion carried with the following vote: Aye –Ms. Alvarez, Ms. Barrios, Mr. Hanna, Ms. Mendoza Yanez, and Mr. Solorio. Student Trustee Manriquez's advisory vote was aye.

Mr. Labrado arrived at this time.

1.4 Recognition of Students

The board recognized Mr. Franklin Heng, student at Santiago Canyon College, and Mr. Luis Mejia, student at Santa Ana College, for their scholastic achievements, leadership, and service to the campus community and the Rancho Santiago Community College District.

1.5 Public Comment

There were no public comments.

1.6 Approval of Minutes

It was moved by Mr. Labrado and seconded by Ms. Mendoza Yanez to approve the minutes of the meeting held April 11, 2016. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio. Student Trustee Manriquez’s advisory vote was aye.

1.7 Approval of Consent Calendar

It was moved by Mr. Solorio and seconded by Mr. Hanna to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio. Student Trustee Manriquez’s advisory vote was aye.

3.1 Approval of Fire Technology Agreement Renewal - City of Burbank

The board approved the agreement renewal with the city of Burbank in California.

3.2 Approval of Occupational Therapy Assistant (OTA) Agreement Renewal – Terrio Therapy-Fitness, Inc.

The board approved the agreement renewal with Terrio Therapy-Fitness, Inc. in Bakersfield, California.

3.3 Approval of OTA Agreement Renewal – Gallagher Pediatric Therapy

The board approved the agreement renewal with Gallagher Pediatric Therapy in Fullerton, California.

3.4 Confirmation of Santa Ana College (SAC) Associate Degrees and Certificates for Fall 2015

The board confirmed the list of recipients of the SAC Associate Degrees and Certificates for fall 2015 as presented.

3.5 Confirmation of Santiago Canyon College Associate Degrees and Certificates for Fall 2015

The board confirmed the list of recipients of the SCC Associate Degrees and Certificates for fall 2015 as presented.

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

1.7 Approval of Consent Calendar (contd.)

4.2 Approval of Quarterly Financial Status Report (CCFS-311Q) for Period Ended March 31, 2016

The board approved the CCFS-311Q report for the period ending March 31, 2016, as presented.

4.4 Approval of Appointments/Reaffirmations/Accept Resignation for Measure E Citizens' Bond Oversight Committee

The board approved the appointments/reaffirmations/accept resignation of the Measure E Citizens' Bond Oversight Committee for the 2016 calendar year as presented.

4.5 Award of Bid #1280 for Building W (Exercise Science) Roof Replacement at Santa Ana College

The board approved awarding Bid #1280 to C.I. Services, Incorporated for Building W roof replacement at SAC as presented.

4.6 Rejection of Bid #1282 for Buildings G (Gymnasium) and S (Administration) Roof Replacement at Santa Ana College

The board rejected all bids for Bid #1282 for Buildings G and S roof replacement at SAC as presented.

4.7 Approval of Purchase Orders

The board approved the purchase order listing for the period March 13, 2016, through April 9, 2016.

5.1 Approval of Resource Development Item

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- Race to the Top Early Learning Challenge (RTT ELC) - \$37,500
- QUALITY STARS Project, Quality Rating and Improvement System (QRIS) Incentive Funds (District)

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

The following college representatives provided reports to the board.

Dr. Erlinda Martinez, President, Santa Ana College

Dr. John Weispfenning, President, Santiago Canyon College

2.2 Reports from College Presidents (contd.)

Dr. Martinez reported that staff have been in discussions with the accrediting commission on the standards for the baccalaureate program being offered at SAC.

2.3 Report from Student Trustee

Ms. Raquel Manriquez, Student Trustee, provided a report to the board.

2.4 Reports from Student Presidents

The following student representatives provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

Mr. Oscar Cortés, Student President, Santa Ana College
Mr. Nathan Underwood, Student President, Santiago Canyon College

2.5 Report from Classified Representative

Ms. Zina Edwards, Counseling Assistant, Santiago Canyon College, provided a report to the board on behalf of classified staff.

2.6 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Ms. Corinna Evett, Academic Senate President, Santiago Canyon College
Dr. Elliott Jones, Academic Senate President, Santa Ana College

2.7 Reports from Board Committee Chairpersons

The April 21, 2016, Board Facilities Committee meeting was cancelled; therefore, there was no report.

Mr. Hanna provided a report on the April 25, 2016, Board Policy Committee meeting, with the exception of reporting on Items 5.3 (Board Policy) and 5.4 (Board Policies), which he reported on during discussion of those items.

On behalf of Ms. Mendoza Yanez, Mr. Didion provided a report on the April 14, 2016, Orange County Community Colleges Legislative Task Force meeting.

3.0 INSTRUCTION

All items were approved as part of Item 1.7 (Consent Calendar).

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

Item 4.1, 4.2, and 4.4 through 4.7 were approved as part of Item 1.7 (Consent Calendar).

4.3 Quarterly Investment Report as of March 31, 2016

The quarterly investment report as of March 31, 2016, was presented as information.

5.0 GENERAL

Item 5.1 was approved as part of Item 1.7 (Consent Calendar).

5.2 Approval of Privileges for Student Trustee

It was moved by Ms. Manriquez and seconded by Ms. Barrios to approve the following privileges for the student trustee:

- The privilege to make and second motions;
- The privilege to attend closed sessions on matters relating to student discipline;
- The privilege to receive the same compensation as the other members of the board;
- The privilege to serve a term commencing on May 15;
- The privilege to serve on board committees.

The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio. Student Trustee Manriquez’s advisory vote was aye.

5.3 Adoption of Board Policy (BP)

It was moved by Mr. Hanna and seconded by Ms. Barrios to adopt a gift ban policy for board members and certain employees. Mr. Hanna proposed the following amendment (in bold italics) to BP 3821 Gift Ban Policy (NEW):

5. *Gift* shall have the meaning it is defined to have in the California Political Reform Act, and the regulations issued pursuant to that Act, except that the following shall not be deemed to be gifts:
 - a. Meals, beverages, and free admission at any event sponsored by, or for the benefit of, a bona fide educational, academic, or charitable organization, and commemorative gifts from such organizations ***with a cumulative value from any single source of fifty dollars (\$50.00) or less during any twelve-month period.***

5.3 Adoption of Board Policy (BP) (contd.)

It was moved by Mr. Labrado and seconded by Ms. Barrios to accept the amendment Mr. Hanna proposed to BP 3821. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio. Student Trustee Manriquez’s advisory vote was aye.

Mr. Hanna provided a report on the April 25th Board Policy Committee meeting regarding BP 3821 Gift Ban Policy. Discussion ensued. The motion to adopt BP 3821 Gift Ban Policy (NEW) as amended carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio. Student Trustee Manriquez’s advisory vote was aye.

5.4 Adoption of Board Policies

It was moved by Mr. Hanna seconded by Mr. Solorio to adopt the following policies:

- BP 2715 Code of Ethics/Standards of Practice
- BP 7001 Code of Ethics
- BP 7132 Management Medical

Mr. Hanna provided a report on the April 25th Board Policy Committee meeting regarding the abovementioned policies. Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio. Student Trustee Manriquez’s advisory vote was aye.

5.5 Approval of Forming a Board Communications Committee

It was moved by Ms. Alvarez and seconded by Ms. Mendoza Yanez to form an Ad Hoc Communications Committee of the Board of Trustees for a trial period of twelve (12) months. Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio. Student Trustee Manriquez’s advisory vote was aye. Ms. Alvarez appointed Ms. Barrios as chairperson of the committee.

5.6 Santa Ana College Presidential Search

Dr. Rodríguez provided an update on the presidential search for Santa Ana College which was presented as information.

5.7 Board Member Comments

Board members congratulated Dr. Weispfenning on his acceptance of the position of chancellor at Coast Community College District and Dr. John Hernandez on his acceptance of the position of interim president of Santiago Canyon College.

5.7 Board Member Comments (contd.)

Board members commended Dr. Martinez for her leadership in offering the first year of college free to the Santa Ana Unified School District students who choose to attend Santa Ana College.

Mr. Hanna commended SAC staff on the April 21 celebration of Dr. Martinez' retirement. Ms. Mendoza Yanez wished her well on her retirement.

Mr. Hanna reported how helpful the public forum was that he and Ms. Barrios attended for the district's Hazard Mitigation Plan on April 25.

Mr. Hanna spoke highly of the exceptional students recognized earlier at the board meeting, including the women's basketball team.

Ms. Mendoza Yanez congratulated the students recognized earlier at the board meeting.

Mr. Solorio provided a report on the California Student Aid Commission meeting held in April. He indicated students will be able to begin working on their Free Application for Federal Student Aid (FAFSA) earlier (October 1, 2016) and the Commission is restructuring how it views community colleges offering baccalaureate degrees in relation to Cal Grants being offered for larger amounts and longer amounts of time to community college students.

RECESS TO CLOSED SESSION

The board convened into closed session at 6:13 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Educational Administrator Appointments
 - (1) Assistant Dean
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
California School Employees Association, Chapter 888
Non-represented Employees
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

4. Student Suspensions from Program (pursuant to Education Code 72122)
 - Student I.D. #1481481
 - Student I.D. #1062275
 - Student I.D. #1960085
 - Student I.D. #1934275
 - Student I.D. #1447951
5. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)

RECONVENE

The board reconvened at 6:54 p.m.

Closed Session Report

Ms. Mendoza Yanez reported the board discussed public employment, labor negotiations, anticipated litigation, and student discipline, and took no reportable action during closed session.

Ms. Mendoza Yanez also reported the board settled a pending student disciplinary matter against students 1960085, 1934275, and 1447951 during closed session. The substantive terms of the settlement are: the students agreed to accept the February 3, 2016, Disciplinary Hearing Board's decision and its outcome. The district has agreed to allow each student to retake the NRN 202 and NRN 202L courses. The vote carried as follows: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio. Student Trustee Manriquez's advisory vote was aye.

Ms. Alvarez reported on the two outstanding student appeals which were properly placed on the closed session agenda regarding student discipline/suspension from a college program. She stated that the students in question and their attorney were given 1) notice that this item was placed on the closed session agenda of the regular board meeting scheduled for April 25, 2016, and she noted for the record that those students were present; and 2) an opportunity to request that the matter be heard in open session during the time period on the agenda dedicated to an open meeting's public comments on closed session items. She indicated that she was informed that the students did not request the matter be heard in open session; however, she noted that since the students were present, they would be able to change their request if desired. Ms. Alvarez acknowledged that both students nodded their head in opposition to having the matter heard in open session.

Public Comment

There were no public comments.

RECESS TO CLOSED SESSION

The board convened into closed session at 6:56 p.m. to consider the following items:

4. Student Suspensions from Program (pursuant to Education Code 72122)
Student I.D. #1481481
Student I.D. #1062275
5. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)

RECONVENE

The board reconvened at 7:05 p.m.

Closed Session Report

Ms. Alvarez reported that the board considered the appeal of student 1481481 and based upon the recommendations from the administration and the presentation during closed session by the student, it was moved by Ms. Alvarez and seconded by Ms. Barrios to sustain the February 3, 2016, discipline imposed upon student 1481481. The motion carried as follows: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio. Student Trustee Manriquez’s advisory vote was aye.

Ms. Alvarez also reported that the board considered the appeal of student 1062275 and based upon the recommendations from the administration and the presentation during closed session by the student, it was moved by Ms. Alvarez and seconded by Ms. Barrios to sustain the February 3, 2016, discipline imposed upon student 1062275. The motion carried as follows: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio. Student Trustee Manriquez’s advisory vote was aye.

Public Comment

There were no public comments.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

It was moved by Mr. Labrado and seconded by Ms. Barrios to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio. Student Trustee Manriquez’s advisory vote was aye.

- Approve Appointments
- Ratify Resignations/Retirements

6.1 Management/Academic Personnel

- Approve Final Salary Placements
- Approve Beyond Contract/Overload Stipends
- Approve Part-time New Hires/Rehires

6.2 Classified Personnel

It was moved by Mr. Labrado and seconded by Ms. Barrios to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio. Student Trustee Manriquez’s advisory vote was aye.

- Approve New Appointments
- Approve Temporary to Contract Assignments
- Approve Out of Class Assignments
- Approve Leaves of Absence
- Approve Temporary to Hourly Ongoing Assignments
- Ratify Resignations/Retirements
- Approve Temporary Assignments
- Approve Additional Hours for Ongoing Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Student Assistant Lists

6.3 Approval of Public Disclosure of Collective Bargaining Agreement between Rancho Santiago Community College District and California School Employees Association (CSEA), Chapter 579

It was moved by Mr. Labrado and seconded by Ms. Mendoza Yanez to approve the revisions to the agreement with CSEA, Chapter 579 for the period of July 1, 2015, through June 30, 2016. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio. Student Trustee Manriquez’s advisory vote was aye.

6.4 Approval of Compensation Adjustment for Management and Cabinet Employees

It was moved by Mr. Labrado and seconded by Mr. Hanna to approve a 1.55% salary adjustment for management and cabinet employees effective January 1, 2016. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio. Student Trustee Manriquez’s advisory vote was aye.

6.5 Authorization for Board Travel/Conferences

It was moved by Mr. Hanna and seconded by Ms. Mendoza Yanez to authorize the submitted conference and travel by a board member. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Solorio. Student Trustee Manriquez’s advisory vote was aye.

7.0 **ADJOURNMENT**

The next regular meeting of the Board of Trustees will be held on Monday, May 16, 2016.

There being no further business, Ms. Alvarez declared the meeting adjourned at 7:09 p.m.

Respectfully submitted,

Raúl Rodríguez, Ph.D.
Chancellor

Approved: _____
Clerk of the Board

Minutes approved: May 16, 2016