

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Santa Ana College Orange County Sheriff's Regional Training Academy
15991 Armstrong Avenue, Multi-Purpose Room #118
Tustin, CA 92782**

**Board of Trustees
(Regular meeting)**

Monday, September 12, 2016

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:30 p.m. by Ms. Claudia Alvarez. Other members present were Ms. Arianna Barrios, Mr. Larry Labrado, Ms. Nelida Mendoza Yanez, Mr. Phillip Yarbrough, and Ms. Esther Chian. Mr. John Hanna was present via teleconference.

Administrators present during the regular meeting were Ms. Judy Chitlik, Mr. Peter Hardash, Dr. John Hernandez, Mr. Enrique Perez, Dr. Linda Rose, and Dr. Raúl Rodríguez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Dr. Hernandez, Interim President, Santiago Canyon College (SCC).

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve addenda for Item 6.1 (Management/Academic Personnel) and Item 6.2 (Classified Personnel). The motion carried with the following vote: Aye –Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Yarbrough. Student Trustee Chian's advisory vote was aye.

1.4 Public Comment

Ms. Rosemarie Hirsch spoke regarding board of trustee candidates not participating in the candidate forum hosted by the Faculty Association of Rancho Santiago Community College District (FARSCCD).

Mr. Morrie Barembaum spoke regarding the bargaining agreement between RSCCD and FARSCCD.

1.5 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to approve the minutes of the meeting held August 15, 2016. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Yarbrough. Student Trustee Chian’s advisory vote was aye.

1.6 Approval of Consent Calendar

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar, with the exception of Item 3.2 (Amendment #10 to CJA Agreement (Z1000000068) – County of Orange) removed by Ms. Barrios. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Yarbrough. Student Trustee Chian’s advisory vote was aye.

3.1 Approval of Amendment #5 to Criminal Justice Academies (CJA) Agreement (MA-060-11010909)

The board approved amendment #5 to CJA agreement MA-060-11010909 with the County of Orange in Santa Ana, California. (**NOTE:** After Item No. 3.2 [Amendment #10 to CJA Agreement (Z1000000068) – County of Orange] this item was removed from the Consent Calendar and voted on again.)

3.3 Approval of Renewal of Nursing, Health Sciences, Speech Language Pathology, Occupational Therapy Assistant, Pharmacy Technician Program Agreement – Orange County Global Medical Center

The board approved the affiliation agreement with the Orange County Global Medical Center located in Santa Ana, California.

3.4 Approval of Fire Technology Agreement Renewal: State of California, Department of Parks and Recreation

The board approved the agreement renewal with the State of California, Department of Parks and Recreation in San Clemente, California.

3.5 Approval and Certification of Santa Ana College (SAC) School of Continuing Education High School Diploma Program Graduate List 2015-2016

The board approved and certified the list of SAC School of Continuing Education High School Diploma Program Graduates for 2015-2016.

3.6 Approval and Certification of Santiago Canyon College, Orange Education Center (OEC) High School Diploma Program Graduates for 2015-2016

The board approved and certified the list of SCC Orange Education Center High School Diploma Program Graduates for 2015-2016.

1.6 Approval of Consent Calendar (contd.)

3.7 Approval of Memorandum of Understanding for Bridge Program with Orange Unified School District (OUSD) for 2016-2017

The board approved the Memorandum of Understanding for the Bridge Program between RSCCD and OUSD for the period of September 9, 2016, through June 30, 2017, as presented.

3.8 Approval of Agreement with Pacific Clinic's Recovery Education Institute

The board approved the agreement with Pacific Clinic's Recovery Education Institute in Orange, California.

3.9 Approval of Clinical Affiliation Agreement for Athletic Training with California State University, Fullerton (CSUF)

The board approved the clinical affiliation agreement for athletic training with CSUF.

3.10 Approval of Affiliation Agreement with Network Interpreting Services

The board approved the affiliation agreement with Network Interpreting Services for sign language interpreter services for the period of September 13, 2016, through June 30, 2018.

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

4.2 Approval of Budget Increases/Decreases and Budget Transfers

The board approved budget increases, decreases and transfers ending the 2015-2016 fiscal year on June 30, 2016.

4.3 Approval of Intrafund and Interfund Budget Transfers

The board approved the intrafund and interfund budget transfers ending the 2015-2016 fiscal year on June 30, 2016.

4.5 Approval of Amendment to Agreement with Lentz Morrissey Architects for Professional Design Services for Americans with Disabilities Act (ADA) Upgrades to District Office

The board approved the amendment to the agreement with Lentz Morrissey Architects for professional design services for ADA upgrades to the district office as presented.

4.6 Approval of Amendment to Agreement with Koury Engineering & Testing, Inc. for Soils Testing and Inspection Services for Central Plant, Infrastructure and Mechanical Upgrades Project at Santa Ana College

The board approved the amendment with Koury Engineering & Testing, Inc. for soils testing and inspection services for the Central Plant, infrastructure and mechanical upgrades project at SAC as presented.

1.6 Approval of Consent Calendar (contd.)

4.7 Approval of Change Order #1 for Letner Roofing Company for Bid #1290 Building T (Student Cafeteria and Student Health) Roof Replacement Project at Santiago Canyon College (SCC)

The board approved change order #1 for Letner Roofing Company for Bid #1290 Building T roof replacement project at SCC as presented.

4.8 Acceptance of Completion of Bid #1290 for Building T (Student Cafeteria and Student Health) Roof Replacement Project at Santiago Canyon College and Approval of Recording of a Notice of Completion

The board accepted the project as complete and approved filing of a Notice of Completion with the County as presented.

4.9 Award of Bid #1299 for ADA Improvements Phase 1 at Santiago Canyon College

The board awarded Bid #1299 to Golden Gate Construction for ADA Improvements Phase 1 at SCC as presented.

4.10 Ratification of Award of Bid #1288 for Storm Water Improvements at Santiago Canyon College

The board ratified award of Bid #1288 to Engineering Remediation Resources Group, Inc. for storm water improvements at SCC as presented.

4.11 Approval of Amendment to Agreement with Ninyo & Moore for Geohazard, Geotechnical, and Material Testing and Inspection Services at Orange Education Center (OEC)

The board approved the amendment with Ninyo & Moore for geohazard, geotechnical, and material testing and inspection services at OEC for SCC as presented.

4.12 Approval of Legal Services Agreement – Atkinson, Andelson, Loya, Ruud & Romo

The board authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to renew the proposed agreement between Rancho Santiago Community College District and Atkinson, Andelson, Loya, Ruud & Romo for the period of July 1, 2016, through June 30, 2018, as presented.

4.13 Approval of Legal Services Agreement - Bergman Dacey Goldsmith, PLC

The board authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to renew the proposed agreement between Rancho Santiago Community College District and Bergman Dacey Goldsmith, PLC for the period of July 1, 2016, through June 30, 2018, as presented.

1.6 Approval of Consent Calendar (contd.)

4.14 Approval of Legal Services Agreement – The Feldhake Law Firm

The board authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to renew the proposed agreement between Rancho Santiago Community College District and The Feldhake Law Firm for the period of July 1, 2016, through June 30, 2018, as presented.

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into a related contractual agreement on behalf of the district for the following:

- Small Business Development Center (SBDC) - Small Business Access to Capital Santa Ana/Anaheim (District) \$25,000

5.2 Approval of Sub-Agreements between RSCCD and Coast Community, Contra Costa, Los Rios, Mendocino-Lake, North Orange County, Palo Verde, Pasadena Area, Peralta, Solano County, Sonoma County Junior and Southwestern Community College Districts and Mt. San Jacinto College for Career Technical Education (CTE) Data Unlocked Grant

The board approved the sub-agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

5.3 Approval of Sub-Agreement between RSCCD and Chaffey Community College District for CTE Data Unlocked Grant

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.4 Approval of Sub-Agreement between RSCCD and Mt. San Jacinto Community College District for CTE Data Unlocked Grant

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.5 Approval of Second Amendments to Sub-Agreements between RSCCD and California State University, Fullerton; Orange Unified School District; and Project Tomorrow for California Career Pathways Trust Grant – Year 2

The board approved the second amendments to the sub-agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

1.6 Approval of Consent Calendar (contd.)

5.6 Approval of Second Amendments to Sub-Agreements between RSCCD and North Orange County Community College District/Fullerton College, Garden Grove Unified School District, and Santa Ana Unified School District for California Career Pathways Trust Grant – Year 3

The board approved the second amendments to the sub-agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

5.7 Approval of Third Amendments to Sub-Agreements between RSCCD and California State University, Fullerton; Orange Unified School District, and Project Tomorrow for California Career Pathways Trust Grant – Year 3

The board approved the third amendments to the sub-agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

5.8 Approval of Income Agreement between Orange County Superintendent of Schools and Rancho Santiago Community College District

The board approved the income agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

1.7 Presentation by Wells Fargo to Orange County Small Business Development Center (SBDC)

Mr. David G. Coffaro, Chief Fiduciary Officer, presented a \$25,000 check to the Orange County Small Business Development Center on behalf of Wells Fargo. Ms. Alvarez accepted the check on behalf of the Orange County SBDC.

1.8 Public Hearing – 2016-2017 Proposed Adopted Budget

There were no public comments.

1.9 Public Hearing – Presentation of Rancho Santiago Community College District Initial Bargaining Proposal to California School Employees Association (CSEA) Chapter 579

There were no public comments.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. John Hernandez, Interim President, Santiago Canyon College
Dr. Linda Rose, President, Santa Ana College

2.3 Report from Student Trustee

Ms. Chian provided a report to the board.

2.4 Reports from Student Presidents

The following student representatives provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

Ms. Esther Chian, Student President, Santiago Canyon College
Mr. Luis Mejia, Student President, Santa Ana College

2.5 Report from Classified Representative

There was no representation from classified staff.

2.6 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Michael DeCarbo, Academic Senate Vice President, Santiago Canyon College
Dr. Elliott Jones, Academic Senate President, Santa Ana College

2.7 Reports from Board Committee Chairpersons

The September 8, 2016, Board Facilities Committee meeting was cancelled; therefore, there was no report.

3.0 INSTRUCTION

Items 3.1, and 3.3 through 3.10 were approved as part of Item 1.6 (Consent Calendar), although Item 3.1 was reconsidered and approved with a vote of abstention after Item 3.2.

3.2 Approval of Amendment #10 to CJA Agreement (Z1000000068) – County of Orange

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to approve amendment #10 to CJA agreement Z1000000068 with the County of Orange in Santa Ana, California. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Yarbrough, and a vote of abstention from Ms. Barrios due to her business relationship with the County of Orange. Student Trustee Chian's advisory vote was aye.

3.1 Approval of Amendment #5 to Criminal Justice Academies (CJA) Agreement (MA-060-11010909)

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza Yanez to reconsider and approve Item 3.1 - amendment #5 to CJA agreement MA-060-11010909 with the County of Orange in Santa Ana, California since Ms. Barrios expressed her intention to abstain from the vote on this item due to her business relationship with the County of Orange. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, Mr. Yarbrough, and a vote of abstention from Ms. Barrios. Student Trustee Chian’s advisory vote was aye.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

Items 4.1, 4.2, 4.3, 4.5 through 4.14 were approved as part of Item 1.6 (Consent Calendar).

4.4 Approval of 2016-2017 Adopted Budget

Mr. Hardash, Mr. Adam O’Connor, Dr. Michael Collins, and Dr. Hernandez provided a presentation on the budget to the board. Board members received clarification on items related to the budget from Mr. Hardash, Mr. O’Connor, Dr. Collins, and Dr. Hernandez. Ms. Alvarez and Mr. Yarbrough asked that the answers to the questions he asked be attached to the minutes.

It was moved by Mr. Yarbrough and seconded by Ms. Barrios to approve the 2016-2017 Adopted Budget as presented. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Yarbrough. Student Trustee Chian’s advisory vote was aye.

5.0 GENERAL

Items 5.1 though 5.8 were approved as part of Item 1.6 (Consent Calendar).

5.9 Adoption of Resolution No. 16-20 in Honor of Daniele C. Struppa, Ph.D. as the 13th President of Chapman University

It was moved by Mr. Labrado and seconded by Ms. Mendoza Yanez to adopt Resolution No. 16-20 in honor of Daniele C. Struppa, Ph.D. as the 13th president of Chapman University. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Yarbrough. Student Trustee Chian’s advisory vote was aye.

5.10 Board Member Comments

Ms. Chian commended SAC staff on the Welcome/Wayfinder Campaign (staff greeted and assisted students in navigating their way through the construction zones on campus) since she needed to use it on the first day of school and found it very helpful.

5.10 Board Member Comments (contd.)

Ms. Barrios invited everyone to attend an “Accounting 4 Activists” program featuring Auditor-Controller Eric Woolery and Voice of Orange County Publisher Norberto Santana. Ms. Barrios plans to say welcoming remarks to those attending the program which is scheduled for 6 p.m. on September 14 in the district board room.

Mr. Hanna expressed appreciation for the “Accounting 4 Activists” program and asked if the organization had received any special treatment when reserving the room. Ms. Barrios and Dr. Rodríguez assured Mr. Hanna the organization was treated as any other non-profit organization when reserving the district board room.

Ms. Mendoza Yanez asked the board meeting be closed in honor of all of all victims, including first responders, who died on September 11, 2001; Ms. Alvarez concurred.

Ms. Chian left the meeting at this time to attend a calculus class.

Mr. Labrado asked that a resolution in support of Proposition 55 (California Children’s Health Care and Protection Act) be placed on the next agenda.

Mr. Yarbrough expressed appreciation to Wells Fargo and the Small Business Development Center on their commitment in assisting students.

Mr. Yarbrough asked that possible scheduling conflicts be resolved so classified representatives are able to attend board meetings. (Ms. Alvarez made the same request during Item 2.1 [Report from Classified Representative].)

Mr. Yarbrough thanked Ms. Alvarez for her leadership in the presentation of the Blue Thin Flag ceremony prior to the board meeting. He noted that the Blue Thin Line Flag honors all law enforcement officers.

Ms. Alvarez thanked everyone that had a part in the success of the Thin Blue Line Flag ceremony. She expressed appreciation to Mr. Yarbrough for supplying the Thin Blue Line flag which began the process of organizing a ceremony to have the flag flown.

Ms. Alvarez thanked staff at the SAC Orange County (OC) Sheriff’s Regional Training Academy and Santa Ana College for hosting the board meeting. She expressed an interest in holding board meetings next year at the SAC OC Sheriff’s Regional Training Academy, SAC Digital Media Center, SAC Centennial Education Center, and SCC Orange Education Center.

Ms. Alvarez reported she recently attended a mural celebration in downtown Santa Ana, invited the artist to come to the next board meeting, and asked that those that assisted with the mural be recognized. She expressed hope that the mural program at SAC is able to partner with the private community to beautify other cities besides the city of Santa Ana.

RECESS TO CLOSED SESSION

The board convened into closed session at 7:02 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
 - f. Educational Administrator Appointments
 - (1) Director
2. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a])

Blaser v. Rancho Santiago Community College District et al, Orange County Superior Court Case No. 30-2014-00717516 (Andrew Banks Dept. C11)

3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

The board reconvened at 8:06 p.m.

Closed Session Report

Ms. Mendoza Yanez reported during closed session the board discussed public employment, existing litigation with counsel, and the board provided direction.

Public Comment

There were no public comments.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Yarbrough.

- Approve Revised Job Descriptions
- Approve Appointments
- Approve Changes of Assignment
- Approve Interim Assignments

6.1 Management/Academic Personnel (contd.)

- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve Hiring of Long-term Substitutes per Education Code 87481 & 87482)
- Approve Hiring of Long-term Substitutes (per Education Code 87481 & 87482)/Part-time Hourly Faculty
- Approve Final Salary Placements
- Rescind Leave of Absence Requests
- Approve Beyond Contract/Overload Step Increases
- Approve Contract Stipends
- Approve Beyond Contract/Overload Stipends
- Rescind Beyond Contract/Overload Stipends
- Approve Adjusted Contract Stipends
- Approve Adjusted Part-time/Hourly Rates Due to Column Change
- Approve Part-time Hourly New Hires/Rehires
- Approve Non-paid Instructors of Record
- Approve Non-paid Intern Services
- Approve New Appointments
- Approve Out of Class Assignments
- Approve Changes in Position
- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve Temporary to Hourly Ongoing Assignments
- Approve Changes in Salary Placement
- Approve Temporary Assignments

6.2 Classified Personnel

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Yarbrough.

- Approve New Appointments
- Approve Out of Class Assignments
- Approve Student Assistant Lists
- Approve Changes in Position
- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve Temporary to Hourly Ongoing Appointments
- Approve Changes in Salary Placement
- Approve Temporary Assignments

6.2 Classified Personnel (contd.)

- Approve Changes in Temporary Assignments
- Approve Additional Hours for Ongoing Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Community Service Presenters and Stipends
- Approve Volunteers

6.3 Adoption of Rancho Santiago Community College District's Initial Bargaining Proposal to California School Employees Association (CSEA) Chapter 579

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the district's initial bargaining proposal to CSEA Chapter 579. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Yarbrough.

6.4 Adoption of Resolution No. 16-21 authorizing payment to Trustee Absent from Board Meetings

It was moved by Mr. Labrado and seconded by Ms. Mendoza Yanez to adopt Resolution No. 16-21 which authorizes payment to Phillip Yarbrough for his absence from the August 15, 2016, board meeting due to medical reasons. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and a vote of abstention from Mr. Yarbrough.

6.5 Approval of Agreement with Liebert Cassidy Whitmore for Management Training and Legal Services

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to authorize the Vice Chancellor Human Resources or her designee to renew the agreement for professional services between Rancho Santiago Community College District and Liebert Cassidy Whitmore for the period of July 1, 2016, through June 30, 2018, as presented. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Labrado, Ms. Mendoza Yanez, and Mr. Yarbrough.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on Monday, September 26, 2016.

There being no further business, Ms. Alvarez declared the meeting adjourned at 8:09 p.m., in honor of all victims, including first responders, who died on September 11, 2001.

Respectfully submitted,

Raúl Rodríguez, Ph.D.
Chancellor

Approved: _____
Clerk of the Board

Minutes approved: September 26, 2016

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Office of the Vice Chancellor - Business Operations/Fiscal Services

2323 N. Broadway
Santa Ana, CA 92706
(714) 480-7340 – Office
(714) 796-3935 – Fax

Date: September 12, 2016
To: Dr. Raúl Rodríguez
From: Peter J. Hardash
Subject: Response to Board Request

From Trustee Phil Yarbrough

- 1) **What is the 5% reserve – 5% of? Expenses? If so which expenses? \$8,869,565 is our 16-17 5% reserve. So what is the \$177,391,300 comprised of? I would like to know how to accurately calculate the 5% reserve.**
 - The 5% Board Policy Contingency is calculated on the total unrestricted general fund expenditures. It is a simple calculation of the total 1000-7000 budgeted expenditures for Fund 11 and 13 found on page 17. However, this year we have deducted the \$4 million STRS on behalf amount as it is not a true expenditure. So, $\$181,391,035 - \$4,000,000 = \$177,391,035 \times 5\% = \$8,869,552$. It calculates \$13 different from the amount shown as \$8,869,565 as we had one final expenditure reconciling item when we were finishing the budget due to rounding.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Office of the Vice Chancellor - Business Operations/Fiscal Services

2323 N. Broadway
Santa Ana, CA 92706
(714) 480-7340 – Office
(714) 796-3935 – Fax

Date: September 12, 2016

To: Dr. Raúl Rodríguez

From: Peter J. Hardash

Subject: Responses to Board Requests #2

From Trustee Phil Yarbrough

2) **Please send me the Subtotal, Expenditures - Actual (1000-7000) for the following fiscal years:**

10-11

11-12

12-13

13-14

14-15

- The following is a recap of the budgeted expenditures in the Adopted Budget (on which the 5% Board Policy Contingency is calculated) and actual expenditures (1000-7000) for the Unrestricted General Fund (Fund 11 and 13) for Fiscal Years 2010-11 through 2014-15. Note that prior to 2012-13, the reserve was calculated on the combined general fund including restricted and unrestricted expenditures.

UGF Expenditures	2010/2011		2011/2012		2012/2013	
	Adopted Budget	Actual	Adopted Budget	Actual	Adopted Budget	Actual
Total	143,499,814	131,673,698	143,848,850	138,149,792	143,805,117	143,027,579

2013/2014		2014/2015	
Adopted Budget	Actual	Adopted Budget	Actual
144,183,001	153,792,416	148,916,039	150,993,853

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1300 What is the reason for this expenditure in this account?

3400 Explain the 12,000% increase

- Santa Ana College has budgeted a portion of their one-time carryovers from unspent funds in 2015/16 in line 1300 part time adjunct faculty salaries to offer

additional courses in 2016/17 in an attempt to grow the amount of Full Time Equivalent Students served.

- In order to help offset the increased cost of the District's Annual Required Contribution (ARC) for its OPEB obligation, the Fiscal Resources Committee recommended one time funds be used to fill the approximate increase of \$3.3 million. The first million is shown in the 3400 line in Fund 13, the remaining amount is coming from one-time Mandates Block Grant funds as shown in the Budget Assumptions on page 109.

3) Have we included 3100 STRS in the subtotal, expenditures (1000-7000) in the past?

- Yes, we have always included the District's cost of STRS contributions in the subtotal, expenditures (1000-7000). What is different in the actuals of 2015/16 and the budget of 2016/17 is the new requirement to show the District's "cost" of the contribution that the state also makes to STRS on behalf of our employees.