

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**Board of Trustees**  
**(Regular meeting)**  
**March 13, 2017**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The meeting was called to order at 4:38 p.m. by Mr. John Hanna. Other members present were Ms. Claudia Alvarez, Ms. Arianna Barrios, Mr. Zeke Hernandez, Mr. Larry Labrado, Ms. Nelida Mendoza, and Mr. Phillip Yarbrough. Ms. Esther Chian was not present due to being out-of-state on student business.

Administrators present during the regular meeting were Ms. Judy Chitlik, Mr. Peter Hardash, Dr. John Hernandez, Mr. Enrique Perez, Dr. Raúl Rodríguez, and Dr. Linda Rose. Ms. Anita Lucarelli was present as record keeper.

Mr. Hanna asked for a moment of silence for prayer or contemplation to remember all the members of the armed services who have given their lives for our country and all the RSCCD students who work hard every day for themselves and their families.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Ms. Luisa Ruiz, High School & Community Outreach Specialist, Santa Ana College (SAC).

1.3 Approval of Additions or Corrections to Agenda

It was moved by Ms. Barrios and seconded by Mr. Hernandez to approve an addendum to Item 6.2 (Classified). The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

1.4 Public Comment

Mr. Morrie Barembaum spoke regarding RSCCD's Budget Allocation Model.

Ms. Mila Paunovic, Ms. Mary Steckler, and Ms. Julia C. Vercelli spoke regarding the proposal to the district from the Faculty Association of Rancho Santiago Community College District (FARSCCD).

1.5 Approval of Minutes

It was moved by Ms. Mendoza and seconded by Ms. Alvarez to approve the minutes of the meeting held February 27, 2017. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Ms. Labrado, Ms. Mendoza, and Mr. Yarbrough.

1.6 Approval of Consent Calendar

It was moved by Ms. Barrios and seconded by Mr. Yarbrough to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

3.1 Approval of Community Services Program at Santa Ana College (SAC) for Summer 2017

The board approved the Community Services program at SAC for Summer 2017.

3.2 Approval of Community Services Program at Santiago Canyon College (SCC) for Summer 2017

The board approved the Community Services program at SCC for Summer 2017.

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

4.2 Approval of Budget Increases/Decreases, Transfers, and Intrafund Transfers

The board approved budget increases, decreases, transfers, and intrafund transfers from February 11, 2017, to February 24, 2017.

4.3 Approval of Change Order #1 for P& P Develop, Inc. for Tenant Improvements at District Office

The board approved change order #1 for P&P Develop, Inc. for tenant improvements at the district office as presented.

4.4 Approval of Amendment to Agreement with Creative Design Associates, Inc. for ADA Consulting Services for District's Americans with Disabilities Act (ADA) Transition Plan for Various Sites

The board approved the amendment with Creative Design Associates, Inc. for ADA Consulting Services for the district's ADA transition plan for various sites as presented.

1.6 Approval of Consent Calendar (contd.)

4.5 Acceptance of Completion of Bid #1309 for Wallpaper Removal and Painting at District Office and Approval of Recording of Notice of Completion

The board accepted the project as complete and approved filing a Notice of Completion with the County as presented.

4.6 Approval of Independent Contractor

The board approved the following independent contractor: One Zero Digital Media LLC to create a series of seven promotional videos for the Business Division at Santa Ana College to promote its programs and increase enrollment. The videos will feature kinetic animation, video and photographs which will be obtained during two on-campus video shoots and one photo shoot. Dates of service are March 14, 2017, through June 30, 2017. The fee is estimated at \$24,800.

4.7 Approval of Appointment to Measure E Citizens' Bond Oversight Committee

The board approved the appointment for the Measure E Citizens' Bond Oversight Committee for the 2017 calendar year as presented.

5.1 Approval of First Amendment to Sub-Agreement between RSCCD and Concentric Sky for Career Technical Education (CTE) Data Unlocked Initiative

The board approved the first amendment to the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.2 Approval of Sub-Agreement between RSCCD and Mt. San Antonio Community College District on behalf of Center of Excellence serving Los Angeles and Orange County Region for Career Technical Education Data Unlocked Initiative

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

1.7 Recognition in Honor of Women's History Month

In honor of Women's History Month, the board recognized Ms. Kelsey Bains, Athletic Trainer/Therapist, SCC; Ms. Judy Chitlik, Vice Chancellor, Human Resources, District; Ms. Michelle Parolise, Professor/Coordinator, Occupational Therapy Assistant, SAC; and Ms. Luisa Ruiz, High School & Community Outreach Specialist, SAC; for helping shape America's future through their public service, leadership, and professional achievements at the Rancho Santiago Community College District.

## **2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

### **2.1 Report from the Chancellor**

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

### **2.2 Reports from College Presidents**

The following college representatives provided reports to the board:

Dr. John Hernandez, Interim President, Santiago Canyon College  
Dr. Linda Rose, President, Santa Ana College

Dr. Rose and Mr. Hernandez reported that staff is working on preparing evidence for its mid-term report on accreditation which is due in October. Mr. Hernandez indicated that the report allows staff to respond to the team's recommendations for improvement as well as SCC's self-identified improvement plans. He stated that a draft of the report is due in March and it is hopeful the report will be available for campus input in May, and submitted to the board for review in September 2017.

### **2.3 Report from Student Trustee**

Ms. Chian was not in attendance due to her participation at the National Student Advocacy Conference in Washington, D.C. at this time.

### **2.4 Reports from Student Presidents**

Mr. Trevor McBrayer, Associated Student Government Director-At-Large, Santiago Canyon College, provided a report to the board.

There was no representation from Santa Ana College.

### **2.5 Report from Classified Representative**

Ms. Sheryl Martin, President, CSEA, Chapter 579, provided a report to the board on behalf of the classified staff.

### **2.6 Reports from Academic Senate Presidents**

The following academic senate representatives provided reports to the board:

Mr. Michael DeCarbo, Academic Senate President, Santiago Canyon College  
Dr. Elliott Jones, Academic Senate President, Santa Ana College

## 2.7 Reports from Board Committee Chairpersons

Ms. Alvarez provided a report on the March 8, 2017, Board Safety & Security Committee.

## 3.0 INSTRUCTION

All items were approved as part of Item 1.6 (Consent Calendar).

## 4.0 BUSINESS OPERATIONS/FISCAL SERVICES

All items were approved as part of Item 1.6 (Consent Calendar).

## 5.0 GENERAL

Items 5.1 and 5.2 were approved as part of Item 1.6 (Consent Calendar).

### 5.3 Adoption of Resolution No. 17-06 relating to Deferred Action for Childhood Arrivals (DACA)

It was moved by Ms. Alvarez and seconded by Ms. Mendoza to adopt Resolution No. 17-06. Discussion ensued. Ms. Barrios asked that the minutes include the fact that 38% of SAC students listed in the Student Success Scorecard report refer to SAC students that did not supply a social security number when registering for classes. The motion carried with the following vote: Aye –Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Ms. Labrado, Ms. Mendoza, and Mr. Yarbrough. Since Ms. Esther Chian, Student Trustee, RSCCD, was out-of-state on student business; Mr. Hanna asked that her correspondence expressing support of Resolution No. 17-06 be attached to the minutes.

### 5.4 Approval of Legislative Recommendation – Amendment to Senate Bill (SB) 769 Baccalaureate Degree Pilot Program

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve support of the amendment to SB 769 by Senator Jerry Hill. Discussion ensued. The motion carried with the following vote: Aye –Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Ms. Labrado, Ms. Mendoza, and Mr. Yarbrough.

### 5.5 Board Member Comments

Mr. Hernandez expressed appreciation for Ms. Theresa Hagelbarger's report on behalf of classified staff at the February 27, 2017, relating to California School Employees Association members serving students through SAC Career Technical Education internships.

### 5.5 Board Member Comments (contd.)

Mr. Hernandez reported that he attended a new board member reception and dinner meeting for the Orange County School Boards Association on March 1, 2017.

Mr. Hernandez reported that he attended a musical performance (Sound of Music) at Godinez Fundamental High School recently that included Mr. Phillip Pacier, SCC faculty member, as a member of the live band that performed. Ms. Mendoza reported she attended the musical also and commended the students on their performance. She asked if a partnership could be cultivated with local high school districts to use SAC Phillips Hall or SCC's performing arts center for performances.

Mr. Hernandez reported that while in Washington, D.C., he extended an invitation to Ms. Betsy DeVos, the United States Secretary of Education, to visit SAC; and he mentioned the possibility of the California Board of Governors holding an upcoming meeting.

Mr. Yarbrough reported that he received a lot of feedback on the editorial that he wrote regarding DACA students and he thanked Dr. Sara Lundquist for the helpful information she provided. While in Washington, D.C., he indicated that legislators expressed interest in protecting DACA students.

Mr. Yarbrough asked for the district's policy on the use of marijuana since he received a call from an *el Don* student reporter asking for information on this subject. He indicated that if the district doesn't have a policy, perhaps the Board Policy Committee should consider creating one.

Mr. Hanna and Ms. Alvarez congratulated the women honored for Women's History Month earlier in the board meeting. Mr. Hanna expressed appreciation for the three women currently serving as trustees for the district.

Ms. Alvarez and Ms. Mendoza commended everyone who made the immigration forum meeting at Centennial Education Center a success on March 10, 2017. Ms. Alvarez indicated there were 200 people present and 400 people following the forum on Facebook Live. Ms. Alvarez asked that translation equipment be provided in order to make the forums flow in a more timely manner.

Ms. Mendoza assured faculty that the board appreciates RSCCD faculty members, staff, and students.

## **RECESS TO CLOSED SESSION**

The board convened into closed session at 6:47 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Classified Staff
  - d. Student Workers
  - e. Professional Experts
  
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
  
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Ms. Judy Chitlik, Interim Vice Chancellor of Human Resources  
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)  
California School Employees Association (CSEA), Chapter 888
  
4. Public Employee Performance Evaluation (pursuant to Government Code Section 54957)
  - a. Chancellor

## **RECONVENE**

The board reconvened at 8:34 p.m.

### **Public Comment**

There were no public comments.

### **Closed Session Report**

Ms. Barrios reported during closed session the board discussed public employment, anticipated/potential litigation, labor negotiations, and a public employee performance evaluation; and the board took action to authorize a settlement of potential litigation in exchange for a monetary payment with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

## **6.0 HUMAN RESOURCES**

### **6.1 Management/Academic Personnel**

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

- Approve Employment Agreements
- Approve New Job Descriptions
- Approve Interim to Permanent Positions
- Approve Extension of Interim Assignments
- Approve Appointments
- Approve Hiring of Long-term Substitute per Education Code 87481 & 87482
- Approve Beyond Contract Stipends
- Approval Step Increases
- Approve Part-time Hourly New Hires/Rehires
- Approve Non-paid Instructors of Record

### **6.2 Classified Personnel**

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

- Approve Revised Job Descriptions
- Approve New Appointments
- Approve Temporary to Contract Assignments
- Approve Professional Growth Increments
- Approve Out of Class Assignments
- Approve Changes in Assignment
- Approve Changes in Position
- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve Temporary to Hourly Ongoing Assignments
- Approve Temporary Assignments
- Approve Additional Hours for Ongoing Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Community Service Presenters and Stipends
- Approve Volunteers
- Approve Student Assistant Lists

6.3 Authorization for Board Travel/Conferences

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza to authorize the submitted conference and travel by a board member. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on Monday, March 27, 2017.

There being no further business, Mr. Hanna declared the meeting adjourned at 8:35 p.m.

Respectfully submitted,

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Raúl Rodríguez, Ph.D.  
Chancellor

Approved: \_\_\_\_\_  
Clerk of the Board

Minutes approved: March 27, 2017

**From:** Esther Chian  
**Sent:** Monday, March 13, 2017 10:56 PM  
**To:** Zeke Hernandez  
**Cc:** Lucarelli, Anita; John Hanna; Rodriguez, Raul  
**Subject:** Re: URGENT --- Support for DACA Resolution

Hello,

I just had the chance to look it over and I want to inform you that you have my full support of this resolution. I believe that it is a great step in the right direction in light of the current political climate.

Esther Chian  
Santiago Canyon College  
Associated Student Government  
Student President



On Mon, Mar 13, 2017 at 12:37 PM, Zeke Hernandez:

Hi Esther:

Hope all is well.

I e-write to you --- to see if you can somehow get word back to the Board that you are supportive of the resolution to support DACA students (in light of Trump's executive orders, etc.).

It is so important that your support go on record - from the student perspective.

Hope you get this ... and are able to respond.

Zeke Hernandez  
RSCCD Trustee, Area #1