

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)

2323 North Broadway, #107

Santa Ana, CA 92706

Board of Trustees

(Regular meeting)

Monday, May 15, 2017

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:34 p.m. by Mr. John Hanna. Other members present were Ms. Arianna Barrios, Mr. Zeke Hernandez, Mr. Larry Labrado, Ms. Nelida Mendoza, Mr. Phillip Yarbrough, and Ms. Esther Chian. Ms. Claudia Alvarez arrived at the time noted.

Administrators present during the regular meeting were Ms. Judy Chitlik, Mr. Peter Hardash, Dr. John Hernandez, Mr. Enrique Perez, Dr. Raúl Rodríguez, and Dr. Linda Rose. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Ms. Kristen Guzmán, Professor of History, Santa Ana College (SAC).

Mr. Hanna asked for a moment of silence for prayer or contemplation for the men and women who serve in the armed services and law enforcement areas, all of whom serve to protect us and our country.

Mr. Hanna asked that the meeting be adjourned in memory of Mr. Rene Guzman who died on April 22, 2017. He indicated that Mr. Guzman was a SAC student in the 1950s and most recently a member of the SAC Measure Q Citizens' Bond Oversight Committee. He was also an active participant on ComLink (Communication Linkage Forum), the West-COP (Community Oriented Policing), the Riverview West Neighborhood Association, a senior volunteer with the Santa Ana Police Dept. and two senior centers in Santa Ana. In addition, he served as a senior representative on the city of Santa Ana's Measure G Oversight Committee and received several awards and recognition for his volunteer efforts from President Obama, Congressman Correa, the Santa Ana City Council and the CA Legislature. He was a veteran who also participated in the United Mexican American Veterans' Association.

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza to approve an addendum to Item 6.2 (Classified Personnel). The motion carried with the following vote: Aye – Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Chian’s advisory vote was aye.

1.4 Public Comment

Ms. Kristen Guzmán spoke regarding the achievements of the University Link (U-LINK) transfer program and the Honors program at Santa Ana College.

Mr. Morrie Barembaum spoke regarding the RSCCD budget.

1.5 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Ms. Barrios to approve the minutes of the meetings held on April 12, 2017, and April 24, 2017. The motion carried with the following vote: Aye – Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Chian’s advisory vote was aye.

1.6 Approval of Consent Calendar

It was moved by Mr. Yarbrough and seconded by Ms. Barrios to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar. The motion carried with the following vote: Aye – Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Chian’s advisory vote was aye.

3.1 Approval of Academic Talent Search Residential Program Contract with University of California, Los Angeles (UCLA)

The board approved the Academic Talent Search Residential Program contract with UCLA for 2017 as presented.

3.2 Approval of New Educational Affiliation Agreement for Occupational Therapy Assistant (OTA) Program with Life’s Toolbox

The board approved the new educational affiliation agreement for the OTA program with Life’s Toolbox in Huntington Beach, California.

3.3 Approval of New Educational Affiliation Agreement for Occupational Therapy Assistant Program with Gateways Rehab LLC

The board approved the new educational affiliation agreement for the OTA program with Gateways Rehab in Simi Valley, California.

1.6 Approval of Consent Calendar (contd.)

3.4 Approval of Educational Affiliation Agreement Renewal for Occupational Therapy Assistant Program with Abbott & Burkhart Therapy

The board approved the educational affiliation agreement renewal for the OTA program with Abbott & Burkhart Therapy in Ventura, California.

3.5 Approval of Instructional Services Agreement Renewal for Criminal Justice Academies with Fullerton Police Department

The board approved the instructional services agreement renewal for the criminal justice academies with the Fullerton Police Department in Fullerton, California.

3.6 Approval of Professional Services Agreement Renewal for Fire Technology Wellness Program with City of Burbank

The board approved the professional services agreement renewal for the fire technology wellness program with the City of Burbank, California.

3.7 Approval of Contract Services Agreement Amendment #2 for Fire Technology Wellness Program with City of Irvine

The board approved the contract services agreement amendment #2 for the fire technology wellness program with the City of Irvine, California.

3.8 Approval of First Amendment to Cooperative Agreement No. 14-Puente-CC-45

The board approved the first amendment to the Cooperative Agreement No. 14-Puente-CC-45 as presented.

3.9 Acceptance of Donation of Thirty-Two (32) Scott 4.5 Self-Contained Breathing Apparatus (SCBA) Packs for Fire Technology Program at Santa Ana College (SAC)

The board accepted the donation of thirty-two (32) Scott 4.5 SCBA packs for the fire technology program at SAC in accordance with Board Policy 3820/Administrative Regulation 3820 as presented.

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

4.2 Approval of Budget Increases/Decreases, Transfers, and Intrafund Transfers

The board approved budget increases, decreases and transfers, and intrafund transfers from April 7, 2017, to April 28, 2017.

4.3 Approval of Quarterly Financial Status Report (CCFS-311Q) for Period Ended March 31, 2017

The board approved the CCFS-311Q for the period ending March 31, 2017, as presented.

1.6 Approval of Consent Calendar (contd.)

4.5 Approval of Amendment to Agreement with Lenax Construction Services, Inc. for Cost Estimating Consulting Services for new Johnson Student Center at Santa Ana College

The board approved the amendment with Lenax Construction Services, Inc. for cost estimating consulting services for the new Johnson Student Center at SAC as presented.

4.6 Acceptance of Completion of Bid #1311 for Flooring Replacement at Chavez Building at Santa Ana College and Approval of Recording of Notice of Completion

The board accepted the project as complete and approved filing a Notice of Completion with the County as presented.

4.7 Rejection of all Bids for Bid #1321 – American with Disabilities Act (ADA) Improvements at 1937 West Chapman Avenue for Santiago Canyon College (SCC)

The board rejected all bids for Bid #1321 – ADA Improvements at 1937 West Chapman Avenue for SCC as presented.

4.8 Approval of Amendment to Agreement with Lionakis for Architectural Services for ADA Paper Towel Dispenser Replacement Project at Santiago Canyon College

The board approved the amendment to the agreement with Lionakis for architectural services for the ADA paper towel replacement project at SCC as presented.

4.9 Approval of Bid #1319 – Sports Field Maintenance – Santiago Canyon College

The board accepted the bids and approved awarding Bid #1319 – Sports Field Maintenance to So Cal Land Maintenance as presented.

4.10 Approval of Bid #1322 – Purchase of Bond Paper

The board accepted the bids and approved awarding Bid #1322 – Purchase of Bond Paper to Veritiv Operating Company and Kelly Paper Company as presented.

4.11 Approval of Proposal for Utilization of Contract with Transource Service Corporation for ExaGrid Backup Appliance

The board approved utilizing Master Price Agreement #MNWNC-130 with Transource Services Corporation for an ExaGrid Backup Appliance, including related peripherals and services and any future renewals, as presented.

1.6 Approval of Consent Calendar (contd.)

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- Center for International Trade Development (CITD) State Trade and Export Program (STEP) (District) \$51,462
- Next Generation Courseware Challenge Grant (SAC) - *Augmentation* \$15,000

5.2 Approval of Sub-Agreement between RSCCD and SCS Engineers for CalRecycle's Beverage Container Recycling Program Grant

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.3 Approval of Memorandum of Understanding between RSCCD and Santa Ana Unified School District (SAUSD)

The board approved the Memorandum of Understanding between RSCCD and SAUSD for preschool services at Sepulveda Elementary School.

5.4 Approval of Amendment #1 of Income Agreement between Orange County Superintendent of Schools and RSCCD

The board approved Amendment #1 of the Income Agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign the agreement on behalf of the district.

1.7 Adoption of Resolution No. 17-11 in Honor of Classified School Employee Week – May 21-27, 2017

It was moved by Mr. Labrado and seconded by Mr. Yarbrough to adopt Resolution No. 17-11. Mr. Hanna and Mr. Yarbrough thanked the classified staff for their hard work. The motion carried with the following vote: Aye – Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Chian's advisory vote was aye.

1.8 Presentation on Santa Ana College Baccalaureate Degree Program

Ms. Michelle Parolise, SAC Professor/Coordinator, Occupational Therapy Assistant Program, and Dr. Bonita Jaros, SAC Professor/Coordinator, Institutional Effectiveness & Assessment, provided a presentation on the SAC baccalaureate degree program to the board. Board members received clarification on items related to the Bachelor (formerly known as baccalaureate) of Science in Occupational Studies program from Ms. Parolise and Dr. Jaros.

Ms. Alvarez arrived during the presentation of the SAC baccalaureate degree program.

1.9 Informational Presentation on RSCCD Budget and Growth Strategies

Dr. Rodríguez and Mr. Hardash provided a presentation on RSCCD Budget and Growth Strategies.

Mr. Hanna called a recess at 7:39 p.m.

The board reconvened at 7:49 p.m.

Ms. Chitlik, Mr. Perez, and Dr. Rose, continued the presentation on the RSCCD budget and growth strategies.

Ms. Mendoza left the meeting at 9:11 p.m.

Dr. Rodríguez provided a summary of the presentation on RSCCD budget and growth strategies. Board members received clarification on items related to the presentation from Ms. Chitlik, Mr. Hardash, Dr. Hernandez, Mr. Perez, Dr. Rodríguez, and Dr. Rose.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

Due to the lateness of the meeting, Mr. Hanna asked the student trustee to provide the student trustee and student presidents' report at this time.

2.3 Report from Student Trustee

Ms. Chian provided a report to the board.

2.4 Reports from Student Presidents

Since Ms. Lisette Cervantes, Student President, Santa Ana College, left the meeting early to attend a class, Ms. Esther Chian, Student President, Santiago Canyon College, provided a report to the board on behalf of SAC and SCC Associated Student Governments.

2.1 Report from the Chancellor

Due to the lateness of the meeting, Dr. Raúl Rodríguez, Chancellor, provided a brief report to the board and indicated he would provide a report in written format to the board.

2.2 Reports from College Presidents

Due to the lateness of the meeting, the following college representatives provided brief reports to the board and indicated they would provide written reports to the board:

Dr. John Hernandez, Interim President, Santiago Canyon College
Dr. Linda Rose, President, Santa Ana College

NOTE: At the April 24, 2017, board meeting Ms. Barrios asked that the enrollment reports presented by each college president be attached to the minutes for each board of trustees' meeting.

Item 2.3 (Report from Student Trustee) and Item 2.4 (Reports from Student Presidents) were heard before Item 2.1 (Report from the Chancellor).

2.5 Report from Classified Representative

Due to the lateness of the meeting, Ms. Isabel Garcia, High School & Community Outreach Specialist, Student Services, Santiago Canyon College Division of Continuing Education, left the meeting; therefore, there was no report provided on behalf of classified staff. Ms. Garcia plans to a report on behalf of classified staff at the next board meeting.

2.6 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Michael DeCarbo, Academic Senate President, Santiago Canyon College
Dr. Elliott Jones, Academic Senate President, Santa Ana College

2.7 Reports from Board Committee Chairpersons

Ms. Alvarez provided a report on the May 11, 2017, Board Legislative Committee meeting.

Mr. Hernandez provided a report on the May 11, 2017, Orange County Community Colleges Legislative Task Force meeting.

3.0 INSTRUCTION

All items were approved as part of Item 1.6 (Consent Calendar).

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

Items 4.1, 4.2, 4.3, and 4.5 through 4.11 were approved as part of Item 1.6 (Consent Calendar).

4.4 Quarterly Investment Report as of March 31, 2017

The quarterly investment report as of March 31, 2017, was presented as information.

5.0 **GENERAL**

Items 5.1 through 5.4 were approved as part of Item 1.6 (Consent Calendar).

5.5 Board Member Comments

Mr. Hernandez reported he attended the award dinner for the SAC Golf Tournament on May 8.

Mr. Hernandez indicated he and Mr. Yarbrough are working on a presentation regarding Deferred Action for Childhood Arrivals (DACA) students and asked for a letter of support for their presentation from the board.

Mr. Yarbrough and Ms. Alvarez shared kind memories of Mr. Rene Guzman. Ms. Alvarez indicated that an upcoming ComLink meeting will include a memorial for Mr. Guzman.

Mr. Yarbrough provided a report on the Community College League of California (CCLC) Annual Trustees conference he attended in Lake Tahoe/Truckee, California on May 4-7, 2017. He indicated he attended an Ethics Training Workshop and an Introduction to Fiscal Responsibilities workshop.

Ms. Alvarez thanked Ms. Chian for her service as student trustee and SCC student president for 2016-2017.

If there are long presentations on the agenda, Mr. Labrado asked that the student trustee and student presidents' reports be placed at the beginning of the agenda.

Ms. Barrios reported that she had her singing debut at SCC's fundraiser last week. She commended staff on their assistance, the campus, and the facilities, including the sound system in SCC's gym, especially for the Irvine Symphony's performance.

Mr. Hanna explained that Ms. Mendoza left the meeting early since she was in a lot of pain.

Since the board president reviews the board agenda before it is published, Mr. Hanna apologized to his colleagues for approving two long reports at the board meeting and asked that lengthy reports be placed under Item 2.0 (Informational Items and Oral Reports) on future agendas. Mr. Hanna explained he is not critical of the length or substance of the presentations.

Mr. Hanna reported that he plans to say a few words at the SAC Excellence Awards on May 18.

RECESS TO CLOSED SESSION

The board convened into closed session at 10:10 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Educational Administrator Appointments
 - (1) Administrative Dean
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (2 cases)
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Ms. Judy Chitlik, Interim Vice Chancellor of Human Resources
Employee Organizations: California School Employees Association, Chapter 888

Ms. Chian left the meeting at this time.

RECONVENE

The board reconvened at 10:52 p.m.

Public Comment

There were no public comments.

Closed Session Report

Ms. Barrios reported during closed session the board discussed public employment, anticipated/potential litigation, and labor negotiations, and no reportable action was taken during closed session.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

It was moved by Ms. Barrios and seconded by Mr. Yarbrough to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough.

- Approve Appointments
- Ratify Resignations/Retirements
- Approve Leaves of Absence

6.1 Management/Academic Personnel

- Approve 2016-2017 Child Development Center Teachers CSEA Chapter 888 Salary Schedules
- Ratify Layoffs
- Approve Adjusted 2015-2016 Contract Extension Rates
- Approve Adjusted 2016-2017 Contract Extension Days
- Approve 2016-2017 Contract Extension Days
- Approve 2016-2017 Additional Contract Extension Days
- Approve Stipends
- Approve Adjusted Column Changes
- Approve Part-time Hourly New Hires/Rehires
- Approve Non-paid Instructors of Record

6.2 Classified Personnel

It was moved by Ms. Barrios and seconded by Mr. Yarbrough to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough.

- Approve New Appointments
- Approve Out of Class Assignments
- Approve Changes in Position
- Approve Changes in Salary Placement
- Approve Temporary to Hourly Ongoing Assignments
- Approve Temporary Assignments
- Approve Additional Hours for Ongoing Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Community Service Presenters and Stipends
- Approve Student Assistant Lists

6.3 Approval of Public Disclosure of Collective Bargaining Agreement between Rancho Santiago Community College District and California School Employees Association (CSEA) Chapter 888 (Child Development Teachers)

It was moved by Ms. Barrios and seconded by Mr. Yarbrough to approve the agreement with CSEA, Chapter 888 for the period of July 1, 2016, through June 30, 2017. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough.

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on Tuesday, May 30, 2017.

The next regular meeting of the Board of Trustees will be held on Tuesday, May 30, 2017.

There being no further business, Mr. Hanna declared the meeting adjourned at 10:53 p.m., in memory of Mr. Rene Guzman, who was a SAC student in the 1950s and most recently a member of the RSCCD Measure Q Citizens' Bond Oversight Committee.

Respectfully submitted,

Raúl Rodríguez, Ph.D.
Chancellor

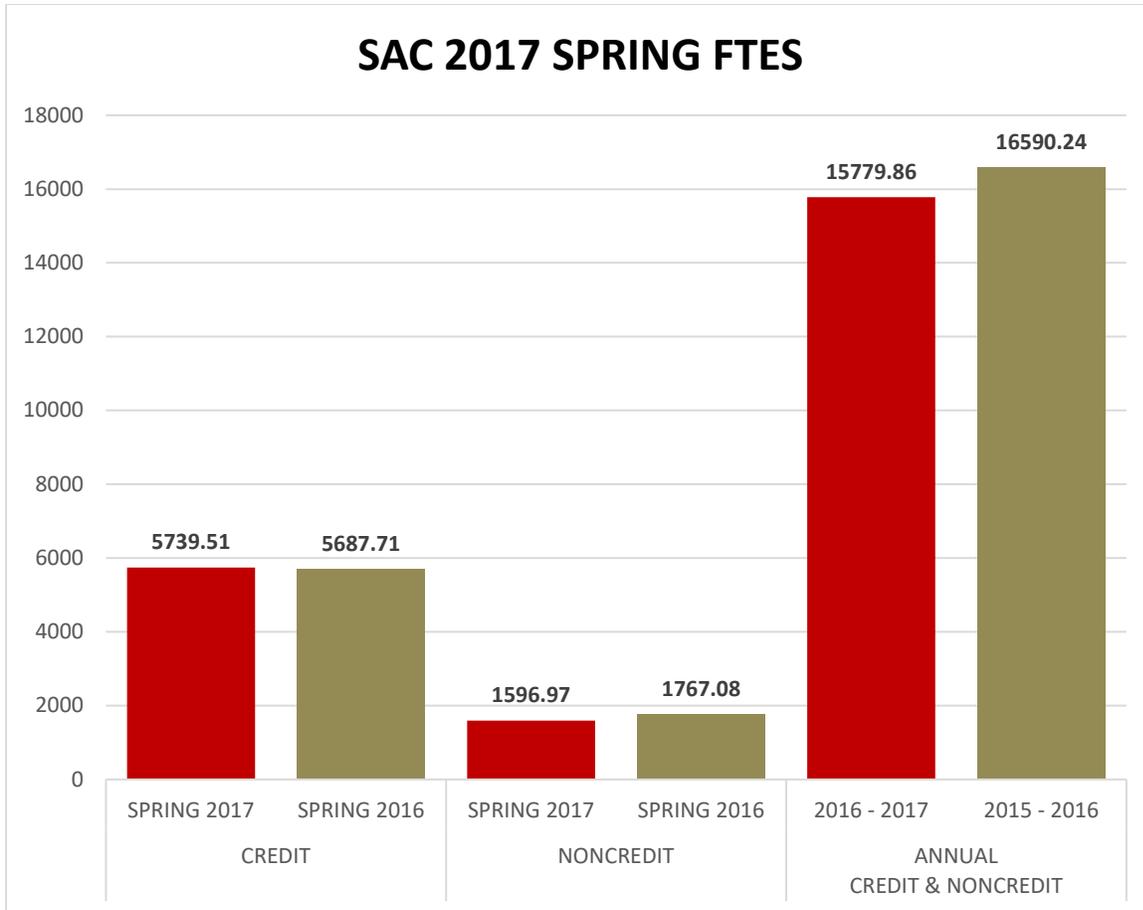
Approved: _____
Clerk of the Board

Minutes approved: May 30, 2017



SAC 2017 SPRING ENROLLMENT SNAPSHOT

Date: 05/2/17



SPRING SEMESTER	2016/2017	DIFF	PCT
CREDIT TARGET	6754		
CREDIT PROJECTION	6608.97	-145.03	-2%
NONCREDIT TARGET	2465		
NONCREDIT PROJECTION	2074	-391	-16%
COMBINED ANNUAL TARGET	20362		
COMBINED ANNUAL PROJECTION	19078.57	-1283.4	-6%

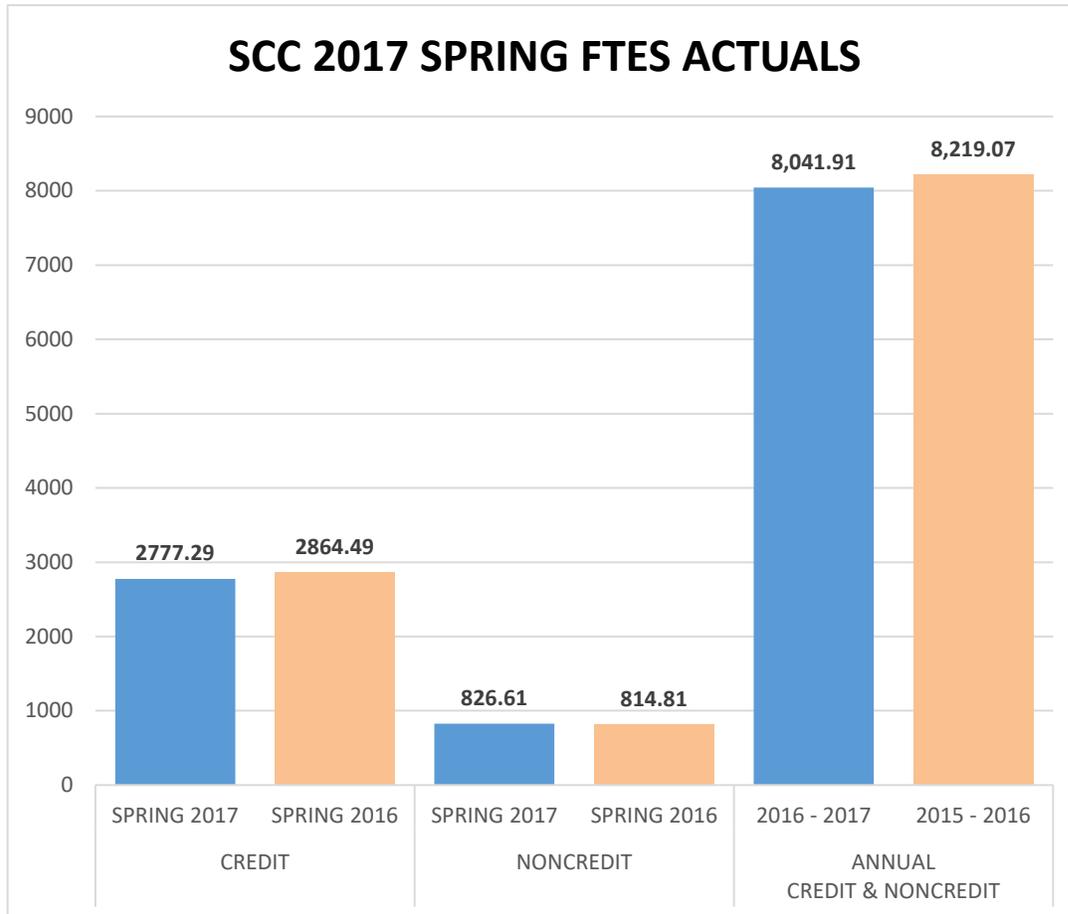
SOURCES:

Executive Dashboard
RG540 report



SCC 2017 SPRING ENROLLMENT SNAPSHOT

Date: 05/12/17



SPRING SEMESTER	2016/2017	DIFF	PCT
CREDIT TARGET	2896		
CREDIT PROJECTION	2827.64	-68.36	-2%
NONCREDIT TARGET	1103		
NONCREDIT PROJECTION	1103	0	0%
COMBINED ANNUAL TARGET	8571		
COMBINED ANNUAL PROJECTION	8390.94	-180.06	-2%

SOURCES:

Executive Dashboard RG540 report