

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Santa Ana College
1530 W. 17th Street, Phillips Hall
Santa Ana, California

Board of Trustees
(Regular meeting)

Monday, October 23, 2017

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:44 p.m. by Mr. John Hanna. Other members present were Ms. Claudia Alvarez, Ms. Arianna Barrios, Mr. Zeke Hernandez, Mr. Larry Labrado, and Ms. Nelida Mendoza. Mr. Phil Yarbrough and Mr. Gregory Pierot arrived at the time noted.

Administrators present during the regular meeting were Ms. Judy Chitlik, Dr. John Hernandez, Dr. Raúl Rodríguez, and Dr. Linda Rose. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Ms. Monica Zarske, Academic Senate President, Santa Ana College (SAC).

Mr. Hanna asked for a moment of silence for prayer or meditation in memory of the four members of the United States armed forces that were killed in Niger, Africa, on October 4, 2017; as well as a continued remembrance of the lost lives who were killed in Las Vegas on October 1, 2017.

1.3 Approval of Additions or Corrections to Agenda

It was moved by Ms. Barrios and seconded by Ms. Alvarez to approve an addendum for Item 6.2 (Classified Personnel). The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Ms. Mendoza.

Mr. Pierot arrived at this time.

1.4 Public Comment

Ms. Gwen Kohnke and several nursing students thanked Dr. Rodríguez for observing their clinical practice at Mission Hospital in Mission Viejo for the SAC nursing program. Each student introduced themselves and provided their area of interest in the medical field.

Mr. Yarbrough arrived at this time.

Mr. Ben Hager spoke regarding the district's negotiations with the Faculty Association of Rancho Santiago Community College District (FARSCCD).

Mr. Edward Hou and Mr. Vincent Vargas spoke regarding extending the library hours at Santiago Canyon College (SCC). Mr. Hanna asked Mr. Hou and the Associated Student Government leaders to contact Dr. Hernandez regarding their request.

1.5 Approval of Minutes

It was moved by Mr. Hernandez and seconded by Ms. Mendoza to approve the minutes of the meeting held September 25, 2017. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Pierot's vote was aye.

1.6 Approval of Consent Calendar

It was moved by Mr. Labrado and seconded by Mr. Yarbrough to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar, with the exception of Item 3.3 (Renewal of Hope Builders Instructional Services Agreement for Construction Technology) removed from the Consent Calendar by Mr. Hanna. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Pierot's vote was aye.

3.1 Approval of Clinical Affiliation Agreement with Illumination Foundation

The board approved the clinical affiliation agreement with the Illumination Foundation located in Irvine, California, as presented.

3.2 Approval of Clinical Affiliation Agreement with Doctor's Ambulance

The board approved the clinical affiliation agreement Doctor's Ambulance located in Laguna Hills, California, as presented.

3.5 Approval of Proposed Addendum to 2017-2018 SAC Catalog

The board approved the proposed addendum to the 2017-2018 SAC catalog.

3.6 Approval of Proposed Revisions for 2018-2019 SAC Catalog

The board approved the proposed revisions for the 2018-2019 SAC catalog.

1.6 Approval of Consent Calendar (cont.)

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

4.2 Approval of Budget Increases/Decreases and Budget Transfers

The board approved budget increases, decreases and transfers from September 13, 2017, to October 10, 2017.

4.3 Approval of 2016-2017 CCFS-311 Annual Budget and Financial Report, including Gann Appropriation Limit

The board approved the 2016-2017 CCFS-311 Annual Budget and Financial Report as presented pending any audit adjustments and establishing the district's 2017-2018 Gann Limit in the amount of \$264,469,343.

4.4 Approval of Reappointments for Measure Q Citizens' Bond Oversight Committee

The board approved the reappointments of the Measure Q Citizens' Bond Oversight Committee for the 2018 calendar year as presented.

4.5 Award of Bid #1333 for Roof Replacement at District Operations Center

The board awarded Bid #1333 to Danny Letner, Inc. dba Letner Roofing Company for roof replacement at the district office center as presented.

4.7 Approval of Agreement with Hammel, Green & Abrahamson, Inc. for Architectural Services for Russell Hall Replacement (Health Sciences Building) at Santa Ana College

The board approved the agreement with Hammel, Green & Abrahamson, Inc. for architectural services for Russell Hall Replacement (Health Sciences Building) at SAC as presented.

4.8 Approval of Agreement with Knowland Construction Services for Project Inspector Services for Science Center at Santa Ana College

The board approved the agreement with Knowland Construction Services for project inspector services – Science Center at SAC as presented.

4.9 Rejection of Bid #1329 - Johnson Student Center Demolition at Santa Ana College

The board rejected all bids for Bid #1329 for Johnson Student Center demolition at SAC as presented.

4.10 Approval of Agreement with Ghatode Bannon Architects, LLP for Professional Design Services for new Safety and Security Offices at Santiago Canyon College

The board approved the agreement with Ghatode Bannon Architects, LLP for professional design services for the new Safety and Security Offices at SCC as presented.

1.6 Approval of Consent Calendar (cont.)

4.11 Approval of Change Order #1 for Patriot Contracting & Engineering for Bid #1325 for U Portables Certification Plumbing at Santiago Canyon College

The board approved change order #1 for Patriot Contracting & Engineering for Bid #1325 for U Portables certification plumbing at SCC as presented.

4.12 Acceptance of Completion of Bid #1325 for U Portables Certification Plumbing at Santiago Canyon College and Approval of Recording of Notice of Completion

The board accepted the project as complete and approved filing a Notice of Completion with the County as presented.

4.13 Acceptance of Completion of Bid #1331 for Barrier Removal Path of Travel Improvements at Santiago Canyon College and Approval of Recording of Notice of Completion

The board accepted the project as complete and approved filing a Notice of Completion with the County as presented.

4.15 Approval of Change Order #1 for SJD & B, Inc. for Bid #1328 for American with Disabilities Act (ADA) Improvements at 1937 West Chapman Avenue, Orange, California, for Orange Education Center (OEC)

The board approved change order #1 for SJD & B, Inc. for Bid #1328 for ADA improvements at 1937 West Chapman Avenue, Orange, California, for OEC as presented.

4.16 Acceptance of Completion of Bid #1328 for ADA Improvements at 1937 West Chapman Avenue, Orange, California, for the Orange Education Center and Approval of Recording of Notice of Completion

The board accepted the project as complete and approved filing a Notice of Completion with the County as presented.

4.17 Approval of Independent Contractor

The board approved the following independent contractor: Codestorm to support the Los Angeles/Orange County Regional Consortium (LAOCRC) in achieving its goals to modernize and improve user experience of the LAOCRC website by designing and developing a modern website. Dates of service are October 24, 2017, through June 30, 2018. The fee is estimated at \$21,800.

4.18 Approval of Independent Contractor

The board approved the following independent contractor: Nicholas Kremer to perform Chair activities within specified timelines as part of the Vocational Education Research and Accountability Technical Advisory Committee (VERATAC) that advises the California Community College Chancellor's Office on the implementation of the accountability provisions in the Carl D. Perkins Act. Dates of service are October 24, 2017, through June 30, 2018. The fee is estimated at \$16,025.

1.6 Approval of Consent Calendar (cont.)

4.19 Approval of Independent Contractor

The board approved the following independent contractor: Nueva Vista Media, Inc. to produce innovative media resources and website to raise Career Technical Education awareness among students, their influencers, key stakeholders and others about the variety of career pathways available through CTE programs at the Orange County region's nine community colleges. Dates of service are October 24, 2017, through June 30, 2018. The fee is estimated at \$49,950.

4.20 Approval of Purchase Orders

The board approved the purchase order listing for the period August 27, 2017, through September 23, 2017.

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

-California Career Pathways Trust – Orange County Careers Pathways Partnership (CCPT-OCCPP) – Year 4 (SAC)	\$ 45,500
-California Career Pathways Trust – Orange County Careers Pathways Partnership (CCPT-OCCPP) – Year 4 (SCC)	\$ 76,431
-Hunger Free Campus Support (SCC)	\$ 18,324
-Innovation and Effectiveness Grant (SCC)	\$200,000
-Math, Engineering and Science Achievement (MESA) Program (SAC) - <i>Augmentation</i>	\$ 4,265
-Puente Project (SAC)	\$ 4,500
-Upward Bound Math & Science Program II – Year 1 (SCC)	\$263,938
-Urban Agriculture Community-Based Research Experience (U-ACRE 3.0) – Year 2 (SAC)	\$ 16,500
-Veterans Upward Bound Program II – Year 1 (SAC)	\$263,938

5.2 Approval of Sub-Agreement between RSCCD and City of Santa Ana for Community Colleges Basic Skills and Student Outcomes Transformation Program (#DO-17-2058-01)

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.3 Approval of First Amendment to Sub-Agreement between RSCCD and South Orange County Community College District for Career Technical Education (CTE) Data Unlocked Initiative

The board approved the first amendment to the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

1.6 Approval of Consent Calendar (cont.)

5.4 Approval of Sub-Agreement between RSCCD and Sonoma County Junior College District on behalf of Santa Rosa Junior College for Career Technical Education Data Unlocked Initiative

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.5 Approval of First Amendment to Sub-Agreement between RSCCD and San Joaquin Delta Community College District for Career Technical Education Data Unlocked Initiative

The board approved the first amendment to the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.6 Approval of First Amendments to Sub-Agreements between RSCCD and Butte-Glenn, Chaffey, Compton, Coast, and San Bernardino Community College Districts for the Career Technical Education Data Unlocked Initiative

The board approved the first amendments to the sub-agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

5.7 Approval of Fourth Amendment to Sub-Agreement between RSCCD and Project Tomorrow for California Career Pathways Trust Grant – Year 3

The board approved the amendment to the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.8 Approval of Fifth Amendment to Sub-Agreement between RSCCD and Project Tomorrow for California Career Pathways Trust Grant – Year 4

The board approved the amendment to the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.9 Approval of Service Agreement with Economic Modeling, LLC aka Economic Modeling Specialists International (EMSI) for Strong Workforce Program – Regional Funds Initiative (Project 1)

The board approved the agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

1.6 Approval of Consent Calendar (cont.)

5.10 Approval of Service Agreement with Economic Modeling, LLC aka Economic Modeling Specialists International for Strong Workforce Program – Regional Funds Initiative (Project 2)

The board approved the agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

1.7 Recognition of Students by Board of Trustees

The board recognized Mr. John Dianito (in absentia), Mr. Eduardo Guapilla, Ms. Michelle Maldonado (in absentia), Ms. Luisa Ortez, and Ms. Eileen Zavala (in absentia); Open Educational Resources (OER) students at Santa Ana College; for their scholastic achievements, leadership, and service to the campus community and the Rancho Santiago Community College District.

1.8 Presentation on Santa Ana College Marketing Plan

Ms. Melissa Utsuki, Public Information Officer, Santa Ana College, provided a presentation on the SAC Marketing Plan. Board members received clarification on items related to the marketing plan from Ms. Utsuki.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. John Hernandez, President, Santiago Canyon College
Dr. Linda Rose, President, Santa Ana College

NOTE: At the April 24, 2017, board meeting Ms. Barrios asked that the enrollment reports presented by the college presidents be attached to the minutes.

2.3 Report from Student Trustee

Mr. Pierot provided a report to the board.

2.4 Reports from Student Presidents

The following student representatives provided reports to the board on behalf of the Associated Student Government (ASG) organizations:

Mr. Juan Esqueda, Student President, Santa Ana College
Mr. Edward Hou, Student President, Santiago Canyon College

2.5 Report from Classified Representative

Ms. Julie Peeken and Ms. Amy Styffe, who both serve as an Administrative Secretary to the Business and Career Technical Education Department at Santiago Canyon College, provided a joint report to the board on behalf of the classified staff.

2.6 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Michael DeCarbo, Academic Senate President, Santiago Canyon College
Ms. Monica Zarske, Academic Senate President, Santa Ana College

2.7 Reports from Board Committee Chairpersons

Mr. Labrado provided a report on the October 19, 2017, Board Facilities Committee meeting and the October 3, 2017, Board Policy Committee meeting.

Ms. Alvarez provided a report on the October 12, 2017, Board Legislative Committee meeting.

Mr. Hernandez provided a report on the October 12, 2017, Orange County Community Colleges Legislative Task Force meeting.

3.0 INSTRUCTION

Items 3.1, 3.2, 3.5, and 3.6 were approved as part of Item 1.6 (Consent Calendar).

3.3 Approval of Renewal of Hope Builders Instructional Services Agreement for Construction Technology

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the renewal of the Hope Builders Instructional Services Agreement for program year 2017-2018. Mr. Hanna indicated he plans to abstain from the vote on this item since he is unsure if there is a conflict of interest with his employer. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough; and a vote of abstention from Mr. Hanna due to a potential conflict of interest with his employer. Student Trustee Pierot's advisory vote was aye.

3.4 Approval of Memorandum of Understand (MOU) between Hope Builders, Santa Ana College (SAC) School of Continuing Education, Southwest Carpenters Training Fund, and Santiago Canyon College (SCC) Apprenticeship Program

It was moved by Mr. Yarbrough and seconded by Ms. Barrios to approve the MOU between Hope Builders, SAC School of Continuing Education, Southwest Carpenters Training Fund, and SCC Apprenticeship program for academic year 2017-2018. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough; and a vote of abstention from Mr. Hanna due to a potential conflict of interest with his employer. Student Trustee Pierot’s advisory vote was aye.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

Items 4.1, 4.2, 4.3, 4.4, 4.5, 4.7, 4.8, 4.9, 4.10, 4.11, 4.12, 4.13, and 4.15 through 4.20 were approved as part of Item 1.6 (Consent Calendar).

4.6 This item was deleted.

4.14 Ratification of Award of Bid #1334 for S Portables Removal at Santiago Canyon College

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to ratify the award of Bid #1334 for S Portables removal at SCC as presented. Mr. Yarbrough asked that the answers to his questions be attached to the minutes. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Pierot’s advisory vote was aye.

5.0 GENERAL

Items 5.1 through 5.10 were approved as part of Item 1.6 (Consent Calendar).

5.11 First Reading of Board Policies

The following policies were presented for a first reading as an information item:

- Board Policy (BP) 3310 Records Retention and Destruction
- BP 3821 Gift Ban Policy
- BP 6330 Purchasing
- BP 6332 Competitive Bidding, and Quotations and Contracts Policies
- BP 6505 Inventory Order Quantity and Storage Contracts
- BP 7330 Communicable Disease
- BP 7340 Leaves

5.12 Adoption of Board of Trustees Annual Self-Evaluation Instrument, List of Designated Recipients, and Self-Evaluation Timeline

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to adopt the self-evaluation survey instrument, list of designated individuals who will receive the survey, and self-evaluation timeline. Mr. Hanna explained the process of the board's evaluation. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Pierot's advisory vote was aye.

5.13 Approval of Letter of Support for Legislation to Assist Deferred Childhood Arrivals (DACA) Students

It was moved by Ms. Alvarez and seconded by Mr. Labrado to approve the letter of support for legislation to assist DACA students. After discussion, it was decided to have each board members' signature on the letter (instead of just the board president's signature) and to attach to the letter resolutions adopted by the RSCCD Board of Trustees, SAC Academic Senate, and SCC Academic Senate. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Pierot's advisory vote was aye.

5.14 Board Member Comments

Board members thanked staff at Santa Ana College for hosting the board meeting and ASG students for hosting the reception prior to the meeting.

Mr. Hernandez reported that he recently saw his nephew as an actor in the SAC play "Heathers."

Mr. Hernandez provided trustees with a list of events he recently attended, which included several sporting events on campus. He indicated that he attended three SAC football games and none of them provided half-time entertainment; he is hopeful that staff are working to provide entertainment at future games. In addition, he hopes that staff will be able to make the modifications necessary to supply lights to the pathways at SCC.

Mr. Hernandez asked the chancellor to have one of the colleges host author Roberto G. Gonzales as a speaker on campus.

Mr. Yarbrough provided a report on the Association of Community College Trustees (ACCT) Leadership Congress 2017 that he attended on September 23-27. He indicated that he and Mr. Hernandez presented a workshop entitled "DACA (Deferred Action for Childhood Arrivals) – What is It, and What are We Going to Do?"

5.14 Board Member Comments (cont.)

Mr. Yarbrough reported that several people were ordered to evacuate their homes when the Canyon Fire 2 was active, including himself, Ms. Lucarelli, and Dr. Barry Resnick. He expressed gratitude that none of the abovementioned people's homes were damaged in the fire.

Mr. Yarbrough indicated that he was not in attendance at the September 11, 2017, board meeting due to illness; but if he was in attendance, he would have voted against the adoption of Resolution No. 17-21 – Supporting the Travel Restrictions Identified in Assembly Bill 1887. He stated that he does not hate the lesbian, gay, bisexual, and transgender (LGBT) community; it is a matter of him being required by the government to accept a man who dresses like a woman, as a woman, which he does not. He indicated that the state prison system shares his opinion and also does not accept a man dressed like a woman, as a woman, until they are surgically altered.

Ms. Alvarez recognized that the City of Santa Ana has a new City Manager, Mr. Raul Godinez, and encouraged the chancellor to contact Mr. Godinez on behalf of the district.

Mr. Labrado asked that at a future Board Legislative Committee meeting, the committee address the requirements for the baccalaureate degree pilot programs at community colleges since the eligibility requirements set forth in Section 78042(2) of the California Education Code state *“A baccalaureate degree pilot program shall not offer a baccalaureate degree program or program curricula already offered by the California State University (Cal State) or the University of California (UC).”* Mr. Labrado stated that he would like that requirement challenged since the Cal State and UC systems in California only have approximately 4 or 5 universities that offer nursing degrees; therefore, community colleges should be able to offer degrees in nursing.

Mr. Hanna indicated he would like to reschedule the board meeting that should have been held at SCC on October 9th but was cancelled due to threat of fire.

Mr. Hanna thanked Mr. Hou and Mr. Vargas for informing the board of the need that students would like for extended library hours at SCC. He expressed appreciation to Mr. Hou and Mr. Vargas for sharing the students' concerns and explained the protocol in addressing their concerns.

Mr. Hanna reported he attended the ACCT Leadership Congress 2017 and commended Mr. Hernandez and Mr. Yarbrough for their collaboration in working together to present a workshop on DACA students, which was the largest attended workshop at the conference.

5.14 Board Member Comments (cont.)

Mr. Hanna indicated that he respectfully disagrees with Mr. Yarbrough's comments regarding LGBT students; he stated that in his opinion the LGBT community deserve the same respect as others and the same rights under the law as everyone else. He agreed with the action the board took at its September 11, 2017, board meeting to adopt Resolution No. No. 17-21 – Supporting the Travel Restrictions Identified in Assembly Bill 1887.

In reference to the joint special board meeting held on October 16, 2017, Mr. Hanna commended staff of the Santa Ana Unified School District and the Rancho district for working together on behalf of all students served by both districts.

RECESS TO CLOSED SESSION

The board convened into closed session at 7:52 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
 - f. Other Educational and Classified Administrators
 - (1) Internal Audit Manager
 - (2) Director
2. Conference with Legal Counsel: Anticipated Initiation of Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Ms. Judy Chitlik, Interim Vice Chancellor of Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)
4. Employee Appeal from the District's Administrative Determination (pursuant to Title 5, Cal. Code Regs., Section 59338, regarding Complaint of Harassment) (1 case)

Mr. Pierot left the meeting at this time.

RECONVENE

RECONVENE

Mr. Yarbrough left the meeting at this time.

The board reconvened at 9:26 p.m.

Closed Session Report

Ms. Barrios reported that during closed session the board discussed public employment, anticipated initial litigation, labor negotiations, and an employee appeal from the district's administrative determination; and the board took action to uphold the district's administrative determination with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

Public Comment

There were no public comments.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

It was moved by Mr. Labrado and seconded by Ms. Mendoza to approve the following action on the management/academic personnel docket to the docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Ms. Mendoza.

- Approve Employment Agreements
- Approve Revised Job Descriptions
- Approve Appointments
- Approve Final Salary Placements
- Approve 2017-2018 Contract Extension Days
- Approve 2017-2018 Contract Stipends
- Approve Beyond Contract/Overload Stipends
- Approve Adjusted Effective Dates for Beyond Contract/Overload Stipend
- Approve Part-time New Hires/Rehires
- Approve Non-paid Instructors of Record
-

6.2 Classified Personnel

It was moved by Mr. Labrado and seconded by Ms. Mendoza to approve the following action on the classified personnel docket to the docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Ms. Mendoza.

- Approve New Classifications
- Approve New Appointments
- Approve Hourly Ongoing to Contract Assignments
- Approve Longevity Increments
- Approve Professional Growth Increments

6.2 Classified Personnel (cont.)

- Approve Out of Class Assignments
- Approve Changes in Position
- Approve Changes in Salary Placements
- Ratify Resignations/Retirements
- Approve Temporary to Hourly Ongoing Assignments
- Approve Leaves of Absence
- Approve Temporary Assignments
- Approve Changes in Temporary Assignments
- Approve Additional Hours for Ongoing Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Community Service Presenters and Stipends
- Approve Volunteers
- Approve Student Assistant Lists

6.3 Approval of Fringe Benefit Providers for Calendar Year 2018

It was moved by Ms. Barrios and seconded by Mr. Labrado to approve the renewal of the insurance programs at the negotiated rates, add Kaiser as an additional health benefit provider, and authorize the chancellor or his designee to enter into the appropriate agreements with the fringe benefit providers from January 1, 2018, to December 31, 2018. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Ms. Mendoza.

6.4 Authorization for Board Travel/Conferences

It was moved by Ms. Alvarez and seconded by Ms. Mendoza to authorize the submitted conference and travel by a board member. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Ms. Mendoza.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on Monday, November 13, 2017.

There being no further business, Mr. Hanna declared the meeting adjourned at 9:28 p.m., in memory of Sgt. La David Johnson, Staff Sgt. Bryan Black, Staff Sgt. Jeremiah Johnson, and Staff Sgt. Dustin Wright, who were killed in Niger, Africa, on October 4, 2017.

Respectfully submitted,

Raúl Rodríguez, Ph.D.
Chancellor

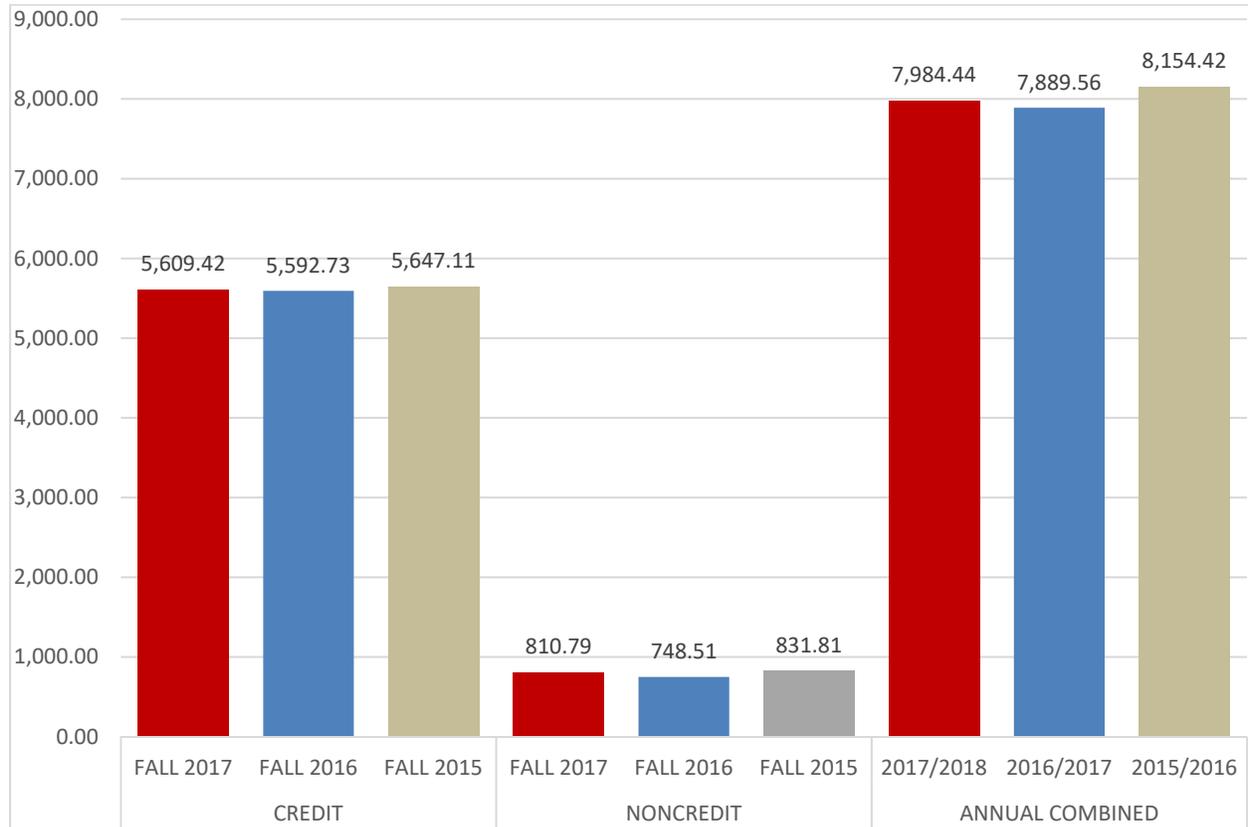
Approved: _____
Clerk of the Board

Minutes approved: November 13, 2017



SAC 2017 FALL ENROLLMENT SNAPSHOT

Date: 10/20/17



PROJECTED FTES

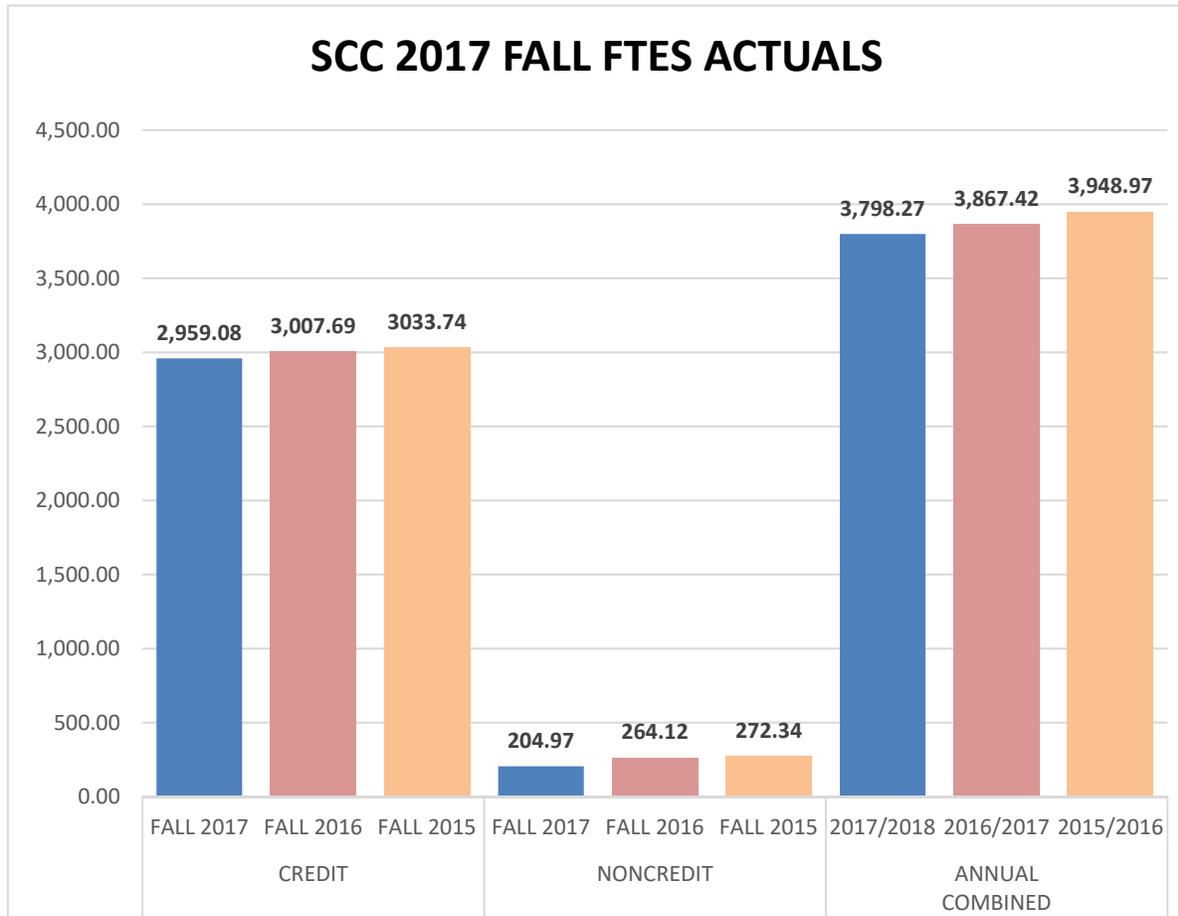
TERMS	2017/2018	DIFF	PCT
CREDIT FALL TARGET	6,882		
CREDIT FALL PROJECTION	6,882	0	0%
NONCREDIT FALL TARGET	1,750		
NONCREDIT FALL PROJECTION	1,750	0	0%
COMBINED ANNUAL TARGET	20,407		
COMBINED ANNUAL PROJECTION	20,407	0	0%

SOURCES:

Executive Dashboard – RG540 report

SCC 2017 FALL ENROLLMENT SNAPSHOT

10/20/2017



PROJECTED FTES

TERMS	2017/2018	DIFF	PCT
CREDIT FALL TARGET	3033		
CREDIT FALL PROJECTION	3013	-20	-0.7%
NONCREDIT FALL TARGET	400		
NONCREDIT FALL PROJECTION	400	0	0.0%
COMBINED ANNUAL TARGET	8502		
COMBINED ANNUAL PROJECTION	8502	0	0.0%

SOURCES:

Executive Dashboard

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Office of the Vice Chancellor - Business Operations/Fiscal Services

2323 N. Broadway
Santa Ana, CA 92706
(714) 480-7340 – Office
(714) 796-3935 – Fax

Date: October 23, 2017
To: Dr. Raúl Rodríguez
From: Peter J. Hardash
Subject: Responses to Board Requests

From Trustee Phillip Yarbrough

- 4.14 Ratification of Award of Bid #1334 for S Portables Removal at Santiago Canyon College
The administration recommends ratification of the award of Bid #1334 for S Portables removal at SCC as presented.

What will become of the portables? Do we own or rent them? Can they be donated and removed by the recipient?

- The District does own the portables. The temporary portables are at least over 27 years old as they have moved from Santa Ana College to Santiago Canyon College where they now reside. The District intended for the portables to be demolished as part of the scope of work because of their age and condition. If the District wanted to surplus or donate the buildings, it would have to go through a process with DSA to remove the District as the named owner of the portables, declare the property as surplus, or find an entity to donate the portables to and get a waiver of release for all the necessary items/activities of liability associated with the donation. They could be donated and removed by a recipient, but the costs associated with the disassembly, disconnect, removal and transfer of the buildings is likely over the current value of the buildings and the activities associated with such require releases and agreements between the District and any willing recipient, which is why it is not recommended at this time.

The College and District have already decommissioned the buildings and have salvaged all useful materials and equipment. The District does not want to be associated as the owner of these portables if they are donated due to the liability associated with their poor condition, which is why the scope of work is for demolition to remove these buildings from the inventory. The contractor who is awarded the project is responsible to dispose of the buildings and remove them off-site for demolition activities to not cause disruption to the campus parking areas. The lowest bid received is a highly competitive price as there was a sufficient bidder turnout for the bid.