

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)

2323 North Broadway, #107

Santa Ana, CA 92706

Board of Trustees

(Regular meeting)

Monday, February 26, 2018

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:35 p.m. by Ms. Nelida Mendoza. Other members present were Ms. Claudia Alvarez, Ms. Arianna Barrios, Mr. Zeke Hernandez, Mr. Larry Labrado, Mr. Phillip Yarbrough, and Mr. Gregory Pierot. Mr. John Hanna arrived at the time noted.

Administrators present during the regular meeting were Ms. Judy Chitlik, Mr. Peter Hardash, Dr. John Hernandez, Mr. Enrique Perez, Dr. Raúl Rodríguez, and Dr. Linda Rose. Ms. Debra Gerard was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Edward Hou, President, Santiago Canyon College (SCC) Associated Student Government (ASG).

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve addendums for Item 7.1 (Academic/Management Personnel) and Item 7.2 (Classified Personnel). The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Pierot's advisory vote was aye.

1.4 Public Comment

Ms. Shantel Thornton, Santa Ana College faculty member, spoke regarding the non-renewal of her probationary faculty contract.

Mr. Hanna arrived during Ms. Thornton's comments.

The following students spoke in support of Ms. Shantel Thornton: Mr. Adam Williams, Mr. Yuan Shui, Ms. Grace Mankuleiyo, Mr. Amory Hanson, Mr. Allen Alexis Perez, Ms. Thaydra Richardson and Ms. Aniyah Benjamin.

Mr. Mark Smith, Santiago Canyon College faculty member, spoke regarding safety on the campus amid shootings taking place across the country.

1.4 Public Comment (continued)

Mr. Edward Hou, SCC ASG President, spoke regarding Deferred Action for Childhood Arrivals (DACA) and immigration.

1.5 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the minutes of the meeting held February 5, 2018. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Pierot’s advisory vote was aye.

1.6 Approval of Consent Calendar

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar, with the exception of Item 4.1 (Approval of VitaNavis Subscription Agreement) removed from the Consent Calendar by Mr. Hernandez and Items 4.8 (Approval of Standard Inter-Agency Instructional Services Agreement Renewal with the City of Orange) and 4.17 (Approval of Classroom Lease Renewal with Orange Unified School District) removed from the Consent Calendar by Ms. Barrios. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Pierot’s advisory vote was aye.

4.2 Approval of Walgreens Experiential Learning Program Agreement Renewal with Walgreen Company

The board approved the Walgreens Experiential Learning Program agreement renewal with Walgreen Company located in Deerfield, Illinois as presented.

4.3 Approval of Professional Services Agreement Renewal with the City of Glendale

The board approved the new Professional Services Agreement with the City of Glendale located in Glendale, California as presented.

4.4 Approval of the Standard Inter-Agency Instructional Services Agreement Renewal with the Orange County Fire Authority

The board approved the Standard Inter-Agency Instructional Services Agreement Renewal with the Orange County Fire Authority located in Irvine, California as presented.

4.5 Approval of the Standard Inter-Agency Instructional Services Agreement Renewal with the City of Brea

The board approved the Standard Inter-Agency Instructional Services Agreement Renewal with the City of Brea located in Brea, California as presented.

1.6 Approval of Consent Calendar (continued)

4.6 Acceptance of the Standard Inter-Agency Instructional Services Agreement Renewal with the City of Fullerton

The board approved the Standard Inter-Agency Instructional Services Agreement Renewal with the City of Fullerton located in Fullerton, California as presented.

4.7 Approval of the Standard Inter-Agency Instructional Services Agreement Renewal with the City of Anaheim

The board approved the Standard Inter-Agency Instructional Services Agreement Renewal with the City of Anaheim located in Anaheim, California as presented.

4.9 Approval of the Standard Inter-Agency Instructional Services Agreement Renewal with the City of West Covina

The board approved the Standard Inter-Agency Instructional Services Agreement Renewal with the City of West Covina located in West Covina, California as presented.

4.10 Approval of the Standard Inter-Agency Instructional Services Agreement Renewal with the City of La Verne

The board approved the Standard Inter-Agency Instructional Services Agreement Renewal with the City of La Verne located in La Verne, California as presented.

4.11 Acceptance of Memorandum of Understanding for Construction Technology Instruction Using Multi-Craft Core Curriculum (MC3) with Tonia Reyes Uranga, Consulting

The board approved the Memorandum of Understanding for Construction Technology Instruction Using Multi-Craft Core Curriculum (MC3) with Tonia Reyes Uranga, Consulting located in Long Beach, California as presented.

4.12 Acceptance of Professor Kathy Takahashi's Sabbatical Leave Report

The board accepted Professor Kathy Takahashi's Sabbatical Leave Report.

4.13 Acceptance of Professor Roy Shahbazian's Sabbatical Leave Report

The board accepted Professor Roy Shahbazian's Sabbatical Leave Report.

4.14 Acceptance of Professor Cher Carrera's Sabbatical Leave Report

The board accepted Professor Cher Carrera's Sabbatical Leave Report.

4.15 Acceptance of Professor Darlene Diaz's Sabbatical Leave Report

The board accepted Professor Darlene Diaz's Sabbatical Leave Report.

4.16 Acceptance of Professor Denise Foley's Sabbatical Leave Report

The board accepted Professor Denise Foley's Sabbatical Leave Report.

1.6 Approval of Consent Calendar (continued)

5.1 Approval of Payment of Bills

The board approved the payment of bills as submitted.

5.2 Approval of Budget Increases/Decreases and Budget Transfers

The board approved the budget increases, decreases and transfers from January 23, 2017, to February 13, 2018.

5.3 Award of Bid #1338 – Prop 39 Year 5 LED Lighting at Santa Ana College, Santiago Canyon College, Digital Media Center, Orange County Sheriff’s Regional Training Academy and District Operations Center

The board approved the award of Bid #1338 for Prop 39 Year 5 LED Lighting at Santa Ana College, Santiago Canyon College, Digital Media Center, Orange County Sheriff’s Regional Training Academy and District Operations Center as presented.

5.4 Approval of Rejection of All Bids for Bid #1339 – Window Repairs at District Operations Center

The board approved the rejection of all bids for Bid #1339 - Window Repairs at District Operations Center as presented.

5.5 Approval of Agreement with Architecture 9 PLLLP – Architectural Design Services for Barrier Removal/Signage and Wayfinding at Santa Ana College and Santiago Canyon College

The board approved the agreement with Architecture 9 PLLLP for architectural design services for barrier removal/signage and Wayfinding at Santa Ana College and Santiago Canyon College as presented.

5.6 Approval of Agreement with Architecture 9 PLLLP – Architectural Services for ADA Barrier Removal Parking Lot 9 at Santa Ana College

The board approved the agreement with Architecture 9 PLLLP for architectural services for ADA barrier removal Parking Lot 9 at Santa Ana College as presented.

5.7 Approval of Agreement with SVA Architects, Inc. – Architectural/Engineering Services for the Building K Assessment Project at Santa Ana College

The board approved the agreement with SVA Architects, Inc. for architectural/engineering services for the Building K Assessment project at Santa Ana College as presented.

5.8 Approval of Amendment to Agreement with HPI Architecture – Architectural Design Services for the new Johnson Student Center Project at Santa Ana College

The board approved the amendment to the agreement with HPI Architecture for architectural design services for the new Johnson Student Center Project at Santa Ana College as presented.

1.6 Approval of Consent Calendar (continued)

5.9 Approval of Agreement with Flewelling & Moody – Architectural Design Services for Barrier Removal Exterior Phases 3A & 3B at Santiago Canyon College

The board approved the agreement with Flewelling & Moody for architectural design services for Barrier Removal Exterior Phases 3A & 3B at Santiago Canyon College as presented.

5.10 Approval of Amendment to the Agreement with Leland Saylor Associates - Cost Estimating Consulting Services for the Orange Education Center DSA Certification Project for Santiago Canyon College

The board approved the amendment to the agreement with Leland Saylor Associates for cost estimating consulting services for the Orange Education Center DSA Certification Project for Santiago Canyon College as presented.

5.11 Approval of Contract with Silver Creek Industries, Inc.

The board approved the Centralia School District Contract #N15-2017/2018, issued to Silver Creek Industries, Inc., for the purchase and installation of DSA approved portable buildings, accessories and related installation supplies as presented.

5.12 Approval of Purchase Orders

The board approved the purchase order listing for the period December 17, 2017 through January 20, 2018.

6.1 Approval of Resource Development Items

The board approved the budgets, acceptance of grants, and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- Education Futures Initiative – Teacher Preparation Pipeline Program Mini-Grant (SAC & SCC) \$ 240,000
- Hunger Free Campus Support (SAC) \$ 43,996
- Veteran Resource Center Ongoing Funding (SAC & SCC) \$ 77,199

6.2 Approval of Sub-Agreement between RSCCD and Jackstin for the Strong Workforce Program – Regional Funds Initiative

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

6.3 Approval of Sub-Agreement between RSCCD and SynED for the Deputy Sector Navigator Information and Communications Technology (ITC)/ Digital Media Grant

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

1.6 Approval of Consent Calendar (continued)

6.4 Approval of Sub-Agreement between RSCCD and Butte-Glenn, Chaffey, El Camino, Riverside, San Diego, State Center and Solano Community College Districts for the Career Technical Education (CTE) Data Unlocked Initiative

The board approved the sub-agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

6.5 Approval of Second Amendment to the Sub-Agreement between RSCCD and San Joaquin Delta Community College District for the Career Technical Education (CTE) Data Unlocked Initiative

The board approved the amendment to the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

6.6 Approval of Second Amendment to the Sub-Agreement between RSCCD and Butte-Glenn Community College District for the Career Technical Education (CTE) Data Unlocked Initiative

The board approved the amendment to the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

6.7 Approval of Third Amendment to the Sub-Agreement between RSCCD and Concentric Sky for the Career Technical Education (CTE) Data Unlocked Initiative

The board approved the amendment to the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

2.0 STRATEGIC PLANNING UPDATE

2.1 Board of Trustee's Annual Strategic Planning Update

Ms. Nga Pham; Director of District Research, Planning & Institutional Effectiveness; presented an update of the district's Comprehensive Master Plan that was adopted by the Board on February 19, 2013. Information included in the update were the district's mission statement, planning design and participatory governance structure, and goals. Ms. Pham detailed the process by which updates are made to the district's 2016-2019 Strategic Plan and presented data related to select objectives for each of the five district goals. This data included percentage of feeder high school graduates entering the colleges as new freshmen, competitive and entitlement grants awarded, marketing campaign metrics, Career Technical Education (CTE) programs student evaluations and employment outcomes, the number of faculty trained to teach online, a diversity analysis of district employees and a historical presentation of water usage by site.

2.1 Board of Trustee's Annual Strategic Planning Update (continued)

The 2016-2019 Strategic Plan approved in September 2016 and 12 Measures of Success dated February 2018 were distributed as additional information.

Board members received clarification from Ms. Pham and Mr. Enrique Perez, Vice Chancellor of Educational Services, on data presented in the report.

3.0 INFORMATIONAL ITEMS AND ORAL REPORTS

3.1 Report from the Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

3.2 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. John Hernandez, President, Santiago Canyon College
Dr. Linda Rose, President, Santa Ana College

3.3 Report from Student Trustee

Mr. Pierot provided a report to the board.

3.4 Reports from Student Presidents

The following student representatives provided a report to the board on behalf of the Associated Student Government (ASG) organization:

Mr. Juan Esqueda, Student President, Santa Ana College
Mr. Edward Hou, Student President, Santiago Canyon College

3.5 Report from Classified Representative

There was no report from a classified representative on behalf of the classified staff.

3.6 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Michael DeCarbo, Academic Senate President, Santiago Canyon College
Ms. Monica Zarske, Academic Senate President, Santa Ana College

3.7 Report from Board Committee Chairperson

Mr. Labrado provided a report to the board of the February 22, 2018 Board Facilities Committee.

4.0 INSTRUCTION

Items 4.2 through 4.7 and 4.9 through 4.16 were approved as part of Item 1.6 (Consent Calendar).

4.1 Approval of VitaNavis Subscription Agreement

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the VitaNavis Subscription Agreement as presented. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Abstention – Ms. Barrios. Student Trustee Pierot’s advisory vote was aye.

4.8 Approval of the Standard Inter-Agency Instructional Services Agreement Renewal with the City of Orange

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the Standard Inter-Agency Instructional Services Agreement Renewal with the City of Orange located in Orange, California as presented. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Abstention – Ms. Barrios. Student Trustee Pierot’s advisory vote was aye.

It was moved by Mr. Hanna and seconded by Mr. Yarbrough to vacate the earlier approval and reconsider Item 4.7 – Approval of the Standard Inter-Agency Instructional Services Agreement Renewal with the City of Anaheim at this time. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Pierot’s advisory vote was aye.

4.7 Approval of the Standard Inter-Agency Instructional Services Agreement Renewal with the City of Anaheim

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the Standard Inter-Agency Instructional Services Agreement Renewal with the City of Anaheim located in Anaheim, California as presented. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Abstention – Ms. Barrios. Student Trustee Pierot’s advisory vote was aye.

4.17 Approval of Classroom Lease Renewal with Orange Unified School District

It was moved by Mr. Yarbrough and seconded by Mr. Hanna to approve the SCC Orange Education Center classroom lease renewal with Orange Unified School District in Orange, California. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Abstention – Ms. Barrios. Student Trustee Pierot’s advisory vote was aye.

4.18 College and Career Access Pathways (CCAP) Agreement, a Dual Enrollment Partnership 2018-2019 between Rancho Santiago Community College District (RSCCD) and Santa Ana Unified School District

The College and Career Access Pathways (CCAP) Agreement, a Dual Enrollment Partnership 2018-2019 between Rancho Santiago Community College District and Santa Ana Unified School District located in Santa Ana, California was accepted as information.

4.19 AB288 College and Career Access Pathways (CCAP) Partnership Agreement between Rancho Santiago Community College District (RSCCD) and Orange Unified School District

The AB288 College and Career Access Pathways (CCAP) Partnership with Orange Unified School District in Orange, California was accepted for information.

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

All Items were approved as part of Item 1.6 (Consent Calendar).

6.0 GENERAL

Items 6.1 through 6.7 were approved as part of Item 1.6 (Consent Calendar).

6.8 Board Member Comments

Ms. Alvarez, Mr. Hanna and Mr. Hernandez provided a report on the Association of Community College Trustees (ACCT) Community College National Legislative Summit held in Washington, D.C. on February 11-14, 2018. Mr. Hernandez reported that he attended the ACCT Student Trustee Advisory Board meeting while at the Legislative Summit. The trustees reported that they met with legislators and discussed issues relating to protecting students with the Deferred Action for Childhood Arrivals (DACA) immigration policy, Career Technical Education (workforce training), and advocacy on behalf of community colleges.

6.8 Board Member Comments (continued)

Ms. Alvarez and Mr. Hanna reported that they attended the legal portion of the ACCT conference where they received materials that they will share with staff.

Mr. Pierot stated that he appreciated the comments on DACA and safety that were made at the meeting. He encouraged all to provide their input to the board.

Mr. Hernandez reported that he attended the SAC TRIO program event on February 24 and commended the staff on their efforts in support of students. He also attended a focus group on strong workforce as a representative of the board. While in Washington, D.C. Mr. Hernandez met with staff at the Department of Education and reported that Education Secretary DeVos has been invited to visit the district. It is hopeful that she or a representative will accept the district's invitation.

Ms. Barrios announced that there is an active shooter town hall taking place on March 6 and would share the information with the trustees. She also extended an invitation to an event with Delaine Eastin on Friday, March 2.

Ms. Barrios expressed appreciation for the support of SCC and the district for the Community Foundation of Orange's February 23 Gala. Ms. Barrios also reported that she would be Principal of the Day at Orange High School and while there will promote the district's colleges.

Ms. Barrios announced that she was honored to be named Woman of the Year by Assemblyman Choi and will accept the honor in a ceremony on March 12. Ms. Barrios stated that she was being honored because of Assemblyman Choi's commitment to community colleges.

Mr. Yarbrough asked that the responses to his inquiries about Item 5.4 (Rejection of All Bids for Bid #1339 – Window Repairs at District Office) and Item 7.8 (Approval of Auto-Renewal Clause in Administrator Agreements/Contracts) be included as part of the minutes.

Mr. Yarbrough also extended his condolences to Student Trustee Pierot on the death of his grandmother and thanked his colleagues who attended the ACCT Legislative Summit.

Ms. Alvarez congratulated Trustee Barrios on her being named Woman of the Year and looked forward to the board's celebration of women at the March meeting in honor of Women's month. Ms. Alvarez expressed condolences to Student Trustee Pierot on the death of his grandmother and asked that the meeting be adjourned in her honor.

Mr. Hanna commended staff on the information provided on Item 2.1 (Board of Trustee's Strategic Planning Update) and stated he recommends the board receive more frequent updates and possibly have brief study sessions on select areas.

RECESS TO CLOSED SESSION

The board convened into closed session at 7:20 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
 - f. Educational Administrator Appointment
 - (1) Vice President
 - g. Other Educational and Classified Administrators
2. Liability Claim (pursuant to Government Code Section 54956.95)
 - a. #EMP1704519
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Ms. Judy Chitlik, Interim Vice Chancellor of Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association (CSEA), Chapter 579
California School Employees Association (CSEA), Chapter 888
Continuing Education Faculty Association (CEFA)
4. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

Mr. Pierot left the meeting at this time.

RECONVENE

The board reconvened at 9:20 p.m.

Public Comment

There were no public comments.

Closed Session Report

Ms. Alvarez reported during closed session the board discussed public employment, labor negotiations, public employee discipline/dismissal/release and liability claim #EMP1704519. Ms. Alvarez reported the board took no other reportable action at this time.

7.0 HUMAN RESOURCES

7.1 Management/Academic Personnel

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

7.1 Management/Academic Personnel (continued)

- Approval of Appointments
- Approval of Interim Assignments
- Ratification of Resignations/Retirements
- Approval of 2017-2018 Institutional Tenure Review Recommendations
- Approval of Changes of Classification
- Approval of Adjusted 2017/2018 Contract Extension Days
- Approval of Adjusted 2017/2018 Contract Stipends
- Approval of 2017/2018 Contract Stipends
- Approval of Leaves of Absence
- Approval of Beyond Contract/Overload Stipend
- Approval of Part-time Hourly New Hires/Rehires
- Approval of Correction of Hourly New Hire/Rehire Name
- Approval of Non-paid Intern Services

7.2 Classified Personnel

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

- Approval of New Appointments
- Approval of Professional Growth Increments
- Approval of Longevity Increments
- Approval of Out of Class Assignments
- Approval of Changes in Position
- Approval of Changes in Salary Placement
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of Temporary Assignments
- Approval of Additional Hours for Ongoing Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters and Stipends
- Approval of Volunteers
- Approval of Student Assistant Lists & Stipends

7.3 Approval of Employee Calendar for 2018-2019

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the 2018-2019 Employee Calendar. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

7.4 Approval of Non-Credit Instructional Calendar for 2018-2019

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the 2018-2019 Non-Credit Instructional Calendar. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

7.5 Approval of Services of Job Elephant

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the services of Job Elephant. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

7.6 Rejection of Claim

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to authorize the Chancellor, or designee, to reject claim #EMP1704519. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

7.7 Adoption of Resolution No. 18-05 Authorizing Payment to a Trustee Absent from Board Meeting

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to adopt Resolution No. 18-05 authorizing payment to Trustee Arianna P. Barrios who was absent from the February 5, 2018 board meeting. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Ms. Mendoza and Mr. Yarbrough. Abstention - Ms. Barrios.

7.8 Approval of Auto-Renewal Clause in Administrator Agreements/Contracts

It was moved by Mr. Hernandez and seconded by Ms. Barrios to postpone discussion on the auto-renewal clause in administrator agreements/contracts and to bring back when mutually agreed by the Board President and Chancellor. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

8.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on Monday, March 12, 2018.

There being no further business, Ms. Mendoza declared the meeting adjourned at 9:30 p.m. in honor of Rhoda Lossin, who died recently and is the grandmother of Student Trustee Gregory Pierot.

Respectfully submitted,

Raúl Rodríguez, Ph.D.
Chancellor

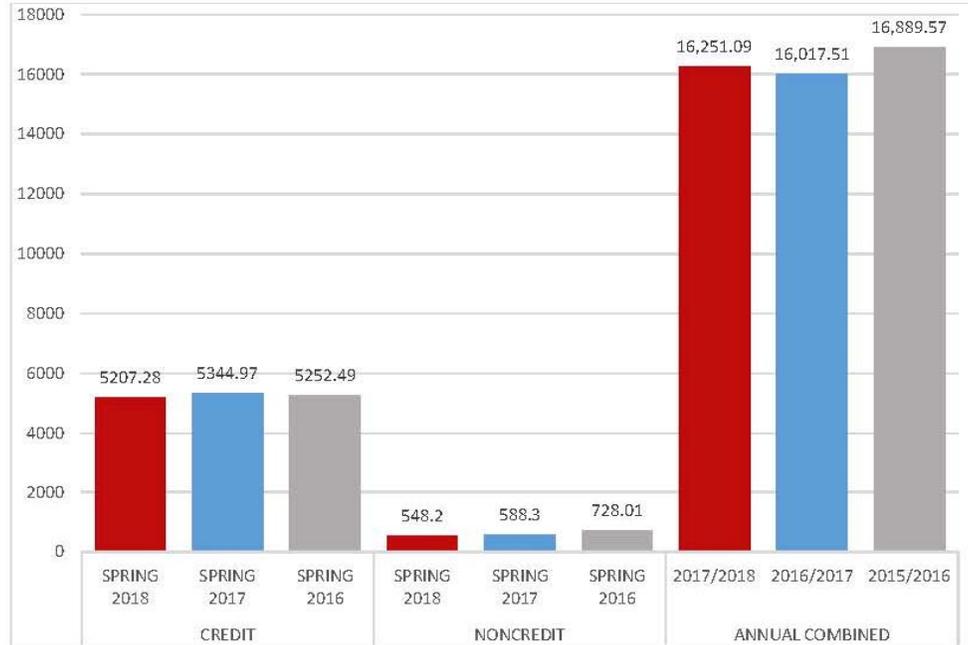
Approved: _____
Clerk of the Board

Minutes approved: March 12, 2018



SAC 2018 SPRING ENROLLMENT SNAPSHOT

Date: 02/23/18



PROJECTED FTES

| TERMS | 2017/2018 | DIFF | PCT |
|-----------------------------|-----------|------|------|
| CREDIT SPRING TARGET* | 7,302 | | |
| CREDIT SPRING PROJECTION* | 7,256 | -56 | -.7% |
| NONCREDIT SPRING TARGET | 2,275 | | |
| NONCREDIT SPRING PROJECTION | 2,050 | -225 | -10% |
| COMBINED ANNUAL TARGET | 20,407 | | |
| COMBINED ANNUAL PROJECTION | 20,001 | -406 | -2% |

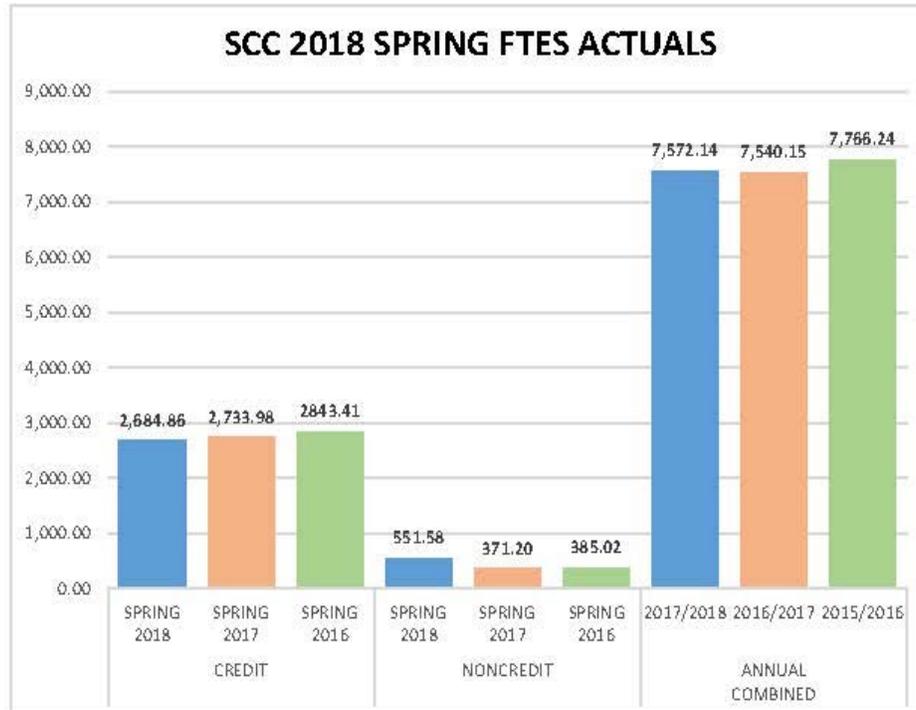
SOURCES:

Executive Dashboard
RG540 report
*Includes Intersession



SCC 2018 SPRING ENROLLMENT SNAPSHOT

2/23/2018



PROJECTED FTES

| TERMS | 2017/2018 | DIFF | PCT |
|-----------------------------|-----------|------|-------|
| CREDIT SPRING TARGET | 2814 | | |
| CREDIT SPRING PROJECTION | 2763 | -51 | -1.8% |
| NONCREDIT SPRING TARGET | 1257 | | |
| NONCREDIT SPRING PROJECTION | 1257 | 0 | 0.0% |
| COMBINED ANNUAL TARGET | 8514 | | |
| COMBINED ANNUAL PROJECTION | 8514 | 0 | 0.0% |

SOURCES:

Executive Dashboard

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Office of the Vice Chancellor of Business Operations/Fiscal Services

2323 N. Broadway
Santa Ana, CA 92706
(714) 480-7340 – Office
(714) 796-3950 – Fax

Date: February 26, 2018
To: Dr. Raúl Rodríguez
From: Peter J. Hardash & Carri Matsumoto
Subject: Responses to Board of Trustees Requests/Questions

From Trustee Phillip Yarbrough

5.4 Approval of Rejection of all Bids for Bid #1339 – Window Repairs at District Operations Center. Why were there only two responses? It’s a \$250,000 project for windows and shouldn’t there have been more interest?

- We agree, the District would have definitely liked to see a larger bidder interest in this project. Of recent, there has been a lack of interest in bidding window repair projects and certain other projects like hardscape/concrete and asphalt work. The reasons could be multiple due to the volume of work to choose from right now as the market has had an uptick in the amount of construction occurring. Contractors can potentially be more selective about what jobs they want to bid on. Additionally, some of the contractors may not always be able to bond the project due to the amount of concurrent work they have occurring if they typically do smaller dollar jobs.

This project required a C-17 license and was sent to those with a proper license based on the scope of work who are already on the interested contractor bid list, there were six (6). Additionally, this project was advertised twice in the Orange County Register and sent to five (5) trade journals for advertisement even though, under a formal bid process, only four (4) solicitations to trade journals are required. The advertisements in the newspaper and trade journals is required to solicit and provide an opportunity to any interested contractor who may want to bid on the project because it is a formal bid. The timing of such work is also a potential factor in contractor interest as there are timelines within the schedule that don’t always work out with the contractors ability to dedicate crews/workers in the timeline the work needs to be completed. There are many factors that can play into the bidder turnout that are not within our control. It should be noted that the project scope of work is for half of the building window repairs and is a significant cost to complete these repairs. Therefore, we agree that there needs to be more interest generated in this project. The project is going to be re-evaluated to see if there are any changes to the scope of work, schedule, budget and license type that would be recommended for consideration of a re-bid at a later time.

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Office of the Vice Chancellor – Human Resources

2323 N. Broadway
Santa Ana, CA 92706
(714) 480-7484

Date: February 26, 2018
To: Dr. Raúl Rodríguez
From: Judy Chitlik
Subject: Responses to Trustee Inquiry

From Trustee Phillip Yarbrough

7.8 Who has a three year ever-green clause? Is it only the cabinet positions?

The Chancellor has a two-year contract without the auto-renewal clause.

Cabinet Level positions (Vice Chancellors and College Presidents) have a three-year contract with the auto-renewal clause.

All other management personnel have a two-year contract with the auto-renewal clause.