

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)

2323 North Broadway, #107

Santa Ana, CA 92706

Board of Trustees

(Regular meeting)

Monday, March 12, 2018

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:31 p.m. by Ms. Nelida Mendoza. Other members present were Mr. John Hanna, Mr. Zeke Hernandez, Mr. Larry Labrado, and Mr. Gregory Pierot. Ms. Claudia Alvarez and Mr. Phillip Yarbrough arrived at the time noted. Ms. Arianna Barrios was not in attendance due to being honored at the State Capitol's Distinguished Women of the Year Ceremony.

Administrators present during the regular meeting were Ms. Judy Chitlik, Mr. Peter Hardash, Dr. John Hernandez, Dr. Raúl Rodríguez, and Dr. Linda Rose. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Dr. James Kennedy, Vice President of Continuing Education, Santa Ana College (SAC).

Ms. Alvarez arrived at this time.

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Labrado and seconded by Mr. Hanna to approve a revised page to the agenda, and addendums for Item 6.1 (Academic/Management Personnel) and Item 6.2 (Classified Personnel). The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Ms. Mendoza. Student Trustee Pierot's advisory vote was aye.

1.4 Public Comment

Ms. Shantel Thornton, SAC faculty member, spoke regarding the non-renewal of her probationary faculty contract.

Mr. Mark Smith, Santiago Canyon College (SCC) faculty member, spoke regarding safety on the campus amid shootings taking place across the country.

1.4 Public Comment (continued)

Mr. Ricardo R. Castillo, Ms. Kathleen Patterson, Mr. Mario Robertson, and Ms. Sandra Wood spoke on behalf of the full-time tenured faculty members of the SAC Humanities & Social Sciences Division regarding the tenure review of two first-year candidates at SAC.

Mr. Yarbrough arrived during public comments by Mr. Castillo.

Mr. Antonio D. Federico spoke regarding the Chicano Studies and Ethnic Studies programs at SCC.

1.5 Approval of Minutes

It was moved by Ms. Alvarez and seconded by Mr. Yarbrough to approve the minutes of the meeting held February 26, 2018. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Pierot's advisory vote was aye.

1.6 Approval of Consent Calendar

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar, with the exception of Item 3.8 (College and Career Access Pathways, a Dual Enrollment Partnership Agreement 2018-2019 between RSCCD and Santa Ana Unified School District) removed from the Consent Calendar by Ms. Mendoza. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Pierot's advisory vote was aye.

3.1 Approval of Educational Affiliation Agreement Renewal with Rowland Unified School District

The board approved the educational affiliation agreement renewal with Rowland Unified School District located in Rowland Heights, California as presented.

3.2 Approval of County of Orange Contract #Z1000000068, Amendment Number Twelve

The board approved the County of Orange Contract #Z1000000068, Amendment Number Twelve, located in Santa Ana, California as presented.

3.3 Approval of County of Orange Contract #MA-060-11010909, Amendment Number Seven

The board approved the County of Orange Contract #MA-060-11010909, Amendment Number Seven, located in Santa Ana, California as presented.

1.6 Approval of Consent Calendar (cont.)

3.4 Approval of County of Orange Contract #MA-060-13010027, Amendment Number Two

The board approved the County of Orange Contract #MA-060-13010027, Amendment Number Two, located in Santa Ana, California as presented.

3.5 Approval of Proposed Revisions for the 2018-2019 Santa Ana College Catalog
The board approved the 2018-2019 SAC Catalog as presented.

3.6 Approval of Santa Ana College Community Services Program for Summer 2018

The board approved the SAC Community Services Program for Summer 2018 as presented.

3.7 Approval of Santiago Canyon College Community Services Program for Summer 2018

The board approved the SCC Community Services Program for Summer 2018.

3.9 Approval of Assembly Bill (AB) 288 College and Career Access Pathways (CCAP) Partnership Agreement between Rancho Santiago Community College District and Orange Unified School District (OUSD)

The board approved the AB 288 College and Career Access Pathways Partnership Agreement with OUSD.

3.10 Approval of College Work-Based Learning Planning and Tools Pilot Project Memorandum of Understanding (MOU) with Foundation for California Community Colleges

The board approved the College Work-Based Learning Planning and Tools Pilot Project MOU with the Foundation for California Community Colleges.

3.11 Approval of Instructional Services Agreement with National Career Advancement Institute

The board approved the Instructional Services Agreement with the National Career Advancement Institute as presented.

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

4.2 Approval of Budget Increases/Decreases and Budget Transfers

The board approved budget increases, decreases and transfers from February 14, 2018, to February 23, 2018.

4.3 Approval of Agreement with Cumming Construction Management Planning and Project Management Services

The board approved the agreement with Cumming Construction Management for Planning and Project Management Services as presented.

1.6 Approval of Consent Calendar (cont.)

4.4 Approval of Agreement with HL Construction Management – Cost Estimating Consulting Services for Russell Hall Replacement (Health Sciences Building) at Santa Ana College

The board approved the agreement with HL Construction Management for Cost Estimating Consulting Services for Russell Hall Replacement at SAC as presented.

4.5 Approval of Agreement with Sandy Pringle Associates Inspection Consultants – Project Inspector Services for Barrier Removal Exterior Phase 1 – Parking and Barrier Removal Exterior Phase 2A – Exterior Path of Travel at Santiago Canyon College

The board approved the agreement with Sandy Pringle Associates Inspection Consultants for Project Inspector Services Barrier Removal Exterior Phase I – Parking and Barrier Removal Exterior Phase 2A – Exterior Path of Travel at SCC as presented.

4.6 Approval of Rejection of all Bids for Bid #1340 – Barrier Removal Exterior Parking Lot (Phase 1) at Santiago Canyon College

The board approved rejecting all bids for Bid #1340 for Barrier Removal Exterior Parking Lot (Phase 1) at SCC as presented.

4.7 Approval of Agreement for nDiscovery Managed Detection Services with Sage Data Security

The board approved the agreement for nDiscovery Managed Detection Services with Sage Data Security as presented.

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- Board Financial Assistance Program (BFAP) (SCC) - \$ 1,799
 – *Adjustment*
- Full-Time Student Success Grant (SAC & SCC) \$480,091
 – *Augmentation*

1.7 Recognition in Honor of Women’s History Month

In honor of Women’s History Month, the board recognized Ms. Rosi Enriquez, Counselor/Professor, SCC; Ms. Eve Kikawa, Dean, Fine & Performing Arts, SAC; and Ms. Carri Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction & Support Services, District; for helping shape America’s future through their public service, leadership, and professional achievements at the Rancho Santiago Community College District.

1.8 Presentation on National Council of Examiners for Engineering and Surveying (NCEES) 2017 Surveying Education Award

On behalf of the National Council of Examiners for Engineering and Surveying; Mr. Robert Stockton, Civil Engineering member of the California Board for Engineers, Land Surveyors, and Geologist; presented the 2017 Surveying Education Award to representatives from Santiago Canyon College.

1.9 Presentation on Santiago Canyon College Water Program

Mr. Stephen J. McLean, Associate Professor of Water Utility Science, gave a presentation on the Water Program at SCC. Board members received clarification on data related to the presentation from Mr. McLean.

1.10 Update on the Status of Deferred Action for Childhood Arrivals (DACA)

Mr. Austin Webster, Senior Associate, Townsend Public Affairs, provided an update on the status of DACA. Board members received clarification on data related to the presentation from Mr. Webster.

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to suspend the rules and hear Item 2.5 (Report from Classified Representative) at this time since Ms. Thomas had to leave the meeting early.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.5 Report from Classified Representative

Ms. Elizabeth Thomas, Financial Aid Analyst, Santiago Canyon College, provided a report to the board on behalf of the classified Staff.

2.1 Report from the Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. John Hernandez, President, Santiago Canyon College
Dr. Linda Rose, President, Santa Ana College

NOTE: At the April 24, 2017, board meeting Ms. Barrios asked that the enrollment reports presented by the college presidents be attached to the minutes.

2.3 Report from Student Trustee

Mr. Pierot provided a report to the board.

Mr. Pierot left the meeting at this time due to a family matter.

2.4 Reports from Student Presidents

Mr. Edward Hou, Student President, Santiago Canyon College, provided a report to the board.

There was no representation from Santa Ana College.

2.5 Report from Classified Representative

This item was heard after Item 1.10 (Update on DACA).

2.6 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Michael DeCarbo, Academic Senate President, Santiago Canyon College
Ms. Monica Zarske, Academic Senate President, Santa Ana College

2.7 Report from Board Committee Chairperson

Mr. Hernandez provided a report to the board of the March 8, 2018, Orange County Community Colleges Legislative Taskforce meeting.

3.0 INSTRUCTION

Items 3.1, 3.2, 3.3, 3.4, 3.5, 3.6, 3.7, and 3.9 through 3.11 were approved as part of Item 1.6 (Consent Calendar).

3.8 Approval of College and Career Access Pathways (CCAP), a Dual Enrollment Partnership Agreement 2018-2019 between Rancho Santiago Community College District and Santa Ana Unified School District (SAUSD)

Ms. Mendoza indicated her intention to abstain from the vote on this item due to a potential conflict of interest and passed the gavel to Mr. Yarbrough as vice president. It was moved by Ms. Alvarez and seconded by Mr. Hanna to approve the College and Career Access Pathways, a Dual Enrollment Partnership Agreement 2018-2019 between RSCCD and SAUSD as presented. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough, and a vote of abstention from Ms. Mendoza. Student Trustee Pierot's advisory vote was aye.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

All items were approved as part of Item 1.6 (Consent Calendar).

5.0 GENERAL

Item 5.1 was approved as part of Item 1.6 (Consent Calendar).

5.2 First Reading of Board Policy

Board Policy 7600 – Campus Safety Officers was presented for a first reading as an informational item.

5.3 Board Member Comments

Mr. Hanna provided a report on the recent meeting of the Community College League of California Advisory Committee on Legislation that included discussion on student financial aid, DACA students, and the budget.

Mr. Labrado asked that a condensed list of what to do in an emergency be posted in each classroom.

Ms. Alvarez congratulated Ms. Enriquez, Ms. Kikawa, and Ms. Matsumoto for being recognized in honor of Women’s History Month.

Ms. Alvarez thanked the faculty for informing the board of the process used to approve tenure for faculty members. She asked that the board president read the guidelines relating to public comments before public comments are given.

Ms. Alvarez informed the board that the new City of Santa Ana police chief, Mr. David Valentin, is a SAC alumni.

Ms. Alvarez and Mr. Hernandez reported that they attended the College of Education's Honor an Educator Ceremony on March 10 where RSCCD (including SAC and SCC) were honored by the California State University, Fullerton College of Education as recipients of the 2018 Distinguished Education Excellence Award.

Mr. Yarbrough asked that an update on the Orange Education Center be placed on the next agenda.

RECESS TO CLOSED SESSION

The board convened into closed session at 7:42 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Professional Experts
 - e. Volunteers
 - f. Student Workers

2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
3. Public Employee Discipline/Dismissal/Release/Complaint (pursuant to Government Code Section 54957[b][1])

RECONVENE

The board reconvened at 8:20 p.m.

Public Comment

There were no public comments.

Closed Session Report

Ms. Alvarez reported during closed session the board discussed public employment and public employee discipline/dismissal/release. Ms. Alvarez reported the board took no reportable action at this time.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

- Approve Employment Agreement
- Approve New Job Description
- Approve Appointment
- Approve Interim to Permanent
- Approve Change of Interim Assignment
- Approve Return to Regular Assignment
- Ratify Resignations/Retirements
- Approve 2018/2019 Tenure Review Recommendations
- Approve Temporary to Tenure Track
- Approve Hiring of Temporary Long-term Substitute
- Approve Return to Regular Assignment/Voluntary Workload Reduction
- Approve Addition of 2017-2018 Contract Stipend
- Approve Beyond Contract/Overload Stipend
- Approve Leave of Absence
- Approve Rescission of Leave of Absence
- Approve Part-time Hourly New Hires/Rehires
- Approve Non-paid Instructors of Record
- Approve Non-paid Internship

6.2 Classified Personnel

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

- Approve New Appointments
- Approve Temporary to Contract
- Approve Professional Growth Increments
- Approve Out of Class Assignments
- Approve Return to Regular Assignment
- Approve Changes in Position
- Approve Changes in Salary Placement
- Approve Leave of Absence
- Ratify Resignations/Retirements
- Approve Temporary to Hourly Ongoing
- Approve Temporary Assignments
- Approve Change in Temporary Assignment
- Approve Additional Hours for Ongoing Assignment
- Approve Miscellaneous Positions
- Approve Instructional Associate/Associate Assistant
- Approve Community Service Presenters and Stipends
- Approve Volunteers

6.3 Approval of Memorandum of Understanding for Article 7 of Collective Bargaining Agreement between Rancho Santiago Community College District and California School Employees Association (CSEA), Chapter 579

It was moved Mr. Yarbrough and seconded by Ms. Alvarez to approve the MOU for Article 7 – Association Rights and Non-Discriminatory Practices of the Collective Bargaining Agreement between RSCCD and CSEA, Chapter 579. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

6.4 Approval of Revision to Article 23 of Collective Bargaining Agreement between Rancho Santiago Community College District and CSEA Chapter 579

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve Memorandum of Understanding for Article 23 – Effects of Lay Off of the Collective Bargaining Agreement between RSCCD and CSEA, Chapter 579. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

6.5 Presentation of Continuing Education Faculty Association (CEFA) Initial Bargaining Proposal to Rancho Santiago Community College District

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve scheduling a public hearing for the next regularly scheduled board meeting. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

6.6 Approval of RSCCD Equal Employment Opportunity and Human Resources Plan

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the Equal Employment Opportunity and Human Resources Plan as presented. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

7.0 **ADJOURNMENT**

The next regular meeting of the Board of Trustees will be held on Monday, March 26, 2018.

There being no further business, Ms. Mendoza declared the meeting adjourned at 8:22 p.m.

Respectfully submitted,

Raúl Rodríguez, Ph.D.
Chancellor

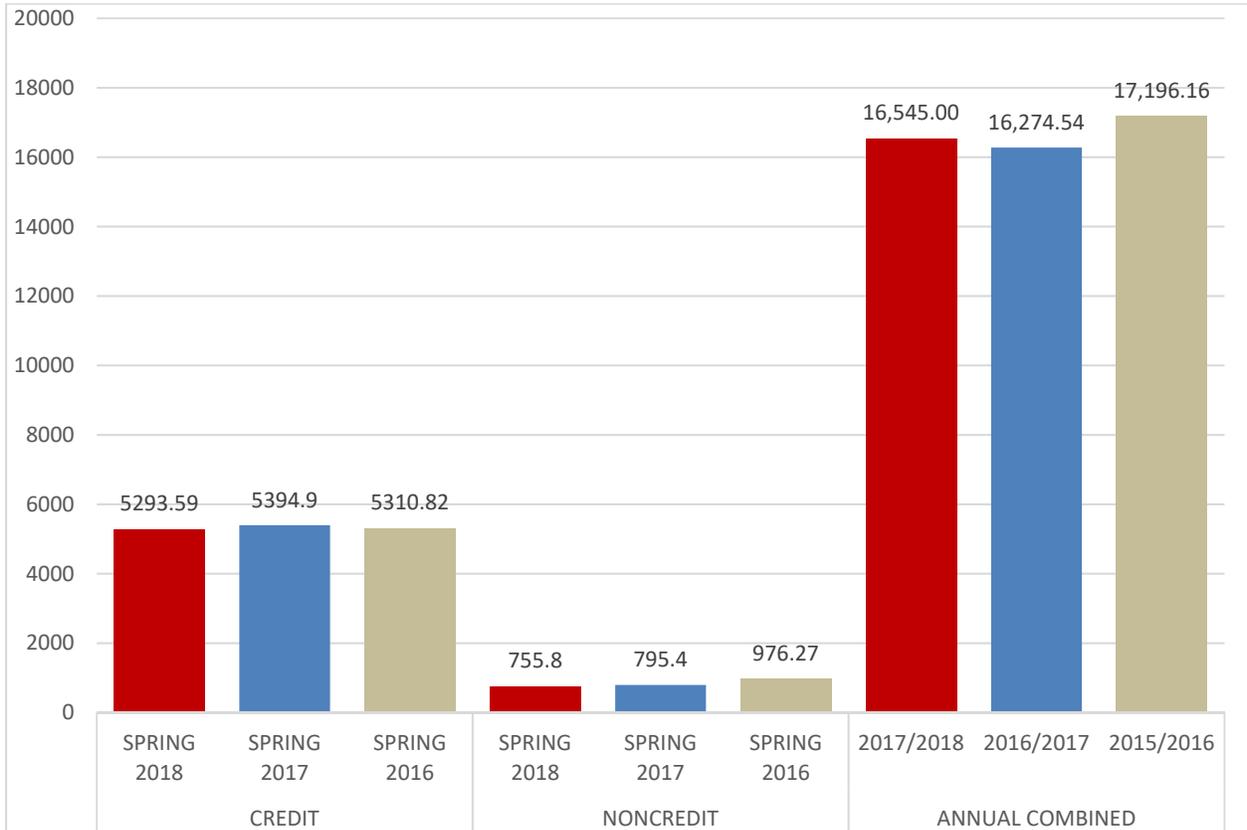
Approved: _____
Clerk of the Board

Minutes approved: March 26, 2018



SAC 2018 SPRING ENROLLMENT SNAPSHOT

Date: 03/09/18



PROJECTED FTES

TERMS	2017/2018	DIFF	PCT
CREDIT SPRING TARGET*	7,302		
CREDIT SPRING PROJECTION*	7,256	-56	-.7%
NONCREDIT SPRING TARGET	2,275		
NONCREDIT SPRING PROJECTION	2,050	-225	-10%
COMBINED ANNUAL TARGET	20,407		
COMBINED ANNUAL PROJECTION	20,001	-406	-2%

SOURCES:

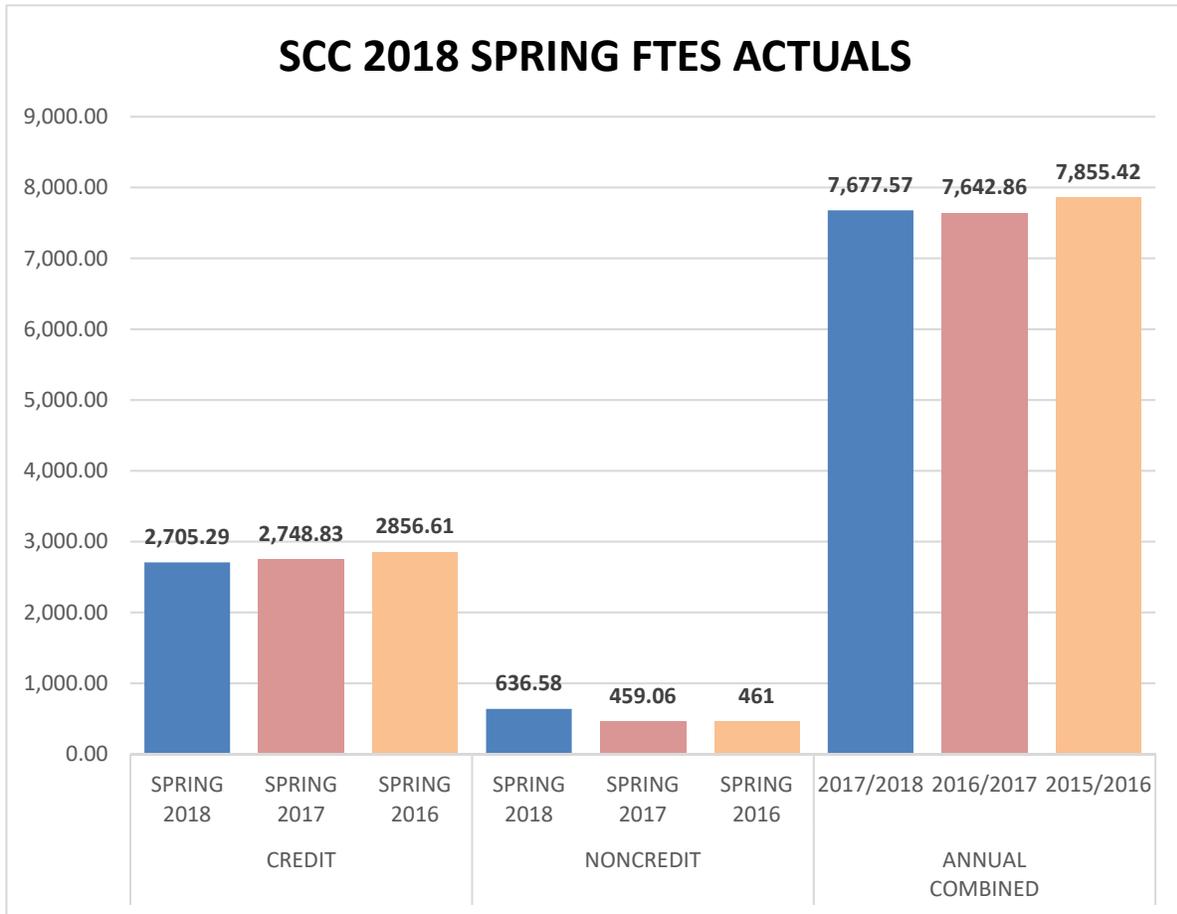
Executive Dashboard RG540 Report

*Includes Intersession



SCC 2018 SPRING ENROLLMENT SNAPSHOT

3/8/2018



PROJECTED FTES

TERMS	2017/2018	DIFF	PCT
CREDIT SPRING TARGET	2814		
CREDIT SPRING PROJECTION	2765	-49	1.7%
NONCREDIT SPRING TARGET	1257		
NONCREDIT SPRING PROJECTION	1257	0	0.0%
COMBINED ANNUAL TARGET	8514		
COMBINED ANNUAL PROJECTION	8514	0	0.0%

SOURCES: Executive Dashboard