

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
2323 North Broadway, #107
Santa Ana, CA 92706

Board of Trustees
(Regular meeting)

Monday, April 9, 2018

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:35 p.m. by Ms. Nelida Mendoza. Other members present were Ms. Claudia Alvarez, Ms. Arianna Barrios, Mr. Zeke Hernandez, Mr. Larry Labrado, and Mr. Gregory Pierot. Mr. John Hanna and Mr. Phillip Yarbrough arrived at the time noted.

Administrators present during the regular meeting were Ms. Judy Chitlik, Mr. Peter Hardash, Dr. John Hernandez, Dr. James Kennedy, Mr. Enrique Perez, and Dr. Raúl Rodríguez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Ms. Elizabeth Weber, student, Santa Ana College (SAC).

1.3 Approval of Additions or Corrections to Agenda

There were no additions or corrections to the agenda.

1.4 Public Comment

Ms. Elizabeth Weber introduced herself and declared her candidacy for the 2018-2019 student trustee position.

1.5 Approval of Minutes

It was moved by Mr. Labrado and seconded by Ms. Alvarez to approve the minutes of the meeting held March 26, 2018. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hernandez, Mr. Labrado, and Ms. Mendoza. Student Trustee Pierot's advisory vote was aye.

1.6 Approval of Consent Calendar

It was moved by Ms. Alvarez and seconded by Ms. Barrios to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hernandez, Mr. Labrado, and Ms. Mendoza. Student Trustee Pierot’s advisory vote was aye.

3.1 Approval of Academic Talent Search Residential Program Contract with University of California, Los Angeles (UCLA) 2018

The board approved the Academic Talent Search Residential Program contract with UCLA for 2018 as presented.

3.2 Approval of Memorandum of Understanding (MOU) with Mater Dei High School

The board approved the MOU with Mater Dei High School as presented.

3.3 Approval of New Education Affiliation Agreement with Canyon Ridge Hospital

The board approved the new education affiliation agreement with Canyon Ridge Hospital located in Chino, California as presented.

3.4 Approval of Scope of Work with Dr. Al Solano Consulting for Guided Pathways Planning Support

The board approved the scope of work with Dr. Al Solano Consulting for Guided Pathways planning support.

3.5 Approval of Proposed Addendum to 2017-2018 Santa Ana College (SAC) Catalog

The board approved the proposed addendum to the 2017-2018 SAC catalog.

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

4.2 Approval of Budget Increases/Decreases and Budget Transfers

The board approved budget increases, decreases and transfers during March 14-27, 2018.

4.4 Approval of Amendment to Agreement with Creative Design Associates, Inc. for ADA Consulting Services for District’s Americans with Disabilities Act (ADA) Transition Plan for Various Sites

The board approved the amendment with Creative Design Associates, Inc. for ADA Consulting Services for the District’s ADA transition plan for various sites as presented.

1.6 Approval of Consent Calendar (cont.)

- 4.5 Approval of Notice of Exemption for California Environmental Quality Act for Safety and Security Portables at Santiago Canyon College
The board approved the Notice of Exemption for the project as presented.
- 5.1 Approval of Resource Development Item
The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into a related contractual agreement on behalf of the district for the following:
- Disabled Students Programs & Services (DSPS) (SAC) \$1,100,828
- 5.2 Approval of Sub-Agreements between RSCCD and North Orange County Community College District/Fullerton College and South Orange County Community College District/Irvine Valley College for Strong Workforce Program – Regional Funds Initiative
The board approved the sub-agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.
- 5.3 Approval of Second Amendment to Sub-Agreement between RSCCD and Chaffey Community College District for Career Technical Education (CTE) Data Unlocked Initiative
The board approved the amendment to the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.
- 1.7 Public Hearing – Rancho Santiago Community College District Initial Bargaining Proposal to Continuing Education Faculty Association (CEFA)

There were no public comments.

Mr. Yarbrough arrived at this time.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from Student Trustee

Mr. Pierot provided a report to the board.

2.2 Reports from Student Presidents

Mr. Juan Esqueda, Student President, Santa Ana College, provided a report to the board.

There was no representation from Santiago Canyon College.

2.3 Report from Classified Representative

There was no representation from classified staff.

2.4 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Michael DeCarbo, Academic Senate President, Santiago Canyon College
Ms. Monica Zarske, Academic Senate President, Santa Ana College

2.5 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. John Hernandez, President, Santiago Canyon College
Dr. James Kennedy, Vice President, Santa Ana College

NOTE: At the April 24, 2017, board meeting Ms. Barrios asked that the enrollment reports presented by the college presidents be attached to the minutes.

Mr. John Hanna arrived during Dr. Hernandez' report.

2.6 Report from the Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

3.0 INSTRUCTION

All items were approved as part of Item 1.6 (Consent Calendar).

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

Items 4.1, 4.2, 4.4, and 4.5 were approved as part of Item 1.6 (Consent Calendar).

4.3 Adoption of Resolution No. 18-03 regarding Expenditure Transfers to Permit Payment of Obligations

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to adopt Resolution No. 18-03 regarding expenditure transfers as presented. Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Pierot's advisory vote was aye.

5.0 GENERAL

Items 5.1, 5.2 and 5.3 were approved as part of Item 1.6 (Consent Calendar).

5.4 Board of Trustees Cast Ballot for California Community College Trustees (CCCT) Board of Directors Election – 2018

It was moved by Mr. Hernandez and seconded by Mr. Yarbrough to approve casting a vote for the Board of Directors Election – 2018. Discussion ensued. It was moved by Mr. Hernandez and seconded by Ms. Barrios to approve casting a vote for the following candidates for the Board of Directors Election - 2018: Brent Hastey, Eric Payne, and Suzanne Woods. Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Pierot’s advisory vote was aye.

5.5 Board Member Comments

Mr. Yarbrough provided a report on the Association of Community College Trustees Public Policy and Advocacy Committee meeting held via telephone on April 6, 2018.

Mr. Yarbrough asked that the Board Policy Committee review Board Policy 2340 Agendas since he wasn’t able to put an item on the agenda without the board president’s approval for the last two meetings. (The policy states: *“Individual Board members who wish to place matters on the agenda shall consult with the Board President, who shall confer with the Chancellor on the request.”*) Ms. Alvarez clarified that the item Mr. Yarbrough requested is included on the Closed Session agenda at today’s meeting.

Mr. Hernandez reported that he plans to attend the Orange County Community College Legislative Task Force (OCCCLTF) meeting on April 12. He asked that information on legislative bills that may be of interest to educators be forwarded to the board office prior to the OCCCLTF meeting.

Mr. Hernandez asked for a draft agenda for the joint meeting with SAUSD on April 17. He also asked if board members would be able to add to the draft agenda.

Mr. Pierot congratulated Ms. Weber on her candidacy for 2017-2018 student trustee. He reminded board members that Administrative Regulation 2105 Selection and Regulations of Student Trustee state that an applicant for student trustee is required to perform a brief presentation of introduction regarding their candidacy and qualifications at a Board of Trustees meeting prior to the spring elections held at both credit colleges.

Mr. Pierot provided a report on the SAC Associated Student Government meeting he attended a couple of weeks ago.

5.5 Board Member Comments

Ms. Mendoza asked that the meeting be adjourned in memory of Ms. Manuela “Nellie” Caudillo Kaniski who died on April 1, 2018. Ms. Kaniski was a Marine veteran and employee at Santa Ana College for 28 years.

RECESS TO CLOSED SESSION

The board convened into closed session at 5:29 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
 - f. Educational Administrator Appointments
 - (1) Vice President
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Ms. Judy Chitlik, Interim Vice Chancellor of Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)
California School Employees Association (CSEA), Chapter 888
Continuing Education Faculty Association (CEFA)
4. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

Mr. Pierot left the meeting at this time.

RECONVENE

Ms. Mendoza left the meeting during closed session at approximately 6:15 p.m.

The board reconvened at 7:16 p.m. with Mr. Yarbrough serving as president in Ms. Mendoza’s absence.

Closed Session Report

Ms. Alvarez reported during closed session the board discussed public employment, anticipated/potential litigation, labor negotiations, and public employee discipline/dismissal/release. Ms. Alvarez reported the board took no action at this time.

Public Comment

Dr. Kristen Guzmán spoke regarding the importance of learning communities, particularly The Freshman Experience program at Santa Ana College.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

It was moved by Ms. Barrios and seconded by Ms. Alvarez to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough.

- Approve Employment Agreements
- Approve Appointments
- Ratify Resignations/Retirements
- Approve Beyond Contract/Overload Stipends
- Approve Part-time Hourly New Hires/Rehires
- Approve Non-paid Instructors of Record

6.2 Classified Personnel

It was moved by Ms. Barrios and seconded by Ms. Alvarez to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough.

- Approve Hourly Ongoing to Contract Assignments
- Approve Longevity Increments
- Approve Leaves of Absence
- Approve New Appointments
- Approve Longevity Increments
- Approve Professional Growth Increments
- Approve Temporary Assignments
- Approve Additional Hours for Ongoing Assignments
- Approve Miscellaneous Positions
- Approve Community Service Presenters and Stipends
- Approve Volunteers
- Approve Student Assistant Lists

6.3 Approval of Agreement with American Fidelity to Utilize its Online Benefits Enrollment Platform, AFenroll

It was moved by Ms. Barrios and seconded by Ms. Alvarez to authorize the chancellor or his designee to enter into an agreement with American Fidelity to utilize its online benefits enrollment platform, AFenroll. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough.

Mr. Yarbrough passed the gavel to Ms. Alvarez at this time.

6.4 Adoption of Resolution No. 18-06 authorizing payment to Trustee Absent from Board Meetings

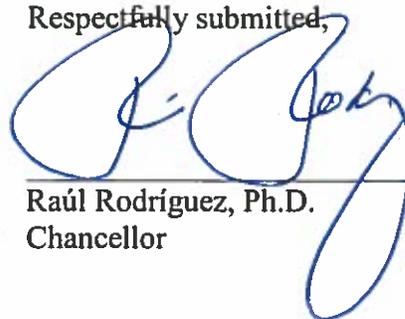
It was moved by Ms. Barrios and seconded by Mr. Hernandez to authorize payment to Phillip Yarbrough for his absence from the March 26, 2018, board meeting due to a medical issue. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, and Mr. Labrado, and a vote of abstention from Mr. Yarbrough.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on Monday, April 23, 2018.

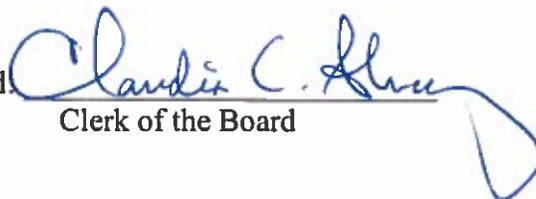
There being no further business, Ms. Alvarez declared the meeting adjourned at 7:23 p.m., in memory of Ms. Manuela “Nellie” Caudillo Kaniski who died on April 1, 2018, and was a Marine veteran and served as an Extended Opportunity Programs and Services (EOPS) counselor at SAC for 28 years; and in memory of former chief of the Santa Ana Police Department Raymond C. Davis who died on March 29, 2018.

Respectfully submitted,



Raúl Rodríguez, Ph.D.
Chancellor

Approved



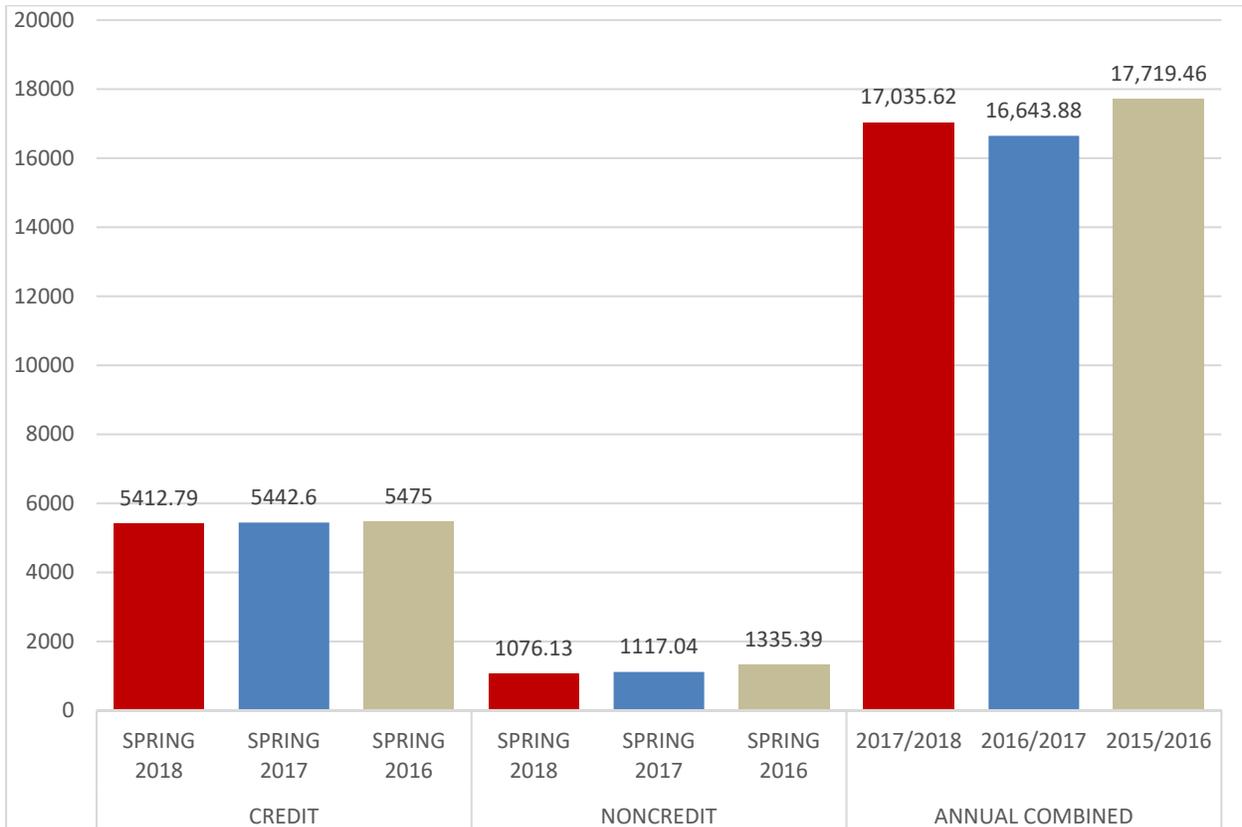
Claudia C. Alvarado
Clerk of the Board

Minutes approved: April 23, 2018



SAC 2018 SPRING ENROLLMENT SNAPSHOT

Date: 04/02/18



PROJECTED FTES

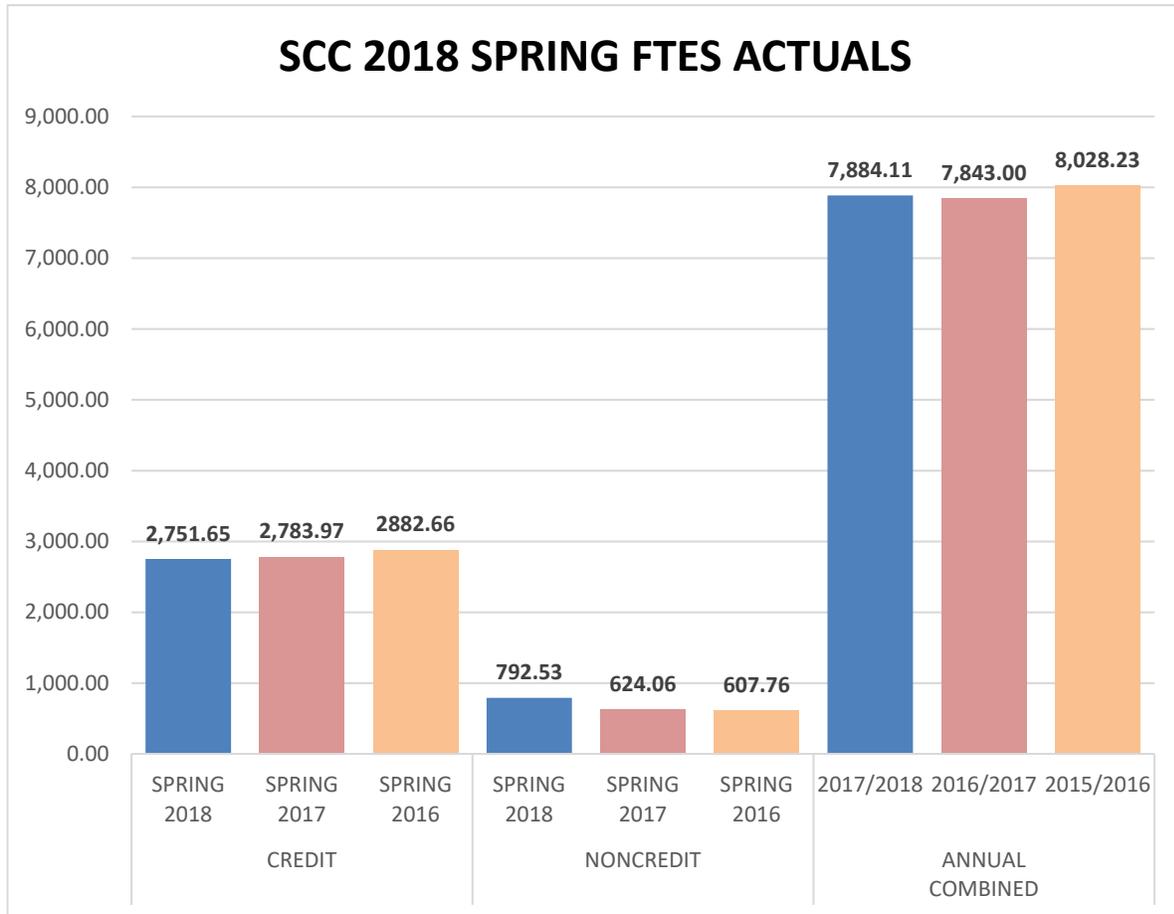
TERMS	2017/2018	DIFF	PCT
CREDIT SPRING TARGET*	7,302		
CREDIT SPRING PROJECTION*	7,068	-234	-3%
NONCREDIT SPRING TARGET	2,275		
NONCREDIT SPRING PROJECTION	1,946	-329	-14%
SUMMER BORROW PROJECTION	875		
COMBINED ANNUAL TARGET	20,407		
COMBINED ANNUAL PROJECTION	20,242	-792	-1%

* Includes Intersession

SAC Projection is 88 FTES Below 2015/2016 Base of 20,330

SCC 2018 SPRING ENROLLMENT SNAPSHOT

4/8/2018



PROJECTED FTES

TERMS	2017/2018	DIFF	PCT
CREDIT SPRING TARGET	2814		
CREDIT SPRING PROJECTION	2769	-45	-1.6%
NONCREDIT SPRING TARGET	1257		
NONCREDIT SPRING PROJECTION	1257	0	0.0%
COMBINED ANNUAL TARGET	8514		
COMBINED ANNUAL PROJECTION	8514	0	0.0%

SOURCES:

Executive Dashboard