

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)**  
**2323 North Broadway, #107**  
**Santa Ana, CA 92706**

**Board of Trustees**  
**(Regular meeting)**

**Monday, April 23, 2018**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The meeting was called to order at 4:38 p.m. by Ms. Claudia Alvarez. Other members present were Ms. Arianna Barrios, Mr. John Hanna, Mr. Zeke Hernandez, Mr. Larry Labrado, and Mr. Gregory Pierot. Ms. Nelida Mendoza arrived at the time noted. Mr. Phillip Yarbrough was absent due to a family matter.

Administrators present during the regular meeting were Ms. Judy Chitlik, Mr. Peter Hardash, Dr. John Hernandez, Dr. Linda Rose, Mr. Enrique Perez, and Dr. Raúl Rodríguez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Ms. Omelina Garcia, Student Services Coordinator, Santa Ana College (SAC).

1.3 Approval of Additions or Corrections to Agenda

There were no additions or corrections to the agenda.

1.4 Recognition of Students

The board recognized Ms. Susana Arriaga, student at Santiago Canyon College, and Ms. Elizabeth Weber, student at Santa Ana College, for their scholastic achievements, leadership, and service to the campus community and the Rancho Santiago Community College District.

Ms. Mendoza arrived during Ms. Weber's recognition.

1.5 Public Comment

There were no public comments.

1.6 Approval of Minutes

It was moved by Ms. Alvarez and seconded by Ms. Barrios to approve the minutes of the meeting held April 9, 2018. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Ms. Mendoza. Student Trustee Pierot’s advisory vote was aye.

1.7 Approval of Consent Calendar

It was moved by Ms. Barrios and seconded by Ms. Alvarez to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar, with the exception of Item 3.2 (Upward Bound Summer Residential Program Contract between RSCCD/SAC and Chapman University) and Item 3.3 (Upward Bound Math and Science Summer Residential Contract between RSCCD/Santiago Canyon College [SCC]) removed from the Consent Calendar by Mr. Hernandez. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Ms. Mendoza. Student Trustee Pierot’s advisory vote was aye.

3.1 Approval of Proposed Revisions for 2018-2019 Santa Ana College Catalog  
The board approved the proposed revisions for the 2018-2019 SAC catalog.

3.4 Confirmation of Santa Ana College Associate Degrees and Certificates for Fall 2017  
The board confirmed the list of recipients of the SAC Associate Degrees and Certificates for fall 2017 as presented.

3.5 Confirmation of Santiago Canyon College Associate Degrees and Certificates for Fall 2017  
The board confirmed the list of recipients of the SCC Associate Degrees and Certificates for fall 2017 as presented.

4.1 Approval of Payment of Bills  
The board approved payment of bills as submitted.

4.2 Approval of Budget Increases/Decreases and Budget Transfers  
The board approved budget increases, decreases and transfers from March 28, 2018, to April 11, 2018.

4.4 Approval of Agreement with Michael Baker International, Inc. for Topographic Land Survey Consultant Services at District Operations Center  
The board approved the agreement with Michael Baker International, Inc. for topographic land survey consultant services at the District Operations Center.

1.7 Approval of Consent Calendar (cont.)

4.5 Approval of Amendment to Agreement with Facilities Planning & Program Services, Inc. for Planning and Project Management Services

The board approved the amendment to the agreement with Facilities Planning & Program Services, Inc. for planning and project management services as presented.

4.6 Approval of Agreement with Sandy Pringle Associates Inspection Consultants for Project Inspector Services for Hammond Hall Window Replacement Project at Santa Ana College

The board approved the agreement with Sandy Pringle Associates Inspection Consultants for project inspector services for the Hammond Hall window replacement project at SAC as presented.

4.7 Approval of Amendment to Agreement with MTGL, Inc. for Geotechnical Testing and Inspection Consulting Services for Science Center at Santa Ana College

The board approved the amendment to the agreement with MTGL, Inc. for geotechnical testing and inspection consulting services for the Science Center at SAC as presented.

4.8 Ratification of Award of Bid #1343 – SM16 Water Conservation Irrigation Controller Upgrade Phase 1 at Santa Ana College

The board approved ratifying the award of Bid #1343 for SM16 water conservation irrigation controller upgrade Phase 1 at SAC as presented.

4.9 Award of Bid #1341 – Barrier Removal Exterior Path of Travel (Phase 2A) at Santiago Canyon College

The board approved awarding Bid #1341 to Golden Gate Steel, Inc. dba Golden Gate Construction for barrier removal exterior path of travel (Phase 2A) at SCC as presented.

4.10 Approval of Subscription for Blackboard Learn Archive with Blackboard Inc.

The board approved the subscription for Blackboard Learn Archive with Blackboard Inc. as presented.

4.11 Approval of Contract with Class Leasing LLC

The board approved the Chawanakee Unified School District contract Project #11 issued to Class Leasing LLC for the purchase and installation of Division of the State Architect (DSA) approved portable buildings, accessories and related installation supplies as presented.

1.7 Approval of Consent Calendar (cont.)

4.12 Approval of Independent Contractor

The board approved the following independent contractor: PGINET Consulting to provide completion of phase two of a secure part-time instructor absence reporting and substitute assignment system, development of a student accessible graduation and certificate check system, and technical support for implemented systems. Dates of service are April 24, 2018, through June 30, 2018. The fee is estimated at \$19,890.

4.13 Approval of Purchase Orders

The board approved the purchase order listing for the period February 18, 2018, through March 24, 2018.

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- Disabled Students Programs & Services (DSPS) (SCC) \$ 807,887
- Project RAISE (Regional Alliance in science, technology, engineering, and mathematics [STEM] Education) – Year 2 (SCC) \$ 20,000
- Strong Workforce Program – Regional Share (District) - *Augmentation* \$5,488,764

5.2 Approval of Sub-Agreement between RSCCD and San Diego Community College District/San Diego Miramar College for Industry Sector Projects in Common (ISPIC) – Biotechnology Supply Chain Multi-Regional Project funded by Career Technical Education (CTE) Data Unlocked Initiative

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.3 Approval of Sub-Agreement between RSCCD and Santa Clarita Community College District/College of the Canyons for Industry Sector Projects in Common – Information Communication Technology (ICT)/Digital Media Faculty Development Conference Support Project funded by Career Technical Education Data Unlocked Initiative

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

1.7 Approval of Consent Calendar (cont.)

5.4 Approval of Sub-Agreement between RSCCD and Contra Costa Community College District/Diablo Valley College for Industry Sector Projects in Common – ICT/Digital Media Faculty Development Conference Support Project funded by Career Technical Education Data Unlocked Initiative

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.5 Approval of First Amendment to Sub-Agreement between RSCCD and San Diego Community College District on behalf of Sector Navigator for Biotechnology hosted by San Diego Miramar College for Industry Sector Projects in Common – Biotechnology Supply Chain Multi-Regional Project funded by Career Technical Education Data Unlocked Initiative

The board approved the amendment to the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.6 Approval of Second Amendment to Sub-Agreement between RSCCD and WestEd for Career Technical Education Data Unlocked Initiative

The board approved the amendment to the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

**2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

2.1 Report from Student Trustee

Mr. Pierot provided a report to the board.

2.2 Reports from Student Presidents

The following student representatives provided a report to the board on behalf of the Associated Student Government (ASG) organization:

Mr. Juan Esqueda, Student President, Santa Ana College  
Mr. Edward Hou, Student President, Santiago Canyon College

2.3 Report from Classified Representative

Ms. Omelina Garcia, Student Services Coordinator, Santa Ana College, provided a report to the board on behalf of the classified staff.

#### 2.4 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Michael DeCarbo, Academic Senate President, Santiago Canyon College  
Ms. Monica Zarske, Academic Senate President, Santa Ana College

#### 2.5 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. John Hernandez, President, Santiago Canyon College  
Dr. Linda Rose, President, Santa Ana College

#### 2.6 Report from the Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

#### 2.7 Presentation on District Safety

Ms. Toni Bland, Chief, District Safety & Security, RSCCD; Mr. Scott Baker and Mr. Manny Pacheco, Lieutenants, District Safety & Security, RSCCD; provided a presentation on District Safety. Board members received clarification on the data related to the presentation from Ms. Bland, Mr. Baker, and Mr. Pacheco.

#### 2.8 Reports from Board Committee Chairpersons

Mr. Labrado provided a report on the April 19, 2018, Board Facilities Committee meeting.

Mr. Hernandez provided a report on the April 12, 2018, Orange County Community Colleges Legislative Task Force meeting.

### 3.0 INSTRUCTION

Items 3.1, 3.4 and 3.5 were approved as part of Item 1.7 (Consent Calendar).

#### 3.2 Approval of Upward Bound Summer Residential Program Contract between RSCCD/SAC and Chapman University for 2018

It was moved by Mr. Labrado and seconded by Ms. Alvarez to approve the Upward Bound Summer Residential Program contract between RSCCD/SAC and Chapman University. Discussion ensued on Item 3.2 and Item 3.3. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Ms. Mendoza. Student Trustee Pierot's advisory vote was aye.

3.3 Approval of Upward Bound Math and Science Summer Residential Contract between RSCCD/Santiago Canyon College and Chapman University

It was moved by Mr. Labrado and seconded by Ms. Alvarez to approve the Upward Bound Math and Science Summer Residential contract between RSCCD/SCC and Chapman University. Discussion ensued during Item 3.2. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Ms. Mendoza. Student Trustee Pierot’s advisory vote was aye.

**4.0 BUSINESS OPERATIONS/FISCAL SERVICES**

Items 4.1, 4.2, and 4.4 through 4.13 were approved as part of Item 1.7 (Consent Calendar).

4.3 Adoption of Resolution No. 18-07 – Designating Specific Material(s), Product(s), Things(s), or Service(s) for Use on District Facilities Pursuant to Public Contract Code §3400, Including Bases for Designating Those Items

It was moved by Mr. Hanna and seconded by Ms. Barrios to adopt Resolution No. 18-07 – designating specific material(s), product(s), things(s), or service(s) for use on district facilities pursuant to Public Contract Code §3400, including bases for designating those items. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Ms. Mendoza. Student Trustee Pierot’s advisory vote was aye.

**5.0 GENERAL**

Items 5.1 through 5.6 were approved as part of Item 1.7 (Consent Calendar).

5.7 Approval of Privileges for Student Trustee

It was moved by Ms. Alvarez and seconded by Mr. Hernandez to approve the following privileges for the student trustee:

- The privilege to make and second motions;
- The privilege to attend closed sessions on matters relating to student discipline;
- The privilege to receive the same compensation for meeting attendance and the amount of that compensation, up to the amount prescribed by Education Code Section 72425;
- The privilege to serve a term commencing on May 15;
- The privilege to serve on board committees.

Discussion ensued. It was moved by Mr. Hanna and seconded by Ms. Alvarez to amend the motion to include the following additional privileges for the student trustee:

- The privilege to cast advisory votes.
- The privilege to attend conferences like other members of the board of trustees.

### 5.7 Approval of Privileges for Student Trustee (cont.)

The motion to amend the motion to include the privileges presented by Mr. Hanna carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Ms. Mendoza. Student Trustee Pierot's advisory vote was aye.

The amended motion to approve the privileges presented above, including the additional privileges presented by Mr. Hanna, carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Ms. Mendoza. Student Trustee Pierot's advisory vote was aye.

### 5.8 Board Member Comments

Mr. Hernandez reported that he attended an Anime concert performed by the SAC choir at the Rose Center Theater in Westminster on April 22 and commended Dr. Elliott Jones on a spectacular performance.

Mr. Hernandez reported that he attended the Sheriff's Basic Academy graduation on April 19.

Mr. Hernandez plans to attend a meeting with Mr. Tom Downs in May regarding potential grants.

Ms. Alvarez, Ms. Barrios, and Mr. Labrado thanked SCC for hosting the Dolores Huerta Sculpture installation event at its campus earlier today. Ms. Alvarez shared a personal story that Ms. Huerta signed a beret for her 28 years ago as a college student and had Ms. Huerta sign it again since her original signature had faded. She stated that in Ms. Huerta's speech she mentioned that April 23<sup>rd</sup> marks the day that Cesar Chavez died; therefore, Ms. Alvarez asked that the meeting be closed in memory of Cesar Chavez.

Mr. Hanna expressed his regrets over not being able to attend the Dolores Huerta event today but thanked SCC for hosting it.

Mr. Hanna thanked Santa Ana College, Mr. Labrado, and former RSCCD Chancellor Eddie Hernandez for naming the Cesar Chavez building at SAC after the American labor leader and civil rights activist.

Ms. Barrios indicated there was an editorial related to community colleges in The Orange County Register that she planned to share with board members.

As a member of the Community Foundation of Orange, Ms. Barrios indicated she attended Foundation-hosted games, and was able to share with participants and their parents the importance of taking early college classes at SCC and other college classes that are available at Orange Unified School District schools.

5.8 Board Member Comments (cont.)

Ms. Alvarez reported that the joint board meeting with Santa Ana Unified School District on April 17 was very informative.

As chairperson, Mr. Hanna announced that the next Board Legislative Committee meeting will be held on May 14 prior to the board meeting, and asked that the Academic Senate presidents and ASG student presidents be invited to attend.

Mr. Hanna thanked Ms. Carri Matsumoto for Resolution No. 18-07 (Designating specific material(s), product(s), thing(s), or service(s) for use on district facilities pursuant to Public Contract Code §3400, including bases for designating those items) which will save the district money.

Mr. Hanna thanked the District Safety & Security staff for its presentation, Ms. Alvarez for her vision for ensuring safety on campus, and the chancellor for taking Paul Walters' study and implementing its recommendations.

Mr. Pierot left the meeting at this time.

**RECESS TO CLOSED SESSION**

The board convened into closed session at 6:56 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Classified Staff
  - d. Student Workers
  - e. Educational Administrator Appointments
    - (1) Assistant Vice Chancellor
2. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a]) (1 case)

Patricia Dillion vs. The Rancho Santiago Community College District, Orange County Superior Court Case # : 30-2014-007545864-CU-WT-CJC

3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

Agency Negotiator: Ms. Judy Chitlik, Interim Vice Chancellor of Human Resources  
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)  
California School Employees Association (CSEA), Chapter 579  
California School Employees Association, Chapter 888  
Continuing Education Faculty Association (CEFA)
4. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])
5. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)

Ms. Alvarez left closed session for a short time in order to abstain from discussion/vote on an item during closed session.

## **RECONVENE**

The board reconvened at 7:51 p.m.

### **Closed Session Report**

Ms. Alvarez reported during closed session the board discussed public employment, existing litigation, anticipated litigation, labor negotiations, and public employee discipline/dismissal/release.

Ms. Alvarez reported that the board took action at its March 12, 2018, meeting during closed session to not reappoint a probationary faculty member at the end of the 2017-2018 academic year with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Ms. Barrios was not in attendance at the March 12, 2018, board meeting; therefore, she did not vote on this action. Ms. Alvarez indicated that the time to file a grievance regarding that decision pursuant to Education Code sections 87610 has now passed and the decision is final.

In addition, Ms. Alvarez reported that the board took action at its March 12, 2018, meeting during closed session to not reappoint a probationary faculty member at the end of the 2017-2018 academic year with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough, and a nay vote from Mr. Hernandez. Ms. Barrios was not in attendance at the March 12, 2018, board meeting; therefore, she did not vote on this action. Ms. Alvarez indicated that the time to file a grievance regarding that decision pursuant to Education Code sections 87610 has now passed and the decision is final.

### **Public Comment**

There were no public comments.

## **6.0 HUMAN RESOURCES**

### **6.1 Management/Academic Personnel**

It was moved by Mr. Labrado and seconded by Ms. Barrios to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Ms. Mendoza.

- Approve Revised Job Descriptions/Changes of Title
- Approve Employment Agreements
- Approve Appointments

6.1 Management/Academic Personnel (cont.)

- Approve Interim Assignments
- Ratify Resignations/Retirements
- Approve Changes of Assignments/Interim to Permanent
- Approve Leaves of Absence
- Approve Beyond Contract/Overload Stipends
- Approve Part-time Hourly New Hires/Rehires

6.2 Classified Personnel

It was moved by Mr. Labrado and seconded by Ms. Barrios to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Ms. Mendoza.

- Approve Changes in Positions
- Approve Professional Growth Increments
- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve New Appointments
- Approve Temporary Assignments
- Approve Changes in Temporary Assignment
- Approve Additional Hours for Ongoing Assignment
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associates Assistants
- Approve Student Assistant Lists

6.3 Presentation of California School Employees Association, Chapter 579 Initial Bargaining Proposal to Rancho Santiago Community College District

It was moved by Mr. Labrado and seconded by Ms. Barrios to schedule a public hearing for May 14, 2018. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Ms. Mendoza.

6.4 Presentation of Rancho Santiago Community College District Initial Bargaining Proposal to California School Employees Association Chapter 579

It was moved by Mr. Labrado and seconded by Ms. Barrios by to have the board receive and file the district's initial bargaining proposal to CSEA Chapter 579 and schedule a public hearing for May 14, 2018. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Ms. Mendoza.

**7.0 ADJOURNMENT**

The next regular meeting of the Board of Trustees will be held on Monday, May 14, 2018.

There being no further business, Ms. Mendoza declared the meeting adjourned at 7:54 p.m., in memory and honor of Cesar Chavez for his accomplishments for humankind.

Respectfully submitted,

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Raúl Rodríguez, Ph.D.  
Chancellor

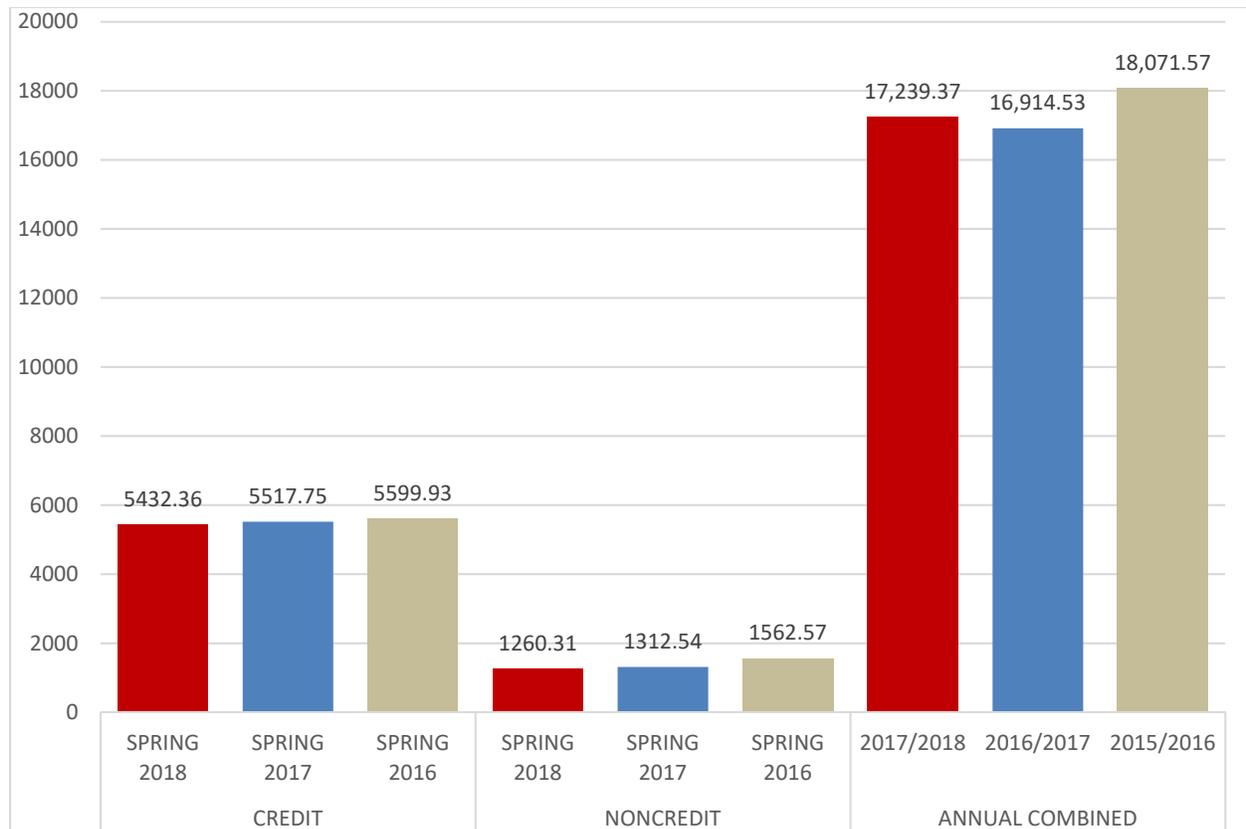
Approved: \_\_\_\_\_  
Clerk of the Board

Minutes approved: May 14, 2018



## SAC 2018 SPRING ENROLLMENT SNAPSHOT

Date: 04/20/18



### PROJECTED FTES

TERMS	2017/2018	DIFF	PCT
CREDIT SPRING TARGET*	7,302		
CREDIT SPRING PROJECTION*	7,068	-234	-3%
NONCREDIT SPRING TARGET	2,275		
NONCREDIT SPRING PROJECTION	1,946	-329	-14%
SUMMER BORROW PROJECTION	875		
COMBINED ANNUAL TARGET	20,407		
COMBINED ANNUAL PROJECTION	20,261	-146	-1%

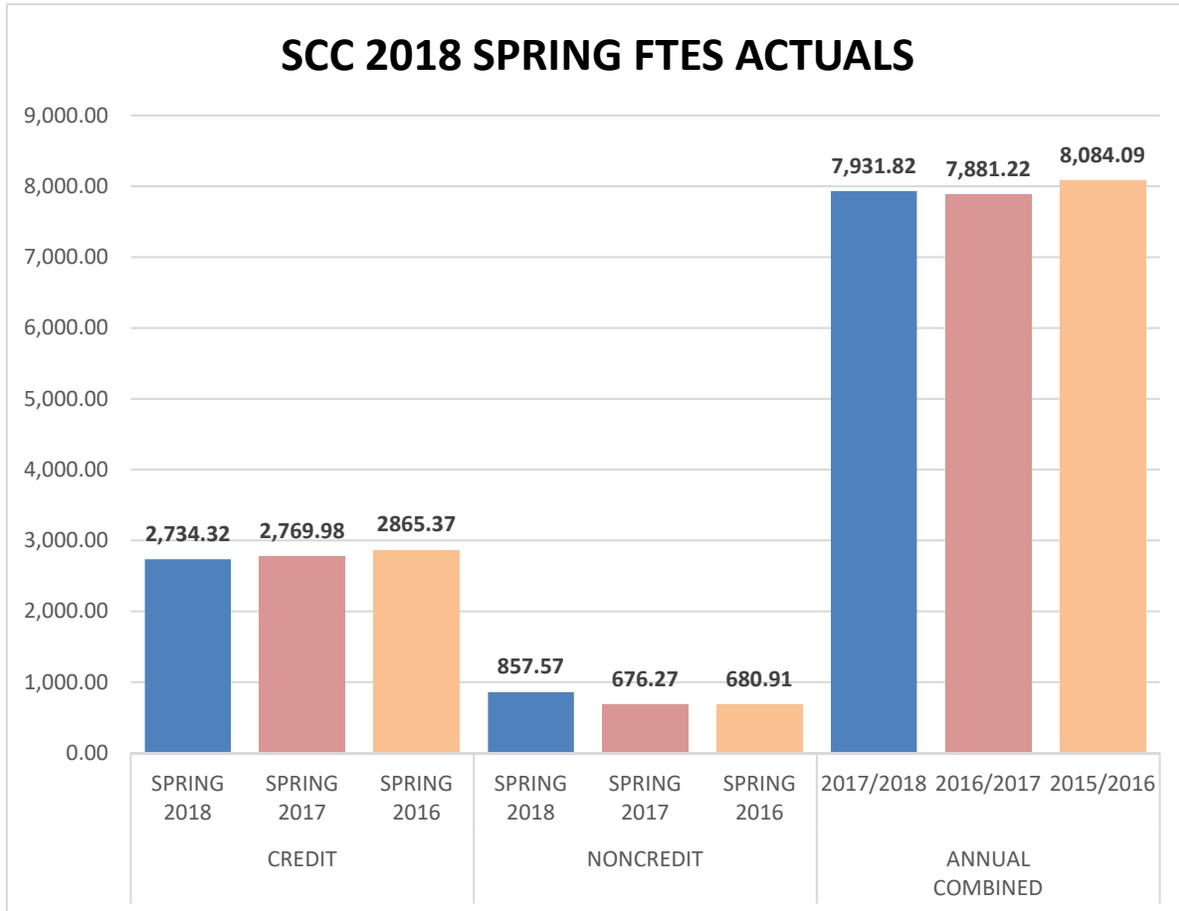
\* Includes Intersession

SAC Projection is 69 FTES Below 2015/2016 Base of 20,330



# SCC 2018 SPRING ENROLLMENT SNAPSHOT

4/19/2018



## PROJECTED FTES

TERMS	2017/2018	DIFF	PCT
CREDIT SPRING TARGET	2814		
CREDIT SPRING PROJECTION	2784	-30	-1.1%
NONCREDIT SPRING TARGET	1257		
NONCREDIT SPRING PROJECTION	1257	0	0.0%
COMBINED ANNUAL TARGET	8514		
COMBINED ANNUAL PROJECTION	8514	0	0.0%

**SOURCES:** Executive Dashboard