

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)

2323 North Broadway, #107

Santa Ana, CA 92706

Board of Trustees

(Regular meeting)

Monday, September 24, 2018

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:34 p.m. by Mr. Phillip Yarbrough. Other members present were Ms. Claudia Alvarez, Mr. Zeke Hernandez, Mr. Larry Labrado, Ms. Elizabeth Weber, and Mr. John Hanna via teleconference. Ms. Arianna Barrios and Ms. Nelida Mendoza arrived at the time noted.

Administrators present during the regular meeting were Ms. Tracie Green, Dr. John Hernandez, Mr. Peter Hardash, Dr. Linda Rose, and Dr. Raúl Rodríguez. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Morrie Barembaum, Professor, Astronomy, Santiago Canyon College (SCC).

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Labrado and seconded by Mr. Hernandez to approve a revised page for Item 4.4 (Agreement with Cambridge West Partnership, LLC). The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough. Student Trustee Weber's advisory vote was aye.

1.4 Public Comment

Ms. Casandra Mandeville spoke regarding Phi Theta Kappa.

NOTE: There was another public comment made during Item 2.5 (Report from College Presidents).

Ms. Mendoza arrived during Item 1.4 (Public Comments).

1.5 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the minutes of the meeting held September 10, 2018. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber’s advisory vote was aye.

1.6 Approval of Consent Calendar

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber’s advisory vote was aye.

3.1 Approval of Educational Affiliation Agreement with NDR Therapeutic Riding Center

The board approved the agreement with NDR Therapeutic Riding Center in Norco, California as presented.

3.2 Approval of Educational Affiliation Agreement with Plum Healthcare Group

The board approved the agreement with Plum Healthcare Group in San Marcos, California as presented.

3.3 Approval of Teaching Institution Agreement with AltaMed Health Services Corporation

The board approved the agreement with AltaMed Health Services Corporation in Los Angeles, California as presented.

3.4 Approval of Standard Inter-Agency Instructional Services Agreement Renewal with California Association for Property and Evidence Officers

The board approved the agreement with California Association for Property and Evidence Officers in Apple Valley, California as presented.

3.5 Approval of Standard Inter-Agency Instructional Services Agreement Renewal with Orange County Human Relations Council

The board approved the agreement with the Orange County Human Relations Council in Santa Ana, California as presented.

3.6 Approval of Standard Inter-Agency Instructional Services Agreement Renewal with Tustin Police Department

The board approved the agreement with the Tustin Police Department in Tustin, California as presented.

1.6 Approval of Consent Calendar (cont.)

3.7 Approval of Educational Affiliation Agreement Renewal with Interface Rehab, LLC

The board approved the agreement with Interface Rehab, LLC in Placentia, California as presented.

3.8 Approval of Affiliation Agreement Renewal with AHMC Anaheim Regional Medical Center LP

The board approved the agreement with AHMC Anaheim Regional Medical Center LP in Anaheim, California as presented.

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

4.2 Approval of Budget Increases/Decreases and Budget Transfers

The board approved budget increases, decreases and transfers from July 1, 2018, through September 12, 2018.

4.3 Approval of the 2017-18 CCFS-311 Annual Budget and Financial Report, including Gann Appropriation Limit

The board approved the 2017-18 CCFS-311 Annual Budget and Financial Report as presented pending any audit adjustments and establish the District's 2018-19 Gann Limit in the amount of \$276,478,411.

4.4 Approval of Agreement with Cambridge West Partnership, LLC

The board approved the agreement with Cambridge West Partnership, LLC as presented.

4.6 Approval of Agreement with Alta Environmental – Hazardous Material Construction Monitoring Services for the Johnson Student Center (Building U) Demolition at Santa Ana College (SAC)

The board approved the agreement with Alta Environmental – Hazardous Material Construction Monitoring Services for the Johnson Student Center (Building U) Demolition at SAC as presented.

4.7 Approval of Agreement with Ken Porter Auctions

The board approved the agreement with Ken Porter Auctions to conduct vehicle auctions on an as needed basis as presented.

4.8 Approval of Purchase Orders

The board approved the purchase order listing for the period July 22, 2018, through August 25, 2018.

1.6 Approval of Consent Calendar (cont.)

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- Board Financial Assistance Program (BFAP) (SAC & SCC)	\$1,055,446
- California Campus Catalyst Fund (SAC)	\$ 125,000
- California College Promise Grant (SAC & SCC)	\$1,123,285
- California Work Opportunity and Responsibility to Kids (CalWORKs)/Work Study/Temporary Assistance for Needy Families (TANF) (SAC & SCC)	\$ 675,702
- Child Development Training Consortium (SAC & SCC)	\$ 28,900
- Cooperative Agencies Resources for Education (CARE) (SAC & SCC)	\$ 147,243
- Equality Employment Opportunity (EEO) – Diversity Allocation Funds (District)	\$ 50,000
- Extended Opportunity Programs & Services (EOPS) (SAC & SCC)	\$2,262,938
- Financial Aid Technology (SAC & SCC)	\$ 364,997
- Fiscal Agent for the Regional Consortia (District)	\$ 82,800
<i>Augmentation</i>	
- Student Success Completion Grant (SSCG)(SAC & SCC)	\$1,902,238
- Student Support Services – Regular Program – Year 4 (SCC)	\$ 242,136
- Student Support Services – Veterans Program – Year 4 (SAC)	\$ 242,136
- Student Support Services – Regular Program – Year 3 (SAC)	\$ 321,755
- Talent Search – Year 1 (SAC)	\$ 398,018
- Upward Bound – Year 2 (SAC)	\$ 321,010
- Upward Bound – Math & Science Program – Year 2 (SCC)	\$ 275,155
- Upward Bound – Veterans Program – Year 2 (SAC)	\$ 275,155
- Workforce Innovation and Opportunity Act, Title II – Adult Education and Family Literacy Act (SAC & SCC)	\$2,662,853

5.2 Approval of Sub-Agreement between RSCCD and San Mateo Community College District/Skyline College for the Industry Sector Projects in Common (ISPIC) for the Retail/Hospitality/Tourism Sector funded by the Career Technical Education (CTE) Data Unlocked Initiative

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from Student Trustee

Ms. Weber provided a report to the board.

2.2 Reports from Student Presidents

The following student representatives provided a report to the board on behalf of the Associated Student Government (ASG) organization:

Ms. Breanna Ceja, Student President, Santa Ana College
Mr. Evan Ostrow, Student President, Santiago Canyon College

2.3 Report from Classified Representative

There was no representation from classified staff.

2.4 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Michael DeCarbo, Academic Senate President, Santiago Canyon College
Ms. Monica Zarske, Academic Senate President, Santa Ana College

2.5 Reports from College Presidents

Dr. Linda Rose, President, Santa Ana College, provided a report to the board.

Ms. Barrios arrived during the discussion held during Dr. Rose's report.

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to suspend the rules and consider Item 1.4 (Public Comments) at this time. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, Mr. Yarbrough, and a vote of abstention from Ms. Barrios. Student Trustee Weber's advisory was aye.

1.4 Public Comment

Ms. Rebecca Barnard spoke regarding the SAC Health and Wellness Center and nurse duty hours.

2.5 Reports from College Presidents (cont.)

Dr. John Hernandez, President, Santiago Canyon College provided a report to the board.

NOTE: At the April 24, 2017, board meeting Ms. Barrios asked that the enrollment reports presented by the college presidents be attached to the minutes.

2.6 Report from the Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

2.7 Reports from Board Committee Chairpersons and Representatives of the Board

Mr. Hernandez provided a report on the September 13, 2018, Orange County Community College Legislative Task Force meeting.

2.8 Presentation on Student Success Scorecard

Ms. Janice Love, Director, College Research Student Services, Santa Ana College; and Mr. Aaron Voelcker, Dean, Institutional Effectiveness, Library and Learning Support Services, Santiago Canyon College; provided a report on the 2018 Student Success Scorecard for Santa Ana College and Santiago Canyon College.

Although the staff is obligated by the State Chancellor's Office to present the scorecard data to the board of trustees, Mr. Voelcker stated that this would be the last presentation to the trustees on the Student Success Scorecard as it exists, since the State Chancellor's Office is in the process of simplifying and consolidating many of the metrics that are tracked within the California community college system. He indicated that prior to reporting the Student Success Scorecard in 2012, similar metrics had been reported by a different label: the Accountability Reporting for the California Community Colleges (ARCC) report. Mr. Voelcker reviewed the locally defined measures of institutional effectiveness tracked at each college; externally defined measures of institutional effectiveness; student group definitions; momentum points for remedial progress, transfer-level achievement, and persistence; and SAC and SCC data compared to the state average of momentum points for persistence.

Ms. Love reviewed SAC and SCC data compared to the state average of the momentum point for 30 units; and the completion outcomes for SAC and SCC by demographics, career development and college preparation, career technical education, and skills-builder wage gains.

Mr. Voelcker stated that the California Community Colleges Vision for Success and the student centered funding formula will use simplified and integrated metrics. The new set of metrics to the California community college system is to be announced by the State Chancellor's Office on October 15, 2018.

3.0 INSTRUCTION

All items were approved as part of Item 1.6 (Consent Calendar).

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

Items 4.1, 4.2, 4.3, 4.4, 4.6, 4.7 and 4.8 were approved as part of Item 1.6 (Consent Calendar).

4.5 Adoption of Resolution No. 18-19 – Conflict of Interest Code

It was moved by Mr. Yarbrough and seconded by Ms. Barrios to adopt Resolution No. 18-19 – Conflict of Interest Code as presented. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber’s advisory was aye.

5.0 GENERAL

Items 5.1 and 5.2 were approved as part of Item 1.6 (Consent Calendar).

5.3 Approval of Support of Elizabeth M. Weber to Serve on Community College League of California’s (CCLC) Advisory Committee on Education Services

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve a letter of board support and financial support to serve on CCLC’s Advisory Committee on Education Services during her term of service during the 2018-2019 academic year. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber’s advisory was aye.

5.4 Adoption of Resolution 18-20 – Support of Undocumented Students Week of Action October 15-19, 2018

It was moved by Ms. Alvarez and seconded by Mr. Yarbrough to adopt Resolution No. 18-20 – Support of Undocumented Students Week of Action October 15-19, 2018. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber’s advisory was aye.

5.5 Board Member Comments

Mr. Hernandez asked that a representative from the athletic department at SAC provide a presentation on its athletic program/FTES generated by athletics/school spirit at the October 15th board meeting at SAC. Ms. Barrios indicated the information requested on athletics generating FTES was provided in written form and she was unclear why a presentation needed to occur at the October 15th board meeting. Mr. Yarbrough thanked Dr. Kevin Kawa for the information provided on SAC athletics and indicated there was no need for a presentation.

Mr. Yarbrough provided a report on the recent meeting of the Orange County Redevelopment Agency Oversight Board.

Ms. Alvarez provided a report on the National Association of Latino Elected and Appointed Officials (NALEO) National Policy Institute on Emergency Preparedness and Response Management conference held on September 14-15, 2018, in Miami,

5.5 Board Member Comments (cont.)

Florida. She asked if the district would be ready to provide medical assistance during an emergency situation and indicated that the Board Policy Committee plans to review ideas to address this issue.

Mr. Labrado and Mr. Hernandez asked that the colleges consider having a speech and debate team since there is a speech and debate program at Santa Ana Unified School District (SAUSD) and those high school graduates may consider attending SAC/SCC if the colleges offered a speech and debate program. Mr. Hanna asked for the cost and full-time equivalent (FTE) benefit if the district offered speech and debate classes. Ms. Mendoza asked that the board be kept updated on the possibilities of offering speech and debate classes.

RECESS TO CLOSED SESSION

The board convened into closed session at 6:40 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
 - f. Other Educational and Classified Administrators

2. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a])

Rancho Santiago Community College District, a government agency vs. Dr. Edward Hernandez, Jr. Arbitration – Judicate West File No. A238676

3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiators: Melanie L. Chaney, J.D., Partner, Liebert Cassidy Whitmore
Tracie Green, Vice Chancellor, Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)
California School Employees Association (CSEA), Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association (CEFA)

Ms. Weber left the meeting at this time.

RECONVENE

The board reconvened at 8:42 p.m.

Closed Session Report

Ms. Alvarez reported during closed session the board discussed existing litigation and labor negotiations, and took no reportable action.

Public Comment

There were no public comments.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

- Approve Adjusted Salary Placement for Interim Assignment/Employment of Retired STRS Member
- Approve Change in Grade
- Approve Interim to Permanent
- Approve Addition of Faculty Service Area(s) for New Faculty Appointment
- Approve Beyond Contract/Overload Stipends
- Approve Part-time Hourly New Hires/Rehires
- Approve Non-paid Instructors of Record

6.2 Classified Personnel

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

- Approve New Appointments
- Approve Professional Growth Increments
- Approve Changes in Salary Placement
- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve Temporary Assignments
- Approve Change in Temporary Assignment
- Approve Additional Hours for Ongoing Assignment
- Approve Miscellaneous Positions
- Approve Community Service Presenters and Stipends
- Approve Student Assistant Lists

6.3 Authorization for Board Travel/Conferences

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to authorize the submitted conference and travel by a board member. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on Monday, October 15, 2018, at Santa Ana College, 1530 W. 17th Street, Santa Ana, California.

There being no further business, Ms. Mendoza declared the meeting adjourned at 8:43 p.m.

Respectfully submitted,

Raúl Rodríguez, Ph.D.
Chancellor

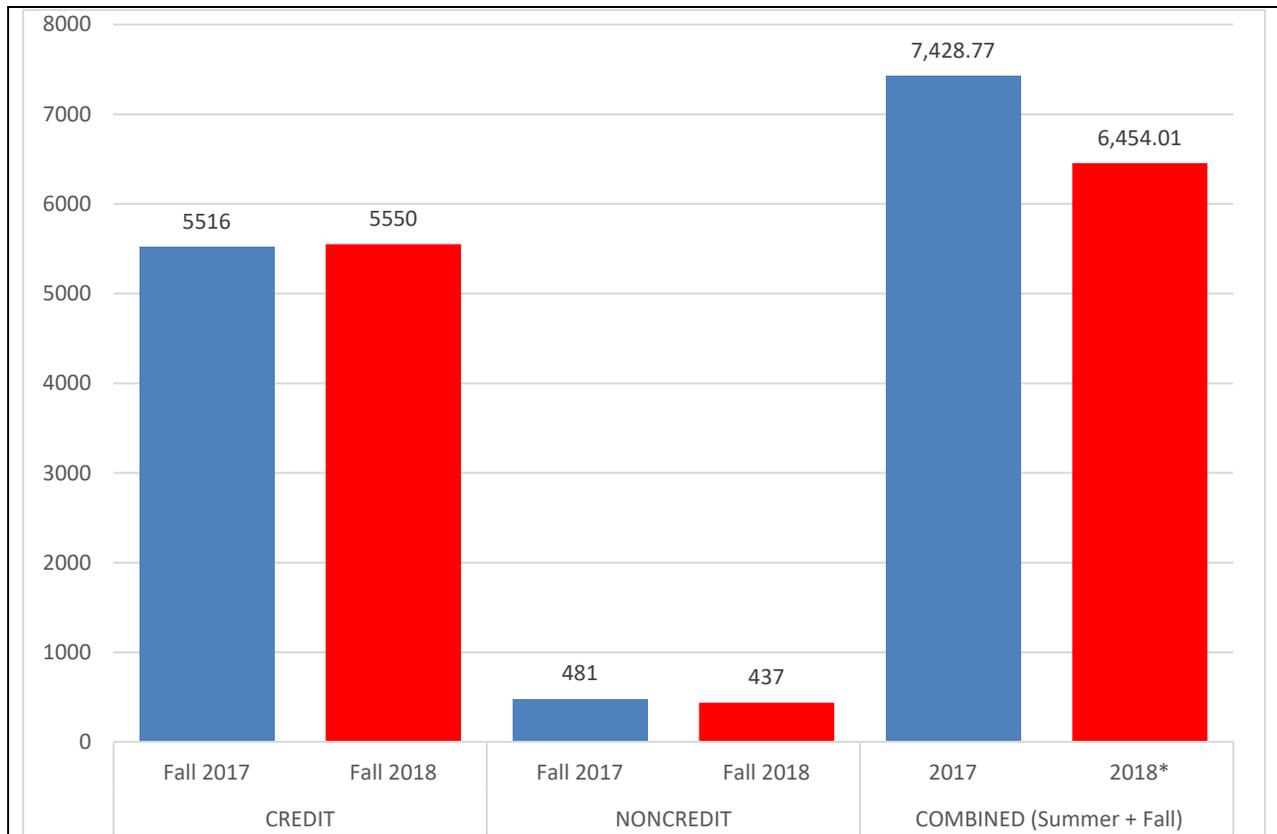
Approved: _____
Clerk of the Board

Minutes approved: October 15, 2018



SAC 2018/2019 Fall Enrollment Report

Date: 9/21/18



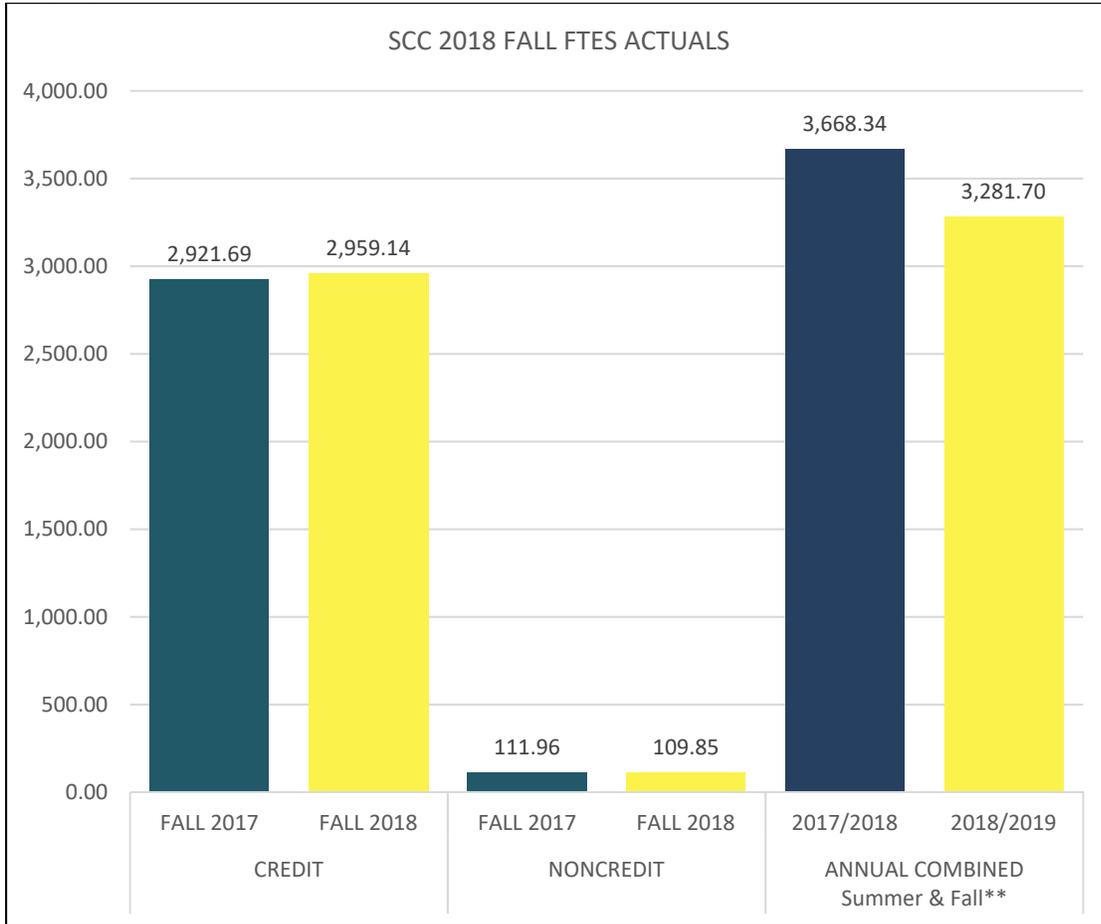
FTES Target

Terms	2017/2018	DIFF	PCT
Credit Fall Target	6917.00		
Credit Fall Projection	6917.00	0.00	0%
Noncredit Fall Target	1694.00		
Noncredit Fall Projection	1694.00	0.00	0%
Annual Target*	18743.00		
Annual Projection*	18743.00	0.00	0%

* Accounts for summer shift of 942.24 FTES to the 17/18 year from 18/19 which reduces the combined total compared to last year



SCC 2018/2019 ENROLLMENT REPORT
9/21/2018



FTES TARGETS

TERMS	2018/2019	DIFF	PCT
Credit Fall Target	3041.07		
Credit Fall Projection	3041.07	0	0%
Noncredit Fall Target	442		
Noncredit Fall Projection	442	0	0%
Annual Target*	7900.81		
Annual Projection*	7900.81	0	0%

NOTES

*Accounts for summer shift of 450.66 FTES to the 2017/2018 year from 2018/2019 which reduces the Annual Combined Total compared to last year.

**Post 6/30 Summer FTES: Credit 74.06; Noncredit 138.65