

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
2323 North Broadway, #107
Santa Ana, CA 92706

Board of Trustees
(Regular meeting)

Monday, March 11, 2019

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:40 p.m. by Mr. Phillip Yarbrough. Other members present were Ms. Claudia Alvarez, Ms. Arianna Barrios, Mr. Zeke Hernandez, Mr. Larry Labrado, and Ms. Nelida Mendoza. Mr. John Hanna was present via teleconference. Ms. Elizabeth Weber not in attendance since she was in Washington, D.C. with a student delegation representing Santa Ana College and Santiago Canyon College (SCC).

Administrators present during the regular meeting were Ms. Tracie Green, Dr. John Hernandez, Mr. Peter Hardash, Mr. Enrique Perez, Dr. Raúl Rodríguez, and Dr. Linda Rose. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Michael Taylor, Vice President, Academic Senate, Santiago Canyon College.

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Labrado and seconded by Ms. Alvarez to approve a revision to page 5 of the agenda and a correction to page 2 of Item 6.2 (Human Resources, Classified). The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

1.4 Public Comment

There were no public comments.

1.5 Approval of Minutes

It was moved by Ms. Alvarez and seconded by Mr. Hernandez to approve the minutes of the meeting held February 25, 2019. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

1.6 Approval of Consent Calendar

It was moved by Ms. Alvarez and seconded by Mr. Labrado to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar, with the exception of Item 3.3 (Assembly Bill (AB) 288 College and Career Access Pathways [CCAP] Partnership Agreement between RSCCD and Orange Unified School District) removed by Ms. Barrios and Item 4.4 (Amendment to Agreement with Knowland Construction for Project Inspector Services for Science Center at Santa Ana College [SAC]) removed by Mr. Hernandez. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

3.1 Approval of Santa Ana College Community Services Program for Summer 2019

The board approved the proposed SAC Community Services Program for Summer 2019.

3.2 Approval of Santiago Canyon College Community Services Program for Summer 2019

The board approved the proposed SCC Community Services program for Summer 2019.

3.4 Approval of Professional Services Agreement with Interact Communications, Inc. for Rancho Santiago Adult Education Consortium Marketing Campaign

The board approved the professional services agreement with Interact Communications, Inc. for a Rancho Santiago Adult Education Consortium Marketing Campaign as presented.

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

4.2 Approval of Budget Increases/Decreases and Budget Transfers

The board approved budget increases, decreases and transfers from February 12, 2019, to February 26, 2019.

4.3 Approval of Demolition and Development Option for Orange Education Center Project

The board approved the demolition of the existing building to further remediation activities on the site in compliance with Orange County Health Care Agency standards and to consider further design development options.

4.5 Approval of Agreement with HL Construction Management for Cost Estimating Consulting Services for Campus Entrance Improvements Project at Santiago Canyon College

The board approved the agreement with HL Construction Management for cost estimating consulting services for campus entrance improvements at SCC as presented.

1.6 Approval of Consent Calendar (cont.)

4.6 Approval of Agreement with Kitchell for Constructability Review Services for Campus Entrance Improvements Project at Santiago Canyon College

The board approved the agreement with Kitchell for constructability review services for campus entrance improvements at SCC as presented.

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- College Textbook Affordability Program (AB 798) (SAC) \$49,000
- Project RAISE (Regional Alliance in Science, Technology, \$20,000
Engineering and Math [STEM] Education) – Year 3 (SAC)

5.2 Approval of Sub-Agreements between RSCCD and Chaffey, San Jose-Evergreen and Sierra Joint Community College Districts to Award Industry Sector Projects in Common (ISPIC) funded by Key Talent Administration and Sector Strategy Fiscal Agent Grant

The board approved the sub-agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

5.3 Approval of First Amendment to Sub-Agreement between RSCCD and Stephen A. Wright, LLC for Sector Navigator – Information Communications Technology (ICT)/Digital Media Sector Grant

The board approved the first amendment to the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.4 Approval of Service Agreement with Charter Communications Holdings, LLC for Strong Workforce Program

The board approved the service agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee sign and enter into a related contractual agreement on behalf of the district.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. John Hernandez, President, Santiago Canyon College
Dr. Linda Rose, President, Santa Ana College

NOTE: At the April 24, 2017, board meeting Ms. Barrios asked that the enrollment reports presented by the college presidents be attached to the minutes.

2.3 Report from Student Trustee

Ms. Weber was not in attendance since she was in Washington, D.C. with a student delegation representing Santa Ana College and Santiago Canyon College.

2.4 Reports from Student Presidents

Ms. Kelly Agama, Student Treasurer, Santiago Canyon College, provided a report to the board.

Ms. Breanna Ceja, Student President, Santa Ana College; and Mr. Evan Ostrow, Student President, Santiago Canyon College; were not in attendance since they were in Washington, D.C. with a student delegation representing their respective colleges.

2.5 Report from Classified Representative

There was no representation from classified staff.

2.6 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Michael Taylor, Academic Senate Vice President, Santiago Canyon College
Ms. Monica Zarske, Academic Senate President, Santa Ana College

2.7 Reports from Board Committee Chairpersons and Representatives of the Board

Ms. Barrios provided a report on the March 5, 2019, RSCCD Foundation meeting.

3.0 INSTRUCTION

All items were approved as part of Item 1.6 (Consent Calendar).

3.3 Approval of Assembly Bill (AB) 288 College and Career Access Pathways (CCAP) Partnership Agreement between Rancho Santiago Community College District and Orange Unified School District

It was moved by Mr. Labrado and seconded by Ms. Mendoza to approve the annual renewal of the AB 288 CCAP Partnership agreement with modifications. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough, and a vote of abstention by Ms. Barrios.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

All items were approved as part of Item 1.6 (Consent Calendar).

4.4 Approval of Amendment to Agreement with Knowland Construction for Project Inspector Services for Science Center at Santa Ana College

It was moved by Ms. Barrios and seconded by Ms. Alvarez to approve the agreement with Knowland Construction Services for project inspector services for the Science Center at SAC as presented. Discussion ensued. Mr. Hanna and Mr. Hernandez expressed concern over the increase of costs for the agreement. Mr. Hanna asked that the Board Facilities Committee review the practice of accepting the lowest bid and then having amendments and change orders added to the contract later; thereby, increasing the total cost of the agreement. (NOTE: It was explained that this practice didn't relate to this contract.) The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

5.0 GENERAL

Items 5.1 through 5.4 were approved as part of Item 1.6 (Consent Calendar).

5.5 Update on Centennial Education Center

This item was presented as an information item.

5.6 Board Member Comments

Ms. Alvarez extended well wishes to women in honor of International Women's Day that occurred on March 8, 2019.

Ms. Mendoza reported that she attended the Orange County Government Leaders Prayer Breakfast on March 8, 2019.

Mr. Hernandez reported he attended the funeral services for former RSCCD Trustee Tom Saenz on March 6, 2019. He also reported that he attended the SAC Sheriff's Basic Academy graduation on March 7, 2019, and SAC KinderCaminata on March 8, 2019.

Mr. Hanna expressed appreciation for Mr. Hernandez, Dr. Rodríguez, and staff for meeting with Mr. Bao Nguyen of the United States Census Bureau since it is critical to have an accurate census count.

Mr. Labrado asked staff to develop a timeline for a potential bond campaign in March 2020 which would include a voter survey, etc.

Mr. Yarbrough extended well wishes from the Board of Trustees, former Assistant to the Board of Trustees Ms. Vicki Sperow, and former RSCCD Trustee Michael Ortell to Mr. Labrado on his upcoming 80th birthday.

RECESS TO CLOSED SESSION

The board convened into closed session at 5:45 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Educational Administrator Appointments
 - (1) Administrative Dean
 - (2) Vice President

2. Public Employment: Chancellor (pursuant to Government Code Section 54957)

3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Tracie Green, Vice Chancellor, Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)
California School Employees Association (CSEA), Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association (CEFA)
Unrepresented Management Employees

4. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (2 cases)

Ms. Barrios left the meeting near the end of closed session at 8:45 p.m.

RECONVENE

The board reconvened at 8:49 p.m.

Closed Session Report

Mr. Hernandez reported during closed session the board discussed public employment, labor negotiations, and anticipated/potential litigation; and took no action.

Public Comment

There were no public comments.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

It was moved by Ms. Alvarez and seconded by Mr. Hernandez to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

- Approve Revised Job Descriptions
- Approve Appointments
- Approve Appointments/Interim to Permanent
- Approve Adjusted Salary Placements for Interim Assignment/Employment of Retired State Teachers' Retirement System (STRS) Members
- Approve 2019/2020 Tenure Review Recommendations for CSEA 888
- Approve 2019/2020 Tenure Review Recommendations for FARSCCD
- Approve Banked Leaves/Lecture Hour Equivalent (LHE) Withdrawals
- Approve Adjusted Banked Leaves/LHE Withdrawals
- Rescind Banked Leaves/LHE Withdrawals
- Approve Beyond Contract/Overload Stipends
- Approve Part-time/Hourly New Hires/Rehires

6.2 Classified Personnel

It was moved by Ms. Alvarez and seconded by Mr. Hernandez to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

- Approve New Classifications
- Approve Revised Job Descriptions
- Approve New Appointments
- Approve Hourly Ongoing to Contract Assignments
- Approve Professional Growth Increments
- Approve Out of Class Assignments
- Approve Leaves of Absence
- Approve Voluntary Furloughs
- Approve Temporary to Hourly Ongoing Assignments
- Ratify Resignations/Retirements
- Approve Temporary Assignments
- Approve Changes in Temporary Assignment
- Approve Additional Hours for Ongoing Assignment
- Approve Substitute Assignments
- Approve Miscellaneous Positions

6.2 Classified Personnel (cont.)

- Approve Instructional Associates/Associate Assistants
- Approve Community Service Presenters and Stipends
- Approve Volunteers
- Approve Student Assistant Lists

6.3 Approval of Employee Calendar 2019-2020

It was moved by Ms. Alvarez and seconded by Mr. Hernandez to approve the 2019-2020 Employee Calendar as presented. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

6.4 Presentation of the Faculty Association of Rancho Santiago Community College District (FARSCCD) Initial Bargaining Proposal to Rancho Santiago Community College District

It was moved by Ms. Alvarez and seconded by Mr. Hernandez to approve scheduling a public hearing for March 25, 2019. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

6.5 Approval of a Professional Services Agreement with Solomon Law APC for Investigative Services

It was moved by Ms. Alvarez and seconded by Mr. Hernandez to approve the professional services agreement with Solomon Law APC for investigative services as presented. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

6.6 Adoption of Resolution No. 19-02 authorizing payment to Trustee Absent from Board Meetings

It was moved by Ms. Alvarez and seconded by Ms. Mendoza to authorize payment to Lawrence “Larry” R. Labrado for his absence from the February 25, 2019, board meeting due to illness. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Ms. Mendoza, and Mr. Yarbrough; and a vote of abstention by Mr. Labrado.

6.7 Adoption of Resolution No. 19-03 authorizing payment to Trustee Absent from Board Meetings

It was moved by Mr. Hernandez and seconded by Ms. Alvarez to authorize payment to Nelida Mendoza for her absence from the February 25, 2019, board meeting due to illness. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough; and a vote of abstention by Ms. Mendoza.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on Monday, March 25, 2019.

There being no further business, Mr. Yarbrough declared the meeting adjourned at 8:51 p.m., in memory of former SCC department chair and faculty member, Linda Cucovatz, who passed away on February 28, 2019; and Mr. Joe Geissler, SCC Department Chair of the Library, who passed away on March 9, 2019.

Respectfully submitted,

Raúl Rodríguez, Ph.D.
Chancellor

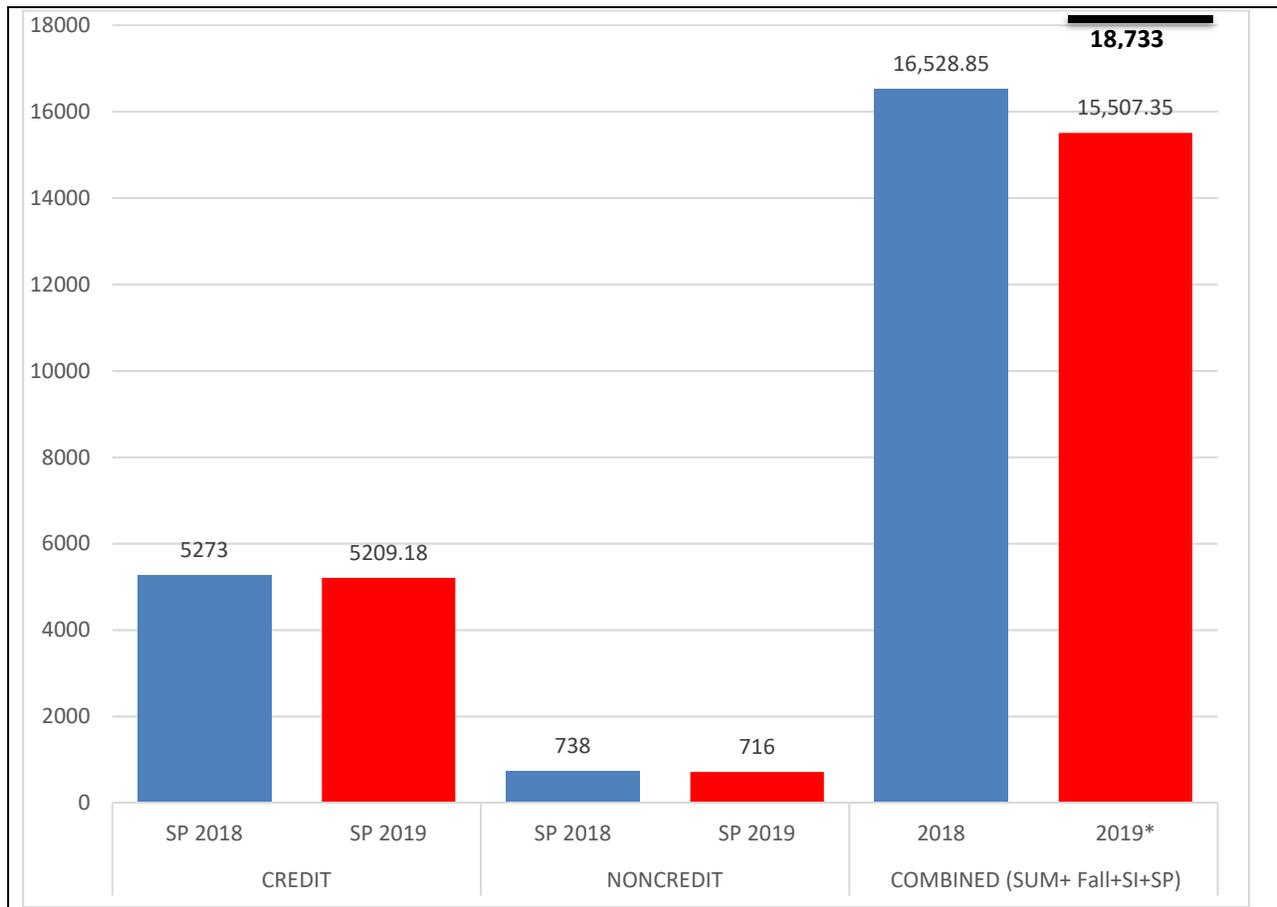
Approved: _____
Clerk of the Board

Minutes approved: March 25, 2019



SAC 2018/2019 Spring Enrollment Report

Date: 03/08/19



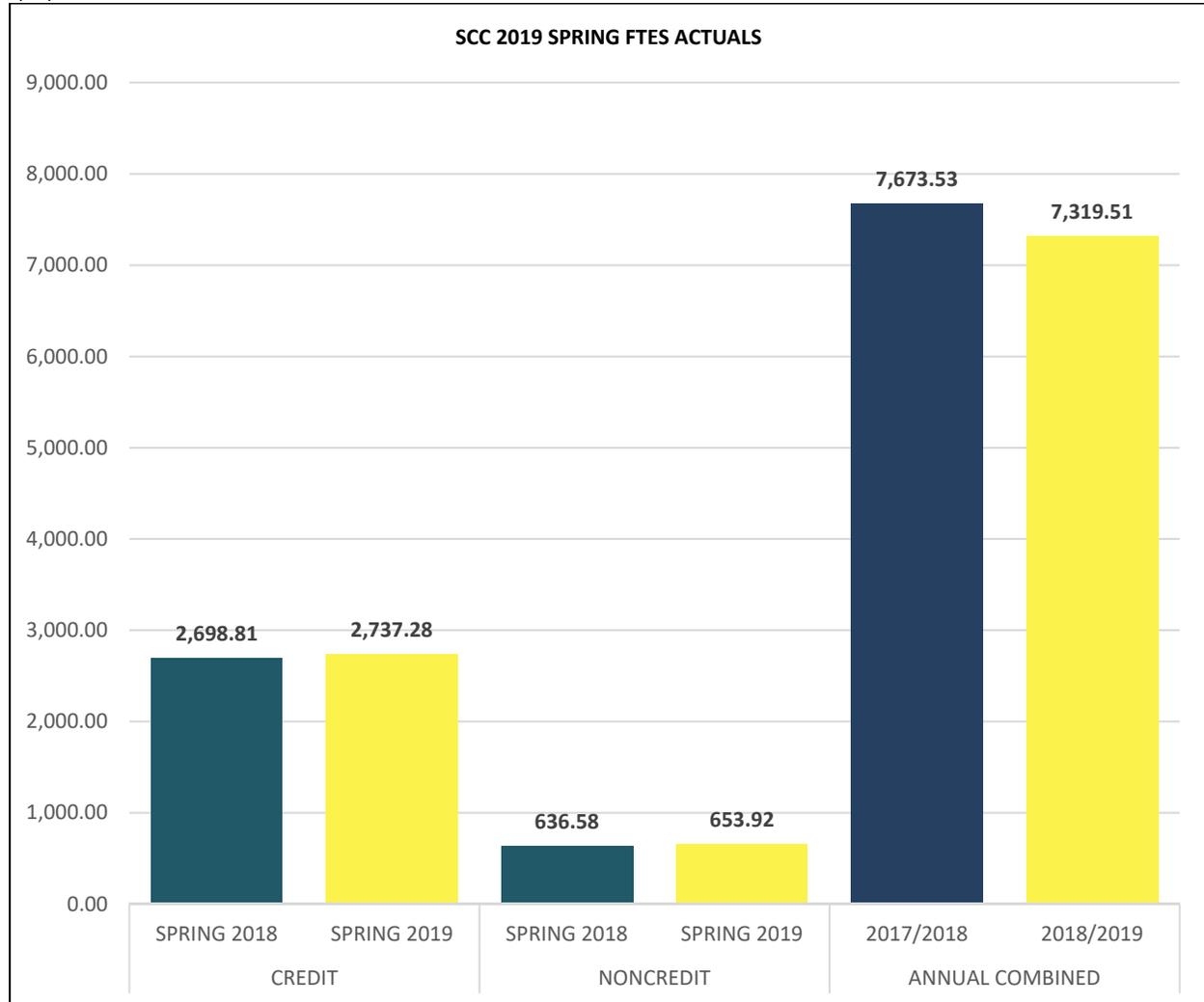
FTES Target

Credit SP Target	6721.00		
Credit SP Projection	6721.00	0.00	0%
Noncredit SP Target	2221.00		
Noncredit SP Projection	2221.00	0.00	0%
Annual Target*	18733.00		
Annual Projection*	18733.00	0.00	0%

* Accounts for summer shift of 942.24 FTES to the 17/18 year from 18/19 which reduces the combined total compared to last year



SCC 2018/2019 ENROLLMENT REPORT
3/07/2019



FTES TARGETS

TERMS	2018/2019	DIFF	PCT
Credit Spring Target	2795		
Credit Spring Projection	2810	15	1%
Credit Spring Intersession Target	269.81		
Credit Spring Intersession Projection	297	27.19	10%
Noncredit Spring Target	1152		
Noncredit Spring Projection	1152	0	0%
Annual Target*	7900.81		
Annual Projection*	7900.81	0	0%

NOTES

*Accounts for summer shift of 450.66 FTES to the 2017/2018 year from 2018/2019 which reduces the Annual Combined Total compared to last year.

