

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)  
2323 North Broadway, #107  
Santa Ana, CA 92706**

**Board of Trustees  
(Regular meeting)**

**Monday, March 25, 2019**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The meeting was called to order at 4:37 p.m. by Mr. Phillip Yarbrough. Other members present were Ms. Claudia Alvarez, Mr. John Hanna, Mr. Zeke Hernandez, Ms. Nelida Mendoza, and Ms. Elizabeth Weber. Ms. Arianna Barrios arrived at the time noted. Mr. Larry Labrado was not in attendance due to illness.

Administrators present during the regular meeting were Ms. Tracie Green, Dr. John Hernandez, Mr. Peter Hardash, Mr. Enrique Perez, Dr. Raúl Rodríguez, and Dr. Linda Rose. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Pedro Melendez, First Grader at Taft Elementary School in Orange, California, and son of Ms. Analiz Melendez, who has children that have been or are currently attending the childcare program at Santiago Canyon College (SCC) Child Development Center.

1.3 Approval of Additions or Corrections to Agenda

There were no additions or corrections to the agenda.

It was moved by Ms. Alvarez and seconded by Mr. Hernandez to suspend the rules and consider Item 1.7 (Recognition in Honor of Women's History Month) at this time.

1.7 Recognition in Honor of Women's History Month

In honor of Women's History Month, the board recognized Ms. Dora Escobar, Counselor, Santiago Canyon College; Ms. Cherylee Kushida, Distance Education Coordinator, Santa Ana College (SAC); and Ms. Sarah Santoyo, Assistant Vice Chancellor, Educational Services, RSCCD; for helping shape America's future through their public service, leadership, and professional achievements at the Rancho Santiago Community College District.

#### 1.4 Public Comment

Mr. Theodore Daniel Moreno and Mr. Anthony Rivas introduced themselves and declared their candidacy for the 2019-2020 student trustee position.

Ms. Brenda Barrios invited board members to the Santa Ana College Veterans Philanthropic Dinner and Student Recognition on May 9, 2019.

Ms. Yolanda Aguilera, Ms. Sue Garnett, Ms. Kristen Guzmán, Ms. Jacqueline Karter, Ms. Colleen Mangali, Ms. Sheryl Martin, Ms. Kathy McCann, Ms. Teresa Paz, Ms. Liliana Oropeza, Ms. Florence Resseguie, and Ms. Betty Valencia spoke regarding equal compensation and benefits for members of California School Employees Association (CSEA), Chapter 888.

In addition to the public comments regarding equal compensation and benefits for members of CSEA, Chapter 888, Ms. Lauren Candela read comments from her mother, Ms. Catherine Candela, since her mother was present but lost her voice.

#### 1.5 Approval of Minutes

It was moved by Ms. Alvarez and seconded by Ms. Mendoza to approve the minutes of the meeting held March 11, 2019. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber’s advisory vote was aye.

#### 1.6 Approval of Consent Calendar

It was moved by Ms. Alvarez and seconded by Ms. Mendoza to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber’s advisory vote was aye.

##### 3.1 Approval of Affiliation Agreement with SOC Open Air Theatre Inc. dba Shakespeare Orange County, a Private Non-Profit Organization

The board approved the affiliation agreement with SOC Open Air Theatre Inc. dba Shakespeare Orange County, a private non-profit organization, located in Garden Grove, California, as presented.

##### 3.2 Approval of Memorandum of Understanding (MOU) with The United States Veterans Initiative (U.S. VETS) and Rancho Santiago Community College District on behalf of Santa Ana College

The board approved the MOU with U.S. VETS and RSCCD on behalf of SAC, as presented.

1.6 Approval of Consent Calendar (cont.)

3.3 Approval of Amendment Number Eight to Contract MA-060-11010909 between County of Orange and Rancho Santiago Community College District

The board approved Amendment Number Eight to Contract MA-060-11010909 between the County of Orange and RSCCD as presented.

3.4 Approval of Amendment Number Three to Contract MA-060-13010027 between County of Orange and Rancho Santiago Community College District

The board approved Amendment Number Three to Contract MA-060-13010027 between the County of Orange and RSCCD as presented.

3.5 Approval of Amendment Number Thirteen to Contract Z1000000068 between County of Orange and Rancho Santiago Community College District

The board approved Amendment Number Thirteen to Contract Z1000000068 between the County of Orange and RSCCD as presented.

3.6 Approval of Professional Services Agreement with Gregg D. Ander, LLC

The board approved the professional services agreement with Gregg D. Ander, LLC located in Sacramento, California, as presented.

3.7 Approval of Professional Services Agreement with Terry A. Schmidt

The board approved the professional services agreement with Terry A. Schmidt located in Aliso Viejo, California, as presented.

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

4.2 Approval of Budget Increases/Decreases and Budget Transfers

The board approved budget increases, decreases and transfers from February 27, 2019, to March 12, 2019.

4.3 Approval of 2019-2020 Tentative Budget Assumptions

The board approved the 2019-2020 Tentative Budget Assumptions as presented.

4.4 Approval of Two Year Extension to Original License Agreement between City of Santa Ana and Rancho Santiago Community College District to Operate Centennial Education Center

The board approved the two (2) year extension to the original license agreement between the City of Santa Ana and RSCCD to operate SAC Centennial Education Center as presented.

4.6 Approval of Vendor Name Change

The board approved the name change request from Lentz Morrissey Architecture to Morrissey Associates, Inc. as presented.

1.6 Approval of Consent Calendar (cont.)

4.7 Approval of Vendor Name Change

The board approved the name change request from The City of Rancho Cucamonga to Rancho Cucamonga Fire Protection District as presented.

4.8 Approval of Agreement with True North Research, Inc.

The board approved the agreement for a bond measure feasibility study with True North Research, Inc. and authorized the Chancellor or his designee to execute the agreement as presented.

4.9 Approval of Purchase Orders

The board approved the purchase order listing for the period January 20, 2019, through February 23, 2019.

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- Certified Nursing Assistant Expansion Grant (SAC) \$ 57,500
- Education Futures Initiative – Teacher Preparation Pipeline Program Mini-Grant (SAC & Santiago Canyon College [SCC]) – *Augmentation* \$ 240,000
- K12 Strong Workforce Program Pathway Improvement Funds (District Office) \$39,276,907
- Strong Workforce Program – Local Share (SAC & SCC) \$ 3,198,043
- Student Success Completion Grant (SSCG) (SCC) - *Augmentation* \$ 150,000
- Workforce Innovation and Opportunity Act, Title II – Adult Education and Family Literacy Act (SAC & SCC) – *Augmentation* \$ 153,319

5.2 Approval of Sub-Agreement between RSCCD and WestEd for Sector Navigator Information Communications Technology (ICT)/Digital Media Grant

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.3 Approval of Sub-Agreements between RSCCD and Cabrillo, Mt. San Antonio, San Jose-Evergreen and San Mateo County Community College Districts to Award 2018-2019 Deputy Sector Navigator Grants to Host Colleges/Districts in State of California

The board approved the sub-agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

1.6 Approval of Consent Calendar (cont.)

5.4 Approval of Sub-Agreements between RSCCD and Coast, Desert, Sequoias, West Hills, Yosemite and Yuba Community College Districts to Award Industry Sector Projects in Common funded by Key Talent Administration and Sector Strategy Fiscal Agent Grant

The board approved the sub-agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

5.5 Approval of First Amendment to Income Agreement between Orange County Superintendent of Schools and Rancho Santiago Community College District

The board approved the first amendment to the income agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

1.7 Recognition in Honor of Women's History Month

This item was considered after Item 1.3 (Additions or Corrections to Agenda).

**2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

2.1 Report from the Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. John Hernandez, President, Santiago Canyon College

Dr. Linda Rose, President, Santa Ana College

NOTE: At the April 24, 2017, board meeting Ms. Barrios asked that the enrollment reports presented by the college presidents be attached to the minutes.

Ms. Barrios arrived during Dr. Rose's report.

2.3 Report from Student Trustee

Ms. Weber provided a report to the board.

#### 2.4 Reports from Student Presidents

The following student representatives provided a report to the board on behalf of the Associated Student Government (ASG) organization:

Ms. Breanna Ceja, Student President, Santa Ana College  
Mr. Evan Ostrow, Student President, Santiago Canyon College

#### 2.5 Report from Classified Representative

Ms. Sheryl Martin, Executive Secretary, SCC Continuing Education, provided a report to the board on behalf of the classified staff.

#### 2.6 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Michael DeCarbo, Academic Senate President, Santiago Canyon College  
Mr. Ray Shahbazian, Academic Senate President-Elect, Santa Ana College

#### 2.7 Reports from Board Committee Chairpersons and Representatives of the Board

Since Mr. Labrado was ill, there was no report provided on the March 21, 2019, Board Facilities Committee meeting.

Mr. Hernandez provided a report on the March 18, 2019, Board Legislative Committee meeting and the March 14, 2019, and Orange County Community Colleges Legislative Task Force meeting.

### **3.0 INSTRUCTION**

All items were approved as part of Item 1.6 (Consent Calendar).

### **4.0 BUSINESS OPERATIONS/FISCAL SERVICES**

Items 4.1, 4.2, 4.3, 4.4, and 4.6 through 4.9 were approved as part of Item 1.6 (Consent Calendar).

#### 4.5 Update to RSCCD's Americans with Disabilities Act (ADA) and Section 504 Self-Evaluation and Transition Plan Report

The board of trustees received an update from Ms. Carri Matsumoto, Assistant Vice Chancellor, Facility Planning, District Construction & Support Services; and Ms. Jan Glavin, President, and Mr. Skip Bingham, Senior Consultant, Galvin Group Consultancy; on the District's ADA and Section 504 Self-Evaluation and Transition Plan Report completed in December 2018 by the Working Group Committee. Board members received clarification on data related to the report from Ms. Matsumoto, Ms. Glavin, and Mr. Bingham.

Ms. Barrios left the meeting near the end of the presentation on the ADA report.

## **5.0 GENERAL**

Items 5.1 through 5.5 were approved as part of Item 1.6 (Consent Calendar).

### **5.6 Approval of Board Legislative Committee Recommendations**

It was moved by Mr. Hernandez and seconded by Mr. Hanna to approve the Board Legislative Committee's recommendations on legislative bills. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber's advisory vote was aye.

### **5.7 Board Member Comments**

Ms. Alvarez asked for a list of board policies that the consultants recommended be adopted/updated relating to ADA compliance and policies that relate to the Development, Relief, and Education for Alien Minors Act (DREAMers) report.

Ms. Mendoza commended women who paved the way for the women recognized at the meeting in honor of Women's History Month.

Mr. Hernandez and Mr. Hanna expressed appreciation for those who spoke on behalf of CSEA, Chapter 888, during public comments. Mr. Hanna asked the chancellor to share information regarding the childcare program to the campus community if allowed; otherwise, he would like to have this information available to trustees.

In regards to Item 5.6 (Board Legislative Committee Recommendations), Mr. Yarbrough expressed appreciation for the information provided on House of Representatives (H.R.) 6 The American Dream and Promise Act of 2019. He shared that he wrote a 650-word policy piece for the local newspaper on Deferred Action for Childhood Arrivals (DACA). He asked the chancellor to provide an update on DACA.

## **RECESS TO CLOSED SESSION**

The board convened into closed session at 7:37 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Classified Staff
  - d. Student Workers
  - e. Professional Experts
  - f. Educational Administrator Appointments
    - (1) Director

2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Tracie Green, Vice Chancellor, Human Resources  
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)  
California School Employees Association, Chapter 579  
California School Employees Association, Chapter 888  
Continuing Education Faculty Association (CEFA)  
Unrepresented Management Employees
3. Student Expulsion (pursuant to Education Code 72122)  
Student I.D. #2204130  
Student I.D. #2206184
4. Public Employment: Chancellor (pursuant to Government Code Section 54957)
5. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)

Ms. Weber left the meeting after participating in the discussion and vote on the student expulsion items during closed session.

## **RECONVENE**

The board reconvened at 8:45 p.m.

### **Closed Session Report**

Mr. Hernandez reported the board discussed student expulsions and took action to expel Student I.D. #2204130 and Student I.D. #2206184 during closed session with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber’s advisory vote was aye. In addition, Mr. Hernandez reported during closed session the board discussed public employment, labor negotiations, and anticipated/potential litigation; and took no reportable action.

### **Public Comment**

There were no public comments.

## **6.0 HUMAN RESOURCES**

### **6.1 Management/Academic Personnel**

It was moved by Ms. Alvarez and seconded by Mr. Hernandez to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Ms. Mendoza, and Mr. Yarbrough.

- Approve Revised Job Descriptions
- Approve Employment Agreements

6.1 Management/Academic Personnel

- Approve Appointments
- Approve Changes of Interim Assignment for Rehired State Teachers' Retirement System (STRS) Retiree
- Approve Interim Assignments
- Approve Extension of Interim Assignments
- Approve Adjusted Salary Placements
- Ratify Resignations/Retirements
- Approve 2018-2019 Additional Contract Extension Days
- Approve Additional Faculty Service Areas (FSA)
- Approve Part-time/Hourly New Hires/Rehires

6.2 Classified Personnel

It was moved by Ms. Alvarez and seconded by Mr. Hernandez to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Ms. Mendoza, and Mr. Yarbrough.

- Approve New Appointments
- Approve Professional Growth Increments
- Approve Longevity Increments
- Approve Out of Class Assignments
- Approve Changes in Position
- Approve Temporary to Hourly Ongoing Assignments
- Ratify Resignations/Retirements
- Approve Temporary Assignments
- Approve Additional Hours for Ongoing Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Volunteers
- Approve Student Assistant Lists

6.3 Presentation of Rancho Santiago Community College District Bargaining Proposal to Faculty Association of Rancho Santiago Community College District (FARSCCD)

It was moved by Ms. Alvarez and seconded by Mr. Hernandez to receive and file the district's initial bargaining proposal to FARSCCD and schedule a public hearing on April 16, 2019. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Ms. Mendoza, and Mr. Yarbrough.

6.4 Approval of Agreement with Baker & Hostetler LLP for Cyber Security Services

It was moved by Ms. Alvarez and seconded by Mr. Hernandez to approve the agreement with Baker & Hostetler LLP as presented. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Ms. Mendoza, and Mr. Yarbrough.

6.5 Adoption of Resolution No. 19-04 authorizing payment to Trustee Absent from Board Meetings

It was moved by Ms. Alvarez and seconded by Mr. Hernandez to authorize payment to Elizabeth Weber for her absence from the March 11, 2019, board meeting due to being in Washington, D.C. with a student delegation representing Santa Ana College and Santiago Canyon College. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Ms. Mendoza, and Mr. Yarbrough.

6.6 Authorization for Board Travel/Conferences

It was moved by Ms. Alvarez and seconded by Mr. Hernandez to approve authorize the submitted conference and travel by a board member. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Ms. Mendoza, and Mr. Yarbrough.

**7.0 ADJOURNMENT**

The next regular meeting of the Board of Trustees will be held on **Tuesday**, April 16, 2019.

There being no further business, Mr. Yarbrough declared the meeting adjourned at 8:46 p.m.

Respectfully submitted,

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Raúl Rodríguez, Ph.D.  
Chancellor

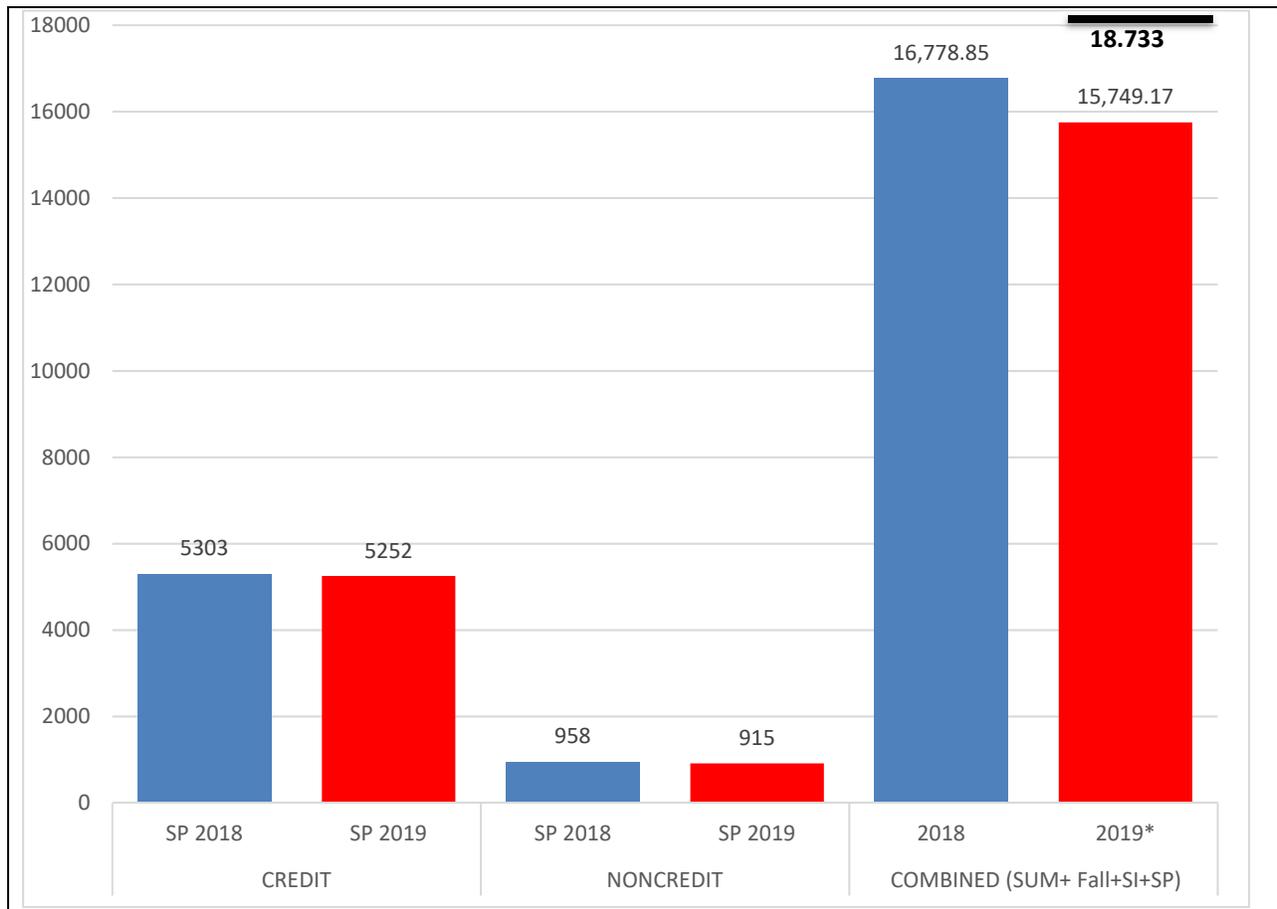
Approved: \_\_\_\_\_  
Clerk of the Board

Minutes approved: April 16, 2019



## SAC 2018/2019 Spring Enrollment Report

Date: 03/21/19



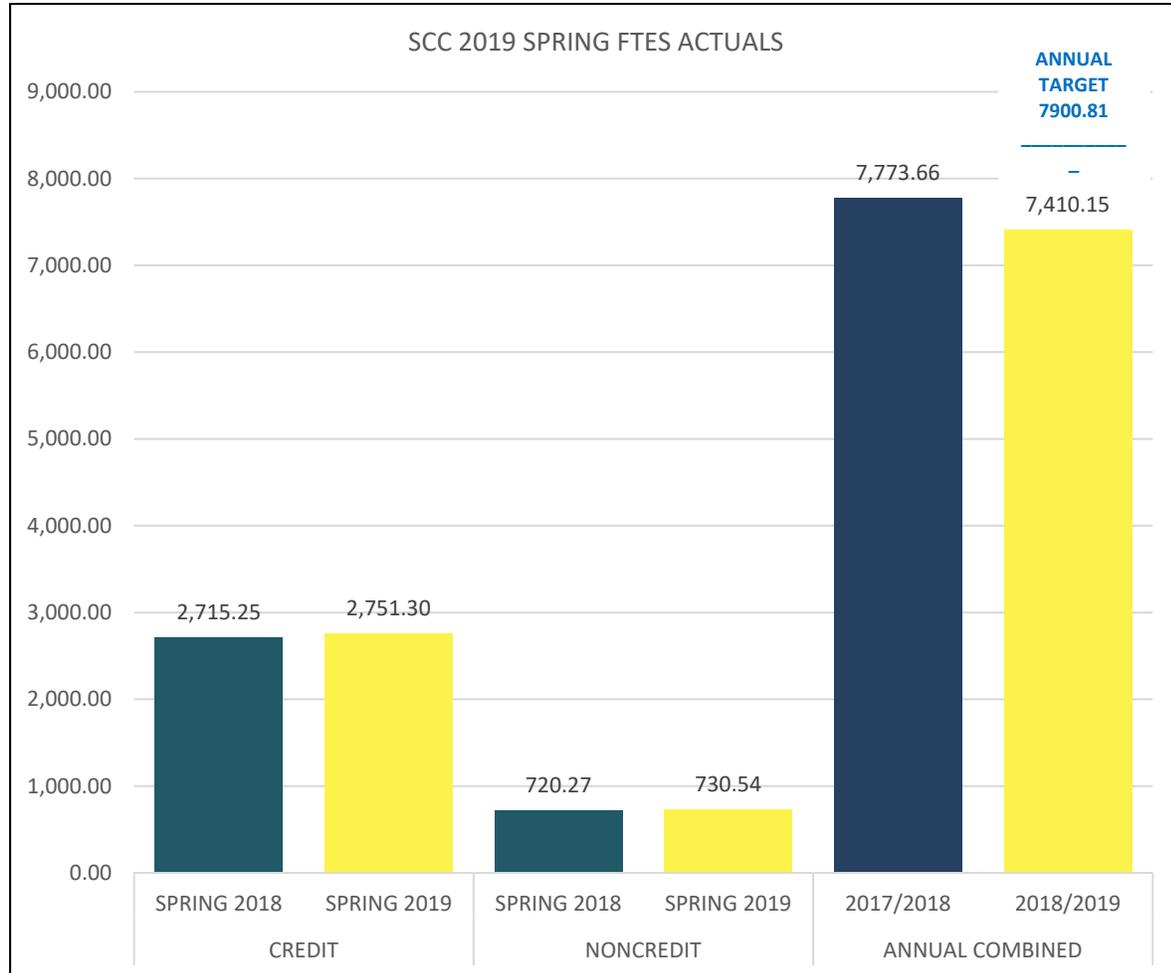
### FTES Target

| Terms                   | 2018/2019 | DIFF | PCT |
|-------------------------|-----------|------|-----|
| Credit SP Target        | 6721.00   |      |     |
| Credit SP Projection    | 6721.00   | 0.00 | 0%  |
| Noncredit SP Target     | 2221.00   |      |     |
| Noncredit SP Projection | 2221.00   | 0.00 | 0%  |
| Annual Target*          | 18773.00  |      |     |
| Annual Projection*      | 18773.00  | 0.00 | 0%  |

\* Accounts for summer shift of 942.24 FTES to the 17/18 year from 18/19 which reduces the combined total compared to last year



**SCC 2018/2019 ENROLLMENT REPORT**  
**3/21/19**



**FTES TARGETS**

| TERMS                                 | 2018/2019 | DIFF  | PCT |
|---------------------------------------|-----------|-------|-----|
| Credit Spring Target                  | 2795      |       |     |
| Credit Spring Projection              | 2810      | 15    | 1%  |
| Credit Spring Intersession Target     | 269.81    |       |     |
| Credit Spring Intersession Projection | 297       | 27.19 | 10% |
| Noncredit Spring Target               | 1152      |       |     |
| Noncredit Spring Projection           | 1152      | 0     | 0%  |
| Annual Target*                        | 7900.81   |       |     |
| Annual Projection*                    | 7900.81   | 0     | 0%  |

**NOTES**

\*Accounts for summer shift of 450.66 FTES to the 2017/2018 year from 2018/2019 which reduces the Annual Combined Total compared to last year.