

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)**

**2323 North Broadway, #107**

**Santa Ana, CA 92706**

**Board of Trustees**

**(Regular meeting)**

**Tuesday, April 16, 2019**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The meeting was called to order at 4:35 p.m. by Mr. Phillip Yarbrough. Other members present were Ms. Arianna Barrios, Mr. Zeke Hernandez, Mr. Larry Labrado, Ms. Nelida Mendoza, and Ms. Elizabeth Weber. Ms. Claudia Alvarez and Mr. John Hanna arrived at the time noted.

Administrators present during the regular meeting were Ms. Tracie Green, Dr. John Hernandez, Mr. Peter Hardash, Mr. Enrique Perez, Dr. Raúl Rodríguez, and Dr. Linda Rose. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Hernandez, Board Member, Rancho Santiago Community College District.

1.3 Approval of Additions or Corrections to Agenda

There were no additions or corrections to the agenda.

1.4 Public Comment

Ms. Colleen Mangali spoke regarding equal compensation and benefits for members of California School Employees Association (CSEA), Chapter 888.

Ms. Rebekah Miller invited board members to the Santa Ana College Veterans Philanthropic Dinner and Student Recognition on May 9, 2019.

On behalf of the Faculty Association of RSCCD, Mr. Mark Smith asked that site visits to both colleges be conducted by the candidates for chancellor.

Mr. Hanna arrived during Ms. Mangali's public comments.

1.5 Approval of Minutes

It was moved by Mr. Hernandez and seconded by Ms. Mendoza to approve the minutes of the meeting held March 25, 2019. The motion carried with the following vote: Aye – Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber’s advisory vote was aye.

1.6 Approval of Consent Calendar

It was moved by Mr. Labrado and seconded by Ms. Barrios to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar. The motion carried with the following vote: Aye – Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber’s advisory vote was aye.

3.1 Approval of Memorandum of Understanding (MOU) No. C-8-1662 by and between Orange County Transportation Authority (OCTA) and Rancho Santiago Community College District

The board approved MOU No. C-8-1662 by and between OCTA and RSCCD as presented.

3.2 Approval of Chapman University Conference Agreement between Chapman University and Rancho Santiago Community College District on behalf of Santa Ana College (SAC) for Academic Talent Search Program – Senior Summer Academy

The board approved the Chapman University Conference agreement between Chapman University and RSCCD on behalf of SAC for the Academic Talent Search Program – Senior Summer Academy as presented.

3.3 Approval of Chapman University Conference Agreement between Chapman University and Rancho Santiago Community College District on behalf of Santa Ana College for Upward Bound 2019 Summer Residential Program

The board approved the Chapman University Conference Agreement between Chapman University and RSCCD on behalf of SAC for the Upward Bound 2019 Summer Residential Program as presented.

3.4 Approval of Chapman University Conference Agreement between Chapman University and Rancho Santiago Community College District on behalf of Santiago Canyon College (SCC) for Upward Bound Math and Science Summer 2019 Residential Program

The board approved the Chapman University Conference Agreement between Chapman University and RSCCD on behalf of SCC for the Upward Bound Math and Science Summer 2019 Residential Program as presented.

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

1.6 Approval of Consent Calendar (cont.)

4.2 Approval of Budget Increases/Decreases and Budget Transfers

The board approved budget increases, decreases and transfers for March 13-25, 2019.

4.3 Approval of Amendment to Agreement with Hammel, Green and Abrahamson, Inc. for Professional Design Services for Science Center Project at Santa Ana College

The board approved the amendment to the agreement with Hammel, Green and Abrahamson, Inc. for professional design services for the Science Center project at SAC as presented.

4.4 Rejection of All Bids for Bid #1365 for Emergency Blue Phone and Accessible Path of Travel at Santa Ana College

The board rejected all bids for Bid #1365 for emergency blue phone and Americans with Disabilities Act (ADA) path of travel at SAC as presented.

4.5 Award of Bid #1364 for Safety Department Portable Offices at Santiago Canyon College

The board awarded Bid #1364 to R2Build dba R2B Engineering for Safety Department portable offices at SCC as presented.

4.6 Approval of Agreement with Leighton Consulting, Inc. for Materials Testing and Special Inspection Services for Safety Department Portable Offices at Santiago Canyon College

The board approved the agreement with Leighton Consulting, Inc. for materials testing and special inspection services for the Safety Department portable offices at SCC as presented.

4.7 Approval of Agreement with Southwest Inspection and Testing, Inc. for Geotechnical Consulting Services for Safety Department Portable Offices at Santiago Canyon College

The board approved the agreement with Southwest Inspection and Testing, Inc. for geotechnical consulting services for the Safety Department portable offices at SCC as presented.

4.8 Approval of Agreement with H.B.I. Inspections for Project Inspector Services for Safety Department Portable Offices at Santiago Canyon College

The board approved the agreement with H.B.I. Inspections for project inspector services for Safety Department portable offices at SCC as presented.

4.9 Approval of California Multiple Award Schedule (CMAS) Contract #4-18-71-0130C to Nova Solutions, Inc.

The board approved the District's use of CMAS Contract #4-18-71-0130C including renewals, supplements and extensions on an as needed basis awarded to Nova Solutions, Inc. as presented.

1.6 Approval of Consent Calendar (cont.)

4.10 Approval of Surplus Property

The board approved declaring the list of items as surplus property and utilizing The Liquidation Company to conduct an auction as presented.

4.11 Approval of Independent Contractor

The board approved the following independent contractor: Jamie R. Mulkey to provide consulting services to the Director and Sector Navigator for Information Communications Technologies and Digital Media in the development of a best practice guide for implementing Information Technology (IT) Certification program exam testing through campus testing centers. Dates of service are April 17, 2019, through June 30, 2019. The fee is estimated at \$20,000.

4.12 Receive and Acceptance of Reissued District Audit Report for Fiscal Year ended June 30, 2018

The board received and accepted the reissued RSCCD Audit Report for the fiscal year ended June 30, 2018, as presented.

4.13 Approval Agreement with TBWB Strategies

The board approved the agreement with TBWB Strategies for bond measure strategy and communications consulting services and authorized the Chancellor or his designee to execute the agreement as presented.

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- Certified Nursing Assistant Expansion Grant (SCC) \$90,000

5.2 Approval of First Amendment to Sub-Agreement between RSCCD and Sequoias Community College District for 2018-2019 Deputy Sector Navigator Grant (#DO-18-2565-09.01)

The board approved the first amendment to the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.3 Approval of First Amendment to Agreement between San Bernardino Community College District and Rancho Santiago Community College District

The board approved the first amendment to the agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

Mr. Yarbrough asked that Item 1.7 be considered after the information items and oral reports.

## **2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

### **2.1 Report from the Chancellor**

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

### **2.2 Reports from College Presidents**

The following college representatives provided reports to the board:

Dr. John Hernandez, President, Santiago Canyon College  
Dr. Linda Rose, President, Santa Ana College

NOTE: At the April 24, 2017, board meeting Ms. Barrios asked that the enrollment reports presented by the college presidents be attached to the minutes.

### **2.3 Report from Student Trustee**

Ms. Weber provided a report to the board.

### **2.4 Reports from Student Presidents**

The following student representatives provided a report to the board on behalf of the Associated Student Government (ASG) organization:

Mr. Theodore Moreno, Student Vice President, Santa Ana College  
Mr. Evan Ostrow, Student President, Santiago Canyon College

### **2.5 Report from Classified Representative**

There was no representation from classified staff.

### **2.6 Reports from Academic Senate Presidents**

The following academic senate representatives provided reports to the board:

Mr. Michael Taylor, Academic Senate Vice President, Santiago Canyon College  
Ms. Monica Zarske, Academic Senate President, Santa Ana College

## **1.0 PROCEDURAL MATTERS** (cont.)

### **1.7 Public Hearing** – Rancho Santiago Community College District Initial Bargaining Proposal to Faculty Association of Rancho Santiago Community College District (FARSCCD)

There were no public comments.

### **3.0 INSTRUCTION**

All items were approved as part of Item 1.6 (Consent Calendar).

### **4.0 BUSINESS OPERATIONS/FISCAL SERVICES**

Items 4.1 through 4.12 were approved as part of Item 1.6 (Consent Calendar).

### **5.0 GENERAL**

Items 5.1 through 5.3 were approved as part of Item 1.6 (Consent Calendar).

#### **5.4 Board of Trustees Cast Ballot for California Community College Trustees (CCCT) Board of Directors Election – 2019**

It was moved by Ms. Barrios and seconded by Mr. Hanna to discuss the candidates for the CCCT Board of Directors 2019 election. After discussion, it was moved by Mr. Hanna and seconded by Ms. Barrios to cast their ballot for the CCCT Board of Directors election for 2019 as follows: Michael Baldini; Kenneth A. Brown; Gary Chow; Mary Jane Sanchez; Thomas J. Prendergast, III; Tracey Vackar; and Linda S. Wah. The motion carried with the following vote: Aye – Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber's advisory vote was aye.

#### **5.5 Adoption of Resolution No. 19-06 in Support of Declaring April California Community College Month**

It was moved by Ms. Barrios and seconded by Ms. Mendoza to adopt Resolution No. 19-06 in support of declaring April as Community College Month. The motion carried with the following vote: Aye – Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber's advisory vote was aye.

#### **5.6 Board Member Comments**

Ms. Barrios reported that she attended the groundbreaking ceremonies for El Modena High School's new Science Center and distributed vials of dirt engraved with the occasion to trustees.

Ms. Barrios asked that Mr. Rudy Diaz be recognized at the April 29, 2019, board meeting in honor of his 80<sup>th</sup> birthday and contributions to SCC.

Ms. Alvarez arrived at this time.

Ms. Barrios, Ms. Alvarez, and Ms. Weber reported they attended the Community Foundation of Orange Gala on April 12. Ms. Barrios reported that the fundraiser supports many community causes including the Veterans Center at Santiago Canyon College.

5.6 Board Member Comments (cont.)

Ms. Mendoza and Mr. Hernandez reported that they attended the SAC Distinguished Faculty Lecture by Ms. Michelle Parolise earlier in the day.

Ms. Alvarez reported that she attended a fundraiser a couple of weeks ago and learned that every year the organization reevaluates organizations that receive donations. She asked the colleges to provide information on homeless students for the organization to review and consider donating to.

Mr. Hanna provided a report on the recent meeting of the Community College League of California Advisory Committee on Legislation that included discussion on a nursing bill, bonds, the community college funding formula, Deferred Action for Childhood Arrivals (DACA) students, and homeless students.

Mr. Hernandez reported that he attended the Orange County Community College Legislative Task Force meeting and the Santa Ana Chamber Difference Maker Award Luncheon. Both events were held on April 11.

Mr. Hanna asked that the board meeting be adjourned in memory of a long-time friend of his and active community member, Mr. Frank Barbaro, who died on April 15, 2019.

**RECESS TO CLOSED SESSION**

The board convened into closed session at 6:02 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Classified Staff
  - d. Student Workers
  - e. Professional Experts
  - f. Educational Administrator Appointments
    - (1) Dean
2. Public Employment: Chancellor (pursuant to Government Code Section 54957)
3. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (2 cases)
4. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

5. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Tracie Green, Vice Chancellor, Human Resources  
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)  
California School Employees Association, Chapter 579  
California School Employees Association, Chapter 888  
Continuing Education Faculty Association (CEFA)  
Unrepresented Management Employees
  
6. Personnel Matter: Employee Appeal of Administration Determination (pursuant to Government Code Section 59338[a])

Ms. Weber left the meeting at this time.

## **RECONVENE**

The board reconvened at 8:36 p.m.

### **Closed Session Report**

Mr. Hernandez reported during closed session the board discussed public employment, anticipated/potential litigation, and labor negotiations, and took action to approve a settlement agreement that included monetary and non-monetary provisions with a former academic employee with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. In addition, the board discussed during closed session an employee appeal of administration determination and took action to uphold the administrative determination with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Mr. Hernandez reported that the board took no other reportable action during closed session.

### **Public Comment**

There were no public comments.

## **6.0 HUMAN RESOURCES**

### **6.1 Management/Academic Personnel**

It was moved by Ms. Barrios and seconded by Ms. Alvarez to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

- Approve Revised Job Descriptions
- Ratify Resignations/Retirements
- Approve Appointment of State Teachers' Retirement System (STRS) Retirees as Temporary Long-term Substitute

6.1 Management/Academic Personnel (cont.)

- Approve Leaves of Absence
- Approve Part-time/Hourly New Hires/Rehires
- Approve Non-paid Intern & Service Agreements

6.2 Classified Personnel

It was moved by Ms. Barrios and seconded by Ms. Alvarez to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

- Approve Miscellaneous Pay Schedule 2018-2019 Revised 4-16-19
- Approve New Appointments
- Approve Hourly Ongoing to Contract Assignments
- Approve Professional Growth Increments
- Approve Out of Class Assignments
- Approve Changes in Position
- Ratify Resignations/Retirements
- Approve Temporary to Hourly Ongoing Assignments
- Approve Leaves of Absence
- Approve Temporary Assignments
- Approve Additional Hours for Ongoing Assignment
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Volunteers
- Approve Student Assistant Lists

6.3 Approval of Master Services Agreement with Permission Click

It was moved by Ms. Barrios and seconded by Ms. Alvarez to approve the Master Services Agreement with Permission Click as presented. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

6.4 Presentation of Continuing Education Faculty Association (CEFA) Initial Bargaining Proposal to Rancho Santiago Community College District

It was moved by Ms. Barrios and seconded by Ms. Alvarez to receive the bargaining proposal and schedule a public hearing for April 29, 2019. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

6.5 Adoption of Resolution No. 19-05 authorizing payment to Trustee Absent from Board Meetings

It was moved by Ms. Barrios and seconded by Ms. Alvarez to adopt Resolution No. 19-05 authorizing payment to Lawrence “Larry” R. Labrado for his absence from the March 25, 2019, board meeting due to illness. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

6.6 Authorization for Board Travel/Conferences

It was moved by Ms. Barrios and seconded by Ms. Alvarez to authorize the submitted conference and travel by a board member. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

**7.0 ADJOURNMENT**

The next regular meeting of the Board of Trustees will be held on April 29, 2019.

There being no further business, Mr. Yarbrough declared the meeting adjourned at 8:38 p.m. in memory of Mr. Frank Barbaro who died on April 15, 2019, and was an active community member and long-time friend of Mr. Hanna’s.

Respectfully submitted,

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Raúl Rodríguez, Ph.D.  
Chancellor

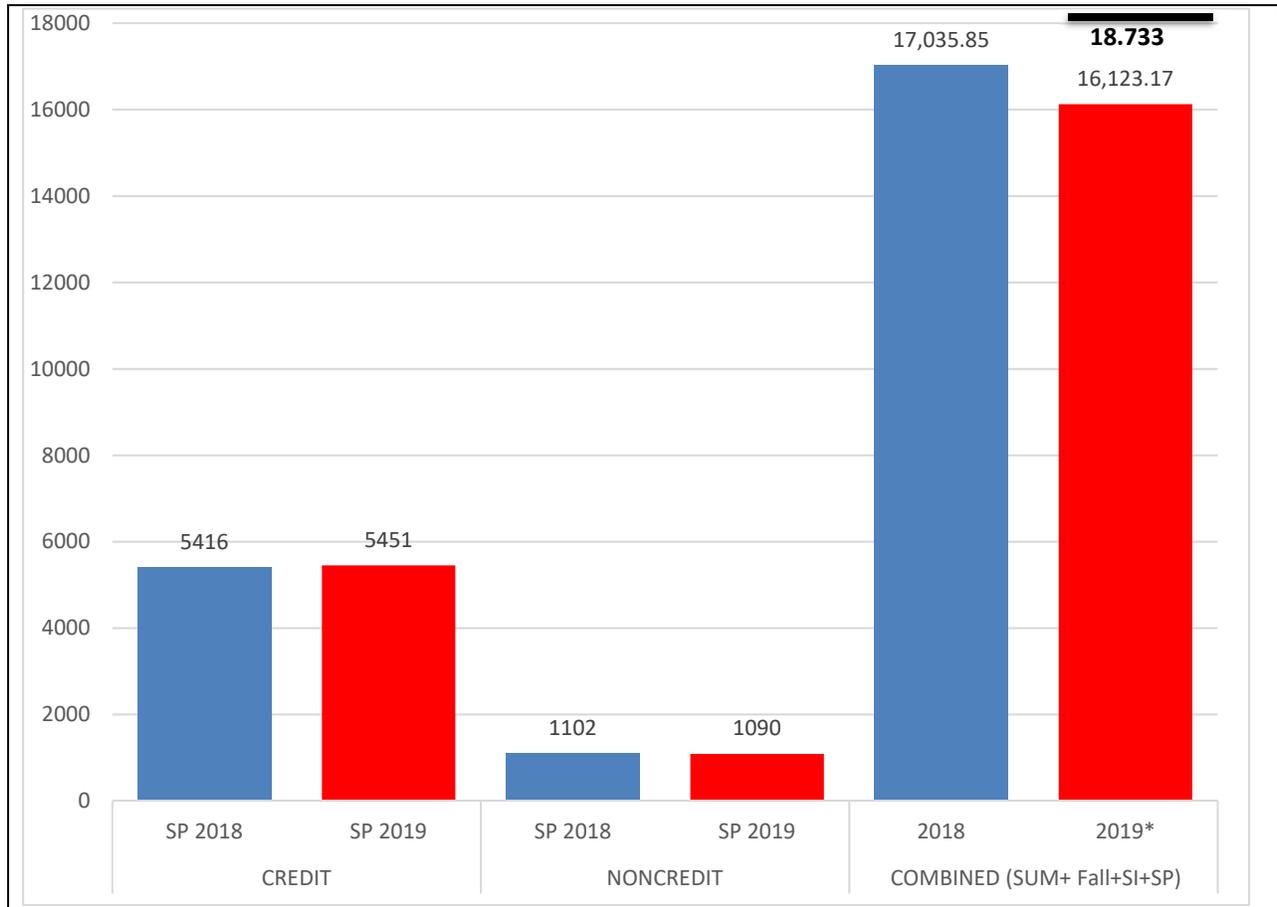
Approved: \_\_\_\_\_  
Clerk of the Board

Minutes approved: April 29, 2019



## SAC 2018/2019 Spring Enrollment Report

Date: 04/10/19

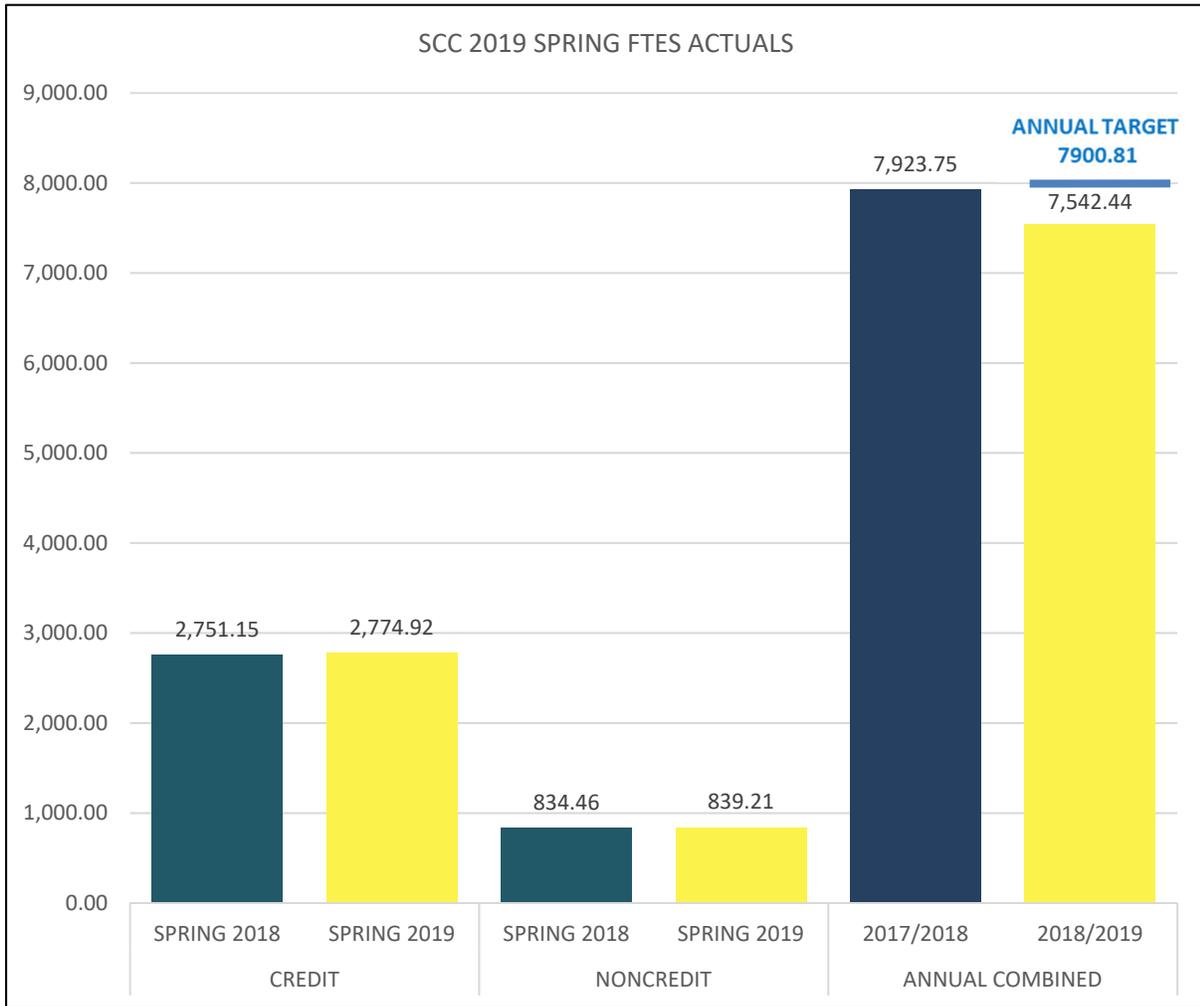


### FTES Target

Terms	2018/2019	DIFF	PCT
Credit SP Target	6721.00		
Credit SP Projection	6721.00	0.00	0%
Noncredit SP Target	2221.00		
Noncredit SP Projection	2221.00	0.00	0%
Annual Target*	18773.00		
Annual Projection*	18773.00	0.00	0%

\* Accounts for summer shift of 942.24 FTES to the 17/18 year from 18/19 which reduces the combined total compared to last year

**SCC 2018/2019 ENROLLMENT REPORT**  
4/15/2019



**FTES TARGETS**

TERMS	2018/2019	DIFF	PCT
Credit Spring Target	2795		
Credit Spring Projection	2810	15	1%
Credit Spring Intersession Target	269.81		
Credit Spring Intersession Projection	297	27.19	10%
Noncredit Spring Target	1152		
Noncredit Spring Projection	1112	-40	-3%
Annual Target*	7900.81		
Annual Projection*	7925.81	25	0%

**NOTES**

\*Accounts for summer shift of 450.66 FTES to the 2017/2018 year from 2018/2019 which reduces the Annual Combined Total compared to last year.