

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
2323 North Broadway, #107
Santa Ana, CA 92706

Board of Trustees
(Regular meeting)

Monday, May 13, 2019

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 4:32 p.m. by Mr. Phillip Yarbrough. Other members present were Ms. Claudia Alvarez, Ms. Arianna Barrios, Mr. John Hanna, Mr. Zeke Hernandez, Mr. Larry Labrado, Ms. Nelida Mendoza, and Ms. Elizabeth Weber.

Administrators present during the regular meeting were Ms. Tracie Green, Mr. Peter Hardash, Mr. Enrique Perez, Dr. Raúl Rodríguez, and Dr. Linda Rose. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Yarbrough, President, RSCCD Board of Trustees.

1.3 Approval of Additions or Corrections to Agenda

There were no additions or corrections to the agenda.

1.4 Public Comment

Mr. Kelvin Leeds spoke regarding the key lock system on classroom doors.

Ms. Roberta Tragarz spoke regarding a sexual harassment complaint in the workplace.

Dr. Christine Umali Kopp spoke regarding sexual and racial discrimination in the workplace.

1.5 Approval of Minutes

It was moved by Ms. Alvarez and seconded by Ms. Mendoza to approve the minutes of the meeting held April 29, 2019, and the special meetings held May 7 and May 8, 2019. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber's advisory vote was aye.

1.6 Approval of Consent Calendar

It was moved by Mr. Hernandez and seconded by Ms. Weber to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber’s advisory vote was aye.

3.1 Approval of Affiliation Agreement Renewal with Casa Colina Hospital and Centers for Healthcare and Casa Colina Centers for Rehabilitation, Inc.

The board approved the affiliation agreement renewal with Casa Colina Hospital and Centers for Healthcare and Casa Colina Centers for Rehabilitation, Inc., located in Pomona, California as presented.

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

4.2 Approval of Budget Increases/Decreases and Budget Transfers

The board approved budget increases, decreases and transfers from April 17 to April 30, 2019.

4.3 Approval of Agreement with PBK Architects, Inc. for Architectural and Engineering Services for Barrier Removal for Nealley Library Restroom Remodel at Santa Ana College (SAC)

The board approved the agreement with PBK Architects, Inc. for architectural and engineering services for barrier removal for the Nealley Library restroom remodel at SAC as presented.

4.4 Approval of Amendment to Agreement with LSA Associates, Inc. for Traffic/Circulation Analysis for Campus Entrance Improvements at Santiago Canyon College (SCC)

The board approved the amendment to the agreement with LSA Associates, Inc. for the traffic/circulation analysis for campus entrance improvements at SCC as presented.

4.5 Approval of Change Order #1 for Active Directory Federation Services (ADFS) in Azure with Core BTS

The board approved change order #1 for ADFS in Azure with Core BTS.

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- Disabled Students Programs & Services (DSPS) (SAC) - \$ 6,772
Augmentation
- Hunger Free Campus Support (SAC) – *Augmentation* \$ 739
- Hunger Free Campus Support (SCC) \$73,253

1.6 Approval of Consent Calendar (cont.)

5.2 Approval of Sub-Agreement between RSCCD and Orange County Superintendent of Schools for Strong Workforce Program – Regional Funds Initiative (DO# 18-2225-36)

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.3 Approval of Sub-Agreement between RSCCD and Ventura County Community College District to Award Industry Sector Projects in Common (ISPIC) Funded by Key Talent Administration and Sector Strategy Fiscal Agent Grant

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.4 Approval of Sub-Agreement between RSCCD and Feather River Community College District for K12 Strong Workforce Program Grant

The board approved the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.5 Approval of Second Amendment to Sub-Agreement between RSCCD and WestEd for Strong Workforce Program K-12 Pathway Coordinators and K-14 Technical Assistance Providers Grant

The board approved the second amendment to the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

1.7 Adoption of Resolution No. 19-09 in Honor of Classified School Employee Week – May 19-25, 2019

It was moved by Ms. Alvarez and seconded by Ms. Barrios to adopt Resolution No. 19-09. Board members thanked the classified staff for their hard work. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber’s advisory vote was aye.

1.8 Public Hearing – Rancho Santiago Community College District Initial Bargaining Proposal to Continuing Education Faculty Association (CEFA)

There were no public comments.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. John Hernandez, President, Santiago Canyon College
Dr. Linda Rose, President, Santa Ana College

NOTE: At the April 24, 2017, board meeting Ms. Barrios asked that the enrollment reports presented by the college presidents be attached to the minutes.

2.3 Report from Student Trustee

Ms. Weber provided a report to the board, including a report on the Advisory Committee on Education Services meeting and the Community College League of California's annual trustees conference she attended in Olympic Valley, California, on May 2-5, 2019.

2.4 Reports from Student Presidents

The following student representatives provided a report to the board on behalf of the Associated Student Government (ASG) organization:

Mr. Theodore Moreno, Student Vice President, Santa Ana College
Mr. Evan Ostrow, Student President, Santiago Canyon College

2.5 Report from Classified Representative

There was no representation from classified staff.

2.6 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Michael Taylor, Academic Senate Vice President, Santiago Canyon College
Ms. Monica Zarske, Academic Senate President, Santa Ana College

2.7 Informational Presentation on the Budget

Mr. Hardash provided an informational presentation on the budget. Board members received clarification on data related to the presentation from Mr. Hardash.

2.8 Reports from Board Committee Chairpersons and Representatives of the Board

Mr. Hernandez provided a report on the May 9, 2019, Orange County Community Colleges Legislative Task Force meeting.

3.0 INSTRUCTION

Item 3.1 was approved as part of Item 1.8 (Consent Calendar).

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

Items 4.1 through 4.5 were approved as part of Item 1.8 (Consent Calendar).

5.0 GENERAL

Items 5.1 through 5.5 were approved as part of Item 1.8 (Consent Calendar).

5.6 Adoption of Resolution No. 19-08 Requesting the State of California to Provide Proposition 51 Funding in Fiscal Year 2019-2020 for All Projects Proposed on the Board of Governors' 2019-2020 Capital Outlay Spending Plan

It was moved by Ms. Mendoza and seconded by Ms. Alvarez to adopt Resolution No. 19-08 as presented. Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Ms. Mendoza; and nay votes from Ms. Barrios and Mr. Yarbrough. Student Trustee Weber's advisory vote was aye.

5.7 Board Member Comments

In regards to the public comments regarding sexual harassment and discrimination, Ms. Alvarez asked if faculty/staff are required to have Title IX training and asked if the District would consider having a Title IX training presentation at a future board meeting.

Ms. Alvarez reported that she attended the SAC Student Art Show Opening Reception & Art Department Open House-Award Ceremony on May 10 and encouraged everyone to attend the art exhibit on display until June 4.

Ms. Mendoza and Mr. Hanna thanked Ms. Weber for her service as the 2018-2019 student trustee and extended a welcome to Mr. Moreno on his upcoming service as the 2019-2020 student trustee. Ms. Mendoza and Mr. Hanna thanked Mr. Ostrow for his service as the 2018-2019 SCC Student President.

Ms. Mendoza commended SAC School of Continuing Education staff on its latest marketing mailer.

5.7 Board Member Comments (cont.)

Ms. Mendoza indicated she is looking forward to the upcoming commencements.

Ms. Weber thanked Dr. Brenda Estrada for her assistance to students in pursuing their higher education. Ms. Weber indicated she is planning to transfer to California State University, Long Beach.

Mr. Hernandez and Mr. Hanna thanked Dr. Brenda Estrada and staff for hosting the SAC Soldiers to Scholars event on May 9.

Mr. Labrado indicated the board had a discussion several years ago regarding the student drop fees and asked for an update on this subject.

Mr. Hanna gave a report on the Advisory Committee on Legislation meeting and the Community College League of California's annual trustee conference he attended in Olympic Valley, California, on May 2-5, 2019. He reported that he attended workshops on The Brown Act, Ethics, Chief Executive Office, and Accreditation.

RECESS TO CLOSED SESSION

The board convened into closed session at 6:22 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Tracie Green, Vice Chancellor, Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)
California School Employees Association (CSEA), Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association (CEFA)
Unrepresented Management Employees
3. Conference with Labor Negotiator (pursuant to Government Code, section 54957.6)
Agency designated representative: Ruben Smith
Unrepresented employee: Chancellor
4. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
5. Public Employment: Chancellor (pursuant to Government Code Section 54957)

Ms. Weber left the meeting at this time.

RECONVENE

The board reconvened at 8:17 p.m.

Ms. Mendoza did not return to the meeting although she was in the building.

Closed Session Report

Mr. Hernandez reported during closed session the board discussed public employment, labor negotiations, and anticipated/potential litigation; and took no reportable action.

Public Comment

There were no public comments.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

It was moved by Ms. Alvarez and seconded by Mr. Hanna to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough.

- Approve Employment Agreements
- Approve Changes of Department
- Approve Appointments
- Ratify Resignations/Retirements
- Approve Adjusted End Dates for Sabbatical Leave (Fall Only)
- Approve 2018-2019 Contract Extension Days
- Approve Beyond Contract/Overload Stipends
- Approve Adjusted Beyond Contract/Overload Stipends
- Approve Part-time/Hourly New Hires/Rehires
- Approve Non-paid Instructors of Record

6.2 Classified Personnel

It was moved by Ms. Alvarez and seconded by Mr. Hanna to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough.

- Approve New Appointments
- Approve Professional Growth Increments
- Approve Changes in Salary Placement
- Ratify Resignations/Retirements

6.2 Classified Personnel (cont.)

- Approve Leaves of Absence
- Approve Temporary Assignments
- Approve Additional Hours for Ongoing Assignment
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Community Service Presenters and Stipends
- Approve Student Assistant Lists

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on May 28, 2019.

There being no further business, Mr. Yarbrough declared the meeting adjourned at 8:18 p.m.

Respectfully submitted,

Raúl Rodríguez, Ph.D.
Chancellor

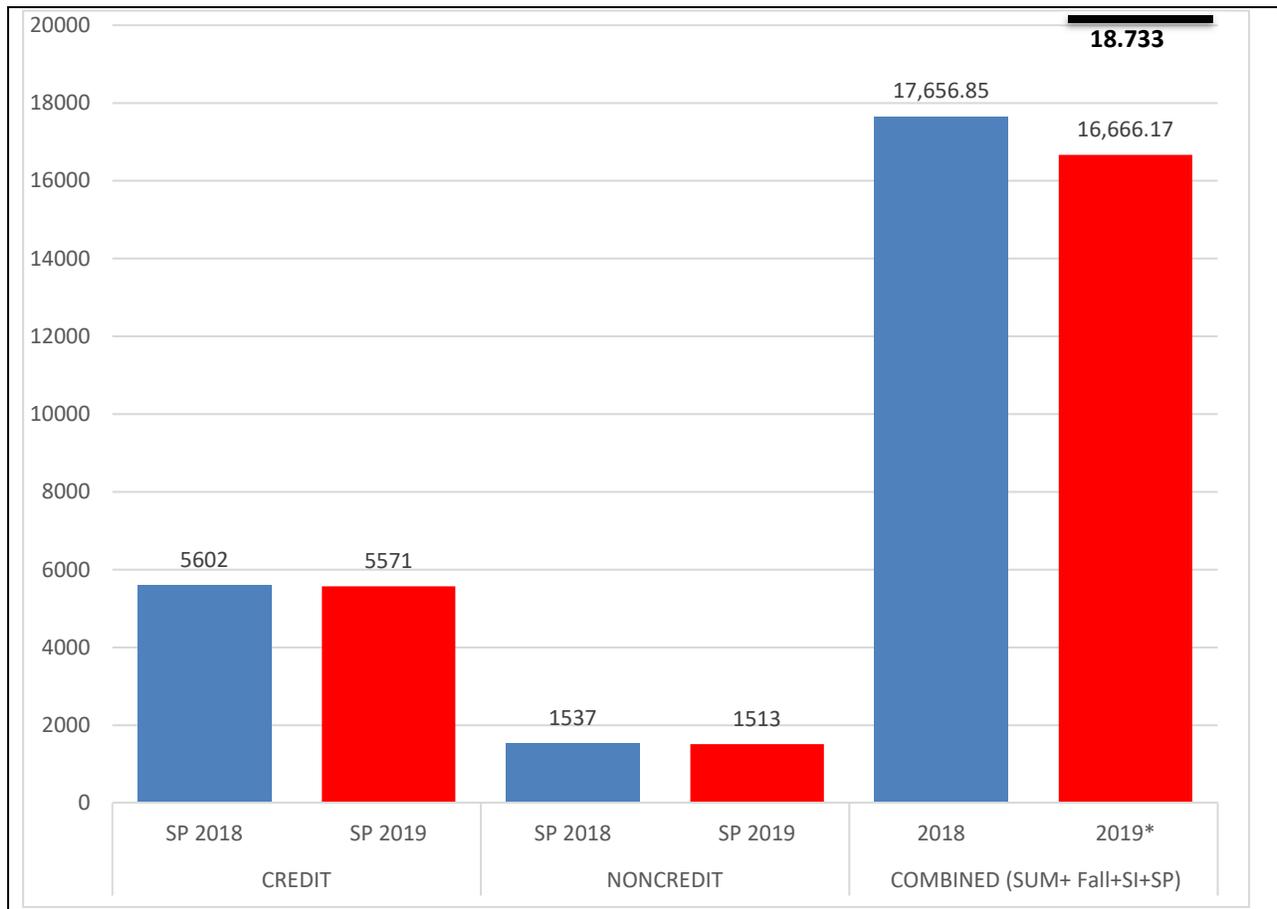
Approved: _____
Clerk of the Board

Minutes approved: May 28, 2019



SAC 2018/2019 Spring Enrollment Report

Date: 05/09/19



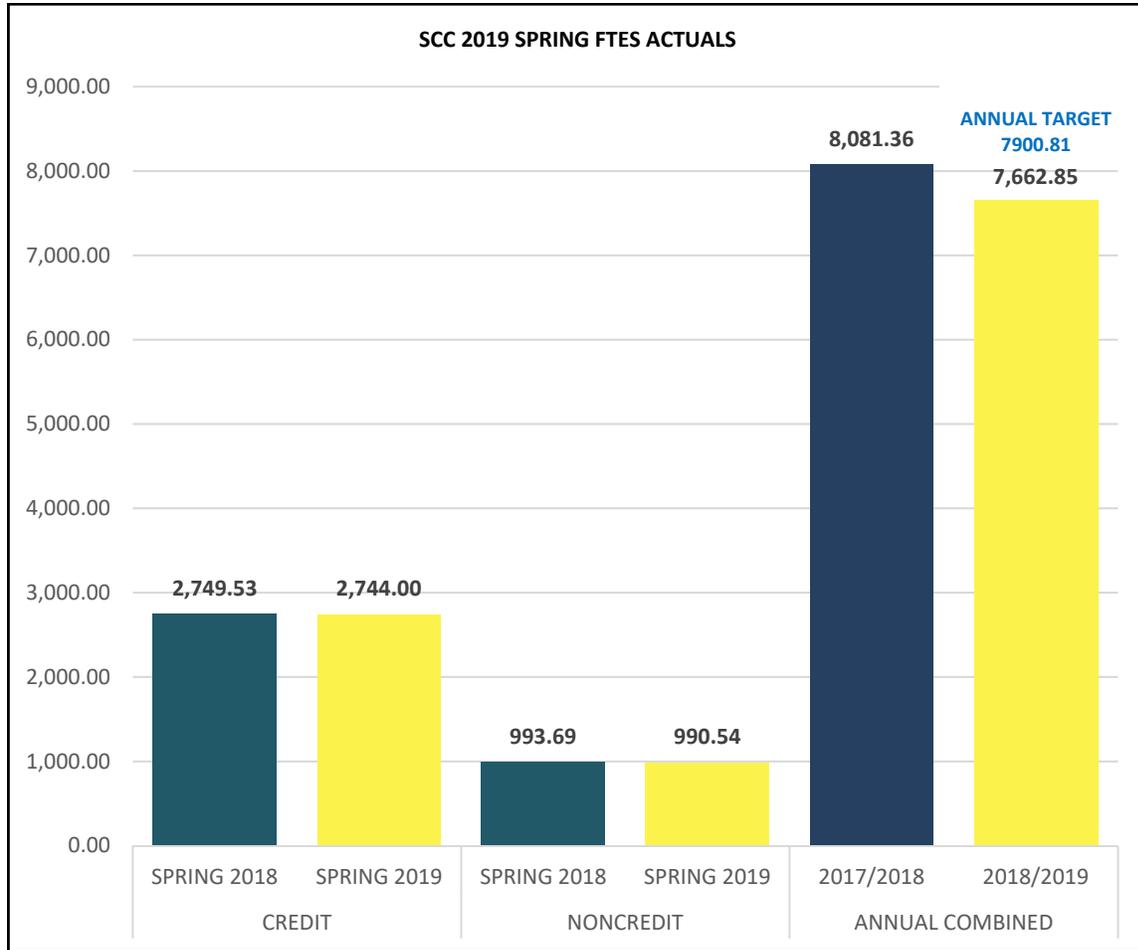
FTES Target

Terms	2018/2019	DIFF	PCT
Credit SP Target	6721.00		
Credit SP Projection	6721.00	0.00	0%
Noncredit SP Target	2221.00		
Noncredit SP Projection	2221.00	0.00	0%
Annual Target*	18773.00		
Annual Projection*	18773.00	0.00	0%

* Accounts for summer shift of 942.24 FTES to the 17/18 year from 18/19 which reduces the combined total compared to last year



SCC 2018/2019 ENROLLMENT REPORT
5/9/2019



FTES TARGETS

TERMS	2018/2019	DIFF	PCT
Credit Spring Target	2795		
Credit Spring Projection	2795	0	0%
Credit Spring Intersession Target	269.81		
Credit Spring Intersession Projection	297	27.19	10%
Noncredit Spring Target	1152		
Noncredit Spring Projection	1112	-40	-3%
Annual Target*	7900.81		
Annual Projection*	7860.81	-40	-1%

NOTES

*Accounts for summer shift of 450.66 FTES to the 2017/2018 year from 2018/2019 which reduces the Annual Combined Total compared to last year.