

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)

**2323 North Broadway
Santa Ana, CA 92706**

**Board of Trustees
(Regular meeting)**

Tuesday, May 26, 2020

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The Zoom meeting was called to order at 4:35 p.m. by Ms. Claudia Alvarez via video/teleconference. Other members present were Ms. Arianna Barrios, Mr. John Hanna, Mr. Zeke Hernandez, Mr. Larry Labrado, Mr. Phillip Yarbrough, and Mr. Theodore Moreno via video/teleconference (Zoom) pursuant to Governor Newsom's Executive Order N-29-20. Ms. Nelida Mendoza joined the meeting at the time noted.

Administrators present during the regular meeting via video/teleconference (Zoom) were Ms. Tracie Green, Mr. Peter Hardash, Dr. John Hernandez, Dr. Jeffrey Lamb, Mr. Marvin Martinez, and Mr. Enrique Perez. Ms. Anita Lucarelli was present via video/teleconference (Zoom) as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Moreno, Student Trustee, Rancho Santiago Community College District.

1.3 Approval of Additions or Corrections to Agenda

There were no additions or corrections to the agenda.

1.4 Public Comment

Notice of a public comment was submitted prior to the meeting to Ms. Lucarelli by Mr. Scott James regarding support and funding for Distance Education.

1.5 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the minutes of the regular meeting held May 11, 2020. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. John Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough. Student Trustee Moreno's advisory vote was aye.

1.6 Approval of Consent Calendar

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough. Student Trustee Moreno’s advisory vote was aye.

- 3.1 Approval of Educational Affiliation Agreement with Learning Tree Therapy, Inc.
The board approved the educational affiliation agreement with Learning Tree Therapy, Inc. located in Long Beach, California, as presented.
- 3.2 Approval of Rancho Santiago Community College District Professional Services Agreement with International Trade Education Programs dba EXP™ - The Opportunity Engine
The board approved the RSCCD professional services agreement with International Trade Education Programs dbaEXP™ - The Opportunity Engine, located in Carson, California, as presented.
- 3.3 Approval of Hospital On-Site Associate Degree Nursing Program Agreement Renewal with St. Joseph Hospital of Orange
The board approved the Hospital On-Site Associate Degree Nursing Program agreement renewal with St. Joseph Hospital of Orange, located in Orange, California, as presented.
- 3.4 Approval of Rancho Santiago Community College District Professional Services Agreement with Twenty Fifth Hour Communications
The board approved the RSCCD Professional Services Agreement with Twenty Fifth Hour Communications, located in Paso Robles, California, as presented.
- 3.5 Approval of Proposed Revisions for 2019–2020 for Santa Ana College Catalog Addendum
The board approved the proposed revisions for the 2019–2020 SAC catalog addendum.
- 4.1 Approval of Payment of Bills
The board approved payment of bills as submitted.
- 4.2 Approval of Budget Increases/Decreases and Budget Transfers
The board approved budget increases, decreases and transfers from April 29, 2020, to May 12, 2020.

1.6 Approval of Consent Calendar (cont.)

4.4 Approval of Amendment to Agreement with Hammel, Green and Abrahamson, Inc. for Professional Design Services for Science Center Project at Santa Ana College

The board approved the amendment to the agreement with Hammel, Green and Abrahamson, Inc. for professional design services for Science Center project at SAC as presented.

4.5 Approval of Amendment to Agreement with Architectural Testing, Inc. for Building Enclosure Commissioning Services for Science Center at Santa Ana College

The board approved the amendment to the agreement with Architectural Testing, Inc. for building enclosure commissioning services for the Science Center at SAC as presented.

4.6 Approval of Amendment to Agreement with SVA Architects, Inc. for Architectural Services for Campus Entrance Improvements – Phase 1 Preliminary Schematic Design Phase at Santa Ana College

The board approved the amendment to the agreement with SVA Architects, Inc. for architectural services for the campus entrance improvements – Phase 1 preliminary schematic design phase at SAC as presented.

4.7 Approval of Amendment to Agreement with Steinberg Hart for Architectural Services for Space Planning and Academic Support Center at Santa Ana College

The board approved the amendment to the agreement with Steinberg Hart for architectural services for space planning and the Academic Support Center at SAC as presented.

4.8 Approval of Amendment to Agreement with Morrissey Architects, Inc. for Architectural Services for Parking Ticket Kiosks at Santa Ana College and Santiago Canyon College (SCC)

The board approved the amendment to the agreement with Morrissey Architects, Inc. for architectural services for the parking ticket kiosk project at SAC and SCC as presented.

4.9 Approval of Amendment to Agreement with Ghatoade Bannon Architects, LLP, for Professional Design Services for New Safety and Security Offices at Santiago Canyon College

The board approved the amendment to the agreement with Ghatoade Bannon Architects, LLP for professional design services for the new Safety and Security offices at SCC as presented.

1.6 Approval of Consent Calendar (cont.)

4.10 Approval of Amendment to Agreement with Lionakis for Architectural Services for Barrier Removal Paper Towel Dispenser Replacement at Santiago Canyon College

The board approved the amendment to the agreement with Lionakis for architectural services for barrier removal paper towel dispenser replacement at SCC as presented.

4.11 Approval of Amendment to Agreement with Morrissey Associates, Inc. for Architectural Services for Emergency Blue Phone & Americans with Disabilities Act (ADA) Path of Travel Upgrade Project at Various Sites

The board approved the amendment to the agreement with Morrissey Associates, Inc. for architectural services for the emergency blue phone & ADA path of travel upgrade project at various sites as presented.

4.12 Approval of Third Renewal Addendum with LiveSafe, Inc.

The board approved the third renewal addendum with LiveSafe, Inc.

4.13 Award of Bid #1384 for Purchase of Engineering Equipment for New Science Center at Santa Ana College, Line Item #4 (Robotics Training Package)

The board awarded Bid #1384 for the purchase of engineering equipment for the New Science Center at SAC, line Item #4 (robotics training package) to Klein Educational Systems, Incorporated as presented.

4.14 Approval of Utilization of California Multiple Award Schedule (CMAS) Contract #4-19-84-0072A to McMurray Stern

The board approved utilization of CMAS Contract #4-19-84-0072A to McMurray Stern including renewals, future addendums, supplements and extensions as presented.

4.15 Approval of Purchase Orders Approved by Chancellor per Resolution No. 20-03 Declaring an Emergency and Authorizing Necessary Actions Regarding Novel Coronavirus (COVID-19)

The board approved the purchase orders approved by the chancellor per Resolution No. 20-03.

4.16 Approval of Purchase Orders

The board approved the purchase order listing for the period March 22, 2020, through April 25, 2020.

5.1 Approval of Resource Development Item

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- Hunger Free Campus Support (SCC) \$36,588

1.6 Approval of Consent Calendar (cont.)

5.2 Approval of Second Amendment to Sub-Agreement between RSCCD and Carnegie Mellon University for California Education Learning Lab Grant

The board approved the second amendment to the sub-agreement and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

1.7 Presentation to 2019-2020 Student Trustee

On behalf of the board, Ms. Alvarez presented outgoing Student Trustee Moreno with a plaque. Board members thanked Mr. Moreno for his service to the students of the Rancho Santiago Community College District.

Ms. Mendoza joined the meeting via video/teleconference (Zoom) during Item 1.7.

1.8 Presentation on Coronavirus Aid, Relief, and Economic Security (CARES) Act Funding

Dr. Hernandez and Dr. Lamb provided a presentation on the CARES Act funding. Board members received clarification on the presentation data from Dr. Hernandez and Dr. Lamb.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

Mr. Marvin Martinez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. John Hernandez, President, Santiago Canyon College
Dr. Jeffrey Lamb, Vice President, Santa Ana College

NOTE: At the April 24, 2017, board meeting Ms. Barrios asked that the enrollment reports presented by the college presidents be attached to the minutes and at the May 11, 2020, board meeting Ms. Alvarez asked that the written reports provided by the college presidents be attached to the minutes.

2.3 Report from Student Trustee

Mr. Moreno provided a report to the board.

2.4 Reports from Student Presidents

The following student representatives provided a report to the board on behalf of the Associated Student Government (ASG) organization:

Mr. Mariano Cuellar, Student President, Santa Ana College
Mr. Jio Gallardy, Student President, Santiago Canyon College

2.5 Report from Classified Representative

There was no representation from classified staff.

2.6 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Michael De Carbo, Academic Senate President, Santiago Canyon College
Mr. Roy Shahbazian, Academic Senate President, Santa Ana College

2.7 Report from Board President

Ms. Alvarez provided a report to the board.

2.8 Reports from Board Committee Chairpersons and Representatives of the Board

Mr. Hanna provided a report on the May 18, 2020, Board Facilities Committee meeting.

Mr. Hanna did not provide a report at this time, but provided a report on the May 12, 2020, Board Legislative Committee meeting during Item 5.4 (Board Legislative Committee Recommendations).

On behalf of Ms. Mendoza, Mr. Martinez did not provide a report at this time, but provided a report on the May 14, 2020, Orange County Community Colleges Legislative Task Force meeting during Item 5.4 (Board Legislative Committee Recommendations).

Ms. Alvarez did not provide a report at this time, but provided a report on the Ad Hoc Board Committee for Discussion and Timing of Reentry Plans According to the Governor's Guidelines which met on May 13, May 20, and May 22, 2020, during Item 5.6 (RSCCD COVID-19 Response Plan to Reinstate On-Campus Instruction and Related Activities).

3.0 INSTRUCTION

All items were approved as part of Item 1.6 (Consent Calendar).

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

Items 4.1, 4.2, and 4.4 through 4.16 were approved as part of Item 1.6 (Consent Calendar).

4.3 Approval of Public Hearing for 2020-2021 Tentative Budget

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza to hold a public hearing on the 2020-2021 Tentative Budget at the board meeting on June 15, 2020. Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Moreno’s advisory vote was aye.

5.0 GENERAL

Items 5.1 and 5.2 were approved as part of Item 1.6 (Consent Calendar).

5.3 Adoption of Resolution No. 20-08 for Order of Biennial Trustee Election 2020 and Specifications of the Election Order

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to adopt Resolution No. 20-08 for the Order of Biennial Trustee Election and Specifications of the Election Order. Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Moreno’s advisory vote was aye.

5.4 Approval of Board Legislative Committee Recommendations

Mr. Hanna provided a report on the May 12, 2020, Board Legislative Committee meeting at this time.

It was moved by Mr. Hanna and seconded by Mr. Hernandez to approve the Board Legislative Committee’s recommendations as presented. Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Moreno’s advisory vote was aye.

On behalf of Ms. Mendoza, Mr. Martinez provided a report on the May 14, 2020, Orange County Community Colleges Legislative Task Force meeting at this time.

5.5 Ratification of Expenditures Made Under the CARES Act, Higher Education Emergency Relief Funds

It was moved by Mr. Yarbrough and seconded by Mr. Moreno to ratify the expenditures made by the colleges under the CARES Act. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Moreno’s advisory vote was aye.

5.6 Approval of Rancho Santiago Community College District COVID-19 Response Plan to Reinstate On-Campus Instruction and Related Activities

Ms. Alvarez provided a report on the Ad Hoc Board Committee for Discussion and Timing of Reentry Plans According to the Governor’s Guidelines which met on May 13, May 20, and May 22, 2020, at this time.

It was moved by Ms. Alvarez and seconded by Mr. Yarbrough to approve the Ad Hoc Board Committee on Proposed Plan of Reentry and Timing According to Governor’s Guidelines recommendations of the RSCCD COVID-19 Response Plan to Reinstate On-Campus Instruction and Related Activities. Discussion ensued which included adding one-sentence amendment to the proposed plan that would address Mr. DeCarbo’s concerns to include “in collegial consultation” to Phase 1 bullet points (#2, 3, 4, 5, & 6) regarding the offering of online courses.

The motion to approve the plan as amended carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Moreno’s advisory vote was aye.

5.7 Discussion of Other Post-Employment Benefits (OPEB) Trust Fund

Board members discussed the loss of funds in the OPEB Trust Fund.

5.8 Board Member Comments

Mr. Moreno thanked board members and staff for the assistance provided him as a student trustee for the past year. He reported he plans to attend the University of California, Los Angeles (UCLA) in the fall and study Anthropology/Archaeology and History.

Board members thanked Mr. Moreno and Mr. Gallardy for their service to the RSCCD students and welcomed newly elected 2020-2021 Student Presidents, Mr. Henry Gardner (SCC) and Ms. Monica Renteria (SAC).

Board members congratulated Ms. Mendoza on being elected to serve on the City of Santa Ana Council beginning June 2, 2020.

5.8 Board Member Comments (cont.)

Since the previous day was Memorial Day, Mr. Hernandez thanked those that gave their lives for freedom and Mr. Hanna shared that his father was on the island when Pearl Harbor was attacked, and his father's cousin was killed in the attack on the USS Arizona along with over two thousand United States servicemen and civilians.

Mr. Hanna reported that at the May 12, 2020, Board Legislative Committee, the chancellor informed the committee on the status of funding Calbright College. He proposed consulting with the Academic Senate and having the board take a position at its next meeting to ask the legislature to no longer fund Calbright College.

Ms. Alvarez thanked Ad Hoc Committee members and staff for their hard work on the RSCCD COVID-19 Response Plan to Reinstate On-Campus Instruction and Related Activities.

Ms. Mendoza thanked everyone for their kind words and well wishes as a newly-elected Council Member for the City of Santa Ana. In addition, she thanked the chancellor, college presidents, and staff for their expertise in providing services to the RSCCD students.

Ms. Mendoza asked that the meeting be adjourned in memory of the service members who gave their lives for our freedom.

RECESS TO CLOSED SESSION

The board convened into closed session at 7:52 p.m. to consider the following items:

1. Conference with Real Property Negotiators (pursuant to Government Code Section 54956.8)
 - Property: Centennial Education Center/Centennial Park
2900 W. Edinger Avenue, Santa Ana, California
 - Agency Negotiators: Marvin Martinez, Chancellor, Rancho Santiago Community College District
 - Negotiating Parties: City of Santa Ana
 - Under Negotiation: Price and Terms of Payment

2. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Management Staff
 - d. Classified Staff
 - e. Educational Administrator Appointments
 - (1) Interim SAC President

3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Tracie Green, Vice Chancellor, Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)
California School Employees Association (CSEA), Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association (CEFA)
Unrepresented Management Employees
4. Liability Claim (pursuant to Government Code Section 54956.95)
a. #2007044
5. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

Ms. Barrios and Mr. Moreno left the meeting at this time.

RECONVENE

The board reconvened at 10:07 p.m.

Due to technical difficulties, Mr. Hernandez and Mr. Labrado did not rejoin the public meeting at this time.

Closed Session Report

Mr. Yarbrough reported during closed session the board discussed real property negotiations, public employment, labor negotiations, a liability claim and public employee discipline/dismissal/release; and Mr. Hardash and Ms. Green announced their retirements; therefore, the board did not extend their contracts.

Public Comment

There were no public comments.

Mr. Labrado joined the meeting at this time.

6.0 HUMAN RESOURCES

- 6.1 Management/Academic Personnel (see additional action Item 6.3 [RSCCD Equal Employment Fund Multiple Method Allocation Model Certification Form]).

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

- Approve Appointment of Interim SAC President

6.1 Management/Academic Personnel (cont.)

- Approve Interim Assignments
- Approve Extensions of Interim Administrative Assignment
- Ratify Resignations/Retirements
- Approve 2019-2020 CSEA 888 Adjusted Annual Salary Schedule
- Approve 2019-2020 CSEA 888 Adjusted Hourly Salary Schedule
- Approve Appointments/Part-time to Tenure Track
- Approve Hiring of Temporary Full-time Faculty Members
- Approve Final Salary Placements
- Approve 2020-2021 Sabbatical Leaves of Absence
- Approve 2019-2020 Contract Extension Days
- Approve 2019-2020 Additional Contract Extension Days
- Approve Beyond Contract/Overload Stipends
- Approve Part-time/Hourly New Hires/Rehires

6.2 Classified Personnel

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

- Approve Miscellaneous Pay Schedule-Revised
- Approve Professional Growth Increments
- Approve Longevity Increments
- Approve Changes in Salary Placement
- Approve New Appointments
- Approve Leaves of Absence

6.3 Approval of RSCCD Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form for Fiscal Year 2019-2020

It was moved by Ms. Mendoza and seconded by Mr. Yarbrough to approve the RSCCD Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form for Fiscal Year 2019-2020 and authorize its transmission to the State Chancellor's Office. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

At this time, Mr. Ruben Smith asked the board to amend the motion on Item 6.1 to include reporting the action taken on the appointment of the Interim SAC President.

Mr. Hernandez joined the meeting at this time.

6.1 Management/Academic Personnel (cont.)

It was moved by Mr. Yarbrough and seconded by Ms. Alvarez to approve amending the motion to approve Item 6.1 with the appointment of Interim President of Santa Ana College to Dr. Marilyn Martinez-Flores, at an annual salary of \$245,558.03; the current salary of the present SAC President. The amended motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

6.4 Rejection of Claim

Mr. Hanna recused himself from the vote due to a potential conflict of interest with his employer. In addition, he stated that he left closed session when this item was being discussed.

Mr. Hanna left the meeting at this time since Item 6.4 was the last item on the agenda.

It was moved by Mr. Yarbrough and seconded by Ms. Mendoza to authorize the chancellor or his designee to reject claim #2007044. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on June 15, 2020.

There being no further business, Ms. Alvarez declared the meeting adjourned at 10:16 p.m., in memory of the memory of those service members who have given their lives for our freedom.

Respectfully submitted,

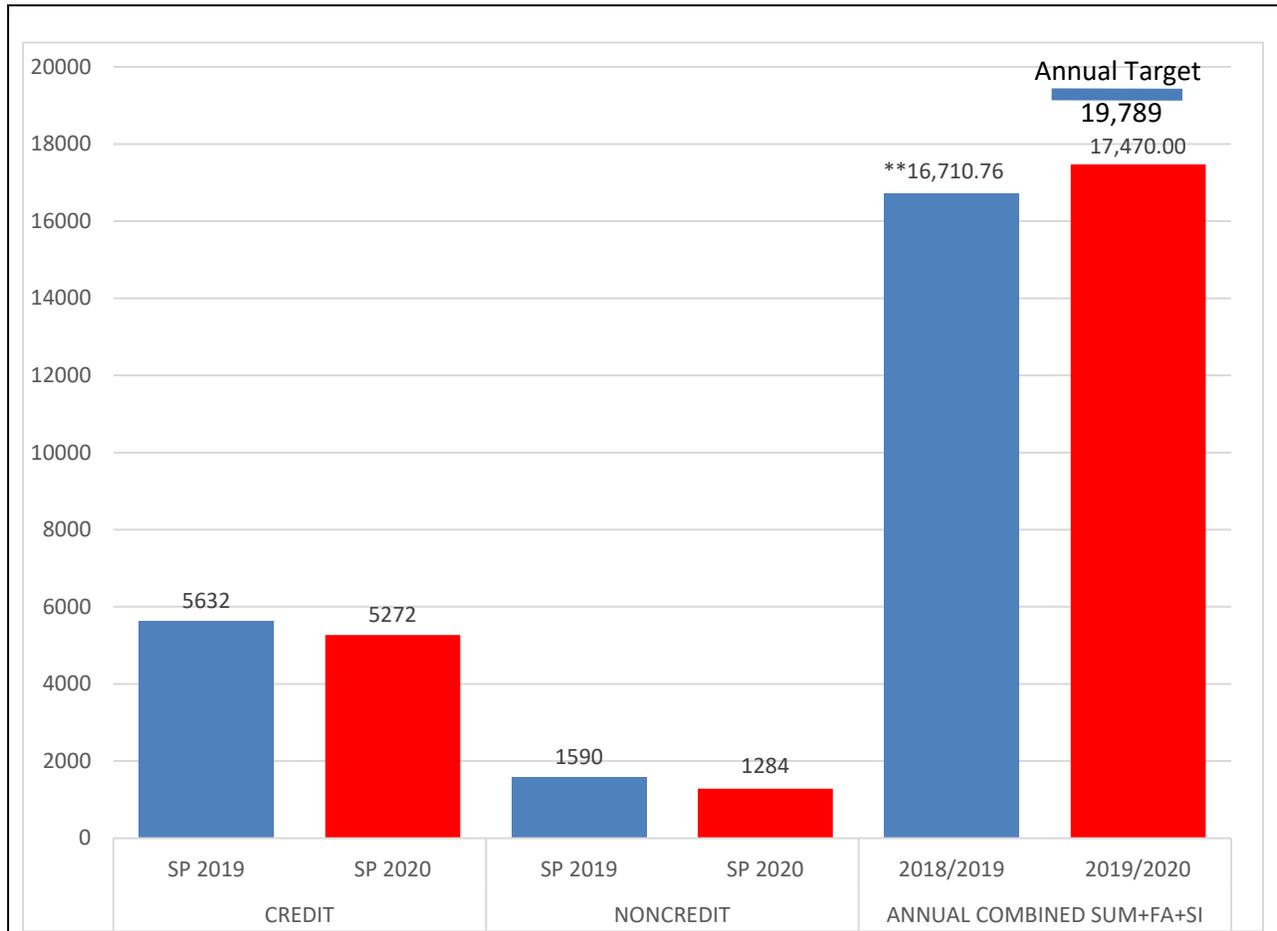
Marvin Martinez, Chancellor

Approved: _____
Clerk of the Board

Minutes approved: June 15, 2020



SAC 2019/2020 Spring Enrollment Report *Date: 5/20/2020



FTES Target

Terms	2019/2020	DIFF	PCT
Credit SP Target	6598.00		
Credit SP Projection	5798.00	-800.00	-14%
Noncredit SP Target***	2111.00		
Noncredit SP Projection	1396.00	-715.00	-51%
Annual Target	19789.00		
Annual Projection	18114.00	-1675.00	-9%

NOTES:

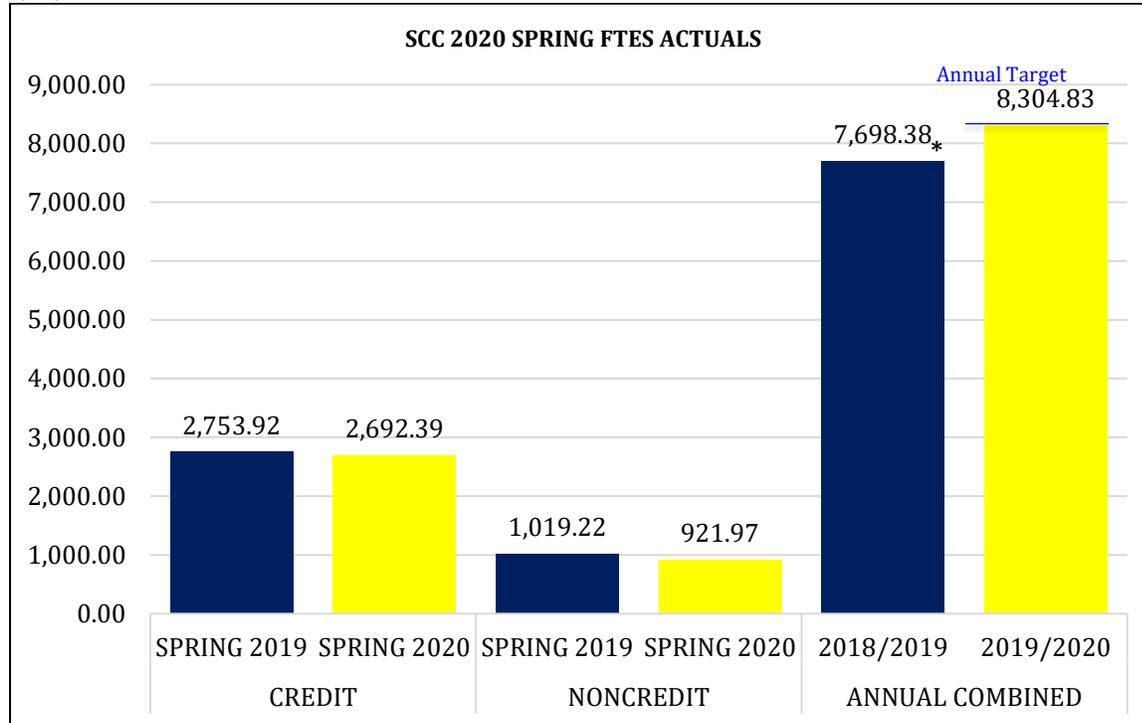
* This report represents a "moment in time" comparison between like terms.

** Accounts for summer shift of 942.34 FTES shifted from 2018/19 to 2017/18 which decreased summer 2018 FTES as well as the 2018/2019 Annual Combined Total.

*** Spring Target includes all FTES earned by June 30, 2020.



SCC 2019/2020 ENROLLMENT REPORT
5/20/2020



FTES TARGETS

TERMS	2019/2020	DIFF	PCT
Credit Spring Target	2766		
Credit Spring Projection	2725	-41.00	-1.5%
NonCredit Spring Target	1155		
NonCredit Spring Projection	975	-180.00	-15.6%
Annual Target	8389		
Annual Projection	8433	+44.00	+0.5%

NOTES:

*Accounts for summer shift of 450.66 FTES shifted from 2018/19 to 2017/18 which decreased summer 2018 FTES as well as the 2018/2019 Annual Combined Total.

SOURCE:

Executive Dashboard Report

Dr. Rose: President's Oral Report to the Board
May 26, 2020

OVERVIEW/COVID-19

Santa Ana College main campus and other locations remain closed to all students and non-essential employees. As we plan to remain in Temporary Remote Instruction and virtual student services for at least the duration of the Spring 2020 and Summer 2020 semesters, Santa Ana College (SAC) and the School of Continuing Education (SCE) continue to work toward our Vision for Success and Equity Goals. Here are some of those efforts.

ENROLLMENT

Credit

- As of May 20, 2020 SAC-Credit was at 5272 FTES, which is down from last year at a comparable date when FTES was at 5632. The bulk of this decline is due to the suspension of our public safety academies and positive attendance courses. Fortunately, the Basic Fire Academy has been back in a limited capacity for the last two weeks and the Basic Sheriff Academy will start back up this week.
- As of May 20, 2020, the RG9040 Census Enrollment Detail Report notes the SAC Student Drops (as a result of COVID-19) are as follows:

Type	Number	
Duplicated	1766	
Un-duplicated	1143	
Unduplicated Courses	359	
Duplicated (prior to 3/11)	1742	

- Academic Deans have been provided this information and will be adding courses to the Summer 2020 and Fall 2020 schedules as needed.

Noncredit

- As of May 20, 2020 SAC-SCE was at 1284 FTES, which is down from last year at a comparable date when SAC-SCE was at 1590. SAC-SCE has initiated a summer marketing campaign and redesigned its website and registration process in order to have a successful summer. Seventy percent (70%) of SAC-SCE website visitors utilize a smart phone and so the new website and registration process is mobile friendly. Please visit SAC.edu/SCE to register for summer classes and for more information.

GOAL 1 - COMPLETION

Goal 1A: Increase All Students Who Earned an Associate Degree (including ADTs).

Goal 1B: Increase All Students Who Earned a Chancellor's Office Approved Certificate

Goal 1C: Increase All Students Who Attained the Vision Goal Completion Definition

- In order to serve the community, SAC-SCE has put forward the SAC Go initiative to help non-credit students learn and practice English from home during this time of COVID-19. Since the start

of the SAC Go program there have been over 1,400 confirmed student registrations.

- To date, SAC Financial Aid has provided the following CARES student disbursements:
 - 3,100 applications reviewed
 - 1,880 awarded for \$1,300,000
- To date, SAC-SCE has distributed loaner laptops to 55 students on two laptop distribution dates. The first was on April 22, 2020, which served 43 students and the second was on Monday, May 11, 2020, which served 12 students. Another laptop distribution is not planned at this time; however, SCE faculty and department coordinators continue to identify students who have technological needs.

GOAL 2- TRANSFER

Goal 2A: Increase All Students Who Earned an Associate Degree for Transfer

Goal 2B: Increase All Students Who Transferred to a CSU or UC Institution

GOAL 3- UNIT ACCUMULATION

Goal 3A: Decrease Average Number of Units Accumulated by All Associate Degree Earners

GOAL 4-WORKFORCE

Goal 4A: Increase Median Annual Earnings of All Students

Goal 4B: Increase All Students Who Attained the Living Wage

Goal 4C: Increase All Students with a Job Closely Related to Their Field of Study

GOAL 5-EQUITY

Goal 5.1A: Increase All Students Who Earned an Associate Degree (including ADTs)

Goal 5.1B: Increase All Students Who Earned a Chancellor's Office Approved Certificate

Goal 5.1C: Increase All Students Who Attained the Vision Goal Completion Definition

Goal 5.2A: Increase All Students Who Earned an Associate Degree for Transfer

Goal 5.2B: Increase All Students Who Transferred to a CSU or UC Institution

Goal 5.3A: Decrease Average Number of Units Accumulated by All Associate Degree Earners

Goal 5.4A: Increase Median Annual Earnings of All Students

Goal 5.4B: Increase All Students Who Attained the Living Wage

Goal 5.4C: Increase All Students with a Job Closely Related to Their Field of Study

Career Education

- On Thursday, May 7, 2020, 80 people attended a virtual “Meet & Greet” to learn more about current and future noncredit career education programs.
- On Friday, May 8, 2020, via Zoom, approximately 300 Boys and Girls Club of Garden Grove employees attended workshop entitled “Applying a Growth Mindset in the Workplace During a Time of Change” facilitated by SAC-SCE Career Education faculty. Participants were divided into smaller breakout sessions to discuss ways to navigate the change in their current work environment.
- On Thursday, May 14, 2020, SAC-SCE received approval from the California Department of Public Health to offer the Nurse Assistant Training Program online for the duration of the declared emergency.

**Santiago Canyon College President's Report to the RSCCD Board of Trustees
May 26, 2020**

Enrollment Report:

In **credit**, as of May 20, 2020 we are at 2692.39 FTES which is -61.53 FTES compared to same time period last year. We have revised our projection for credit: -41 FTES short of our spring target of 2766 (an increase of +25 FTES from prior projections).

In **noncredit**, we were 95% into the spring semester and posted 922 FTES which represents 80% of our spring target of 1,155 FTES. The posted FTES is -97 FTES lower than the same time last spring and is due to our transitioning to TRI. However, we continue to see an increase in the number of students participation in TRI and are again changing our spring projection **upward** by another +50 FTES. With this change, noncredit will end the semester approximately -180 FTES from target.

Good News: SCC exceeded its summer target by 73.20 FTES and exceeded its fall target by 209.88 FTES, which provides a "cushion" to offset spring term FTES losses due to COVID19. The **revised projection** for the year is 8433 FTES and will **exceed** our target of 8389 **by +44 FTES.**

COLLEGE UPDATES

CARES ACT Student Emergency Grants

To date 1633 students have been disbursed CARES ACT funds totaling \$614,925.00

Additionally we have received 280 applications which are reviewed individually to ensure Title IV program eligibility requirements. Applications are reviewed on an on-going basis and depending on special circumstances, may be eligible up to \$3000.00.

The College is required to report our CARES data 30 days from the time we received funds. The following link provides the required reporting:

<https://www.scccollege.edu/StudentServices/FinancialAid/Pages/CARES-Act-Reporting-Data.aspx>

Emergency Grants for Undocumented Students

[Staff from our First Year Support Center are reaching out to undocumented students and encouraging them to apply for emergency grants utilizing AB19 and AB2 College Promise state funds. College Promise grants require students to be enrolled in a minimum of 12 units. For DREAMER students enrolled in less than 12 units, the college has earmarked \\$50,000 from other state categorical funds to provide emergency funds. To date, 25 DREAMER students have applied for an emergency grant.](#)

[Additionally, EOPS has issued \\$23,000 in grants to AB540 students.](#)

Commencement Update:

A commencement survey was administered to 1,344 SCC students who are eligible to graduate this academic year, of which 685 students responded. The survey results indicate that a majority of respondents **prefer a rescheduled, in-person commencement ceremony** when it is once again safe to resume large gatherings. Additionally, the majority of respondents indicated a willingness to participate at any future date with no timing restrictions.

On May 12, 2020, College Council discussed the student survey results and made the following recommendations:

- Cancel the in-person commencement ceremony scheduled for June 5, 2020 and invite students eligible to graduate this year to participate in next year's commencement ceremony (spring 2021).
- Create a **Congratulatory Video** to be released the week of June 8, 2020 and emailed to all graduates.
- Produce and print a **Commemorative Graduation Booklet** and mail to graduates no later than June 26, 2020.

I believe these recommendations will allow us to recognize graduates for their accomplishments while providing an opportunity to participate in next year's ceremony.

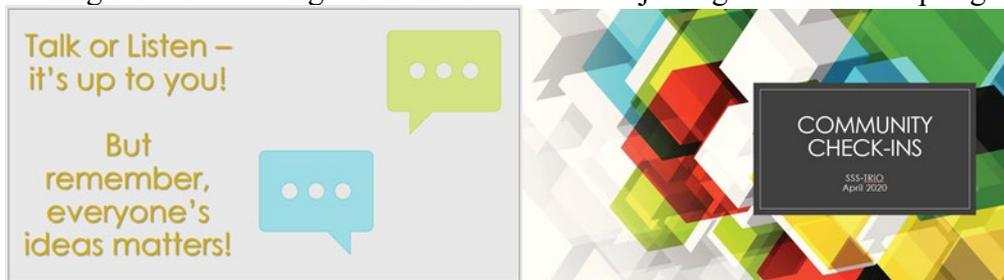
Examples of Virtual Support Services and continued transition to TRI:

TRiO Student Support Services:

We are virtual! Students are connecting with staff via video conferencing, phone, email and texting. Tutoring services are in full swing and students are preparing for mid-terms. Our staff is also working on connecting with students via social media:



Virtual workshops are here! Students can now choose from four different virtual workshops to help them with the transition to virtual learning as well as refining their skills in the classroom. Community Check-Ins are live! We are checking in with students and seeing what they are up to during this time. Some topics in the latest check-in included favorite shows to binge, what we are looking forward to doing when this is over and adjusting to online for Spring and Summer.

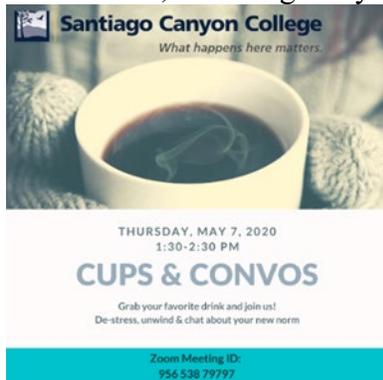


Transfer Success Center hosts virtual workshops including: **Will My Dream School Accept Me** – presented on Thursday, April 30, 2020 by SCC staff. The workshop discusses average GPA's for many of the local universities, resources to help students learn about impaction, and help them prepare a list of schools to apply to when they are ready to transfer.

Pathway to Teaching Program recently hosted two CBEST Workshops: **CBEST Math Workshop** **CBEST English workshop** for future teachers. This was the final workshop in the 3-workshop series. Students analyzed released CBEST questions and practiced developing well-structured responses. A total of 30 students have participated in the series!

College Assistance Migrant Program (CAMP) is hosting **weekly Zoom Hangout** for CAMP students. This is a scheduled time for CAMP students to connect with staff and speak about the difficulties they are experiencing. CAMP staff provided a motivational video and assisted each student. The goal is for each student to leave the Hangout feeling supported, with new ideas and strategies to implement for the following week to come.

The First Year Support Center recently hosted a Cups & Conversation virtual session to provide students an outlet where they can discuss their transition among each other while building community. During the event, students had the opportunity to share new hobbies, tips for self-care, and things they look forward to post COVID-19.



Forensics Virtual Competition: associate professor and speech & debate coach Jared Kubicka-Miller, organized an asynchronous **national forensics tournament** the week of April 20, 2020. Eleven schools across four states participated. SCC's team worked tirelessly to create performances that discuss some of our world's most pressing and important issues, and we are thankful that professor Kubicka-Miller took the initiative to provide this incredible opportunity for our students.

Upcoming Events:

Hawk's Nest Drive Through Food Pantry Distribution: Thursday, May 28, 2020 from 10am-2pm in Lot 2. This is our fifth distribution since TRI. On average, we are serving 300 students per distribution date. Special thanks to the Orange County Food Bank, and the Second Harvest Food Bank of Orange County for their continued support. Additionally, our fundraising campaign through the SCC Foundation has raised \$10,370.00 which provides much needed financial support to the pantry and **Basic Needs Center**.

The SCC Bookstore will host a **Drive-Thru, "CURB SIDE" Textbook Rental Returns and Textbook Buy Back Services** during these three (3) days:

Thursday, June 4th 9:00 am to 4:00 pm

Friday, June 5th 9:00 am to 4:00 pm

Monday, June 8th 9:00 am to 4:00 pm

Students can access Lot 6 (near Lorenzo A. Ramirez Library) off the Chapman Avenue entrance.

We are in the planning stages for several celebratory events for example, the Honors Committee is working on a **Drive-Up Honors Ceremony** to celebrate this year's graduating honors students and the Upward Bound Math & Science (UBMS) program is in the planning stages for a **Drive-Up Senior Recognition**. Details forthcoming.

Special thanks:

iFoster, a nonprofit organization and partner to our program provided **SCC Guardian Scholars** 18 cell phones (that serve as hotspots) and 18 laptops for students. This will offset technology barriers for foster youth students during this pandemic.

For the second year, the SCC Guardian Scholars Program received \$2,500 from **Farmers & Merchants Bank** earmarked for scholarships for guardian scholars who are planning to transfer to 4-year universities. This one-time scholarship, allows two transferring Guardian Scholars students to receive \$1,250 to cover educational expenses to continue their educational career at a 4-year university. The 2019-2020 recipients are as follow: **Mr. Solomon Jones** who will be transferring to UC Davis or CSU Fullerton and **Mr. Euronymous Fernandez** who is transferring to CSU Fullerton.

The Orange Rotary will organize a diaper drive for SCC's Basic Needs Center & food pantry distribution. The drive will occur between now and June 4th. Diapers are a much sought item by student parents of infants.