

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)**  
**2323 North Broadway**  
**Santa Ana, CA 92706**

**Board of Trustees**  
**(Regular meeting)**

**Monday, October 12, 2020**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The Zoom meeting was called to order at 4:31 p.m. by Ms. Claudia Alvarez via video/teleconference. Other members present were Mr. Zeke Hernandez, Mr. Larry Labrado, Mr. Phillip Yarbrough, and Mr. Mariano Cuellar via video/teleconference (Zoom) pursuant to Governor Newsom's Executive Order N-29-20. Ms. Arianna Barrios and Mr. John Hanna arrived at the time noted.

Administrators present during the regular meeting via video/teleconference (Zoom) were Ms. Tracie Green, Dr. Marilyn Flores, Mr. Marvin Martinez, Mr. Adam O'Connor, Mr. Enrique Perez, and Mr. Jose Vargas. Ms. Debra Gerard was present via video/teleconference (Zoom) as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Mariano Cuellar, Student Trustee, Rancho Santiago Community College District.

1.3 Approval of Additions or Corrections to Agenda

There were no additions or corrections to the agenda.

1.4 Public Comment

Ms. Melissa Govea-Von Velasco, Ms. Shannon Muir, Mr. Steve Bautista, Mr. Kelvin Leeds, Ms. Ana Meckes, Ms. Tiffany Gause and Mr. Jim Isbell spoke regarding the return of face-to-face instruction at Santa Ana College (SAC) and Santiago Canyon College (SCC).

Ms. Barrios and Mr. Hanna arrived during public comment.

1.5 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the minutes of the regular meeting held September 29, 2020. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough. Student Trustee Cuellar's advisory vote was aye.

## 1.6 Approval of Consent Calendar

It was moved by Mr. Yarbrough and seconded by Ms. Barrios to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar, with the exception of Item 4.9 (Ratification of Purchase Orders Approved by the Chancellor per Resolution No. 20-03 Declaring an Emergency and Authorizing Necessary Actions Regarding Novel Coronavirus (COVID-19) removed from the Consent Calendar by Ms. Alvarez. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

### 3.1 Approval of Professional Services Agreement with Interact Communications, Inc.

The board approved the professional services agreement with Interact Communications, Inc. as presented.

### 4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

### 4.3 Approval of Amendment to Agreement with MTGL, Inc. for Geotechnical Testing and Inspection Consulting Services for Science Center at Santa Ana College

The board approved the amendment to the agreement with MTGL, Inc. for geotechnical testing and inspection consulting services for the Science Center at SAC as presented.

### 4.4 Reject all Bids for Bid #1387 – Science Center – Owner Furnished Owner Installed Furniture Fixtures and Equipment Project at Santa Ana College

The board rejected all bids for Bid #1387 for the Science Center – owner furnished owner installed furniture fixtures and equipment project at SAC as presented.

### 4.5 Approval of Annual Renewal Agreement with RAVE Mobile Safety Software

The board approved the annual renewal agreement with RAVE Mobile Safety Software as presented.

### 4.6 Approval of California Multiple Award Schedule (CMAS) Contract #4-15-71-0145A to Arcadia Chair Company

The board approved the use of the CMAS Contract #4-15-71-0145A, awarded to Arcadia Chair Company, including renewals, future addendums, supplements, and extensions as presented.

### 4.7 Approval of California Multiple Award Schedule Contract #4-12-71-0127A to Corporate Spaces, Inc. dba CSI Fullmer

The board approved the use of CMAS Contract #4-12-71-0127A, awarded to Corporate Spaces, Inc. dba CSI Fullmer, including renewals, future addendums, supplements, and extensions as presented.

1.6 Approval of Consent Calendar (cont.)

4.8 Approval of Vendor Name Change

The board approved the vendor name change request from OCR Land, LLC to Caribou Industries, Inc. as presented.

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- Disabled Student Programs and Services (DSPS) (SAC) \$995,282
- Talent Search – Year 3 (SAC) \$430,487
- Youth Empowerment Strategies for Success – Independent Living Program (YESS-ILP) (SAC) \$ 22,500

5.2 Approval of First Amendments to Sub-Agreements between RSCCD and Chaffey, Peralta and South Orange County Community College Districts to Award 2019/2020 Regional Director Grants to Host Colleges/Districts

The board approved the first amendments to the sub-agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

5.3 Approval of Agreement with Invoke Learning Inc. for Professional Services

The board approved the agreement with Invoke Learning Inc. for professional services as presented.

5.4 Approval of Agreement with Ellucian Inc. for Colleague Application Hosting Services

The board approved the agreement with Ellucian Inc. for Colleague application hosting services as presented.

1.7 Public Hearing – 2020-2021 Proposed Adopted Budget

There were no public comments.

**2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

2.1 Report from the Chancellor

Mr. Marvin Martinez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

The following college representatives provided reports to the board:

- Dr. Marilyn Flores, Interim President, Santa Ana College
- Mr. Jose Vargas, Interim President, Santiago Canyon College

NOTE: At the April 24, 2017, board meeting Ms. Barrios asked that the enrollment reports presented by the college presidents be attached to the minutes and at the May 11, 2020, board meeting Ms. Alvarez asked that the written reports provided by the college presidents be attached to the minutes.

2.3 Report from Student Trustee

Mr. Cuellar provided a report to the board.

2.4 Reports from Student Presidents

The following student representatives provided a report to the board on behalf of the Associated Student Government (ASG) organization:

Mr. Henry Gardner, Student President, Santiago Canyon College  
Ms. Monica Renteria, Student President, Santa Ana College

2.5 Report from Classified Representative

Ms. Sheryl Martin provided a report to the board on behalf of the classified staff.

2.6 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Craig Rutan, Academic Senate President, Santiago Canyon College  
Mr. Roy Shahbazian, Academic Senate President, Santa Ana College

2.7 Report from Board President

Ms. Alvarez provided a report to the board.

2.8 Reports from Board Committee Chairpersons and Representatives of the Board

Mr. Hanna provided a report on the October 5, 2020, Board Facilities Committee meeting.

Mr. Martinez provided a report on the October 8, 2020, Orange County Community Colleges Legislative Task Force meeting.

2.9 Informational Presentation on the Budget

Mr. O'Connor provided a presentation on the 2020-2021 Proposed Adopted Budget. Board members received clarification on the data presented from Mr. O'Connor.

### **3.0 INSTRUCTION**

Item 3.1 was approved as part of Item 1.6 (Consent Calendar).

### **4.0 BUSINESS OPERATIONS/FISCAL SERVICES**

Items 4.1 and 4.3 through 4.8 were approved as part of Item 1.6 (Consent Calendar).

#### **4.2 Approval of 2020-2021 Adopted Budget**

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to approve the 2020-2021 Adopted Budget as presented. Discussion ensued during Item 2.9 (Presentation on the Budget). The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

#### **4.9 Ratification of Purchase Orders Approved by Chancellor per Resolution No. 20-03 Declaring an Emergency and Authorizing Necessary Actions Regarding Novel Coronavirus (COVID-19)**

It was moved by Mr. Yarbrough and seconded by Ms. Barrios to ratify the purchase orders approved by the chancellor per Resolution No. 20-03. Discussion ensued. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

### **5.0 GENERAL**

Items 5.1 through 5.4 were approved as part of Item 1.6 (Consent Calendar).

#### **5.5 Adoption of Board of Trustees Annual Self-Evaluation Instrument, List of Designated Recipients and Self-Evaluation Timeline**

It was moved by Mr. Hernandez and seconded by Mr. Hanna to adopt the self-evaluation survey instrument, the list of designated individuals who will receive the survey and the self-evaluation timeline as presented. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

#### **5.6 Board Member Comments**

Mr. Hernandez reported that he attended the Los Amigos Education Committee meeting with the Chancellor and a number of virtual events sponsored by CCLC.

Mr. Cuellar expressed his appreciation to faculty and staff who have been assisting students during this time. He also shared he was looking forward to the next board meeting at Santa Ana College.

### 5.6 Board Member Comments (cont.)

Mr. Hanna expressed his appreciation to employees who are working hard during this tough time. He also expressed his appreciation for President Alvarez's leadership. Mr. Hanna wished Ms. Alvarez and Ms. Barrios well in their city council races.

Ms. Alvarez welcomed Maria Madrigal to her new position and wished everyone a good Undocumented Student Week.

### **RECESS TO CLOSED SESSION**

The board convened into closed session at 7:38 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Management Staff
  - d. Classified Staff
  - e. Student Workers
  
2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Tracie Green, Vice Chancellor, Human Resources  
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)  
California School Employees Association (CSEA), Chapter 579  
California School Employees Association, Chapter 888  
Continuing Education Faculty Association (CEFA)  
Unrepresented Management Employees
  
3. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a])

*Alliance of Schools for Cooperative Insurance Program (ASCIP) vs. Rebecca Gonzalez  
Claim #1906548*

Mr. Cuellar left the meeting at this time.

### **RECONVENE**

The board reconvened at 8:15 p.m.

### Closed Session Report

Ms. Barrios reported the board discussed public employment, labor negotiations, and existing litigation; and took no action during closed session.

### Public Comment

There were no public comments.

## **6.0 HUMAN RESOURCES**

### **6.1 Management/Academic Personnel**

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough.

- Approve Amendments to Employment Agreement
- Approve Adjusted Leaves of Absence
- Approve Beyond Contract/Overload Stipends
- Approve Part-time New Hires/Rehires

### **6.2 Classified Personnel**

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough.

- Approve Out of Class Assignments
- Approve Changes in Salary Placement
- Approve Leaves of Absence
- Ratify Resignation/Retirement
- Approve Short Term Assignments
- Approve Changes in Temporary Assignments
- Approve Additional Hours for Ongoing Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Student Assistant Lists

## **7.0 ADJOURNMENT**

The next regular meeting of the Board of Trustees will be held on October 26, 2020, at Santa Ana College.

There being no further business, Ms. Alvarez declared the meeting adjourned at 8:17 p.m.

Respectfully submitted,

---

Marvin Martinez, Chancellor

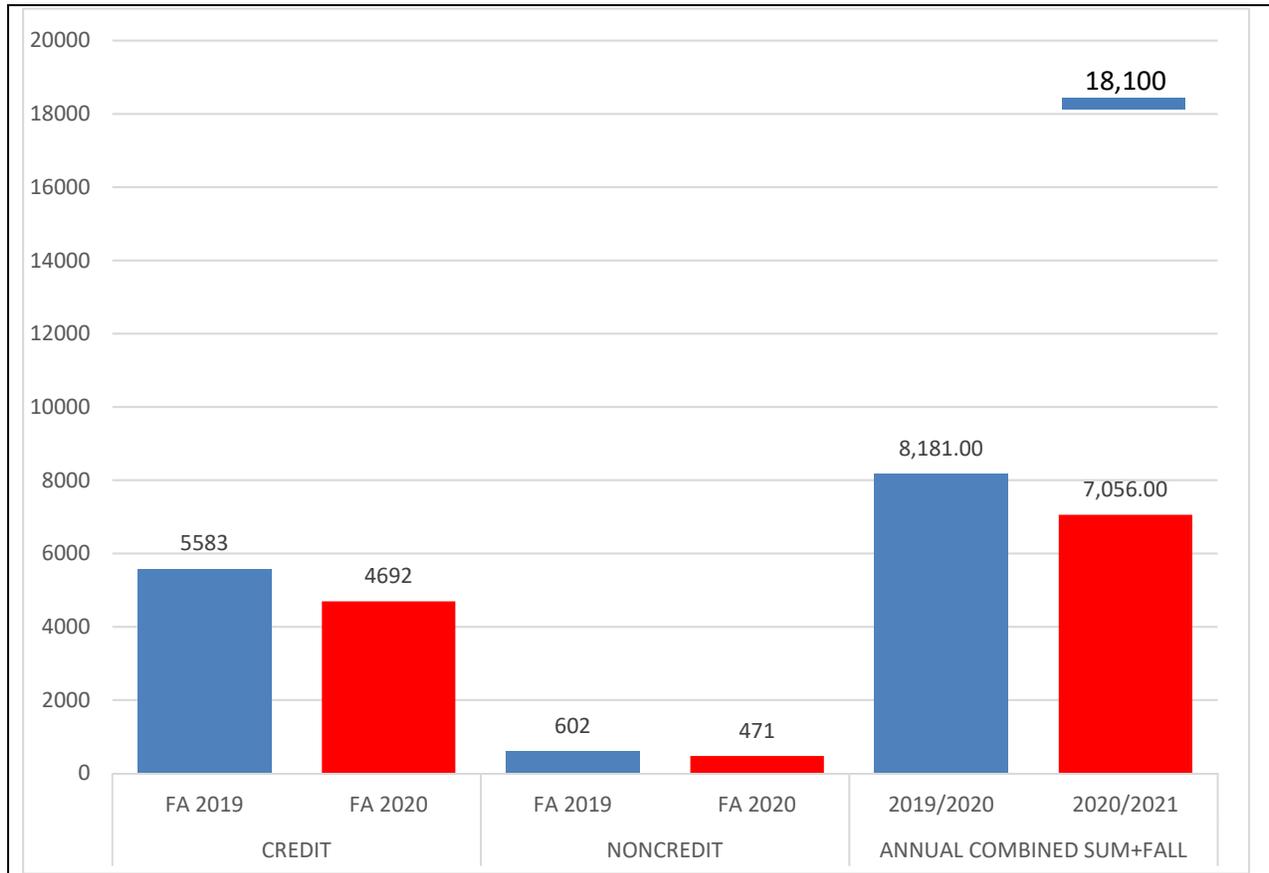
Approved: \_\_\_\_\_  
Clerk of the Board

Minutes approved: October 26, 2020



## SAC 2020/2021 Fall Enrollment Report

Date: 10/7/2020



### FTES Target

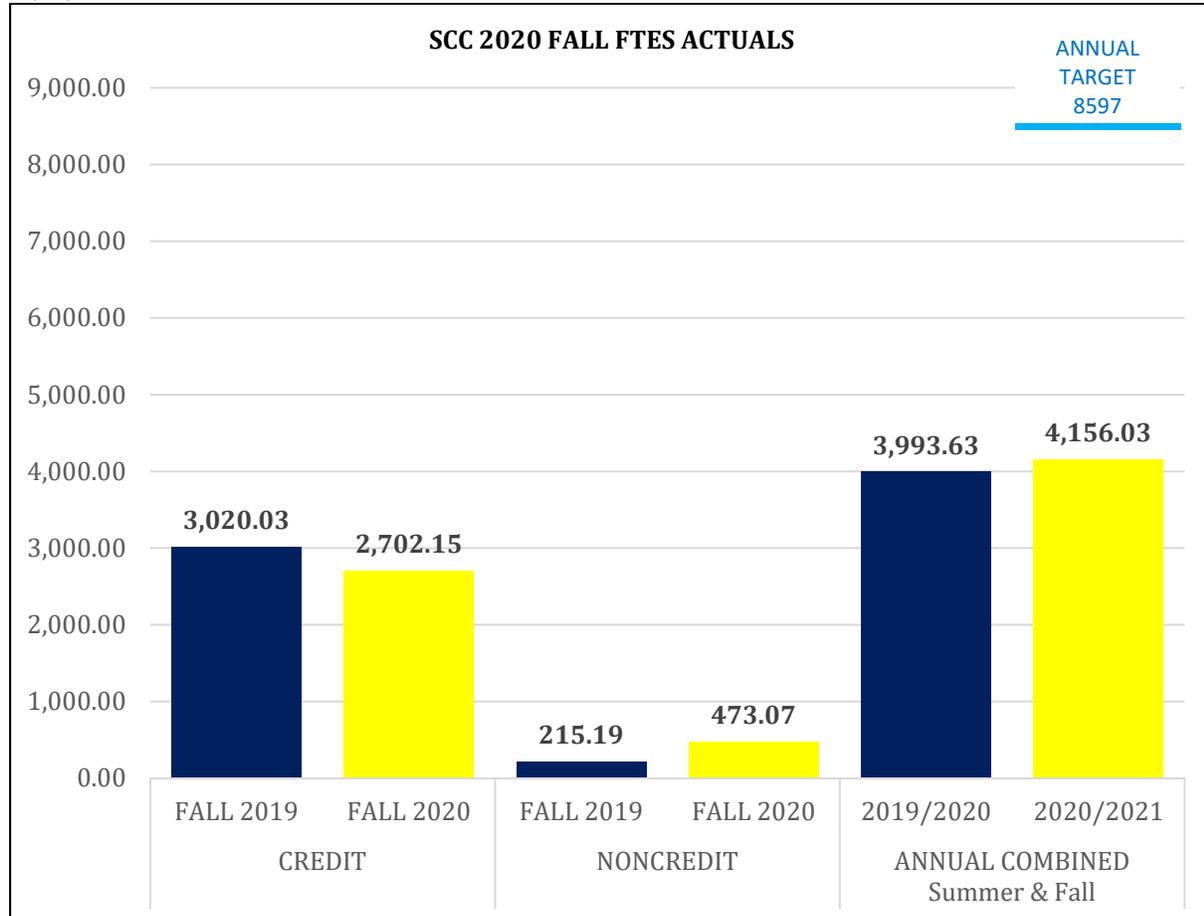
Terms	2020/2021	DIFF	PCT
Credit FA Target	6561.00		
Credit FA Projection	6561.00	0.00	0%
Noncredit FA Target	1293.00		
Noncredit FA Projection	1293.00	0.00	0%
Annual Target	18114.00		
Annual Projection	18114.00	0.00	0%

### NOTES:

\* This report represents a "moment in time" comparison between like terms.



**SCC 2020/2021 ENROLLMENT REPORT**  
10/07/2020



**FTES TARGETS**

TERMS	2020/2021	DIFF	PCT
Credit Fall Target	3071		
Credit Fall Projection	2771	-300	-10%
Noncredit Fall Target	688		
Noncredit Fall Projection	688	0	0%
Annual Target	8597		
Annual Projection	8297	-300	-3%

**NOTES:**

Data from Executive Dashboard Report

Dr. Marilyn Flores - President's Oral Report to the Board  
October 12, 2020  
Page 1 of 5

## **Enrollment**

### ***Credit***

*As of October 7, 2020, Santa Ana College Credit Enrollment is at 4692 FTES compared to last year at this time when we earned 5583 FTES. This represents a decline of 891 FTES.*

*In response to the current enrollment decline, Academic Divisions have:*

- *Opened new late start ONL, HYB, and RL sections based on high demand subjects.*
- *Converted low enrolled RL classes to F2F 8-week courses.*
- *Converted ten (10) RL Athletics conditioning courses to outdoor F2F classes*
- *Added 8-10 new F2F general education classes to our 8-week course offerings.*

*Our marketing and outreach efforts for Gr8 Weeks, Intersession, and Spring are targeting student groups who:*

- 1) *Enrolled this term but did not show up for class (traditional and HS students)*
- 2) *Enrolled in a class that was cut and did not re-enroll*
- 3) *Enrolled in Spring, did not transfer to a 4 year, and did not enroll at SAC*

*Lastly, we are marketing the classes that will be offered face-to-face starting on October 19, 2020.*

*As a result, we have seen increases in enrollments in the Gr8 Weeks course offerings.*

*Other enrollment strategies include:*

- *In the division of Science, Math and Health Science we have increased the number of double lecture classes in the sciences, leading to an increase in access to these courses.*
- *The Business Division has converted 15 Certificate programs to Certificates of Achievement in order to be transcribed and counted in the SCFF.*

### ***Noncredit***

*In noncredit, as of October 7, 2020 SAC-CEC was at 471 FTES. This is down 131 FTES compared to last year at a similar point in the term when SAC-CEC was at 602 FTES. SAC-CEC is on track to meet its target of 1,293 FTES which represents 80% of the SAC-CEC total for Fall 2019. SAC-SCE will be starting face to face and additional remote classes starting on October 19, 2020 and this should increase FTES production to assist in meeting the target. Face to face classes will be offered in English as a Second Language, Career Education and the High School Diploma program starting the week of October 19, 2020. I have attached their preliminary plan.*



SAC SCE Return to  
Instruction Options

## **College Updates**

*On Friday, October 9<sup>th</sup> Dr. Catherine Webb, our ACCJC Staff Liaison, provided us with additional insights and answered specific questions on the development of our ISER. Thereafter Monica Zarske, our Faculty Accreditation Coordinator, provided an opportunity for faculty and staff to actively work on our ISER narrative as a team. I want to thank the 50 faculty and staff participants who took time to attend as they continue to do this very important work.*

Dr. Marilyn Flores - President's Oral Report to the Board  
October 12, 2020  
Page 2 of 5

*In honor of Hispanic Heritage Month, the SAC Foundation, in collaboration with the TV & Video Communications Department and Public Affairs has the exciting opportunity to host a Virtual Town Hall with Vera Jimenez, SAC Alumna and KTLA 5 Meteorologist. Please join us as we hear from Vera Jimenez on how Santa Ana College helped her find her passion and launch a successful television career. Vera will be interviewed at the Santa Ana College Digital Media Center by her mentor and former professor, our very own Bud Little. I have provided the link to register and an opportunity to submit a question in my report.*

<https://event.webinarjam.com/channel/VeraTownHall>.

THE SANTA ANA COLLEGE FOUNDATION PRESENTS  
IN HONOR OF HISPANIC HERITAGE MONTH,  
AN EVENING WITH



SANTA ANA COLLEGE ALUMNA AND  
KTLA METEOROLOGIST

**VERA JIMENEZ**

Wednesday, October 14th ❄️ 6PM

Hear how Santa Ana College helped her find her passion and launch a successful television career.

Register today and submit a question for Vera to answer during the event and you will be entered to win a new Apple Watch!

CLICK HERE TO REGISTER FOR THIS FREE VIRTUAL EVENT

Dr. Marilyn Flores - President's Oral Report to the Board  
October 12, 2020  
Page 3 of 5

*To address learning gaps, the Learning Center created specific virtual "Just-in-Time Workshops" to support students at specific moments in the semester, including the following:*

- *ENGLISH (MLA Basics, Thesis Statements, Fragments and Run-on sentences)*
- *History Study Groups (twice a week)*
- *ESL/ENGLISH conversation groups*
- *MATH 180, 185, and 219 Review Sessions.*

*Our credit and noncredit continue to work together to collaborate and make connections between noncredit and credit. Most recently we provided equipment and a mid-fidelity manikin to our noncredit CNA students so they could practice their assessments skills in their skills labs since community sites are closed due to COVID 19.*

*I also wanted to highlight several changes the college has made to address gaps created by the pandemic.*

- *The Fine and Performing Arts Division received equity funding at the beginning of the pandemic to support students in need of technology which include specialized laptops for graphics and media, keyboards for music students, and cameras. They hosted four (4) technology pick-up days for students and have an additional two (2) coming up in October.*
- *The Business Division has adjusted the operating hours of the Academic Computing Center that provides on campus space and technology to meet the needs of student class meetings times and based on exam times. In addition, we will have approximately 100 - Microsoft Office students who will be coming to campus Mon – Thurs during week of Oct 12<sup>th</sup> to sit for MOS Industry Credential Exams.*
- *In the Human Services & Technology Division the Culinary Arts program has partnered with the Bay Area Community College Consortium to use of the online platform Rouxbe (Ruu-bee) to teach the techniques and foundations needed to embark on a culinary arts career.*
- *As a college we are expanding our on-campus presence beginning the week of October 19<sup>th</sup>. There will be a gradual, phased return approach to on-campus, informed by public health requirements and guidance. For example, in Student Services to minimize the COVID impact to students and staff, offices will be open twice per week, with limited office hours and required student appointments for office access. We will continue to serve students, in person and remotely, as we cautiously transition back to campus. I have provided you with a list of on-campus services.*

- i. *Admissions & Records*
- ii. *Counseling*
- iii. *DSPS*
- iv. *EOPS/CalWORKs/CARE*
- v. *Financial Aid*
- vi. *Health and Wellness Center*
- vii. *Outreach/Padres*
- viii. *Student Support Services*
- ix. *Student Affairs*
- x. *Student Life and Development*
- xi. *Talent Search*
- xii. *Upward Bound*
- xiii. *Veterans*

Dr. Marilyn Flores - President's Oral Report to the Board  
October 12, 2020  
Page 4 of 5

*In Kinesiology and Athletics, we have some upcoming changes in curriculum. Beginning in the fall of 2020 we will be offering KNPR 195 (**Student-Athlete Success**) for the first time. This course is designed to prepare Santa Ana College student athletes for balancing the roles of student and athlete as well as preparing them to transfer. Students learn essential information regarding athletic eligibility, interactions between their education plan and athletic goals, NCAA and NAIA transfer requirements, growth mindset in athletics, college success skills, and time management. (CSU/UC transferable. In addition, they are in the process of developing an Intercollegiate eSports program and have included further details in my report.*

**On the horizon for this division is the development of an Intercollegiate eSports program to include:**

- **Interdisciplinary collaboration**
- **Academic End Zone - Student-Athlete Learning & Athletic Counseling Center**
- **Sport Social Justice Institute**
- **SAC Honors courses for KIN courses**

*As you know, the California Community Colleges Board of Governors declared October 15-19<sup>th</sup> as Undocumented Student Week of Action in a resolution adopted at its September meeting. The resolution notes that the California Community Colleges is committed to providing an open and welcoming environment for all students, regardless of ethnicity, religion, national origin, immigration status, age, gender, medical condition or socioeconomic status. Santa Ana College, in partnership with Santiago Canyon College, will join community colleges statewide to engage in a range of activities in support of undocumented students (attached). I have attached those for your review and invite you to participate.*



Week of Action  
Flyer 2020.pdf

*Due to COVID-19, the Fall 2020 College Fair was a virtual event, held on Thursday, October 1, 2020 from 9:30 a.m. - 1:00 p.m. This was the first joint collaboration between the Santa Ana College (SAC) University Transfer Center and the Santiago Canyon College (SCC) Transfer Success Center. The experience proved to be positive for all participants. We hope to continue to collaborate with our sister college for future events.*

The biggest strengths that were exhibited by SAC and SCC were the willingness to be creative and flexible. Starting from the marketing campaign, outreach to students and university reps, SAC and SCC produced a well-planned and thoughtful virtual college fair experience.

*Notable highlights include:*

- *325 registered students (including SAC/SCC)*
- *30 workshops*
- *57 colleges/universities attended*
- *13 staff facilitating workshops (7 from SAC, 5 from SCC)*

Our college/university partners also shared they had a positive experience and many shared their feedback with us.

Dr. Marilyn Flores - President's Oral Report to the Board  
October 12, 2020  
Page 5 of 5

*October is Disability Awareness month and I have listed some campus collaborations and the dates of those events.*

	<b>Date</b>
Annual Disabilities Resource Partnership in an "E – Environment"	10/01/20
	10/15/20
DSPS Students "Opportunities to Join the Associated Student Government (ASG) for 20-21 Academic Year"	10/05/20
Speak Out - the Institute for Democratic Education and Culture	10/08/20

*The Dons' Corner will be hosting its next drive-thru food distribution for SAC students on Wednesday, October 21<sup>st</sup>! I've included both the volunteer link should you wish to join us and the registration page link for students to sign up.*

**To Volunteer:** Please fill out the following form <https://permission.click/Ov4vb/us>

In order to serve our students in the safest and most efficient way, all participants **MUST RSVP** and designate a time to come to campus and retrieve a food package. **Students can RSVP** via [this registration page](#).

**President's Outreach to Community**

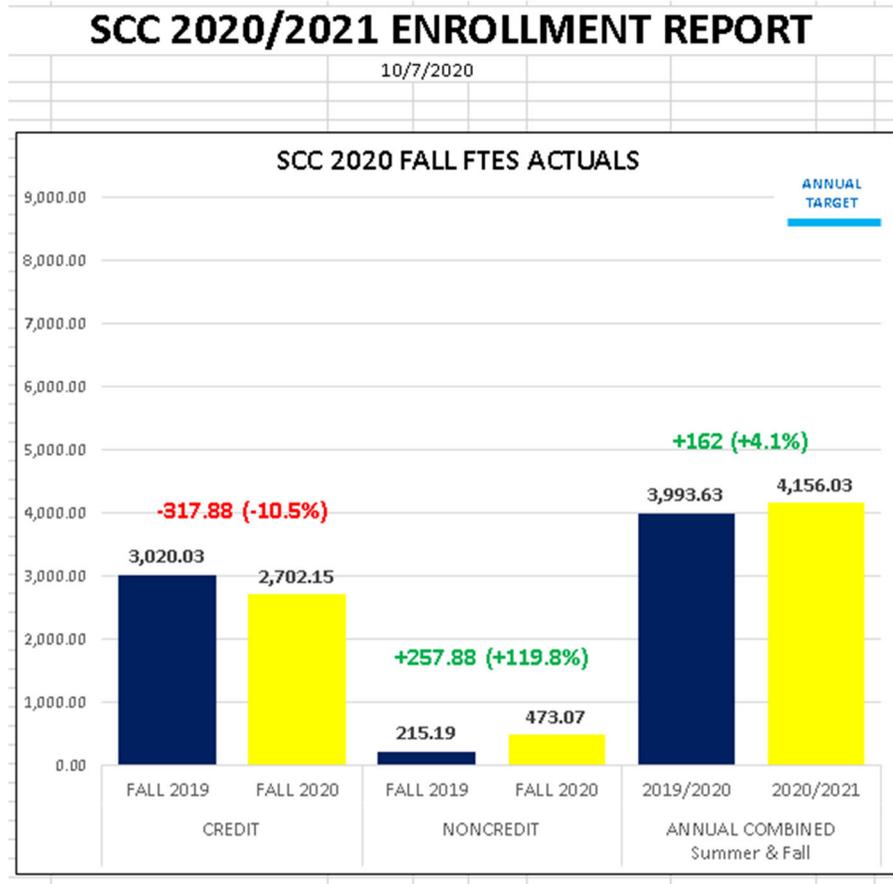
*To end my report and to share my outreach and partnership with the community, since the last board meeting:*

*On October 8<sup>th</sup> in the morning I attended the Santa Ana Chamber Vision Makers event and heard from Senator Tom Umberg. In the afternoon, I was interviewed by David Elliott, President/CEO of the Santa Ana Chamber of Commerce. The interview is part of 5-7 minutes "Coffee Breaks" created by the chamber to be shared with more than 3,000 Santa Ana businesses, posted on their website and through social media. Both Santa Ana College and Habitat for Humanity of Orange County have sponsored the "Coffee Break" series.*

*On October 9<sup>th</sup> I sent out a communication, via a video, to the SAC college community in hopes to provide ongoing communication. I wanted to take the opportunity to congratulate the 41 SAC employees who took advantage of the Supplemental Retirement Plan and invite them and the SAC community to join us as we celebrate their many years of service to a drive thru celebration on November 20<sup>th</sup> from 1pm – 3pm. Details of the event are still in progress and an invitation will be going out soon. I look forward to having board members join us in our celebration. In addition, I highlighted our current efforts to increase enrollment, marketing efforts and our gradual transition to return to work. I'd also like to clarify that the BOT meeting that SAC will be hosting will be on October 26<sup>th</sup> not November 9<sup>th</sup> as was indicated and at that meeting we will be recognizing our Faculty Excellence recipient Matthew Beyersdorf from our English department.*

*That concludes my report.*

**Santiago Canyon College President’s Report to the RSCCD Board of Trustees  
October 12, 2020**



**Fall 2020 Enrollment:**

**Noncredit:** As of October 7, 2020 SCC-OEC was at **473 FTES** which is up 258 FTES compared to last year at a similar point in the term when SCC-OEC was at 215 FTES. The increase is attributed to a strong growth in OEC’s Distance Education program. SCC-OEC is projecting to meet its target for the Fall 2020 term of 688 FTES.

**Credit:** As of October 7, our credit program was at **2,702 FTES** which is 318 FTES below the same point in time last year when we were at 3,000.4 FTES. This represents a decrease of 10.5%.

**Annual Enrollment:**

Overall, as of October 7, our combined summer and fall is 162 FTES above the same point in time last year and represents a growth of 4.1%. The increase is due to fall census based classes in noncredit that last fall were held as positive attendance based classes. As such, the growth in positive attendance will lag that of last fall and is expected to result in a decrease to overall gain as the semester progresses.

**Late, 8-week, face-to-face fall classes:**

The following are face-to-face classes that are scheduled to begin the week of October 19:

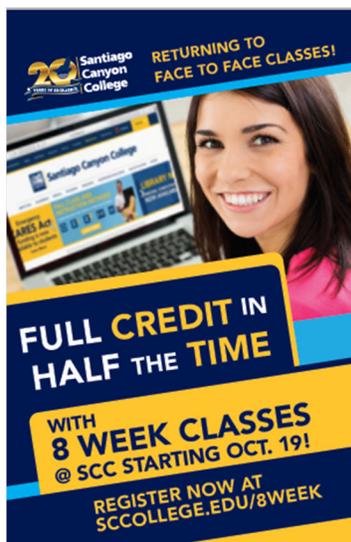
CREDIT	NONCREDIT
Astronomy 103 Earth 100 English 102 Gemology 020 Math 219 Music (121, 122, 123, 124, 126, 129) Philosophy 111  Kinesiology 240 (Men’s Basketball) Kinesiology 245 (Men’s Volleyball) Kinesiology 246 (Women’s volleyball) Kinesiology 257 (Cross Country Team) Kinesiology 272 (Men’s soccer) Kinesiology 273 (Women’s Soccer) Kinesiology 283 (Softball)	Certified Nursing Assistant (SCC and CWPC) English as a Second Language (CHAP) Business Skills Classes (CWPC) Adult Basic Education (SCC U-Village) High School Diploma (SCC U-Village)

The following are fall classes that are currently meeting face-to-face and will continue to meet face-to-face throughout the fall semester:

Apprenticeship Surveying (ASV)-102 Apprenticeship Surveying (ASV)-126 Public Works (PBLC)-086 Public Works (PBLC)-087	Public Works (PBLC)-088 Public Works (PBLC)-089 Surveying (SURV)-118 Surveying (SURV)-119
--	--

**Mailer**

The below mailer is currently being printed. Once printed, they will be mailed to 166,000 homes and businesses within SCC’s service area.



8045 E. Chapman Ave.  
Orange, CA 92869

**DON'T MISS OUT!**

**FACE TO FACE AND ONLINE CLASSES ARE ENROLLING NOW FOR FALL!**

**EARN FULL SEMESTER CREDIT IN LESS TIME WITH ACCELERATED CLASSES!**

Whether you're just getting started, planning to transfer, or gearing up to graduate, SCC's accelerated classes are a great way to reach your educational goals!

**GET STARTED BY ENROLLING AT: SCCOLLEGE.EDU/8WEEK**

REG. BOARD OF TRUSTEES: Claudio C. Alvarez, President - (P)818.925.5100; Vice President -  
 Alberto P. Barrios, Clerk - John R. Harris - Lorraine L. Harris - Larry R. Lubinski - Zaida Hernandez -  
 Antonio C. Cruz - Shakeri Thelma  
 CHANCELLOR: Sarah Alpert - SANTIAGO CANYON COLLEGE INTERIM PRESIDENT: James F. Vargas

\*\*\*\*ECRWSEDDM\*\*\*\*  
Residential Customer

An updated fall, 8 week schedule of classes can be found at: [www.sccollege.edu/8week](http://www.sccollege.edu/8week).

In addition to the mailer, we will continue a text and email campaign to all students.

The Spring Intersession and spring semester schedules are currently under development with an emphasis on continuing to expand face-to-face course offerings.

To align with face-to-face classes, all student support services will be provided in person Monday through Thursday by a walk-in and/or appointment basis.

In all cases, classes and offices will follow the District's Return to Work Action Plane, CDPH guidelines and any other COVID-19 Risk-Reducing measures.

**COVID-19 Testing:**

SCC has confirmed that CARES Block Grant funds can be used to provide COVID testing for SCC students. As such, Interim President Vargas has scheduled a meeting with Dr. Clayton Chau, Agency Director of the Orange County Health Care Agency (OCHCA) to take place on Tuesday, October 13, to explore how OCHCA can assist SCC with providing the tests. At the meeting, the discussion will include available free testing sites, a potential mobile testing center to visit SCC, and/or contracting to provide on-site testing at SCC. SCC administration is confident that SCC students will have access to COVID-19 testing prior to the start of late, 8-week classes in fall that begin October 19, 2020.

## **COLLEGE UPDATES**

### **SCC VIRTUAL TOWN HALL MEETING**

SCC held a virtual Town Hall Meeting on Thursday, October 1, from 2:00 pm to 3:30 pm. The event drew over 230 attendees.

### **SCC GOLF TOURNAMENT**

SCC's 20th Annual "Changing Students' Lives" Golf Tournament took place **Friday, October 9, at [Strawberry Farms Golf Club](#)** in Irvine. The event was a huge success drawing in 74 golfers and raised \$13,700. All proceeds will benefit the Hawk's Nest Food Pantry and Basic Needs Center.

### **BLOOD DRIVE**

A blood drive took place Friday, October 2, from 10:00 am to 4:00 pm, at the SCC Gymnasium. The event included a free COVID-19 Anti-body test and was in collaboration with the Office of OC Supervisor Don Wagner, the American Red Cross, and SCC. It was considered a huge success by filling all 65 donor slots.



Pictured from left to right: SCC Interim President Jose Vargas, Field Representative Scott Voigts, and Field Representative Deepak Sahni from the Office of OC Supervisor Don Wagner.

### **FINANCIAL AID**

- **Global Services Verification System is Live:** On September 23, SCC and SAC went live with the new paperless verification Financial Aid system. Students can now securely upload requested documents to this portal designed for the verification process. As with any new system integration there have been challenges and surprises. However, financial aid staff is confident that this software will improve the student experience in managing the verification process and will increase the number of student applications that can be processed efficiently by staff.

### **HIGH SCHOOL AND COMMUNITY OUTREACH**

- Outreach is developing a Parent Video Series aimed at informing parents of new SCC students about the great programs and resources they have available at SCC. SCC Outreach is recording in an interview style format and asking common questions that parents have when their students arrive at SCC. The video interviews for Financial Aid, First Year Support Center, Career Exploration/Career Services, and Admissions and Records is now available to view on SCC's Outreach [YouTube channel](#).

### **OFFICE OF STUDENT LIFE AND LEADERSHIP**

- **ASG 101** – On October 2, ASG hosted its biannual mandatory officer training session via Zoom. These sessions are an important time for ASG and club officers to gather and learn important leadership skills as well as develop a deeper understanding of ASG and college policies. In addition to ASG officers, every active SCC club is required to have an officer attend these leadership sessions.

### **PATHWAYS TO TEACHING PROGRAM**

- On September 24, PTPP held its CBEST Workshop Series. Faculty Facilitator, Alisia Thompson hosted the first of two workshops which provide exam information, testing strategies and free study materials to participating students.

**TRANSFER SUCCESS CENTER**

- On September 22, over 30 students attended the Transfer 101 presentation. This presentation is best for first year students and provided a good overview of transfer and important information such as transfer agreements/guarantees, basic transfer requirements, and financial resources available for transfer. Many of the First Year Support Center students working on the student success certificate attended this event.

**LAPTOP LOANER PROGRAM**

Through SCC’s Laptop Loaner Program, approximately 216 devices are currently loaned out to students and 73 to faculty and staff. As of Thursday, October 8, we have 81 available laptops for loan. The team has reached out to eligible students on the program waitlist multiple times but it is appearing as though they have found a solution to their technological needs and are not responding to the invitations. In addition, 50 students borrowed a surface pro/laptop from EOPS.

**CARES ACT DOLLARS**

<b>Grants to Students</b>		<b>Santiago Canyon College</b>	
Certification Signed		4/13/2020	
Grant Period		4/13/2020 – 4/13/2021	
<b>Total Amount Awarded</b>		<b>\$ 1,446,953</b>	
Number of Grant Recipients	1,714		
Average Grant Amount	\$ 515		
<b>Total Amount of Grants Distributed</b>		<b>\$ 882,850</b>	
<b>Amount Remaining to Distribute</b>		<b>\$ 564,103</b>	
<b>Institutional Support</b>		<b>Santiago Canyon College</b>	
Certification Signed		4/22/2020	
Grant Period		5/6/2020 - 5/6/2021	
<b>Total Amount Awarded</b>		<b>\$ 1,446,953</b>	
Allowable Expenses:			
Shift in Institutional Operations	\$266,345		
Refunds Provided to Students	\$53,860		
Tech support (hotspots, software, etc)	\$21,140		
Computers for students	\$267,306		
Student Emergency Aid Grants	\$51,000		
OPM for Distance Learning	\$ -		
<b>Total Expenses</b>		<b>\$ 659,651</b>	
<b>Amount Remaining</b>		<b>\$ 787,302</b>	
<b>Minority Serving Institutions</b>		<b>Santiago Canyon College</b>	
Certification Signed		4/22/2020	
Grant Period		5/6/2020-5/5/2021	
<b>Total Amount Awarded</b>		<b>\$ 197,509</b>	
<b>Allowable Expenses:</b>			
Lost Revenue	\$ 100,000		
Reimbursement for expenses incurred	\$ -		
Tech costs to transtion to DE	\$ -		
Faculty and Staff Training			
Payroll	\$ -		
<b>Total Expenses</b>		<b>\$ 100,000</b>	
<b>Amount Remaining</b>		<b>\$ 97,509</b>	

## **PRESIDENT'S OUTREACH TO COMMUNITY**

- On Tuesday, October 6, SCC Interim President met with Congresswoman Katie Porter and filed representatives Cody Mendoza and Joonsoo Yi via zoom. Topics covered included COVID-19 testing for SCC students, Voting Registration, Census, and Veterans Services.
- SCC Interim President received confirmation that he was accepted as a member of the Board of Directors of the Community Foundation of Orange.
- SCC interim President received confirmation that he was accepted as a member of the Rotary Club of Villa Park.

## **UPCOMING EVENTS**

- **Voting Center:** SCC's Gymnasium will serve as a Voting Center on:
  - Friday, October 30 through Monday, November 2 from 8:00 am to 8:00 pm
  - Tuesday, November 3 from 7:00 am to 10:00 pm
- **Next Blood Drive:** Friday, November 20, from 10:00 am to 4:00 pm, SCC Gymnasium. The event will be able to accommodate 65 donors per day, by appointment, and will include a free COVID-19 Anti-body test
- **Food Distribution through SCC Hawk's Nest Food Pantry:** Every Thursday from 10:00 am to 2 pm at SCC Parking Lot 2.