

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting)
via Zoom and Limited In-Person Attendance
Santiago Canyon College
8045 E. Chapman Avenue, Gym
Orange, CA 92869

Monday, December 14, 2020

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The limited in-person and Zoom meeting was called to order at 4:44 p.m. by Mr. Phil Yarbrough. Those participating in-person included Dr. Tina Arias Miller, Mr. David Crockett, Mr. John Hanna, Mr. Zeke Hernandez, Mr. Sal Tinajero, and Mr. Yarbrough; and Mr. Larry Labrado and Mr. Mariano Cuellar participated via teleconference (Zoom) pursuant to Governor Newsom's Executive Order N-29-20. video/

Administrators present in-person included Ms. Tracie Green, Dr. Marilyn Flores, Mr. Marvin Martinez, Mr. Adam O'Connor, Mr. Enrique Perez, Mr. Jose Vargas, and Ms. Anita Lucarelli as record keeper.

1.2 Installation Ceremony

Mr. Yarbrough welcomed those in attendance.

The Pledge of Allegiance was led by Ms. Lucarelli.

Lou Correa, California Congressman, 46th District administered the Oath of Office to Dr. Arias Miller; Letitia Clark, Mayor, City of Tustin, administered the Oath of Office to Mr. Crockett; Nelida Mendoza, Councilmember, City of Santa Ana, (via Zoom) administered the Oath of Office to Mr. Hernandez; and Vincent Sarmiento, Mayor, City of Santa Ana, administered the Oath of Office to Mr. Tinajero.

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Hanna and seconded by Mr. Hernandez to remove Item 5.20 (Resolution No. 20-23 Authorizing Procurement of District-wide Waste Handling and Recycling Services Without Competitive Bidding) from the agenda and approve an addendum for Item 7.1 (Management/Academic Personnel). The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough. Student Trustee Cuellar's advisory vote was aye.

1.4 Public Comment

Ms. Catherine Candela spoke regarding health care benefits for the RSCCD Child Development teachers.

1.5 Approval of Minutes

It was moved by Mr. Hanna and seconded by Mr. Tinajero to approve the minutes of the regular meeting held November 9, 2020. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

It was moved by Mr. Hanna and seconded by Mr. Tinajero to approve the minutes of the special meeting held November 16, 2020. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

1.6 Approval of Consent Calendar

It was moved by Mr. Hanna and seconded by Mr. Tinajero to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar, with the exception of Items 4.1 through 4.12 (International Student Recruitment Agreements) removed from the Consent Calendar by Mr. Hernandez. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

4.13 Approval of Santa Ana Unified School District (SAUSD) and Rancho Santiago Community College District on behalf of Santa Ana College (SAC) Academic Talent Search Program for Annual Program Services to Program Participants for Sierra Preparatory Academy, Willard Intermediate, Century High School, Saddleback High School, Santa Ana High School and Valley High School

The board approved the agreement between SAUSD and RSCCD on behalf of the SAC academic talent search program for annual program services to program participants for Sierra Preparatory Academy, Willard Intermediate, Century High School, Saddleback High School, Santa Ana High School and Valley High School, as presented.

4.14 Approval of Educational Affiliation Agreement with Expressions Speech-Language Services, INC

The board approved the educational affiliation agreement with Expressions Speech-Language Services, INC located in Garden Grove, California, as presented.

1.6 Approval of Consent Calendar (cont.)

- 4.15 Approval of Educational Affiliation Agreement with Magnolia School District
The board approved the educational affiliation agreement with Magnolia School District located in Anaheim, California, as presented.
- 4.16 Approval of Educational Affiliation Agreement with Orange Unified School District (OUSD)
The board approved the educational affiliation agreement with OUSD located in Orange, California, as presented.
- 4.17 Approval of Educational Affiliation Agreement with Santa Ana Unified School District
The board approved the educational affiliation agreement with SAUSD located in Santa Ana, California, as presented.
- 4.18 Approval of Educational Affiliation Agreement with Little Voices
The board approved the educational affiliation agreement with Little Voices located in Long Beach, California, as presented.
- 4.19 Approval of Educational Affiliation Agreement with Ukes Communication Services, Inc.
The board approved the educational affiliation agreement with Ukes Communication Services, Inc. located in Placentia, California, as presented.
- 4.20 Approval of Agreement for Contract Services with City of Irvine
The board approved the agreement for contract services with the City of Irvine located in Irvine, California, as presented.
- 4.21 Approval of Rancho Santiago Community College District Professional Services Agreement with Shawn Jordisons Incredible Services
The board approved the RSCCD professional services agreement with Shawn Jordisons Incredible Services located in Westlake Village, California, as presented.
- 4.22 Approval of Rancho Santiago Community College District Professional Services Agreement with PGINET Consulting
The board approved the RSCCD professional services agreement with PGINET Consulting located in Fullerton, California, as presented.
- 4.23 Approval of Rancho Santiago Community College District Professional Services Agreement with Univision Communications, Inc.
The board approved the RSCCD professional services agreement with Univision Communications, Inc. located in Los Angeles, California, as presented.

1.6 Approval of Consent Calendar (cont.)

4.24 Approval of Rancho Santiago Community College District Professional Services Agreement with Estrella Media

The board approved the RSCCD professional services agreement with Estrella Media located in Burbank, California, as presented.

4.25 Approval of Amendment to Agreement with Fusion Sport

The board approved the amendment to the agreement with Fusion Sport located in Boulder, Colorado, as presented.

4.26 Approval of Memorandum of Understanding (MOU) between Consulate of Mexico in Santa Ana, California and Rancho Santiago Community College District on behalf of Santa Ana College for Implementation of “Educational Orientation Window” Strategy

The board approved the MOU between the Consulate of Mexico in Santa Ana, California and RSCCD on behalf of SAC for implementation of the “Educational Orientation Window” Strategy, as presented.

4.27 Approval of Amendment to Agreement with Substance Media, Inc.

The board approved the amendment to the agreement with Substance Media, Inc. located in Covina, California, as presented.

4.28 Approval of Supplemental Program Agreement to Educational Experience Affiliation Agreement Baccalaureate and Graduate Nursing with The University of Texas Arlington

The board approved the supplemental program agreement to educational experience affiliation agreement baccalaureate and graduate nursing with The University of Texas Arlington, as presented.

4.30 Approval of Proposed Revisions for 2021-2022 Santiago Canyon College (SCC) Catalog and/or 2020-2021 Catalog Addendum

The board approved the proposed revisions for the 2021-2022 SCC catalog and/or 2020–2021 college catalog addendum as presented.

4.31 Approval of Professional Services Agreement with Plastic Surgery Studios

The board approved the professional services agreement with Plastic Surgery Studios as presented.

5.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

5.2 Approval of Budget Transfers and Budget Increases/Decreases, and Intrafund and Interfund Transfers

The board approved budget transfers, increases, and decreases, and intrafund and interfund transfers from October 28, 2020, through December 1, 2020.

1.6 Approval of Consent Calendar (cont.)

5.3 Acceptance of 2019-2020 Measure Q Citizens' Bond Oversight Committee Annual Report to Community

The board accepted the 2019-20 Measure Q Citizens' Bond Oversight Committee annual report to the community as presented.

5.4 Approval of Appointments for Measure Q Citizens' Bond Oversight Committee

The board approved the appointments as well as continued and reaffirmed the membership of the Measure Q Citizens' Bond Oversight Committee as presented.

5.6 Approval of Agreement with SVA Architects, Inc. for Architectural and Engineering Services for Next Gen Drone and Autonomous Systems Technology Collaborative at Santa Ana College

The board approved the agreement with SVA Architects, Inc. for architectural and engineering services for the next gen drone and autonomous systems technology collaborative, as part of the Regional Strong Workforce Grant Project, at SAC as presented.

5.7 Ratification of Change Order #1 for McCarthy Building Companies, Inc. for Construction Lease-Leaseback Services at Science Center at Santa Ana College

The board ratified change order #1 for McCarthy Building Companies, Inc. for construction lease-leaseback services for the Science Center at SAC as presented.

5.8 Approval of Amendment to Agreement with Bernards Bros. Inc. for Construction Management Services for Science Center at Santa Ana College

The board approved the amendment to the agreement with Bernards Bros. Inc. for construction management services for the Science Center at SAC as presented.

5.9 Approval of Amendment to Agreement with Architecture 9 PLLLP for Professional Design Services for Campus Directories at Santa Ana College and Santiago Canyon College

The board approved the amendment to the agreement with Architecture 9 PLLLP for professional design services for campus directories at SAC and SCC as presented.

5.10 Approval of Amendment to Agreement with Architecture 9 PLLLP for Architectural Design Services for Barrier Removal/Signage and Wayfinding at Santa Ana College and Santiago Canyon College

The board approved the amendment to the agreement with Architecture 9 PLLLP for architectural design services for barrier removal/signage and wayfinding at SAC and SCC as presented.

1.6 Approval of Consent Calendar (cont.)

5.11 Approval of Agreement with Sindoni Consulting & Management Services, Inc. for Commissioning Services for Orange Education Center (OEC) Site Remediation Project at Santiago Canyon College

The board approved the agreement with Sindoni Consulting & Management Services, Inc. for commissioning services for the OEC site remediation project at SCC as presented.

5.12 Ratification of Award of Bid #1391 for Parking Ticket Kiosk Project at Santiago Canyon College

The board ratified awarding Bid #1391 for the parking ticket kiosk project at SCC as presented.

5.13 Approval of Amendment to Agreement with LSA Associates, Inc. for Traffic/Circulation Analysis for Campus Entrance Improvements at Santiago Canyon College

The board approved the amendment to the agreement with LSA Associates, Inc. for traffic/circulation analysis for the campus entrance improvements at SCC as presented.

5.14 Approval of Amendment to Agreement with Kitchell for Constructability Review Services for Campus Entrance Improvements Project at Santiago Canyon College

The board approved the amendment to the agreement with Kitchell for constructability review services for the campus entrance improvements project at SCC as presented.

5.15 Approval of Amendment to Agreement with HPI Architecture for Architectural Design Services for Orange Education Center at Santiago Canyon College

The board approved the amendment to the agreement with HPI Architecture for architectural design services for OEC at SCC as presented.

5.16 Approval of Amendment to Agreement with HL Construction Management for Cost Estimating Consulting Services for Campus Entrance Improvements Project at Santiago Canyon College

The board approved the amendment to the agreement with HL Construction Management for cost estimating consulting services for the campus entrance improvements project at SCC as presented.

5.17 Approval of Amendment to Agreement with Converse Consultants for Environmental Consulting Services for Orange Education Center at Santiago Canyon College

The board approved the amendment to the agreement with Converse Consultants for environmental consulting services for OEC at SCC as presented.

1.6 Approval of Consent Calendar (cont.)

5.18 Approval of Amendment to Agreement with Southwest Inspection and Testing, Inc. for On-Call Materials Testing and Inspection Consulting Services for Various Facility Improvement Projects

The board approved the amendment to the agreement with Southwest Inspection and Testing, Inc. for on-call materials testing and inspection consulting services for various facility improvement projects as presented.

5.19 Acceptance of Donation of Vehicle

The board accepted the donation of a 2003 Chrysler PT Cruiser as presented.

5.21 Approval of Foundation for California Community Colleges (FCCC) Master Services Agreement No. 00003328 with NG Web Solutions, LLC

The board approved the District's use of FCCC master services agreement No. 00003328 with NG Web Solutions, LLC, including renewals, future addendums, supplements, and extensions on an as needed basis as presented.

5.23 Approval of Purchase Orders

The board approved the purchase order listing for the period October 18, 2020, through November 7, 2020.

6.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:

- Board Financial Assistance Program (BFAP) (SAC & SCC) \$1,042,275
- California Work Opportunity and Responsibility to Kids (CalWORKs)/Work Study/Temporary Assistance for Needy Families (TANF) (SAC & SCC) – **Correction to Match** \$ N/A
- Disaster Relief Emergency Student Financial Aid (SAC & SCC) \$ 260,055
- Upward Bound – Year 4 (SAC) \$ 347,196
- Youth Empowerment Strategies for Success – Independent Living Program (YESS-ILP) – Student Relief Funds (SAC) \$ 10,665

6.2 Approval of Third Amendment to Sub-Agreement between RSCCD and WestEd for Strong Workforce Program K-12 Pathway Coordinators and K-14 Technical Assistance Providers Grant

The board approved the third amendment to the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

6.3 Approval of Subscription Agreement with California Community College Chancellor's Office to Support Federal Student Right-to-Know Act

The board approved the subscription agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

1.6 Approval of Consent Calendar (cont.)

6.4 Approval of RSCCD 2021-2024 Strategic Technology Plan

The board approved the RSCCD 2021-2024 Strategic Technology Plan as presented.

6.5 Approval of Change Order #1 for Remote Service Provision with SectorPoint Inc.

The board approved change order #1 for remote service provision with SectorPoint Inc. as presented.

6.6 Approval of Agreement with OculusIT, LLC for Ellucian Colleague System Administration Services

The board approved the agreement with OculusIT, LLC for Ellucian Colleague system administration services as presented.

6.7 Authorization of Signatures

The board approved the revised list of authorized signatures.

2.0 **BOARD ORGANIZATION**

2.1 Annual Board Organization

Mr. Tinajero nominated Mr. Hernandez for the 2020-2021 board president. The nomination failed with the following vote: Aye – Mr. Crockett, Mr. Hernandez, and Mr. Tinajero; Nay - Dr. Arias Miller, Mr. Hanna, Mr. Labrado, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

Dr. Arias Miller nominated Mr. Yarbrough for the 2020-2021 board president. The nomination carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

Mr. Hanna nominated Dr. Arias Miller for the 2020-2021 vice president. The nomination carried with the following vote: Aye – Dr. Arias Miller, Mr. Hanna, Mr. Labrado, and Mr. Yarbrough; Nay – Mr. Crockett, Mr. Hernandez, and Mr. Tinajero. Student Trustee Cuellar’s advisory vote was nay.

Mr. Tinajero nominated Mr. Crockett for the 2020-2021 vice president. No vote was taken because Dr. Arias Miller was voted in as the 2020-2021 vice president.

Dr. Arias Miller nominated Mr. Hernandez as the 2020-2021 clerk. Mr. Hernandez declined the nomination.

2.1 Annual Board Organization (cont.)

Mr. Tinajero nominated Mr. Crockett as the 2020-2021 clerk. Since there were no other nominations, it was moved by Mr. Hanna and seconded by Mr. Hernandez to name Mr. Crockett as the 2020-2021 clerk by unanimous decision. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

At this time, Mr. Yarbrough did not designate the board’s secretary and assistant secretary. He designated these positions after Item 5.22 (Purchase Orders Approved by Chancellor per Resolution No. 20-03).

Mr. Yarbrough appointed chairpersons and members to the following committees:

- Board Facilities Committee: Chairperson: Mr. Hanna;
Members: Mr. Crockett, Mr. Labrado
- Board Fiscal/Audit Committee: Chairperson: Mr. Yarbrough;
Members: Mr. Crockett, Mr. Hernandez
- Board Institutional Effectiveness Committee: Chairperson: Dr. Arias Miller;
Members: Mr. Hanna, Mr. Hernandez
- Board Legislative Committee: Chairperson: Mr. Labrado;
Member: Dr. Arias Miller, Mr. Tinajero
- Board Policy Committee: Chairperson: Dr. Arias Miller;
Members: Mr. Crockett, Mr. Hanna

Mr. Yarbrough appointed board representatives to the following organizations:

- Representative to the RSCCD Foundation: Mr. Tinajero
- Representative to the Orange County Legislative Task Force: Dr. Arias Miller
- Representative to the Orange County School Boards Association: Mr. Crockett
- Representative to the Nominating Committee on School District Organization:
Mr. Yarbrough

It was moved by Mr. Hernandez and seconded by Mr. Hanna to adopt the board meeting schedule for 2021. Discussion ensued regarding scheduling joint meetings with Santa Ana Unified School District Board of Education, Orange Unified School District Board of Education, Santa Ana City Council, and Orange City Council. Mr. Yarbrough asked the chancellor to inquire whether the abovementioned entities are interested in scheduling joint board meetings with RSCCD. The motion to adopt the board meeting schedule for 2021 carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

It was moved by Mr. Hanna and seconded by Mr. Hernandez to reaffirm Board Policy (BP) 2200 (Board Duties and Responsibilities). The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

2.1 Annual Board Organization (cont.)

It was moved by Mr. Hanna and seconded by Mr. Tinajero to reaffirm BP 2715 (Code of Ethics/Standards of Practice). The motion carried with the following vote: Aye – Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

It was moved by Dr. Arias Miller and seconded by Mr. Hernandez to reaffirm BP 2735 (Board Member Travel). The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

It was moved by Mr. Crockett and seconded by Dr. Arias Miller to reaffirm BP 6320 (Investments). The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

It was moved by Dr. Arias Miller and seconded by Mr. Hernandez to approve the 2021 designation of specific days, weeks or months of observance, which relate to the educational mission of the district, as listed in the docket. Mr. Hanna asked the board to consider correcting the date of the Holocaust Remembrance Day from April 20, 2021, (Israel) to April 8, 2021, (Israel) on the proposed list. Dr. Arias Miller and Mr. Hernandez accepted the amendment to the motion by Mr. Hanna. The motion to approve the designation of specific days, weeks or months of observance, which relate to the educational mission of the district as amended, carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

3.0 INFORMATIONAL ITEMS AND ORAL REPORTS

3.1 Report from the Chancellor

Mr. Marvin Martinez, Chancellor, provided a report to the board and introduced Mr. Ralph Webb, as the new Chief for the RSCCD District Safety & Security Office.

3.2 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. Marilyn Flores, Interim President, Santa Ana College
Mr. Jose Vargas, Interim President, Santiago Canyon College

3.3 Report from Student Trustee

Mr. Cuellar provided a report to the board.

3.4 Reports from Student Presidents

The following student representatives provided a report to the board on behalf of the Associated Student Government (ASG) organization:

Mr. Henry Gardner, Student President, Santiago Canyon College
Ms. Monica Renteria, Student President, Santa Ana College

3.5 Report from Classified Representative

Ms. Sheryl Martin provided a report to the board on behalf of the classified staff.

3.6 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Craig Rutan, Academic Senate President, Santiago Canyon College
Mr. Roy Shahbazian, Academic Senate President, Santa Ana College

3.7 Reports from Board Committee Chairpersons and Representatives of the Board

Mr. Hanna provided a report on the December 7, 2020, Board Facilities Committee meeting.

Mr. Hernandez provided a report on the December 10, 2020, Orange County Community College Legislative Task Force meeting.

4.0 INSTRUCTION

Items 4.13 through 4.28, 4.30, and 4.31 were approved as part of Item 1.6 (Consent Calendar).

4.1 Approval of Rancho Santiago Community College District International Student Recruitment Agreement with Bright Can-Achieve Limited

It was moved by Mr. Hernandez and seconded by Mr. Tinajero to approve the RSCCD international student recruitment agreement with Bright Can-Achieve Limited located in Beijing, China, as presented. Discussion on Items 4.1 through 4.12 were discussed at the same time. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough. Student Trustee Cuellar's advisory vote was aye.

4.2 Approval of Rancho Santiago Community College District International Student Recruitment Agreement with China US Business Association

It was moved by Mr. Hernandez and seconded by Mr. Tinajero to approve the RSCCD international student recruitment agreement with China US Business Association located in Anaheim, California, as presented. Discussion on Items 4.1 through 4.12 were discussed at the same time. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

4.3 Approval of Rancho Santiago Community College District International Student Recruitment Agreement with Blue Bell Service Company Limited

It was moved by Mr. Hernandez and seconded by Mr. Tinajero to approve the RSCCD international student recruitment agreement with Blue Bell Service Company Limited located in the country of Vietnam, as presented. Discussion on Items 4.1 through 4.12 were discussed at the same time. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

4.4 Approval of Rancho Santiago Community College District International Student Recruitment Agreement with Asia Europe Co., Ltd.

It was moved by Mr. Hernandez and seconded by Mr. Tinajero to approve the RSCCD international student recruitment agreement with Asia Europe Co., Ltd. located in the country of Vietnam, as presented. Discussion on Items 4.1 through 4.12 were discussed at the same time. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

4.5 Approval of Rancho Santiago Community College District International Student Recruitment Agreement with Center Point Stock Company

It was moved by and seconded by to approve the RSCCD international student recruitment agreement with Center Point Joint Stock Company located in the country of Vietnam, as presented. Discussion on Items 4.1 through 4.12 were discussed at the same time. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

4.6 Approval of Rancho Santiago Community College District International Student Recruitment Agreement with Consulting Marketing International Co. Ltd.

It was moved by Mr. Hernandez and seconded by Mr. Tinajero to approve the RSCCD international student recruitment agreement with Consulting Marketing International Co. Ltd. located in the country of Vietnam, as presented. Discussion on Items 4.1 through 4.12 were discussed at the same time. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

4.7 Approval of Rancho Santiago Community College District International Student Recruitment Agreement with Du Hoc My Quoc CISC

It was moved by Mr. Hernandez and seconded by Mr. Tinajero to approve the RSCCD international student recruitment agreement with Du Hoc My Quoc CISC located in Garden Grove, California, as presented. Discussion on Items 4.1 through 4.12 were discussed at the same time. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

4.8 Approval of Rancho Santiago Community College District International Student Recruitment Agreement with Global Education Consulting and Study Abroad Co. Ltd.

It was moved by Mr. Hernandez and seconded by Mr. Tinajero to approve the RSCCD international student recruitment agreement with Global Education Consulting and Study Abroad Co. Ltd. located in the country of Vietnam, as presented. Discussion on Items 4.1 through 4.12 were discussed at the same time. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

4.9 Approval of Rancho Santiago Community College District International Student Recruitment Agreement with KC Overseas Education Private Limited

It was moved by Mr. Hernandez and seconded by Mr. Tinajero to approve the RSCCD international student recruitment agreement with KC Overseas Education Private Limited located in the country of India, as presented. Discussion on Items 4.1 through 4.12 were discussed at the same time. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

4.10 Approval of Rancho Santiago Community College District International Student Recruitment Agreement with New World Study Abroad Consulting Co. Ltd.

It was moved by Mr. Hernandez and seconded by Mr. Tinajero to approve the RSCCD international student recruitment agreement with New World Study Abroad Consulting Co. Ltd. located in the country of Vietnam, as presented. Discussion on Items 4.1 through 4.12 were discussed at the same time. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

4.11 Approval of Rancho Santiago Community College District International Student Recruitment Agreement with Cong Ty TNHH Tai Chanh-Thuong Mai-Du Hoc Du Lich Thai Binh Duong (Pacific Ocean)

It was moved by Mr. Hernandez and seconded by Mr. Tinajero to approve the RSCCD international student recruitment agreement with Cong Ty TNHH Tai Chanh-Thuong Mai-Du Hoc Du Lich Thai Binh Duong (Pacific Ocean) located in the country of Vietnam, as presented. Discussion on Items 4.1 through 4.12 were discussed at the same time. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

4.12 Approval of Rancho Santiago Community College District International Student Recruitment Agreement with Worldwide Education Consulting Co., Ltd.

It was moved by Mr. Hernandez and seconded by Mr. Tinajero to approve the RSCCD international student recruitment agreement with Worldwide Education Consulting Co., Ltd. located in the country of Vietnam, as presented. Discussion on Items 4.1 through 4.12 were discussed at the same time. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

4.29 Ratification of Termination of Parking Lease Agreement with OCR Land LLC Approved by Chancellor per Resolution No. 20-03 Declaring an Emergency and Authorizing Necessary Actions Regarding Coronavirus (COVID-19)

It was moved by Mr. Hernandez and seconded by Mr. Tinajero to ratify the termination of the parking lease agreement with OCR Land LLC for the 144 parking spaces located at 523 N. Grand Ave. Santa Ana, California, approved by the chancellor per Resolution No. 20-03. Discussion ensued. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

Items 5.1, 5.2, 5.3, 5.4, 5.6 through 5.19, 5.21, and 5.23 were approved as part of Item 1.6 (Consent Calendar).

5.5 Adoption of Resolution No. 20-19 Regarding Bid #1386 Award for Russell Hall Replacement (Health Sciences) Project at Santa Ana College

It was moved by Mr. Hernandez and seconded by Mr. Tinajero to adopt Resolution No. 20-19 regarding Bid #1386 for Russell Hall Replacement (Health Sciences) Project at SAC. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

5.20 This item was removed from the agenda during Item 1.3.

5.22 Ratification of Purchase Orders Approved by Chancellor per Resolution No. 20-03 Declaring an Emergency and Authorizing Necessary Actions Regarding Coronavirus (COVID-19)

It was moved by Mr. Hanna and seconded by Mr. Hernandez to ratify purchase orders approved by the chancellor per Resolution No. 20-03 as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

At this time, Mr. Yarbrough made a designation as part of Item 2.1 (Board Organization).

2.1 Mr. Yarbrough designated Mr. Martinez as the board’s secretary and Mr. Perez as the assistant secretary.

6.0 GENERAL

Items 6.1 through 6.7 were approved as part of Item 1.6 (Consent Calendar).

6.8 List of 2021 Conferences and Legislative Executive Visits for Board Members

Board Policy 2735 and a list of conferences and legislative executive visits that board members may wish to attend was provided as information.

6.9 Review of RSCCD Board of Trustees Self-Evaluation

The board reviewed the evaluation responses and completed the annual self-evaluation process for 2020. Mr. Yarbrough and Mr. Hanna explained the process of the board’s self-evaluation to the newly-elected trustees.

6.10 Board Member Comments

Board members welcomed newly-elected trustees, Dr. Arias Miller, Mr. Crockett, and Mr. Tinajero.

Mr. Hanna commended SAC and SCC staff for their participation in athletic programs in spring 2021.

As a newly-elected trustee, Dr. Arias Miller expressed her thankfulness for being able to work closely with the administration, staff and faculty to provide students with the tools needed to develop and deliver high-quality instruction. She shared her experience of working with the community college system in order to better serve the students and community.

Mr. Labrado asked the meeting be adjourned in memory of former City of Santa Ana Councilmember Alfred C. Serrato who died today.

Mr. Hernandez reported that he attended the **California Community College League conference** and assisting in the food distribution at Santa Ana College.

Mr. Hernandez asked that the meeting also be adjourned in memory of Dr. John West, a former faculty member at Santiago Canyon College, who died on October 25, 2020.

Mr. Crockett and Mr. Tinajero expressed their thankfulness for being elected to the board and working with the administration and staff. They both briefly shared their backgrounds and willingness to serve as a trustee to the community college community.

Mr. Yarbrough thanked board members for electing him to serve as the 2020-2021 president.

RECESS TO CLOSED SESSION

The board convened into closed session at 7:29 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Management Staff
 - d. Classified Staff
 - e. Student Workers

2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Tracie Green, Vice Chancellor, Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)
California School Employees Association (CSEA), Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association (CEFA)
Unrepresented Management Employees

Mr. Cuellar left the meeting at this time.

RECONVENE

The board reconvened at 8:00 p.m.

Closed Session Report

Mr. Crockett reported the board discussed public employment and labor negotiations; and took no action during closed session.

Public Comment

There were no public comments.

7.0 HUMAN RESOURCES

7.1 Management/Academic Personnel

It was moved by Mr. Hanna and seconded by Mr. Tinajero to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough.

- Approve Interim Assignments
- Approve Extensions of Interim Assignment
- Approve Adjusted Salary Placements
- Approve Changes of Classification
- Approve Changes of Assignment
- Approve Additional Annual Contract Stipends for 2020-2021
- Approve Beyond Contract/Overload Stipends
- Approve Leaves of Absence
- Approve Adjusted Leaves of Absence
- Approve Part-time Hourly New Hires/Rehires
- Approve Non-paid Instructors of Record
- Approve Non-Paid Intern Services

7.2 Classified Personnel

It was moved by Mr. Hanna and seconded by Mr. Tinajero to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough.

- Approve Out of Class Assignments
- Approve Changes in Salary Placements

7.2 Classified Personnel (cont.)

- Approve Professional Growth Increments
- Approve Return to Regular Assignments
- Approve Leaves of Absence
- Approve New Appointments
- Approve Expiration of Terms
- Ratify Resignations/Retirements
- Approve Short Term Assignments
- Approve Additional Hours for Ongoing Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Student Assistant Lists

7.3 Presentation of Child Development Centers – CSEA Chapter 888 Initial Bargaining Proposal to Rancho Santiago Community College District

It was moved by Mr. Hanna and seconded by Mr. Tinajero to schedule a public hearing for the next regularly scheduled board meeting. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough

7.4 Approval of Agreement with Health Advocate, Inc. for an Employee Assistance Program and Advocacy Services

It was moved by Mr. Hanna and seconded by Mr. Tinajero to approve the agreement with Health Advocate, Inc. for an Employee Assistance Program and Advocacy Services. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough.

7.5 Approval of Amendment No. 1 to Service Agreement with Keenan and Associates for Employee Benefits Consulting

It was moved by Mr. Hanna and seconded by Mr. Tinajero to approve Amendment No. 1 with Keenan and Associates, as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough.

7.6 Adoption of Resolution No. 20-22 Declaring Withdrawal from Schools Excess Liability Fund (SELF) Joint Powers Authority

It was moved by Mr. Hanna and seconded by Mr. Tinajero to adopt Resolution No. 20-22 declaring withdrawal from the SELF Joint Powers Authority as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough.

7.7 Adoption of Resolution No. 20-24 authorizing payment to Trustee Absent from Board Meetings

It was moved by Mr. Hanna and seconded by Mr. Tinajero to authorize payment to Zeke Hernandez for his absence from the November 16, 2020, special board meeting due to illness. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough.

7.8 Authorization for Board Travel/Conferences

It was moved by Mr. Tinajero and seconded by Mr. Hernandez to authorize the submitted conference and travel by board members. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough.

8.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on January 11, 2021.

There being no further business, Mr. Yarbrough declared the meeting adjourned at 8:04 p.m., in memory of Dr. John West, a former faculty member at Santiago Canyon College and former Dean of Student Services at Santa Ana College, who died on October 25, 2020; and former City of Santa Ana Councilmember Alfred C. Serrato who died today.

Respectfully submitted,

Marvin Martinez, Chancellor

Approved: _____
Clerk of the Board

Minutes approved: January 11, 2021