

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting)
via Zoom
2323 North Broadway,
Santa Ana, CA 92706

Monday, February 22, 2021

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The Zoom meeting was called to order at 4:32 p.m. by Mr. Phil Yarbrough via video/teleconference. Other members present were Dr. Tina Arias Miller, Mr. David Crockett, Mr. John Hanna, Mr. Larry Labrado, Mr. Zeke Hernandez, Mr. Sal Tinajero, and Mr. Mariano Cuellar participated via video/teleconference (Zoom) pursuant to Governor Newsom's Executive Order N-29-20.

Administrators present during the regular meeting via video/teleconference (Zoom) were Dr. Marilyn Flores, Ms. Tracie Green, Mr. Marvin Martinez, Mr. Adam O'Connor, Mr. Enrique Perez, and Mr. Jose Vargas. Ms. Maria Madrigal was present via video/teleconference (Zoom) as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Yarbrough, President, RSCCD Board of Trustees.

1.3 Approval of Additions or Corrections to Agenda

There are no additions or corrections to the agenda.

1.4 Public Comment

Ms. Stephanie Fondren spoke regarding a parking lot at Santa Ana College where students may access Wi-Fi from their vehicle.

Mr. Mark Smith, spoke regarding Faculty of Association of Rancho Santiago Community College District (FARSSCD) perceived conflict of interest in two hiring committees and FARSSCD not being represented on district committees.

Ms. Martin Sheryl, spoke regarding a perceived conflict of interest in two hiring committees and lack of FARSSCD representation on district committees.

1.5 Approval of Minutes

It was moved by Mr. Tinajero and seconded by Mr. Hernandez to approve the minutes of the regular meeting held February 8, 2021. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

1.6 Approval of Consent Calendar

It was moved by Mr. Labrado and seconded by Dr. Arias Miller to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar, with the exception of Items 4.3 (Nonresident Fees for 2021-22) removed from the Consent Calendar by Mr. Yarbrough. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

3.1 Approval of Educational Affiliation Agreement with Two Trees Physical Therapy and Wellness, Golden Bear PT Partners, LLC

The board approved the educational affiliation agreement with Two Trees Physical Therapy and Wellness, Golden Bear PT Partners, LLC located in Ventura, California, as presented.

3.2 Approval of RSCCD Professional Services Agreement with Good News Travels, Inc.

The board approved the RSCCD professional services agreement with Good News Travels, Inc., located in Greenville, South Carolina, as presented.

3.3 Approval of Standard Clinical Affiliation Agreement with Emergency Ambulance Service, Inc.

The board approved the standard clinical affiliation agreement with Emergency Ambulance Service, Inc., located in Brea, California, as presented.

3.4 Approval of Educational Affiliation Agreement with iLead California

The board approved the educational affiliation agreement with iLead California, located in Acton, California, as presented.

3.5 Approval of First Amendment to College and Career Access Pathways a Dual Enrollment Partnership Agreement 2018-2019 between RSCCD and Santa Ana Unified School District (SAUSD)

The board approved the first amendment to the College and Career Access Pathways dual enrollment partnership agreement 2018-2019 between RSCCD and SAUSD, as presented.

1.6 Approval of Consent Calendar (cont.)

3.6 Approval of Second Amendment to Agreement between RSCCD and The Myers-Briggs Company (VitaNavis® Subscription Agreement Renewal)

The board approved the second amendment to agreement between RSCCD and The Myers-Briggs Company (VitaNavis® Subscription Agreement Renewal), as presented.

3.7 Approval of Proposed Revisions for the 2021–2022 Santa Ana College (SAC) Catalog

The board approved the proposed revisions for the 2021–2022 SAC Catalog, as presented.

4.1 Approval of Payment of Bills

The board approved the payment of bills as submitted.

4.2 Approval of Budget Increases/Decreases and Budget Transfers

The board approved the budget increases, decreases and transfers from January 26, 2021, to February 08, 2021.

4.5 Approval of Appointments for Measure Q Citizens' Bond Oversight Committee

The board approved the appointments for the Measure Q Citizens' Bond Oversight Committee, as presented.

4.6 Approval of Amendment to Agreement with Bernards Bros. Inc. for Construction Management Services for Science Center at Santa Ana College

The board approved the amendment to agreement with Bernards Bros. Inc. for construction management services for the Science Center at SAC, as presented.

4.7 Approval of Amendment to Agreement with McCarthy Building Companies, Inc. for Lease-Leaseback Construction Services for Science Center at Santa Ana College

The board approved the amendment to agreement with McCarthy Building Companies, Inc. for lease-leaseback construction services for the Science Center at SAC, as presented.

4.8 Ratification of Award of Bid #1394 for Welding Concrete Masonry Unit (CMU) Wall Extension at Santa Ana College

The board ratified awarding Bid #1394 for welding CMU wall extension at SAC, as presented.

4.9 Ratification of Award of Bid #1395 for Parking Ticket Kiosk Project at Santa Ana College

The board ratified awarding Bid #1395 for parking ticket kiosk project at SAC, as presented.

1.6 Approval of Consent Calendar (cont.)

4.10 Acceptance of Completion of Bid #1391 for Parking Ticket Kiosk Project at Santiago Canyon College (SCC) and Approval of Recording a Notice of Completion

The board accepted Bid #1391 for the parking ticket kiosk project at SCC and approved recording a notice of completion, as presented.

4.11 Approval of Amendment to Agreement with IDS Group, Inc. for Peer Review Services for Orange Education Center Site Remediation Project at Santiago Canyon College

The board approved the amendment to agreement with IDS Group, Inc. for peer review services for the Orange Education Center site remediation project at SCC, as presented.

4.12 Approval of Agreement with SVA Architects, Inc. for Architectural and Engineering Services for Barrier Removal Lot 2 & 7 Crosswalk Repairs Project at Santiago Canyon College

The board approved the agreement with SVA Architects, Inc. for architectural and engineering services for the barrier removal Lot 2 & 7 crosswalk repairs project at SCC, as presented.

4.13 Approval of Agreement with Pacific Rim Architects for Architectural and Engineering Services for Access Control Upgrades at Santa Ana College, Santiago Canyon College, and Digital Media Center (DMC)

The board approved the agreement with Pacific Rim Architects for architectural and engineering services for access control upgrades at SAC, SCC, and DMC, as presented.

4.14 Approval of Purchase Orders

The board approved the purchase order listing for the period December 6, 2020, through January 9, 2021, as presented.

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- California State Preschool Program (CSPP) Quality Rating and Improvement System (QRIS) Block Grant V (District) \$54,000

1.7 Presentation of District Annual Financial Audit

Mr. Rick Alonzo provided a presentation on the District annual financial audit. Board members received clarification on data related to the presentation from Mr. Alonzo.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

Mr. Marvin Martinez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. Marilyn Flores, Interim President, Santa Ana College
Mr. Jose Vargas, Interim President, Santiago Canyon College

2.3 Report from Student Trustee

Mr. Cuellar provided a report to the board.

2.4 Reports from Student Presidents

The following student representatives provided a report to the board on behalf of the Associated Student Government (ASG) organization:

Ms. Monica Renteria, Student President, Santa Ana College
Mr. Henry Gardner, Student President, Santiago Canyon College

2.5 Report from Classified Representative

There was no representation from classified staff.

2.6 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Craig Rutan, Academic Senate President, Santiago Canyon College
Mr. Roy Shahbazian, Academic Senate President, Santa Ana College

2.7 Reports from Board Committee Chairpersons and Representatives of the Board

Mr. Hanna provided a report on the February 16, 2021, Board Facilities Committee meeting.

Dr. Arias Miller provided a report on the February 11, 2021, Board Institutional Effectiveness Committee meeting.

3.0 INSTRUCTION

Items 3.1 through 3.7 were approved as part of Item 1.6 (Consent Calendar).

3.8 Ratification of Agreement for COVID-19 Testing Services with Medica Testing Group, Inc. in Association with Eastside Family Medical Associates, Inc.

It was moved by Mr. Tinajero and seconded by Mr. Crockett to approve the ratification of agreement for COVID-19 testing services with Medica Testing Group, Inc. Discussion ensued. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

4.0 BUSINESS OPERATIONS/FISCAL SERVICES

Items 4.1, 4.2, and 4.5 through 4.14 were approved as part of Item 1.6 (Consent Calendar).

4.3 Approval of Nonresident Fees for 2021-22

It was moved by Mr. Labrado and seconded by Mr. Hernandez to approve the nonresident fees for 2021-22. Discussion ensued. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

4.4 Receive and Accept RSCCD Audit Reports for Fiscal Year ended June 30, 2020

It was moved by Mr. Hernandez and seconded by Mr. Crockett to receive and accept the RSCCD audit reports for the fiscal year ended June 30, 2020. Discussion ensued. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

5.0 GENERAL

Item 5.1 was approved as part of Item 1.6 (Consent Calendar).

5.2 Board Member Comments

Mr. Hanna expressed appreciation to Dr. Flores for sending a mask along with a welcome card to SAC students and asked that SCC consider doing something similar.

Mr. Tinajero commended Dr. Flores and staff for the grand opening of the COVID-19 vaccination POD site at SAC. Mr. Tinajero reported that he participated in a meeting with City of Santa Ana officials and Memorial Care staff to discuss the allocation of vaccinations in Santa Ana; and invited Mr. Martinez to the next meeting.

5.2 Board Member Comments (cont.)

Mr. Hernandez asked that the following items be placed on a future agenda: the student equity plan and a discussion item relating to a joint meeting with Santa Ana Unified School District.

RECESS TO CLOSED SESSION

The board convened into closed session at 6:28 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Management Staff
 - d. Classified Staff
 - e. Student Workers
 - f. Professional Experts

2. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a]) (1 case)

Loretta Jordan v. Rancho Santiago Community College District, Orange County Superior Court Case No. 30-2019-01072357-CU-WT-CJG

Mr. Cuellar left the meeting at this time.

RECONVENE

The board reconvened at 7:38 p.m.

Closed Session Report

Mr. Crockett reported the board discussed public employment and existing litigation; and the board took no action during closed session.

Public Comment

There were no public comments.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

It was moved by Mr. Hernandez and seconded by Mr. Crockett to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough.

- Approve Appointments
- Approve Interim Assignments
- Approve Leaves of Absence
- Approve Part-time Hourly New Hires/Rehires
- Approve Non-Paid Intern Services

6.2 Classified Personnel

It was moved by Mr. Hernandez and seconded by Mr. Crockett to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough.

- Approve New Classifications
- Approve New Appointments
- Approve Professional Growth Increments
- Approve Changes in Position
- Approve Changes in Salary Placement
- Approve Leaves of Absence
- Ratify Resignations/Retirements
- Approve Short Term Assignments
- Approve Additional Hours for Ongoing Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Volunteers
- Approve Student Assistant Lists

6.3 Approval of Employee Calendar (2021-2022)

It was moved by Mr. Hernandez and seconded by Mr. Crockett to approve the Employee Calendar 2021-2022, as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on March 8, 2021, via Zoom.

There being no further business, Mr. Yarbrough declared the meeting adjourned at 7:39 p.m.

Respectfully submitted,

Marvin Martinez, Chancellor

Approved: _____
Clerk of the Board

Minutes approved: March 12, 2021