

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting)
via Zoom
2323 North Broadway,
Santa Ana, CA 92706

Monday, April 12, 2021

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The Zoom meeting was called to order at 4:35 p.m. by Mr. Phil Yarbrough via video/teleconference. Other members present were Dr. Tina Arias Miller, Mr. David Crockett, Mr. John Hanna, Mr. Larry Labrado, Mr. Zeke Hernandez, Mr. Sal Tinajero, and Mr. Mariano Cuellar participated via video/teleconference (Zoom) pursuant to Governor Newsom's Executive Order N-29-20.

Administrators present during the regular meeting via video/teleconference (Zoom) were Dr. Marilyn Flores, Dr. Jim Kennedy, Mr. Marvin Martinez, Mr. Enrique Perez, and Mr. Alistair Winter. Ms. Anita Lucarelli was present via video/teleconference (Zoom) as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Yarbrough, President, RSCCD Board of Trustees.

1.3 Approval of Additions or Corrections to Agenda

There were no additions or corrections to the agenda.

1.4 Public Comment

Ms. Evelyn Elmore spoke regarding the Continuing Education Faculty Association's (CEFA) salary proposal presented to the district in February 2021.

Ms. Romero spoke on behalf of the Santa Ana College (SAC) Management Association regarding the failed search for a new president at Santa Ana College and management support for stability with the current leadership.

1.5 Approval of Minutes

It was moved by Dr. Arias Miller and seconded by Mr. Labrado to approve the minutes of the regular meeting held March 22, 2021. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, and Mr. Yarbrough; and a vote of abstention from Mr. Tinajero. Student Trustee Cuellar’s advisory vote was aye.

1.6 Approval of Consent Calendar

It was moved by Mr. Tinajero and seconded by Dr. Arias Miller to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

3.1 Approval of Standard Inter-Agency Instructional Services Agreement with City of San Clemente

The board approved the standard inter-agency instructional services agreement with the City of San Clemente in California, as presented.

3.2 Approval of Affiliation Agreement between Grand Canyon University and Santa Ana College Health Sciences/Nursing for Field Experience Program

The board approved the affiliation agreement between Grand Canyon University and SAC Health Sciences/Nursing for the Field Experience Program, as presented.

3.3 Approval of Rancho Santiago Community College District Professional Services Agreement with AAA Flag & Banner Mfg. Co. Inc.

The board approved the RSCCD professional services agreement with AAA Flag & Banner Mfg. Co. Inc. located in Los Angeles, California, as presented.

3.4 Approval of Rancho Santiago Community College District Professional Services Agreement with KW Media

The board approved the RSCCD professional services agreement with KW Media, located in Seattle, Washington, as presented.

3.5 Approval of Rancho Santiago Community College District Professional Services Agreement with OUTFRONT MEDIA Inc.

The board approved the RSCCD professional services agreement with OUTFRONT MEDIA Inc., located in Los Angeles, California, as presented.

3.6 Approval of Proposed Revisions for the 2020–2021 Santa Ana College Catalog Addendum

The board approved the proposed revisions for the 2020–2021 SAC catalog addendum, as presented.

1.6 Approval of Consent Calendar (cont.)

3.7 Approval of Proposed Revisions for 2021–2022 Santa Ana College Catalog

The board approved the proposed revisions for the 2021–2022 SAC catalog, as presented.

3.8 Approval of One Year Renewal of Instructional Services Agreement with Pacific Clinics

The board approved the one year renewal of the instructional services agreement with Pacific Clinics as presented.

3.9 Approval of Professional Services Agreement with Interact Communications

The board approved the professional services agreement with Interact Communications as presented.

3.10 Approval of Professional Services Agreement with Estrella Media

The board approved the professional services agreement with Estrella Media as presented.

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

4.2 Approval of Budget Increases/Decreases and Budget Transfers, and Intrafund and Interfund Transfers

The board approved budget increases, decreases and transfers, and intrafund and interfund transfers from March 9, 2021, to March 29, 2021.

4.3 Approval of Agreement with Excelsior Elevator Corporation for Elevator Testing, Inspection, and Preventative Maintenance Services for Santa Ana College, Santiago Canyon College (SCC), Digital Media Center (DMC) and District Operations Center

The board approved the agreement with Excelsior Elevator Corporation for elevator testing, inspection, and preventative maintenance services for SAC, SCC, DMC and the District Operations Center as presented.

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/ Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- Song-Brown Health Care Workforce Training Program - \$200,000
Registered Nurse Education: Capitation for Associate Degree Nursing Program (SAC)
- Statewide Director – Information Communications \$ 50,000
Technology (ICT)/Digital Media (District Office [DO])
- Statewide Director – Retail/Hospitality/Tourism (DO) \$ 50,000
- *Augmentation*

1.6 Approval of Consent Calendar (cont.)

5.2 Approval of Child Plus Software Subscription for Child Development Services' Early Head Start Program

The board approved the purchase of the Child Plus Software subscription for the Child Development Services' Early Head Start Program.

5.3 Approval of ZONO Sanitizing Cabinet Purchase for SAC Early Childhood Education Center (ECEC) Child Development Center

The board approved the purchase of the ZONO Sanitizing Cabinet for the SAC ECEC Child Development Center.

1.7 Presentation on Sexual Harassment Training

Mr. Theodore E. Bacon, AlvaradoSmith, provided a presentation on Sexual Harassment training entitled "Preventing Harassment and Abusive Conduct in the Workplace for Public Figures." Board members received clarification on the data related to the presentation from Mr. Bacon.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

2.1 Report from the Chancellor

Mr. Marvin Martinez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. Marilyn Flores, Interim President, Santa Ana College

Dr. Jim Kennedy, Vice President Continuing Education, Santiago Canyon College

2.3 Report from Student Trustee

Mr. Cuellar provided a report to the board.

2.4 Reports from Student Presidents

The following student representatives provided a report to the board on behalf of the Associated Student Government (ASG) organization:

Ms. Monica Renteria, Student President, Santa Ana College

Mr. Henry Gardner, Student President, Santiago Canyon College

2.5 Report from Classified Representative

Ms. Katherine James, Admissions & Records, Specialist III, Santiago Canyon College, provided a report to the board on behalf of the classified staff.

2.6 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Craig Rutan, Academic Senate President, Santiago Canyon College
Mr. Roy Shahbazian, Academic Senate President, Santa Ana College

2.7 Reports from Board Committee Chairpersons and Representatives of the Board

Mr. Labrado provided a report on the March 25, 2021, Board Legislative Committee meeting.

Dr. Arias Miller provided a report on the April 1, 2021, Board Policy Committee meeting.

3.0 **INSTRUCTION**

All items were approved as part of Item 1.6 (Consent Calendar).

4.0 **BUSINESS OPERATIONS/FISCAL SERVICES**

All items were approved as part of Item 1.6 (Consent Calendar).

5.0 **GENERAL**

Items 5.1, 5.2, and 5.3 were approved as part of Item 1.6 (Consent Calendar).

5.4 Board of Trustees Cast Ballot for California Community College Trustees (CCCT) Board of Directors Election – 2021

It was moved by Mr. Hanna and seconded by Mr. Hernandez to discuss the candidates for the CCCT Board of Directors 2021 election. After discussion, the board cast a vote for the following candidates for the Board of Directors Election – 2021: Tina Arias Miller, Barbara Calhoun, Yvette Davis, Mark Edney, Deborah Ikeda, Carolyn Inmon, and Bernardo Perez. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

5.5 Approval of Board Legislative Committee Recommendations

It was moved by Mr. Hernandez and seconded by Mr. Crockett to approve the Board Legislative Committee’s recommendations on legislative bills. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

5.6 Adoption of Resolution No. 21-04 in Support of Declaring April California Community College Month

It was moved by Mr. Hernandez and seconded by Dr. Arias Miller to adopt Resolution No. 21-04 in support of declaring April as Community College Month. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

5.7 Approval of Board Policies

It was moved by Mr. Hernandez and seconded by Mr. Hanna to adopt Board Policy (BP) 2755 Trustee Area Redistricting (NEW). Discussion ensued. Mr. Hernandez and Mr. Hanna proposed the second sentence in the third paragraph be amended to read:

“The District shall also conform to the requirements of the California Voting Rights Act, California’s Fair Maps Act, the Federal Voting Rights Act and any applicable state and federal regulation.”

The motion as amended carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

It was moved by Mr. Hernandez and seconded by Dr. Arias Miller to adopt BP 2760 Campaign Limitations (NEW). Discussion ensued. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

It was moved by Mr. Hernandez and seconded by Dr. Arias Miller to adopt BP 3821 Gift Ban Policy (revision). Discussion ensued. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

It was moved by Dr. Arias Miller and seconded by Mr. Hernandez to adopt BP 6910 Housing (NEW). Discussion ensued. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough. Student Trustee Cuellar’s advisory vote was aye.

5.8 Board Member Comments

Mr. Hernandez asked that the RSCCD Board of Trustees have a joint meeting with the Santa Ana Unified School District Board of Education.

Mr. Hernandez asked that the board have a discussion/presentation on the funding issue associated with AB 1040 (Ethnic Studies Courses).

5.8 Board Member Comments (cont.)

Mr. Tinajero asked that the board adopt a resolution at its next meeting in support of Asian American students.

RECESS TO CLOSED SESSION

The board convened into closed session at 8:04 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Management Staff
 - d. Classified Staff
 - e. Student Workers

2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Tracie Green, Vice Chancellor, Human Resources
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)
California School Employees Association (CSEA), Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association (CEFA)
Unrepresented Management Employees

Mr. Cuellar left the meeting at this time.

RECONVENE

The board reconvened at 9:29 p.m.

Closed Session Report

Mr. Crockett reported the board discussed public employment and existing litigation; and the board took no action during closed session.

Public Comment

There were no public comments.

6.0 HUMAN RESOURCES

6.1 Management/Academic Personnel

It was moved by Dr. Arias Miller and seconded by Mr. Crockett to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough.

- Approve Revised Job Descriptions
- Approve Adjusted Leaves of Absence
- Approve Leaves of Absence
- Approve 2020-2021 Additional Contract Extension Days
- Approve Beyond Contract/Overload Stipends
- Approve Part-time Hourly New Hires/Rehires
- Approve Non-Paid Instructors of Record
- Approve Non-Paid Intern Services

6.2 Classified Personnel

It was moved by Dr. Arias Miller and seconded by Mr. Crockett to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough.

- Approve Changes in Grade
- Approve Professional Growth Increments
- Approve Return to Regular Assignments
- Approve Changes in Position
- Approve Changes in Salary Placement
- Approve Leaves of Absence
- Approve Short Term Assignments
- Approve Additional Hours for Ongoing Assignments
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Volunteers
- Approve Student Assistant Lists

6.3 Approval of Professional Services Agreement between Rancho Santiago Community College District and Grand River Solutions, Incorporated

It was moved by Dr. Arias Miller and seconded by Mr. Crockett to approve the professional services agreement between RSCCD and Grand River Solutions, Incorporated, as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough.

6.4 Authorization for Board Travel/Conferences

It was moved by Dr. Arias Miller and seconded by Mr. Crockett to authorize the submitted conference and travel by a board member. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough.

6.5 Adoption of Resolution No. 21-05 Authorizing Payment to Trustee Absent from Board Meetings

It was moved by Dr. Arias Miller and seconded by Mr. Crockett to authorize payment to Sal Tinajero for his absence from the March 22, 2021, board meeting due to a last-minute family matter. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero, and Mr. Yarbrough.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on April 26, 2021.

There being no further business, Mr. Yarbrough declared the meeting adjourned at 9:31 p.m.

Respectfully submitted,

Marvin Martinez, Chancellor

Approved: _____
Clerk of the Board

Minutes approved: April 26, 2021