

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)  
2323 North Broadway, Room. 107  
Santa Ana, California**

**Board of Trustees (Regular meeting)  
via Zoom**

**Monday, January 10, 2022**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The Zoom meeting was called to order at 4:39 p.m. by Dr. Arias Miller. Other members present were Mr. David Crockett, Mr. John Hanna, Mr. Zeke Hernandez, Mr. Larry Labrado, Mr. Sal Tinajero, Mr. Phillip Yarbrough and Ms. Elisabeth Neely participated via video/teleconference (Zoom) pursuant to Governor Newsom's Executive Order N-29-20.

Administrators present during the regular meeting via video/conference (Zoom) were Mr. Cheng Yu Hou, Ms. Iris Ingram, Mr. Marvin Martinez, Dr. Annebelle Nery, Mr. Enrique Perez, and Dr. Pamela Ralston. Ms. Maria Vicencio was present via video/teleconference (Zoom) as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Yarbrough, RSCCD Board of Trustees.

1.3 Approval of Additions or Corrections to Agenda

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve no addition or corrections to agenda. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero and Mr. Yarbrough. Student Trustee Neely's advisory vote was aye

1.4 Public Comment

There were no public comments.

1.5 Approval of Minutes

It was moved by Mr. Tinajero and seconded by Mr. Yarbrough to approve the minutes of the regular meeting held December 13, 2021. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero and Mr. Yarbrough. Student Trustee Neely’s advisory vote was aye

1.6 Approval of Consent Calendar

It was moved by Mr. Yarbrough and seconded by Mr. Tinajero to approve the recommended action on the following items on the Consent Calendar. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero and Mr. Yarbrough. Student Trustee Neely’s advisory vote was aye

3.1 Approval of Agreement between RSCCD on behalf of Santa Ana College and Food Finders

The board approved the agreement between RSCCD on behalf of Santa Ana College and Food Finders, located in Los Alamitos, California, as presented.

3.2 Approval of Agreement between RSCCD on behalf of Santa Ana College and Bracken's Kitchen

The board approved the agreement between RSCCD on behalf of Santa Ana College and Bracken's Kitchen, located in Garden Grove, California, as presented.

3.3 Approval of Agreement between RSCCD on behalf of Santa Ana College and Cedar Mountain Software, Inc.

The board approved the agreement between RSCCD on behalf of Santa Ana College and Cedar Mountain Software, Inc., located in Missoula, Montana, as presented.

3.4 Approval of International Student Recruiting Agreement between RSCCD on behalf of Santa Ana College and IEC International Education Consultancy Co. Ltd. (in Vietnam)

The board approved the International Student Recruiting Agreement between RSCCD on behalf of Santa Ana College and IEC International Education Consultancy Co. Ltd., located in Vietnam, as presented.

3.5 Approval of Professional Services Agreement between RSCCD on behalf of Santa Ana College and currIQūnet

The board approved the Professional Services Agreement between RSCCD on behalf of Santa Ana College and currIQūnet, located in Idaho Falls, Idaho, as presented.

1.6 Approval of Consent Calendar (cont.)

3.6 Approval to Purchase the InBody 270 Body Composition Analyzer by RSCCD on behalf of Santa Ana College

The board approved the purchase of InBody 270 Body Composition Analyzer by RSCCD on behalf of Santa Ana College, as presented.

3.7 Approval of Purchase for Advanced Psychophysiology Teaching Kits, 24 Ch. Recorders (20 EEG/2 Bio/1 GSR and 1 EM), and Electro-Cap Systems by iWorx Systems, Inc. by RSCCD on behalf of Santa Ana College

The board approved the Purchase of Advanced Psychophysiology Teaching Kits, 24 Ch. Recorders (20 EEG/2 Bio/1 GSR and 1 EM), and Electro-Cap Systems by iWorx Systems, Inc. by RSCCD on behalf of Santa Ana College.

3.8 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and LimbTech

The board approved the educational affiliation agreement between RSCCD on behalf of Santa Ana College and LimbTech, located in Hendersonville, North Carolina, as presented.

3.9 Approval of Amendment to Affiliation Agreement between RSCCD on behalf of Santa Ana College and Orange County Global Medical Center, Inc.

The board approved the amendment to affiliation agreement between RSCCD on behalf of Santa Ana College and Orange County Global Medical Center, Inc., located in Santa Ana, California, as presented.

3.10 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and San Diego County Superintendent of Schools

The board approved the educational affiliation agreement between RSCCD on behalf of Santa Ana College and San Diego County Superintendent of Schools, located in San Diego, California, as presented.

3.11 Approval of Professional Services Agreement between RSCCD on behalf of Santa Ana College and AAA Flag and Banner

The board approved the professional services agreement between RSCCD on behalf of Santa Ana College and AAA Flag and Banner, located in Los Angeles, California, as presented.

3.12 Approval of Professional Services Agreement between RSCCD on behalf of Santa Ana College and Santa Ana College School of Continuing Education and Latino Health Access

The board approved the professional services agreement between RSCCD on behalf of Santa Ana College and Santa Ana College School of Continuing Education and Latino Health Access, located in Santa Ana, California, as presented.

1.6 Approval of Consent Calendar (cont.)

3.13 Approval of Proposed Revisions for the 2022-2023 Santa Ana College (SAC) Catalog and/or 2021-2022 SAC Catalog Addendum

The board approved the proposed revisions for the 2022–2023 Santa Ana College (SAC) Catalog and/or 2021-2022 SAC Catalog Addendum, as presented.

3.14 Approval of Service Agreement between RSCCD, on behalf of Santiago Canyon College, and the Foundation for California Community Colleges

The board approved to ratify the agreement with the Foundation for California Community Colleges and RSCCD, on behalf of SCC.

3.15 Professional Services Agreement between RSCCD on behalf of Santiago Canyon College with Gregg D. Ander

The board approved to ratify the professional services agreement with Gregg D. Ander, as presented.

3.16 Professional Services Agreement between RSCCD on behalf of Santiago Canyon College with Terry A. Schmidt

The board approved to ratify the professional services agreement with Terry A. Schimdt, as presented.

3.17 Approval of VitaNavis Subscription Agreement between RSCCD on behalf of Santiago Canyon College with The Myers-Briggs Company

The board approved to ratify the VitaNavis Subscription Agreement with The Myers-Briggs Company, as presented.

3.18 Approval of Virtual Training Contract Agreement between RSCCD on behalf of Santiago Canyon College with GS Consultants

The board approved to ratify the Virtual Training Contract Agreement with GS Consultants, as presented.

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

4.2 Approval of Budget Transfers, Budget Increases and Decreases

The board approved the budget increases, decreases and transfers for November 30, 2021 through December 26, 2021.

4.3 Approval of Contract for Independent Audit Services

The board approved the contract for independent audit services with Eide Bailly, LLP for the 2021-22 fiscal year audit and authorize the Vice Chancellor of Business Services to enter into the contract on the District's behalf as presented.

1.6 Approval of Consent Calendar (cont.)

4.4 Approval of Reappointments for Measure Q Citizens' Bond Oversight Committee

The board approved the reappointments for Measure Q Citizens' Bond Oversight Committee as presented.

4.5 Approval of Surplus Property

The board approved to declare the listed vehicles as surplus property and to utilize Ken Porter Auctions to conduct an auction as presented

4.6 Approval of Purchase Orders

The board approved the purchase order listing, supplement and PO change order listing as submitted.

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorization was given to the Vice Chancellor, Business Services or her designee to sign and enter into related contractual agreements on behalf of the district for the following:

- Project RAISER (Regional Alliance in Science, Technology, Engineering, and Math (STEM) Education Refined) – Year 1 \$ 30,000
- U.S. Small Business Administration/California State University, Fullerton – Orange County/Inland Empire Regional Small Business Development Center Network \$ 250,000

5.2 Approval of First Amendment to Professional Service Agreement with Graduate Communications Corporation and Rancho Santiago Community College District

The board approved the first amendment to professional service agreement with Graduate Communications Corporation and Rancho Santiago Community College District as presented.

5.3 Approval of Professional Services Agreement with Network Kinecton

The board approved the professional services agreement with Network Kinecton and Rancho Santiago Community College District as presented.

5.4 Approval of Professional Service Agreement with Economic Modeling, LLC of Moscow, Idaho (“Emsi”) and Rancho Santiago Community College District

The board approved the professional service agreement with Economic Modeling, LLC of Moscow, Idaho (“Emsi”) and Rancho Santiago Community College District as presented.

5.5 Approval of Professional Service Agreement with BrandIQ, LLC and Rancho Santiago Community College District

The board approved the professional service agreement with BrandIQ, LLC and Rancho Santiago Community College District as presented.

1.6 Approval of Consent Calendar (cont.)

5.6 Approval of Professional Service Agreement with Graduate Communications Corporation and Rancho Santiago Community College District

The board approved the professional services agreement with Graduate Communications Corporation and Rancho Santiago Community College District as presented.

5.7 Approval of Professional Services Agreement with C Augenstein Corporation

The board approved the professional services agreement with C Augenstein Corporation and Rancho Santiago Community College District as presented.

5.8 Approval of Professional Services Agreement with Jennifer Walsvick

The board approved the professional services agreement with Jennifer Walsvick and Rancho Santiago Community College District as presented.

5.9 Approval of Revisions to Board Policy (BP) 2310 Regular Meetings of the Board

The board approved the revisions to Board Policy (BP) 2310 Regular Meetings of the Board as presented.

5.10 Adoption of Resolution No. 22-02 Celebrating and Honoring the Life of Reverend Dr. Martin Luther King, Jr.

The board approved the adoption of Resolution No. 22-02 Celebrating and Honoring the Life of Reverend Dr. Martin Luther King, Jr.

8.3 Adoption of Resolution No. 22-01 - Conflict of Interest Code

The board approved the adoption of Resolution No.22-01 - Conflict of Interest Code as presented.

8.4 Adoption of Resolution No. 22-03 Regarding Reduction in Force of Classified Staff

The board approved the adoption of Resolution No.22-03 - Reduction in Force of Classified Staff as presented.

1.7 Presentation of Governor's Proposed Budget

Ms. Ingram provided a presentation on the governor's proposed budget for 2022. Board members received clarification on data related to the presentation from Ms. Ingram.

1.8 Presentation on Retiree Medical Liability

Ms. Ingram provided a presentation on retiree medical liability. Board members received clarification on data related to the presentation from Ms. Ingram.

1.9 Presentation of Best Practices for Board Engagement

Ms. Ruben A. Smith, AlvaradoSmith, provided a presentation to the board on Best Practices for Board Engagement. Board members received clarification on data related to the presentation from Mr. Smith.

**2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

2.1 Report from the Board President

Dr. Arias Miller, Board President, provided a report to the board and read Resolution 22-02 Celebrating and Honoring the Life of Dr. Martin Luther King Jr. and the districts commitment to the values of diversity and dignity of all humanity.

2.2 Report from the Chancellor

Mr. Marvin Martinez, Chancellor, provided a report to the board.

2.3 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. Annebelle Nery, President, Santa Ana College  
Dr. Pamela Ralston, President, Santiago Canyon College

2.4 Report from Student Trustee

Ms. Neely provided a report to the board.

2.5 Reports from Student Presidents

Ms. Elisabeth Neely, Student President, Santiago Canyon College, provided a report to the board.

Mr. Avinash Ramaswamy ASG member from Santa Ana College provided a report to the board on behalf of ASG Student President Julio Luna.

2.6 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Jim Isbell, Academic Senate President, Santa Ana College  
Mr. Craig Rutan, Academic Senate President, Santiago Canyon College

### **3.0 INSTRUCTION**

Items 3.1 through 3.18 were approved as part of Item 1.6 (Consent Calendar).

### **4.0 BUSINESS SERVICES**

Items 4.1 through 4.6 were approved as part of Item 1.6 (Consent Calendar).

### **5.0 GENERAL**

Items 5.1, 5.2, 5.3, 5.4, 5.5, 5.6, 5.7, 5.8, 5.9, and 5.10 were approved as part of Item 1.6 (Consent Calendar).

#### **5.11 Review and Approval of Redistricting Boundaries as Presented by Ad Hoc Committee on Redistricting**

Mr. Yarbrough motioned to approve map 4B and it was seconded by Mr. Labrado. Discussion ensued. It was then motioned to call the question to end discussion by Mr. Labrado and seconded by Mr. Yarbrough. Motion requires a 2/3 vote to pass. The motion failed with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Labrado and Mr. Yarbrough. Nay – Mr. Hanna, Mr. Hernandez, Mr. Tinajero. Student Trustee Neely abstained from voting.

A substitute motion was made by Mr. Tinajero and seconded by Mr. Hernandez to approve map 5B for redistricting boundaries as presented by the Ad Hoc Committee on Redistricting. Discussion ensued. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Labrado and Mr. Yarbrough; Nay – Mr. Hernandez. Student Trustee Neely abstained from voting.

#### **5.12 Board Member Comments**

Mr. Crockett welcomed Dr. Annebelle Nery, President, Santa Ana College to RSCCD.

Mr. Tinajero asked that everyone stay safe and healthy during this surge of Covid-19 cases.

Mr. Hanna thanked board members for approving to move forward re-districting map 5B.

Mr. Hanna shared that he contracted Covid-19 even though he is fully vaccinated.

Mr. Hanna requested information about the efficiency of the masks being provided at each campus.



5.12 Board Member Comments (cont.)

Mr. Hernandez welcomed Dr. Annebelle Nery, President, Santa Ana College to RSCCD and praised Dr. Ralston for all the good changes that are happening at SCC.

Mr. Yarbrough welcomed Dr. Annebelle Nery, President, Santa Ana College to RSCCD.

Mr. Yarbrough shared that he looks forward to being chairperson for the Board Facilities Committee.

Ms. Neely reported that she will be competing for the title of Miss City of Orange. The pageant will take place Saturday, January 15, 2022 at 6:00 p.m. at the Elks Lodge. Ms. Neely extended an invitation to everyone who wished to come and support her that night.

**RECESS TO CLOSED SESSION**

The board convened into closed session at 8:42 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Management Staff
  - d. Classified Staff
  - e. Student Workers
  
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
  
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Cheng Yu Hou, Vice Chancellor, Human Resources  
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)  
California School Employees Association (CSEA), Chapter 579  
California School Employees Association, Chapter 888  
Continuing Education Faculty Association (CEFA)  
Unrepresented Management/Confidential Employees
  
4. Public Employee Performance Evaluation (pursuant to Government Code Section 54957[b][1])
  - a. Chancellor

Ms. Neely left the meeting at this time.

Mr. Hernandez left the meeting at this time.

## **RECONVENE**

The board reconvened at 10:05 p.m.

### **Public Comment**

There were no public comments.

### **Closed Session Report**

Mr. Tinajero reported the board discussed conference with legal counsel, labor negotiations, and public employee performance evaluation and the board took no action during closed session.

## **8.0 HUMAN RESOURCES**

Items 8.3 and 8.4 were approved as part of Item 1.6 (Consent Calendar).

### **8.1 Management/Academic Personnel**

It was moved by Mr. Yarbrough and seconded by Mr. Tinajero to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Labrado, Mr. Tinajero and Mr. Yarbrough. Absent - Mr. Hernandez

- Appointments/New Hires
- Reclassifications/Reorganizations
- End of Interim Assignments/Return to Regular Assignments
- Extensions of Acting Assignments
- Adjusted Effective Date of Final Salary Placement
- Adjusted Step Increases
- Adjusted Changes of Classification
- Partial Banking Leaves of Absence
- Part-time Hourly New Hires/Rehires
- Non-paid Intern Service

## 8.2 Classified Personnel

It was moved by Mr. Yarbrough and seconded by Mr. Tinajero to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Labrado, Mr. Tinajero and Mr. Yarbrough. Absent - Mr. Hernandez

- Approve New Appointments
- Hourly Ongoing to Contract
- Approve Professional Growth Increments
- Approve Out of Class Assignments
- Approve Return to Regular Assignments
- Approve Change in Positions
- Approve Change in Salary Placement
- Approve Leave of Absence
- Approve Temporary to Hourly Ongoing
- Ratify Resignations/Retirements
- Approve Short Term Assignments

## 8.2 Classified Personnel (cont.)

- Approve Additional Hours for Ongoing Assignment
- Approve Substitute Assignments
- Approve Instructional Associates/Associate Assistants
- Approve SAC Student Hire Lists

## 7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on January 10, 2022. There being no further business, Dr. Arias Miller declared the meeting adjourned at 10:08 p.m.

Respectfully submitted,

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Marvin Martinez, Chancellor

Approved: \_\_\_\_\_  
Clerk of the Board

Minutes approved: February 14, 2022