

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)  
2323 North Broadway, Room. 107  
Santa Ana, California**

**Board of Trustees (Regular meeting)  
via Zoom**

**Monday, February 28, 2022**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The Zoom meeting was called to order at 4:36 p.m. by Dr. Arias Miller. Other members present were Mr. David Crockett, Mr. John Hanna, Mr. Zeke Hernandez, Mr. Larry Labrado, Mr. Sal Tinajero, Mr. Phillip Yarbrough and Ms. Elisabeth Neely who participated via video/teleconference (Zoom) pursuant to Governor Newsom's Executive Order N-29-20.

Administrators present during the regular meeting via video/conference (Zoom) were Mr. Cheng Yu Hou, Ms. Iris Ingram, Mr. Marvin Martinez, Dr. Annebelle Nery, Mr. Enrique Perez, and Dr. Pamela Ralston. Ms. Maria Vicencio was present via video/teleconference (Zoom) as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Ms. Elisabeth Neely, RSCCD Student Trustee.

1.3 Approval of Additions or Corrections to Agenda

There were no additions or corrections to the agenda.

1.4 Public Comment

Mr. Morrie Barembaum spoke regarding faculty negotiation concerns and thanked the board for giving faculty the opportunity to express their thoughts and opinions during public comment.

Trustee Tinajero arrived at this time.

Shannon Muir, Phil Crabill, Vanessa Jones and Mario Benitez spoke regarding the responsibilities of a counselor and their impact on students.

Kelvin Leeds spoke about his concern to why the district is not replacing faculty positions that have been vacant due to retirements.

1.4 Public Comment (cont.)

Chakshu Trentiya spoke about pursuing a bond measure for only Santiago Canyon College.

1.5 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Mr. Crockett to approve the minutes of the regular meeting held February 14, 2022, with the following addition requested by Mr. Yarbrough to Item 5.8 (Board Member Comments):

*“Mr. Yarbrough shared he was glad to see Trustee Hernandez was doing better and had returned to the board. He expressed that he realized that he had treaded him poorly before and that he had acted like an ass. He was glad to see him back as part of the board and in better health.”*

The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero and Mr. Yarbrough. Student Trustee Neely’s advisory vote was aye.

1.6 Approval of Consent Calendar

It was moved by Ms. Neely and seconded by Mr. Crockett to approve the recommended action on the following items on the Consent Calendar. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero and Mr. Yarbrough. Student Trustee Neely’s advisory vote was aye.

3.1 Approval of Standard Inter-Agency Instructional Services Agreement between RSCCD on behalf of Santa Ana College and Orange County Sheriff’s Department

The board approved the standard inter-agency instructional services agreement between RSCCD on behalf of Santa Ana College and Orange County Sheriff’s Department, located in Santa Ana, California, as presented.

3.2 Approval of Educational Training Agreement between RSCCD on behalf of Santa Ana College and Dignity Health and/or Dignity Community Care

The board approved the educational training agreement between RSCCD on behalf of Santa Ana College and Dignity Health and/or Dignity Community Care, located in San Francisco, California, as presented.

3.3 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and Littlefield Physical Therapy

The board approved the educational affiliation agreement between RSCCD on behalf of Santa Ana College and Littlefield Physical Therapy, located in Murrieta, California, as presented.

1.6 Approval of Consent Calendar (cont.)

3.4 Approval of Addendum to Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and San Diego County Superintendent of Schools

The board approved the addendum to educational affiliation agreement between RSCCD on behalf of Santa Ana College and San Diego County Superintendent of Schools, located in San Diego, California, as presented.

3.5 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and Shine Bright Speech and Language Therapy Corporation

The board approved the educational affiliation agreement between RSCCD on behalf of Santa Ana College and Shine Bright Speech and Language Therapy Corporation, located in Highland, California, as presented.

3.6 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and TLC Speech and Language

The board approved the educational affiliation agreement between RSCCD on behalf of Santa Ana College and TLC Speech and Language, located in Newport Beach, California, as presented.

3.7 Approval of Professional Services Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Santiago Canyon College Division of Continuing Education and ReachLocal, Inc.

The board approved the professional services agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Santiago Canyon College Division of Continuing Education and ReachLocal, Inc., located in Woodland Hills, California, as presented.

3.8 Approval of Amended 2021-2022 Apprenticeship Cost Agreements and Hourly Rate Increase

The board approved the amended 2021-2022 apprenticeship cost agreement and hourly rate increase.

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

4.2 Approval of Budget Transfers, Budget Increases and Decreases

The board approved the budget increases, decreases and transfers for January 31, 2022 through February 13, 2022.

4.3 Approval of Nonresident Fees for 2022-23

The board approved the nonresident tuition fee at \$332 per unit, the capital outlay fee at \$13 per unit, and the application fee at \$50 for 2022-23 as presented.

1.6 Approval of Consent Calendar (cont.)

4.5 Acceptance of Vendor Name Change for Global Industrial Equipment

The board approved the acceptance of vendor name change request for Global Industrial Equipment to Global Equipment Company, Inc dba Global Industrial as presented.

4.6 Acceptance of Vendor Name Change for Snap on Equipment

The board approved the acceptance of vendor name change request for Snap on Equipment to Snap on Incorporated dba IDSC Holdings LLC dba Snap on Industrial, a division of IDSC Holdings LLC as presented.

4.7 Acceptance of Vendor Name Change for Chronicle of Higher Education

The board accepted the acceptance of vendor name change request for Chronicle of Higher Education to The Chronicle of Higher of Education, Inc. dba The Chronicle of Philanthropy as presented.

4.8 Acceptance of Vendor Name Change for Vietnam California Radio, Inc.

The board approved the vendor name change request for Vietnam California Radio, Inc. to Vietnam California Radio (VNCR) as presented.

4.9 Acceptance of Vendor Name Change for The Pape Group, Inc.

The board approved the acceptance of vendor name change request to add The Pape Group, Inc., dba Pape Rents and dba Pape Hawaiian Lift Truck as presented.

4.10 Acceptance of Vendor Name Change for Career America

The board approved the acceptance of vendor name change request for Career America to Career America, LLC dba Ocelot as presented.

4.11 Acceptance of Vendor Name Change for Cumulus Technology Services, LLC

The board approved the vendor name change for Cumulus Technology Services, LLC to Cumulus Technology Services, Inc. as presented.

4.12 Ratification of Change Order #1 for Balfour Beatty Construction, LLC for Bid #1386 Russell Hall Replacement (Health Sciences) Project at Santa Ana College

The board approved to ratify change order #1 for Balfour Beatty Construction, LLC for Bid #1386 Russell Hall Replacement (Health Sciences) Project at Santa Ana College as presented.

1.6 Approval of Consent Calendar (cont.)

4.13 Ratification of Change Order #1 for Bid #1411 Santa Ana Unified School District (SAUSD) - Middle College High School (MCHS) Lease Improvements Phase 1 at Santa Ana College

The board approved to ratify change order #1 for RS Construction & Development, Inc. for Bid #1411 Santa Ana Unified School District (SAUSD) - Middle College High School (MCHS) Lease Improvements Phase 1 as presented.

4.14 Acceptance of Completion of Bid #1411 Santa Ana Unified School District (SAUSD) – Middle College High School (MCHS) Lease Improvements Phase 1 at Santa Ana College and Approve Recording a Notice of Completion

The board approved to accept the completion of Bid #1411 Santa Ana Unified School District (SAUSD) - Middle College High School (MCHS) Lease Improvements Phase 1 at Santa Ana College and Approve Recording a Notice of Completion as presented.

4.15 Approval of Rejection of all Bids for Bid #1414 Barrier Removal Signage and Wayfinding project at Santa Ana College

The board approved the rejection of all bids for Bid #1414 Barrier Removal Signage and Wayfinding project at Santa Ana College as presented.

4.16 Approval of Rejection of all Bids for Bid #1413 Barrier Removal Signage and Wayfinding project at Santiago Canyon College

The board approved the rejection of all bids for Bid #1413 Barrier Removal Signage and Wayfinding project at Santiago Canyon College as presented.

4.17 Approval of Purchase Orders

The board approved the purchase order listing, supplement, and PO change order listing as submitted.

5.1 Approval of Correction to the Subscription and Support Agreement with Point and Click Solutions, Inc.

The board approved the Correction to the Subscription and Support Agreement with Point and Click Solutions, Inc.

**2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

## 2.1 Presentation of Potential Bond Projects

Iris Ingram, Vice Chancellor, Business Services  
Carri Matsumoto, Assistant Vice Chancellor, Facilities  
Dr. Annebelle Nery, President, Santa Ana College (SAC)  
Jeffrey Lamb, Vice President, Academic Affairs - SAC  
Bart Hoffman, Vice President, Administrative Services - SAC  
Stephanie Paramore, Dean, Instruction & Student Services - SAC  
Dr. Pamela Ralston, President, Santiago Canyon College (SCC)  
Dr. Marilyn Flores, Vice President, Academic Affairs - SCC  
Dr. Melba Castro, Vice President, Student Services - SCC  
Elizabeth Arteaga, Dean, Business & Career Education - SCC  
Jeffrey Dennis, Professor, Water Utility – SCC  
Mark Counts, Adjunct Faculty – SCC  
Bing Vu, Music Instructor – SCC, presented potential projects at both campuses if a bond measure is approved. Board members received clarification on data related to the presentation from Ms. Ingram and Ms. Matsumoto.

## 2.4 Report from the Board President

Dr. Arias Miller attended events at both Santa Ana and Santiago Canyon College.

Dr. Arias Miller proposed to board members moving closed session to the beginning of board meetings and have the board meeting begin at 4:00 p.m. This would take effect beginning with the March 14, 2022 board meeting. Board members were asked to contact the Chancellor if they have any issues with this change.

## 2.5 Report from the Chancellor

Mr. Marvin Martinez, Chancellor, provided a report to the board.

## 2.6 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. Annebelle Nery, President, Santa Ana College  
Dr. Pamela Ralston, President, Santiago Canyon College

## 2.7 Report from Student Trustee

Ms. Neely provided a report to the board.

## 2.8 Reports from Student Presidents

Ms. Elisabeth Neely, Student President, Santiago Canyon College, provided a report to the board.

Mr. Avinash Ramaswamy, Student President, Santa Ana College, provided a report to the board.

## 2.9 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Jim Isbell, Academic Senate President, Santa Ana College

Mr. Craig Rutan, Academic Senate President, Santiago Canyon College

## 3.0 INSTRUCTION

Items 3.1 through 3.8 were approved as part of Item 1.6 (Consent Calendar).

## 4.0 BUSINESS SERVICES

Items 4.1, 4.2, 4.3, 4.5, 4.6, 4.7, 4.8, 4.9, 4.10, 4.11, 4.12, 4.13, 4.14, 4.15, 4.16, 4.17 were approved as part of Item 1.6 (Consent Calendar).

### 4.4 Adoption of Resolution No. 22-09 for Designation of Applicant's Agent for Non-State Agencies

It was moved by Mr. Crockett and seconded by Mr. Hernandez to adopted resolution No. 22-09 for Designation of Applicant's Agent for Non-State Agencies as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero and Mr. Yarbrough. Student Trustee Neely's advisory vote was aye.

## 5.0 GENERAL

Item 5.1 was approved as part of Item 1.6 (Consent Calendar).

### 5.2 Board Member Comments

Mr. Crockett reported that he attended the Taste of Soul at Santiago Canyon College on February 24, 2022.

Mr. Crockett stated he also attended events at Santa Ana College and Santiago Canyon College and enjoyed the interaction with students and staff at both colleges. He looks forward to attending more events at both colleges.

5.2 Board Member Comments (cont.)

Mr. Crockett joined Mr. Isbell in standing with the people of Ukraine during this difficult time.

Mr. Tinajero reported that the RSCCD Speech and Debate team participated in a competition in Chicago against 27 other colleges. All three students who completed placed high in the different categories they completed in. Mr. Tinajero mentioned that State and Nationals will be the next competitions for the Speech and Debate team.

Mr. Hanna congratulated the RSCCD Speech and Debate team and all the athletic teams at each college for their wins.

Mr. Hanna suggested to the college presidents that recognition should also be given to those athletes whose teams may not always win many games. These athletes should be recognized for their effort whether their team is successful or not.

Mr. Hanna joined Mr. Isbell and Mr. Crockett in standing with Ukraine during this difficult time. Mr. Hanna suggested a resolution in support of Ukraine be considered by the board.

Mr. Yarbrough asked for a reconsideration of the mask mandate now that the state has lifted the indoor mask policy.

Mr. Hernandez joined others in standing with Ukraine during this difficult time.

Mr. Hernandez apologized for not being able to attend the Taste of Soul event at SCC nor the reception held at SAC to welcome Dr. Nery.

Ms. Neely thanked everyone at the board meeting who has helped her through her journey to apply to Ivy League colleges.

**RECESS TO CLOSED SESSION**

The board convened into closed session at 8:04 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Management Staff
  - d. Classified Staff
  - e. Student Workers
2. Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a]): (1 case)
  - a. Rancho Association of Retired Employees v. Rancho Santiago Community College District

Recess to Close Session (Cont.)

3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

Agency Negotiator: Cheng Yu Hou, Vice Chancellor, Human Resources  
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)  
California School Employees Association (CSEA), Chapter 579  
California School Employees Association, Chapter 888  
Continuing Education Faculty Association (CEFA)  
Unrepresented Management/Confidential Employees

4. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

5. Public Employee Performance Evaluation (pursuant to Government Code Section 54957[b][1])

a. Chancellor

Ms. Neely left the meeting at this time.

**RECONVENE**

The board reconvened at 9:49 p.m.

Public Comment

There were no public comments.

Closed Session Report

Mr. Tinajero reported during closed session the board discussed public employment, existing litigation, labor negotiations, public employee discipline/dismissal/release and performance evaluation; and the board took no action

**8.0 HUMAN RESOURCES**

8.1 Approval of Amended and Restated Chancellor Employment Agreement

During closed session, the board decided not to take action on this item and bring it back to the March 14, 2022 regular board meeting.

## 8.2 Management/Academic Personnel

It was moved by Mr. Labrado and seconded by Mr. Yarbrough to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero and Mr. Yarbrough.

- Leave of Absence
- 2022/2023 Tenure Recommendations for FARSCCD Full-Time Faculty
- 2022/2023 Tenure Recommendations for CSEA Chapter 888 Child Development
- Extension of Temporary Long-Term Substitute Hire
- Banking Leaves of Absence
- Part-Time/Hourly Column Changes
- Part-time Hourly New Hires/Rehires
- Non-Paid Instructor of Record

## 8.3 Classified Personnel

It was moved by Mr. Tinajero and seconded by Mr. Yarbrough to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero and Mr. Yarbrough.

- Approve New Appointments
- Approve Professional Growth Increments
- Approve Out of Class Assignments
- Approve Return to Regular Assignments
- Approve Change in Positions
- Approve Leave of Absence
- Approve Temporary to Hourly Ongoing
- Ratify Resignations/Retirements
- Approve Short Term Assignments
- Approve Additional Hours for Ongoing Assignment
- Approve Substitute Assignments
- Approve Instructional Associates/Associate Assistants
- Approve SAC Student Hire Lists

## 8.3 Approval of Professional Services Agreement with Job Elephant

It was moved by Mr. Yarbrough and seconded by Mr. Labrado to approve the professional services agreement with Job Elephant as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero and Mr. Yarbrough.

8.4 Approval of Authorization for Board Travel/Conferences

It was moved by Mr. Crockett and seconded by Mr. Tinajero to approve the authorization for board travel/conferences with actual and necessary expenses and cash advances as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero; Abstain – Mr. Yarbrough.

7.0 **ADJOURNMENT**

The next regular meeting of the Board of Trustees will be held on March 14, 2022. There being no further business, Dr. Arias Miller declared the meeting adjourned at 9:53 p.m.

Respectfully submitted,

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Marvin Martinez, Chancellor

Approved: \_\_\_\_\_  
Clerk of the Board

Minutes approved: March 14, 2022