

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting) Hybrid
Rancho Santiago Community College District
2323 North Broadway
Santa Ana, California**

Monday, May 16, 2022

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

Board President, Dr. Tina Arias Miller opened the meeting with a moment of silence in honor of the victims of the recent mass shootings in Buffalo, New York and Laguna Woods, California.

The hybrid meeting was called to order at 4:39 p.m. by Dr. Arias Miller. Other members present were Mr. David Crockett, Mr. John Hanna, Mr. Zeke Hernandez, Mr. Phillip Yarbrough and Ms. Elisabeth Neely who participated in-person. Mr. Larry Labrado joined the meeting via Zoom. Mr. Sal Tinajero arrived at the time noted.

Administrators present during the regular meeting were Mr. Cheng Yu Hou, Mr. Marvin Martinez, Dr. Annebelle Nery, Mr. Enrique Perez, and Dr. Pamela Ralston and Ms. Iris Ingram who participated via Zoom. Ms. Maria Vicencio was present as record keeper.

1.2 Public Comment – Closed Session Only

There were no public comments.

RECESS TO CLOSED SESSION

The board convened into closed session at 4:41 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Management Staff
 - d. Classified Staff
 - e. Student Workers

2. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Cheng Yu Hou, Vice Chancellor, Human Resources

Employee Organizations: California School Employees Association (CSEA), Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association (CEFA)
Unrepresented Management/Confidential Employees

3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

Mr. Tinajero arrived at this time.

3.0 RECONVENE FROM CLOSED SESSION

The board reconvened at 6:00 p.m.

3.1 Closed Session Report

Mr. Tinajero reported during closed session the board discussed public employment, labor negotiations, public employee discipline/dismissal/release and the board took no action.

4.0 PUBLIC SESSION

4.1 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Zeke Hernandez, RSCCD Trustee.

4.2 Approval of Additions or Corrections to Agenda

There were no additions or corrections to the agenda.

4.3 Recognition of Classified Employees by Board of Trustees

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to suspend the rules and consider Items 8.9 (Adoption of Resolution No. 22-21 Classified School Employee Week – May 15-21, 2022). The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero and Mr. Yarbrough. Student Trustee Neely's advisory vote was aye.

At this time, Dr. Arias Miller read Resolution 22-21 Classified School Employee Week – May 15-21, 2022.

Trustees recognized Classified Staff from SCC and District Office:

Amanda Carpenter, SCC
Darlene Gil, RSCCD District Office

8.9 Adoption of Resolution 22-21 - Classified School Employee Week - May 15-21, 2022

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to adopted Resolution No. 22-21 Classified School Employee Week – May 15-21, 2022 as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero and Mr. Yarbrough. Student Trustee Neely’s advisory vote was aye.

4.4 Presentation in Honor of Asian American and Pacific Islander (AAPI) Heritage Month

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to suspend the rules and consider Items 8.10 (Adoption of Resolution 22-22 - Recognition of AAPI Heritage Month and Its Significance to RSCCD). The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero and Mr. Yarbrough. Student Trustee Neely’s advisory vote was aye.

At this time, Ms. Elisabeth Neely read Resolution 22-22 Recognition of AAPI Heritage Month and Its Significance to RSCCD.

Thu Nguyen, SAC Counselor
Joseph Alonzo, SCC, Interim Dean, Enrollment & Support Services, presented on the events held at each campus to celebrate AAPI Heritage Month

8.10 Adoption of Resolution 22-22 - Recognition of AAPI Heritage Month and Its Significance to RSCCD

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to adopted Resolution No. 22-22 - Recognition of AAPI Heritage Month and Its Significance to RSCCD as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero and Mr. Yarbrough. Student Trustee Neely’s advisory vote was aye.

4.5 Presentation of Enrollment Management Updates

Enrique Perez, Vice Chancellor, Educational Services
Dr. Annebelle Nery, President SAC
Dr. Pamela Ralston, President SCC, presented information regarding enrollment. Board members received clarification on data relating to the presentation from Mr. Perez, Dr. Nery and Dr. Ralston.

4.6 Public Comment

Mr. Pete Maddox, Ms. Gloria Guzman, Dr. Maria Hernandez, Mr. Steve Eastmond, Ms. Pamela Hernandez, Ms. Karen Dennis, Mr. Robert Putman, Ms. Janis Perry, Ms. Aracely Mora on behalf of Dr. Bonita Jaros, and Mr. John Smith, all spoke regarding retiree benefits. Ms. Roberta Tragarz, Ms. Song Graham and Ms. Mary Ann Anthony Smith spoke regarding FARSCCD Negotiations.

4.7 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Mr. Crockett to approve the minutes of the regular meeting held April 25, 2022. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero and Mr. Yarbrough. Student Trustee Neely’s advisory vote was aye.

At this time Board President, Dr. Arias Miller announced the board would be taking a short recess at 9:08 p.m.

Board reconvened at 9:19 p.m. into regular session.

4.8 Approval of Consent Calendar

It was moved by Mr. Yarbrough and seconded by Mr. Crockett to approve the recommended action on the following items on the Consent Calendar. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero and Mr. Yarbrough. Student Trustee Neely’s advisory vote was aye.

6.1 Approval of Proposed Revisions for the 2023-2024, 2022-2023 Santa Ana College Catalogs and/or 2021-2022 Catalog Addendum

The board approved the proposed revisions for the 2023-2024, 2022-2023 Santa Ana College Catalogs and/or 2021-2022 Catalog Addendum, as presented.

6.2 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and Leaps & Bounds Pediatric Therapy

The board approved the educational affiliation agreement between RSCCD on behalf of Santa Ana College and Leaps & Bounds Pediatric Therapy, located in Norco, California, as presented.

6.3 Approval of First Amendment to Clinical Education Agreement between RSCCD on behalf of Santa Ana College and Providence Health System – Southern California

The board approved the first amendment to clinical educational agreement between RSCCD on behalf of Santa Ana College and Providence Health System – Southern California, located in Torrance, California, as presented.

4.8 Approval of Consent Calendar (cont.)

6.4 Approval of First Amendment to the Professional Services Agreement between RSCCD on behalf of Santa Ana College and The Monaco Group

The board approved the first amendment to the professional services agreement between RSCCD on behalf of Santa Ana College and The Monaco Group, located in Santa Ana, California, as presented.

6.5 Approval of Application Services Agreement between RSCCD on behalf of Santiago Canyon College with Cidi Labs for the 2022-2023 fiscal year

The board approved the application services agreement between RSCCD on behalf of Santiago Canyon College with Cidi Labs for the 2022-2023 fiscal year, as presented.

6.6 Approval of the Amended 2021-2022 Instructional Service Agreement between RSCCD on behalf of Santiago Canyon College with Santa Ana Beauty Academy

The board approved the amended instructional service agreement between RSCCD on behalf of Santiago Canyon College with Santa Ana Beauty Academy to operate the Santiago Canyon College Cosmetology Program, as presented

6.7 Approval of Instructional Service Agreement between RSCCD on behalf of Santiago Canyon College with Santa Ana Beauty Academy

The board approved the Instructional Service Agreement between RSCCD on behalf of Santiago Canyon College with Santa Ana Beauty Academy, as presented

7.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

7.2 Approval of Budget Transfers, Budget Increases and Decreases

The board approved the budget increases, decreases and transfers for April 11, 2022 through May 1, 2022.

7.3 Approval of Utilization of the California Multiple Award Schedule (CMAS), Contract #3-21-06-1065 with Verdek, LLC.

The board approved the utilization of the California Multiple Award Schedule (CMAS), Contract #3-21-06-1065 with Verdek, LLC. as presented.

7.4 Approval of Agreement with Pacific Rim Architects for Architectural Services for Scheduled Maintenance HVAC and Roof Projects at Santa Ana College

The board approved the agreement with Pacific Rim Architects for Architectural Services for Scheduled Maintenance HVAC and Roof Projects at Santa Ana College as presented.

4.8 Approval of Consent Calendar (cont.)

7.5 Ratification of Award of Bid #1417 Erosion Control Project at Santiago Canyon College

The board approved to ratify the award of Bid #1417 Erosion Control Project at Santiago Canyon College as presented.

7.6 Ratification of Change Order #1 for Excelsior Elevator Corporation for Bid #1405 Building D Elevator Modernization at Santiago Canyon College

The board approved to ratify Change Order #1 for Excelsior Elevator Corporation for Bid #1405 Building D Elevator Modernization at Santiago Canyon College as presented.

7.7 Ratification of Award of Bid #1416 U95 Demolition Project Phase 1 at Santiago Canyon College

The board approved to ratify the award of Bid #1416 U95 Demolition Project Phase 1 at Santiago Canyon College as presented.

7.8 Acceptance of Completion of Bid #1405 Building D Elevator Modernization Project at Santiago Canyon College and Approve Recording a Notice of Completion

The board approved to accept the completion of bid #1405 Building D Elevator Modernization Project at Santiago Canyon College and approve recording a notice of completion as presented.

7.9 Acceptance of Donation of Equipment

The board approved the acceptance of donation from Thinking Cap Central of personal protective supplies as presented.

7.10 Acceptance of Vendor Name Change for P2S Engineering, Inc.

The board approved the acceptance of vendor name change for P2S Engineering, Inc. to P2S, Inc. as presented.

7.11 Acceptance of Vendor Name Change for Office Depot Business Services

The board approved the acceptance of Vendor Name Change for Office Depot Business Services as presented.

4.8 Approval of Consent Calendar (cont.)

8.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorization was given to the Vice Chancellor, Business Services or her designee to sign and enter into related contractual agreements on behalf of the district for the following:

- CalFresh Outreach Program	\$	190,465.00
- California State Preschool Program (CSPP) Quality Rating and Improvement System (QRIS) Block Grant VIII	\$	55,000.00
- Cybersecurity First Responder	\$	350,000.00
- U.S. Small Business Administration – Orange County/ Inland Empire Small Business Development Center (OC/IE SBDC) Coronavirus Aid, Relief, and Economic Security (CARES) Act Grant	\$	125,000.00

8.2 Approval of Professional Services Agreement with zSpace, Inc.

The board approved the professional services agreement with zSpace, Inc. as presented.

8.3 Approval of Professional Services Agreement with TCCG Tech Coast Consulting Group LLC

The board approved the professional services agreement with TCCG Tech Coast Consulting Group LLC, as presented.

8.4 Approval of First Amendment to the Subscription and Support Agreement with Point and Click Solutions, Inc.

The board approved the first amendment to the subscription and support agreement with Point and Click Solutions, Inc.

8.5 Approval of Sponsorship for California Association of Black School Educators (CABSE) Conference

The board approved the sponsorship for California Association of Black School Educators (CABSE) Conference, as presented.

8.6 Approval to Reaffirm Resolution No. 22-12 Authorizing Continued Use of Remote Teleconferencing Provisions Pursuant to AB 361 and Government Code Section 54953

The board approved to reaffirm Resolution No.22-12 Authorizing Continued Use of Remote Teleconferencing Provisions Pursuant to AB 361 and Government Code Section 54953 as adopted on March 28, 2022.

8.7 Approval of Revisions to Board Policy (BP) 2100 Board Elections

The board approved the revisions to Board Policy (BP) 2100 Board Elections as presented.

4.8 Approval of Consent Calendar (cont.)

8.8 Adoption of Resolution No. 22-19 for Order of Biennial Trustee Election 2022 and Specifications of the Election Order

The board adopted Resolution No. 22-19 for Order of Biennial Trustee Election 2022 and Specification of the Election Order as presented.

9.1 Human Resources Docket - Management/Academic

The board approved the Human Resources Docket-Management/Academic as presented.

9.2 Human Resources Classified Docket

The board approved the Human Resources Docket-Classified as presented.

9.3 Approval of the Collective Bargaining Agreement between the Rancho Santiago Community College District and Child Development Center California School Employees Association (CSEA) Chapter 888

The board approved the approve the Public Disclosure of the Collective Bargaining Agreement between the Rancho Santiago Community College District and Child Development Center California School Employees Association (CSEA) Chapter 888 as presented.

9.4 Approval of RSCCD Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form for Fiscal Year 2021-2022

The board approved the RSCCD Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form for Fiscal Year 2021-2022 and authorize its transmission to the State Chancellor's Office.

9.5 Approval of RSCCD Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form for Fiscal Year 2021-2022

The board approved the RSCCD Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form for Fiscal Year 2021-2022 and authorize its transmission to the State Chancellor's Office.

4.9 Public Hearing - Rancho Santiago Community College District Initial Bargaining Proposal to the Continuing Education Faculty Association (CEFA)

There were no public comments.

4.10 Public Hearing Continuing Education Faculty Association (CEFA) Initial Bargaining Proposal to the Rancho Santiago Community College District

There were no public comments.

5.0 INFORMATIONAL ITEMS AND ORAL REPORTS

5.1 Report from the Board President

Dr. Arias Miller had no report.

5.2 Report from the Chancellor

Mr. Marvin Martinez, Chancellor, provided a report to the board.

At this time, Vice Chancellor, Iris Ingram provide the board with a presentation on the May Revise. Board members received clarification on data related to the presentation from Ms. Ingram.

5.3 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. Annebelle Nery, President, Santa Ana College
Dr. Pamela Ralston, President, Santiago Canyon College

5.4 Report from Student Trustee

Ms. Neely provided a report to the board.

5.5 Reports from Student Presidents

Ms. Elisabeth Neely, Student President, Santiago Canyon College, provided a report to the board.

Ms. Elisabeth Neely provided SAC's report to the board on behalf of Mr. Avinash Ramaswamy, Student President, Santa Ana College who could not attend the board meeting.

5.6 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Jim Isbell, Academic Senate President, Santa Ana College
Mr. Craig Rutan, Academic Senate President, Santiago Canyon College

5.7 Reports from Board Institutional Effectiveness Committee Chairperson

Dr. Tina Arias Miller provided a report on the May 5, 2022 Board Institutional Effectiveness Committee meeting.

5.8 Reports from Board Facilitates Committee Chairperson

Mr. Phillip Yarbrough provided a report on the May 12, 2022 Board Facilities Committee meeting.

6.0 **INSTRUCTION**

All items were approved as part of Item 4.6 (Consent Calendar).

7.0 **BUSINESS SERVICES**

All items were approved as part of Item 4.6 (Consent Calendar).

8.0 **GENERAL**

Items 8.1, 8.2, 8.3, 8.4, 8.5, 8.6, 8.7, 8.8 were approved as part of Item 4.6 (Consent Calendar).

8.9 Adoption of Resolution 22-21 - Classified School Employee Week - May 15-21, 2022

This item was considered and approved after 4.3 (Recognition of Classified Employees by Board of Trustees).

8.10 Adoption of Resolution 22-22 - Recognition of AAPI Heritage Month and Its Significance to RSCCD

This item was considered and approved after 4.4 (Presentation in Honor of Asian American and Pacific Islander (AAPI) Heritage Month).

8.11 Board Member Comments

Mr. Crockett thanked the Chancellor and College Presidents for their work and support.

Mr. Crockett shared his thoughts about recent mass shootings in the US and how everyone must work together to find a solution.

Mr. Yarbrough shared his satisfaction about services the district is providing to the community and thanked the Chancellor and the staff for their work.

Mr. Hanna attended the Spring-A-Palooza event at SCC on May 13, 2022.

8.11 Board Member Comments (cont.)

Mr. Hanna mentioned that recently he spoke to a board member from Orange Unified School District who shared with him their satisfaction with the efforts from Dr. Ralston with dual enrollment.

Mr. Hanna suggested that the Chancellor and Board President work together to adjust the placement of public comment on the agenda so that the public does not wait as long as they did during tonight's meeting

Mr. Hanna attended the 2022 Annual Trustee Conference on April 29 through May 1 in Dana Point, CA

Mr. Tinajero agreed with Trustee Hanna regarding public comment and looking into the possibility of placing the item earlier on the agenda.

Mr. Tinajero attended the Santa Ana College Ed Arnold golf classic at the Mission Viejo County Club on May 9, 2022.

Mr. Labrado shared that his children were once winners of the May Festival trophy.

Mr. Hernandez also agreed with both Mr. Hanna and Mr. Tinajero about working to find a better placement for public comment on the agenda to avoid the public having to wait for hours.

Mr. Hernandez suggested that college presidents provide their reports in writing prior to the board meeting as other surrounding districts do.

Mr. Hernandez attended the 2022 Candidates Forum Presented by Santa Ana Chamber of Commerce on Wednesday, April 27, 2022.

Mr. Hernandez shared he has been attending the most recent Santa Ana College baseball/softball games.

Mr. Hernandez attended the 2022 Annual Trustee Conference on April 29 through May 1 in Dana Point, CA

Mr. Hernandez reported he attended the Institutional Effectiveness Committee meeting held on May 5, 2022.

Mr. Hernandez participated on the Orange May Parade on May 7, 2022.

Mr. Hernandez attended the OCHCC Estrella Awards on May 7, 2022.

Mr. Hernandez attended the Santa Ana College Ed Arnold golf classic at the Mission Viejo County Club May 9, 2022.

8.11 Board Member Comments (cont.)

Mr. Hernandez attended the grand opening of the Asian Pacific Student Program Center at Santa Ana College.

9.0 HUMAN RESOURCES

Items 9.1, 9.2, 9.3, 9.4, 9.5 were approved as part of Item 4.6 (Consent Calendar).

9.6 Adoption of Resolution No. 22-18 Board Member Absence

It was moved by Mr. Yarbrough and seconded by Mr. Crockett to adopt Resolution No. 22-20 Board Member Absence as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Labrado, Mr. Tinajero and Mr. Yarbrough. Abstain – Mr. Hernandez. Student Trustee Neely’s advisory vote was aye.

10.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on May 31, 2022. There being no further business, Dr. Arias Miller declared the meeting adjourned at 11:04 p.m.

Respectfully submitted,

Marvin Martinez, Chancellor

Approved: _____
Clerk of the Board

Minutes approved: May 31, 2022