

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting) Hybrid
Rancho Santiago Community College District
2323 North Broadway
Santa Ana, California**

Tuesday, May 31, 2022

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

Board President, Dr. Tina Arias Miller opened the meeting with a moment of silence in honor of the victims of the recent mass shootings in Uvalde, Texas.

The hybrid meeting was called to order at 4:43 p.m. by Dr. Arias Miller. Other members present were Mr. David Crockett, Mr. Zeke Hernandez, Mr. Phillip Yarbrough and Ms. Elisabeth Neely who participated in-person. Mr. Larry Labrado joined the meeting via Zoom. Mr. John Hanna arrived at the time noted and Mr. Sal Tinajero logged in via Zoom at the noted time.

Administrators present during the regular meeting were Mr. Cheng Yu Hou, Ms. Iris Ingram, Mr. Marvin Martinez, Dr. Annabelle Nery, Mr. Enrique Perez, and Dr. Pamela Ralston. Ms. Maria Vicencio was present as record keeper.

1.2 Public Comment – Closed Session Only

There were no public comments.

RECESS TO CLOSED SESSION

The board convened into closed session at 4:45 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Management Staff
 - d. Classified Staff
 - e. Community Service Presenter
 - f. Volunteer
 - g. Student Workers

2. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

Mr. Tinajero joined the meeting via Zoom and Mr. Hanna arrived at this time.

3.0 RECONVENE FROM CLOSED SESSION

The board reconvened at 6:14 p.m.

3.1 Closed Session Report

Mr. Tinajero reported during closed session the board discussed public employment and employee discipline/dismissal/release and the board took no action.

4.0 PUBLIC SESSION

4.1 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Ms. Elisabeth Neely, RSCCD Student Trustee.

4.2 Approval of Additions or Corrections to Agenda

There were no additions or corrections to the agenda.

4.3 Recognition of Classified Employees by Board of Trustees

Trustees recognized Classified Staff from SAC, Ms. Wendy Esparza.

4.4 Presentation to the 2021-2022 Student Trustee

On behalf of the board, Dr. Arias Miller presented outgoing Student Trustee Elisabeth Neely with a plaque. Board members thanks Ms. Neely for her service to the students of the Rancho Santiago Community College District.

4.5 Public Comment

There were no public comments.

4.6 Approval of Minutes

It was moved by Mr. Hernandez and seconded by Mr. Crockett to approve the minutes of the regular meeting held on May 16, 2022. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero and Mr. Yarbrough. Student Trustee Neely's advisory vote was aye.

4.7 Approval of Consent Calendar

It was moved by Mr. Hernandez and seconded by Ms. Neely to approve the recommended action on the following items on the Consent Calendar with the exception of Item 7.5 (Approval of Agreement with Alma Strategies for Professional Consulting Services for Facility Site Master Planning Phase 2 for Bristol and 17th Street property at Santa Ana College and Item 7.6 (Approval of Agreement with Facilities Planning & Program Services, Inc. for Planning Consultant Services) pulled by Mr. Hernandez. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero and Mr. Yarbrough. Student Trustee Neely’s advisory vote was aye.

6.1 Approval of California Self Storage Rental Agreement between RSCCD on behalf of Santa Ana College and Manzanita Self Storage

The board approved the California Self Storage rental agreement between RSCCD on behalf of Santa Ana College and Manzanita Self Storage, located in Orange, California, as presented.

6.2 Approval of Resubmission of the Contract for Educational and Instructional Programs between RSCCD on behalf of Santa Ana College and Anaheim Elementary School District

The board approved the resubmission of the contract for educational and instructional programs between RSCCD on behalf of Santa Ana College and Anaheim Elementary School, located in Anaheim, California, as presented.

6.3 Approval of Affiliation Agreement between RSCCD on behalf of Santa Ana College and AHMC Anaheim Regional Medical Center LP

The board approved the affiliation agreement between RSCCD on behalf of Santa Ana College and AHMC Anaheim Regional Medical Center LP, located in Anaheim, California, as presented.

6.4 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and Reimagine Network

The board approved the educational affiliation agreement between RSCCD on behalf of Santa Ana College and Reimagine Network, located in Santa Ana, California, as presented.

6.5 Approval of Memorandum of Understanding between RSCCD on behalf of the Santiago Canyon College Community Education Program and Orange Unified School District

The board approved the Memorandum of Understanding between RSCCD on behalf of the Santiago Canyon College Community Education Program and Orange Unified School District, located in Orange, California, as presented.

4.7 Approval of Consent Calendar (cont.)

6.6 Approval of Concordia University Irvine Facilities Agreement between Rancho Santiago Community College District on behalf of Santiago Canyon College and Concordia University.

The board approved the Concordia University facilities agreement between Rancho Santiago Community College District on behalf of Santiago Canyon College and Concordia University, located in Irvine, CA, as presented.

6.7 Approval of the Contract Education Agreement between RSCCD on behalf of Santiago Canyon College and American College Education Institute, LLC

The board approved the contract education agreement between RSCCD on behalf of Santiago Canyon College and American College Education Institute, LLC, located in Orange, CA, as presented.

7.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

7.2 Approval of Budget Transfers, Budget Increases and Decreases

The board approved the budget increases, decreases and transfers for May 2, 2022 through May 15, 2022.

7.3 Approval of Public Hearing – 2022-23 Tentative Budget

The board approved to hold a public hearing on the 2022-23 Tentative Budget at the meeting on June 13, 2022.

7.4 Adoption of Resolution No. 22-23 Regarding Expenditure Transfers to Permit Payment of Obligations

The board approved to adopt Resolution No. 22-23 regarding expenditure transfers as presented.

7.7 Approval of Amendment with Criterion – Medical Equipment Consulting Services for the Russell Hall Replacement (Health Sciences Building) at Santa Ana College

The board approved to ratify the amendment with Criterion – Medical Equipment Consulting Services for the Russell Hall Replacement (Health Sciences Building) at Santa Ana College as presented.

7.8 Approval of Amendment with PAL id Studio, Inc. – Furniture & Equipment Consulting Services for the Russell Hall Replacement (Health Sciences Building) at Santa Ana College

The board approved the amendment with PAL id Studio, Inc. – Furniture & Equipment Consulting Services for the Russell Hall Replacement (Health Sciences Building) at Santa Ana College as presented.

4.7 Approval of Consent Calendar (cont.)

7.9 Acceptance and Award of Bid #1418 - Purchase of Bond Paper

The board approved to accept and award Bid #1418 – Purchase of Bond Paper to Office Depot LLC

7.10 Ratification of Change Order #1 for Bid #1406 Safety and Security Access Control Upgrades at Santiago Canyon College

The board approved the ratification of Change Order #1 for ADT Commercial LLC for Bid #1406 Safety and Security Access Control Upgrades at Santiago Canyon College as presented.

7.11 Acceptance of Completion of Bid #1406 Safety and Security Access Control Upgrades and Approve Recording a Notice of Completion

The board approved the completion of bid #1406 Safety and Security Access Control Upgrades and Approve Recording a Notice of Completion as presented.

7.12 Acceptance of Vendor Name Change for CoolSystems, Inc. dba GameReady

The board approved the acceptance of vendor name change for CoolSystems, Inc. dba GameReady.

7.13 Acceptance of Vendor Name Change for Kelly Paper

The board approved the acceptance of vendor name change request for Kelly Paper to Kelly Spicers, Inc. dba Kelly Spicers Stores as presented.

7.14 Acceptance of Vendor Name Change for Thycotic Software, LLC

The board approved the acceptance of vendor name change request for Thycotic Software, LLC as presented.

7.15 Approval of Purchase Orders

The board approved the purchase order listing, supplement, and PO change order listing as submitted.

8.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorization was given to the Vice Chancellor, Business Services or her designee to sign and enter into related contractual agreements on behalf of the district for the following:

- Project RAISE (Regional Alliance in Science, Technology, \$ 9,805.19 Engineering and Math (STEM) Education) – Year 5 Extension

8.2 Approval of First Amendment to the Professional Services Agreement with Economic Modeling Specialists ("Emsi") Burning Glass, LLC

The board approved the first amendment to the Professional Services Agreement with Economic Modeling Specialists ("Emsi") Burning Glass, LLC.

4.7 Approval of Consent Calendar (cont.)

8.3 Approval of Professional Service Agreement with I.P.S. Group, Inc. for Parking Management

The board approved the professional services agreement with I.P.S. Group, Inc. for parking management as presented.

9.1 Human Resources Docket - Management/Academic

The board approved the Human Resources Docket-Management/Academic as presented.

9.2 Human Resources Classified Docket

The board approved the Human Resources Docket-Classified as presented.

9.3 Adoption of Resolution No.22-24 regarding Reduction in Force of Classified Supervisor

The board approved the adoption of Resolution No.22-24 regarding Reduction in Force in Classified Supervisor as presented.

9.4 Approval of the Collective Bargaining Agreement between the Rancho Santiago Community College District and the California School Employees Association (CSEA) Chapter 579

The board approved the Public Disclosure of the Collective Bargaining Agreement between the Rancho Santiago Community College District and the California School Employees Association (CSEA) Chapter 579 as presented.

5.0 INFORMATIONAL ITEMS AND ORAL REPORTS

5.1 Presentation for May Revise

Iris Ingram, Vice Chancellor, Business Services, provide the board with a presentation on the May Revise of the state budget. Board members received clarification on data related to the presentation from Ms. Ingram. Casey Elliott from Townsend Public Affairs also provided information and perspective on the discussion in Sacramento about the May Revise.

5.2 Presentation on Campus Policing

Chief Ralph Webb, provided the board with a presentation on campus policing. Board members received clarification on data related to the presentation from Chief Webb.

5.3 Report from the Board President

Dr. Arias Miller attended the Student Culinary Showcase at SAC on Tuesday, May 31, 2022.

Dr. Arias Miller attended the Classified Employee recognition at SCC on Friday, May 20, 2022.

Dr. Arias Miller attended the Early College Academy Awards Banquet at SCC on Tuesday, May 24, 2022

5.4 Report from the Chancellor

Mr. Marvin Martinez, Chancellor, provided a report to the board.

5.5 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. Annebelle Nery, President, Santa Ana College
Dr. Pamela Ralston, President, Santiago Canyon College

5.6 Report from Student Trustee

Ms. Neely provided a report to the board.

5.7 Reports from Student Presidents

Ms. Elisabeth Neely, Student President, Santiago Canyon College, provided a report to the board.

Mr. Avinash Ramaswamy, Student President, Santa Ana College was not present to provide a report to the board.

5.8 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Jim Isbell, Academic Senate President, Santa Ana College
Mr. Craig Rutan, Academic Senate President, Santiago Canyon College

5.9 Reports from Board Legislative Committee Chairperson

Mr. John Hanna provided a report on the May 18, 2022 Board Legislative Committee meeting.

5.10 Reports from Board Facilities Committee Chairperson

Mr. Phillip Yarbrough provided a report on the May 26, 2022 Board Facilities Committee meeting.

6.0 INSTRUCTION

All items were approved as part of Item 4.6 (Consent Calendar).

7.0 BUSINESS SERVICES

Items 7.1, 7.2, 7.3, 7.4, 7.7, 7.8, 7.9, 7.10, 7.11, 7.12, 7.13, 7.14, 7.15 were approved as part of Item 4.6 (Consent Calendar).

7.5 Approval of Agreement with Alma Strategies for Professional Consulting Services for Facility Site Master Planning Phase 2 for Bristol and 17th Street property at Santa Ana College

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to approve the agreement with Alma Strategies for professional consulting services for Facility Site Master Planning Phase 2 for Bristol and 17th Street property at Santa Ana College as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero and Mr. Yarbrough. Student Trustee Neely’s advisory vote was aye.

7.6 Approval of Agreement with Facilities Planning & Program Services, Inc. for Planning Consultant Services

It was moved by Mr. Hernandez and seconded by Mr. Yarbrough to approve the agreement with Facilities Planning & Program Services, Inc. for planning consultant services as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero and Mr. Yarbrough. Student Trustee Neely’s advisory vote was aye.

8.0 GENERAL

Items 8.1, 8.2, 8.3 were approved as part of Item 4.6 (Consent Calendar).

8.4 Approval of Board Legislative Committee Recommendations

It was moved by Mr. Yarbrough and seconded by Mr. Crockett to approve the Board Legislative Committee's recommendations of legislation bills. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Mr. Tinajero and Mr. Yarbrough. Student Trustee Neely’s advisory vote was aye.

8.5 Board Member Comments

Mr. Crockett shared that he looks forward in attending the commencement ceremonies for both colleges.

Mr. Crockett attended the Spring production of She Kills Monsters at SCC on May 28, 2022.

8.5 Board Member Comments (cont.)

Mr. Crockett thanked cabinet members for their responses to his questions on agenda items.

Mr. Tinajero congratulated Ms. Neely on her internship with the office of Congressman Lou Correa.

Mr. Tinajero shared that he was recovering from Covid-19 and urged everyone to stay safe and healthy.

Mr. Yarbrough shared that he looks forward to attending the commencement ceremonies for both colleges.

Mr. Yarbrough attended a virtual meeting presented by the Association of Community College Trustees (ACCT).

Mr. Yarbrough wished Mr. Tinajero an early happy birthday.

Mr. Hanna commented that he enjoyed the presentation by Chief Webb on campus security.

Mr. Hanna shared that he looks forward to attending the commencement ceremonies for both colleges.

Mr. Hanna thanked those trustees that are able to attend events at the colleges.

Mr. Hernandez attended the 5th Annual Ice Cream Social on May 17, 2022.

Mr. Hernandez attended the Staff Recognition Ceremony and the Student Success & Transfer Center celebration at SCC on May 17, 2022.

Mr. Hernandez shared that he attended the 2022 Classified and Faculty Joint Award for Excellence ceremony at SAC on May 19, 2022.

Mr. Hernandez was invited to attend Santa Ana Unified School District's top 100 Seniors event.

Mr. Hernandez attended the Classified Appreciation Luncheon at SCC on May 20, 2022.

Mr. Hernandez attended the Spring concert at SCC on May 21, 2022.

Mr. Hernandez attended the EOPS graduation celebration at SAC on May 24, 2022.

Mr. Hernandez attended the Scholarship Ceremony at SCC on May 26, 2022.

8.5 Board Member Comments (cont.)

Mr. Hernandez attended SAC's Annual Veterans Recognition Dinner at the Great Wolf Lodge on May 26, 2022.

9.0 **HUMAN RESOURCES**

Items 9.1, 9.2, 9.3, 9.4 were approved as part of Item 4.6 (Consent Calendar).

10.0 **ADJOURNMENT**

The next regular meeting of the Board of Trustees will be held on June 13, 2022. At this time, Dr. Arias Miller acknowledged Dr. Marilyn Flores for her years of service to RSCCD and wished her well on her next assignment as President of Rio Hondo College. There being no further business, Dr. Arias Miller declared the meeting adjourned at 10:02 p.m.

Respectfully submitted,

Marvin Martinez, Chancellor

Approved: _____
Clerk of the Board

Minutes approved: June 13, 2022