

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)  
Board of Trustees (Regular meeting) Hybrid  
Rancho Santiago Community College District  
2323 North Broadway  
Santa Ana, California**

**Monday, June 13, 2022**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The hybrid meeting was called to order at 4:35 p.m. by Dr. Arias Miller. Other members present were Mr. David Crockett, Mr. John Hanna, Mr. Zeke Hernandez and Mr. Ryan Foley who participated in-person. Mr. Larry Labrado joined the meeting via Zoom. Mr. Phillip Yarbrough and Mr. Sal Tinajero, were not present.

Administrators present during the regular meeting were Mr. Cheng Yu Hou, Ms. Iris Ingram, Mr. Marvin Martinez, Dr. Annabelle Nery, Mr. Enrique Perez, and Dr. Pamela Ralston. Ms. Maria Vicencio was present as record keeper.

1.2 Public Comment – Closed Session Only

There were no public comments.

**RECESS TO CLOSED SESSION**

The board convened into closed session at 4:37 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Management Staff
  - d. Classified Staff
  - e. Temporary Assignments
  - f. Miscellaneous Positions
2. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])
3. Liability Claim (pursuant to Government Code Section 54956.95) Claim No. 606914

### **3.0 RECONVENE FROM CLOSED SESSION**

The board reconvened at 6:30 p.m.

#### **3.1 Closed Session Report**

Dr. Arias Miller reported during closed session the board discussed public employment and a liability claim and the board took no action.

The board also discussed public employee discipline/dismissal/release and took the following action:

The board at the previous board meeting voted unanimously to terminate a district Instructional Assistant (employee number 1293900) for whom the appeal rights for such termination have now expired.

### **4.0 PUBLIC SESSION**

#### **4.1 Pledge of Allegiance to the United States Flag**

The Pledge of Allegiance was led by Mr. Ryan Foley, RSCCD Student Trustee.

#### **4.2 Administration of Oath of Allegiance to Ryan Foley, 2022-2023 Student Trustee**

Dr. Arias Miller administered the Oath of Allegiance to Mr. Ryan Foley. The board welcomed him as the 2022-2023 student trustee.

#### **4.3 Approval of Additions or Corrections to Agenda**

There were no additions or corrections to the agenda.

#### **4.4 Public Comment**

There were no public comments.

#### **4.5 Approval of Minutes**

It was moved by Mr. Hanna and seconded by Mr. Crockett to approve the minutes of the regular meeting held on May 31, 2022. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado. Student Trustee Foley's advisory vote was aye.

#### 4.6 Approval of Consent Calendar

It was moved by Mr. Hernandez and seconded by Mr. Labrado to approve the recommended action on the following items on the Consent Calendar with the exception of Item 6.9 (Approval of Professional Services Agreement between RSCCD on behalf of Santa Ana College and Meruelo Media) pulled by Mr. Hernandez. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado. Student Trustee Foley’s advisory vote was aye.

##### 6.1 Approval of Proposed Revisions for the 2022-2023 and 2023-2024 Santa Ana College Catalogs

The board approved the proposed revisions for the 2022-2023 and 2023-2024 Santa Ana College Catalogs as presented.

##### 6.2 Approval of Professional Services Agreement between RSCCD on behalf of Santa Ana College and Biola University

The board approved the professional services agreement between RSCCD on behalf of Santa Ana College and Biola University, located in La Mirada, California, as presented.

##### 6.3 Approval of Professional Services Agreement between RSCCD on behalf of Santa Ana College and IST Campus Tours

The board approved the professional services agreement between RSCCD on behalf of Santa Ana College and IST Campus Tours, located in El Dorado Hills, California, as presented.

##### 6.4 Approval of Standard Inter-Agency Instructional Services Agreement between RSCCD on behalf of Santa Ana College and California Narcotics Canine Association

The board approved the Standard Inter-Agency instructional services agreement between RSCCD on behalf of Santa Ana College and California Narcotics Canine Association, located in Napa, California, as presented.

##### 6.5 Approval of Standard Inter-Agency Instructional Services Agreement between RSCCD on behalf of Santa Ana College and Santa Ana Police Department

The board approved the Standard Inter-Agency instructional services agreement between RSCCD on behalf of Santa Ana College and Santa Ana Police Department, located in Santa Ana, California, as presented.

##### 6.6 Approval of Addendum to the Sponsorship Agreement between RSCCD on behalf of Santa Ana College and Angels Baseball LP

The board approved the addendum to the sponsorship agreement between RSCCD on behalf of Santa Ana College and Angels Baseball LP, located in Anaheim, California, as presented.

4.6 Approval of Consent Calendar (cont.)

6.7 Approval of Professional Services Agreement between RSCCD on behalf of Santa Ana College and Ellis Communications KDOC, LLC

The board approved the professional services agreement between RSCCD on behalf of Santa Ana College and Ellis Communications KDOC, LLC, located in Santa Ana, California, as presented.

6.8 Approval of Professional Services Agreement between RSCCD on behalf of Santa Ana College and KW Media

The board approved the professional services agreement between RSCCD on behalf of Santa Ana College and KW Media, located in Seattle, Washington, as presented.

6.10 Approval of the Agreement between RSCCD on behalf of Santa Ana College and National CineMedia, LLC

The board approved the agreement between RSCCD on behalf of Santa Ana College and National CineMedia, LLC, located in Cent, California, as presented.

6.11 Approval of Professional Services Agreement between RSCCD on behalf of Santa Ana College and Outfront Media

The board approved the professional services agreement between RSCCD on behalf of Santa Ana College and Outfront Media, located in Los Angeles, California, as presented.

6.12 Approval of Lorena Chavez as the Designated Representative to Serve as Official RSCCD Representative on the Rancho Santiago Adult Education Consortium for the 2022-23 Fiscal Year

The board approved Lorena Chavez as the designated representative to serve as the official RSCCD Representative on the Rancho Santiago Adult Education Consortium for the 2022-23 fiscal year, as presented.

6.13 Approval of New Curricula for the 2022-2023 Santiago Canyon College Catalog and/or 2022-2023 Santiago Canyon College Catalog Addendum

The board approved the new curricula for 2022-2023 Santiago Canyon College Catalog and/or 2022-2023 Santiago Canyon College Catalog Addendum.

6.14 Approval of Five-Year Renewal of the Instructional Services Agreement between RSCCD on behalf of Santiago Canyon College Continuing Education and Goodwill Industries of Orange County

The board approved the five-year renewal of the Instructional Services Agreement between RSCCD on behalf of Santiago Canyon College Continuing Education and Goodwill Industries of Orange County, located in Santa Ana, CA

7.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

4.6 Approval of Consent Calendar (cont.)

7.2 Approval of Budget Transfers, Budget Increases and Decreases

The board approved the budget increases, decreases and transfers for May 16, 2022 through May 30, 2022.

7.3 Approval of Second Amendment to Professional Services Agreement (PSA) with FM3, Inc.

The board approved the second amendment to the professional services agreement with FM3, Inc. as presented.

8.1 Approval of the Utilization of Food Vendors to Provide Meals to the Child Development Centers

The board approved the utilization of food vendors to provide meals to the Child Development Centers, as presented

8.2 Approval of Purchase of Distance Education Technology Subscription Licenses through the CollegeBuys STAC program

The board approved the purchase of distance education technology subscription licenses through the CollegeBuys STAC program as presented.

8.3 Approval of Purchase of Distance Education Technology Subscription Licenses through the CollegeBuys STARTE program

The board approved the purchase of distance education technology subscription licenses through the CollegeBuys STARTE program as presented.

8.4 Approval of Interagency Food Service Agreement with Santa Ana Unified School District through the California Department of Education

The board approved the interagency food service agreement, as presented.

8.6 Approval of Renewal of Contract - Townsend Public Affairs, Inc.

The board approved the contract for consulting services with Townsend Public Affairs, Inc. as presented.

8.7 Approval to Reaffirm Resolution No. 22-12 Authorizing Continued Use of Remote Teleconferencing Provisions Pursuant to AB 361 and Government Code Section 54953

The board approved the reaffirm Resolution No.22-12 Authorizing Continued Use of Remote Teleconferencing Provisions Pursuant to AB 361 and Government Code Section 54953 as adopted on March 28, 2022.

9.1 Human Resources Docket - Management/Academic

The board approved the Human Resources Docket-Management/Academic as presented.

9.2 Human Resources Classified Docket

The board approved the Human Resources Docket-Classified as presented.

4.6 Approval of Consent Calendar (cont.)

9.3 Approval of Professional Services Agreement with Nicole Miller & Associates, Inc.

The board approved the professional service agreement with Nicole Miller & Associates, Inc., as presented.

9.4 Rejection of Claim, File #606914

The board approved the Rejection of Claim, File #606914, as presented.

4.7 Public Hearing -2022-2023 Tentative Budget

There were no public comments.

**5.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

5.1 Presentation in Honor of LGBTQ Month

Ms. Tiffany Gause, Associate Professor, Santiago Canyon College and Dr. Brenda Estrada, Interim Associate Dean of Student Development & Deputy Title IX Coordinator, Santa Ana College, provide the board with a presentation in Honor of LGBTQ Month. Board members received clarification related to the presentation from Ms. Gause and Dr. Estrada.

5.2 Presentation on Tentative Budget

Ms. Iris Ingram, Vice Chancellor, Business Services provided the board with a presentation on the tentative budget. Board members received clarification on data related to the presentation from Ms. Ingram.

5.3 Presentation on Other Post-Employment Benefits

Ms. Iris Ingram, Vice Chancellor, Business Services provided the board with a presentation on Other Post-Employment Benefits. Board members received clarification on data related to the presentation from Ms. Ingram.

5.4 Report from the Board President

Dr. Arias Miller thanked staff for flying the Pride Flag on both colleges and District Office.

Dr. Arias Miller attended the District Service Award on Thursday, June 9, 2022.

Dr. Arias Miller attended the commencement ceremonies for both SAC and SCC.

Dr. Arias Miller shared with trustees plans to schedule a board retreat in August.

5.5 Report from the Chancellor

Mr. Marvin Martinez, Chancellor, provided a report to the board.

5.6 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. Annebelle Nery, President, Santa Ana College  
Dr. Pamela Ralston, President, Santiago Canyon College

5.7 Report from Student Trustee

Mr. Foley provided a report to the board.

5.8 Reports from Student Presidents

Mr. Avinash Ramaswamy, Student President 2021-22, Santa Ana College and  
Vanessa Castro, Student President 2022-23 provided a report to the board.

Mr. Michael Green, Student President 2022-23, Santiago Canyon College, provided a  
report to the board.

5.9 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Jim Isbell, Academic Senate President, Santa Ana College  
Mr. Craig Rutan, Academic Senate President, Santiago Canyon College

5.10 Reports from Board Policy Committee Chairperson

Dr. Arias Miller provided a report on the June 8, 2022 Board Policy Committee  
meeting.

5.11 Reports from Board Facilitates Committee Chairperson

Mr. John Hanna provided a report on the June 9, 2022 Board Facilities Committee  
meeting on behalf of Chairperson Phillip Yarbrough.

**6.0 INSTRUCTION**

Items 6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.7, 6.8, 6.10, 6.11, 6.12, 6.13, 6.14 were approved as part  
of Item 4.6 (Consent Calendar).

6.9 Approval of Professional Services Agreement between RSCCD on behalf of Santa Ana College and Meruelo Media

It was moved by Mr. Hernandez and seconded by Mr. Crockett to approve the professional services agreement between RSCCD on behalf of Santa Ana College and Meruelo Media, located in Burbank, California, as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado. Student Trustee Foley’s advisory vote was aye.

**7.0 BUSINESS SERVICES**

Items 7.1, 7.2, 7.3, were approved as part of Item 4.6 (Consent Calendar).

7.4 Approval of the 2022-23 Tentative Budget

It was moved by Mr. Labrado and seconded by Mr. Hernandez to approve the 2022-23 tentative budget. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado. Student Trustee Foley’s advisory vote was aye.

**8.0 GENERAL**

Items 8.1, 8.2, 8.3, 8.4, 8.6, 8.7 were approved as part of Item 4.6 (Consent Calendar).

8.5 Approval of RSCCD Mission Statement

It was moved by Mr. Hernandez and seconded by Mr. Labrado to adopt the revised RSCCD Mission Statement as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Labrado. Student Trustee Foley’s advisory vote was aye.

8.8 Board Member Comments

Mr. Crockett shared that he enjoyed both commencement ceremonies and thanked the staff who assisted in organizing both ceremonies.

Mr. Hanna congratulated new Student Trustee, Ryan Foley.

Mr. Hanna attended the most recent Santa Ana City Council meeting in which the softball team from SAC was recognized.

Mr. Hanna attended both commencement ceremonies at SAC and SCC.

Mr. Hanna shared that he supports a board retreat and suggested council members and district administrators be invited to participate.

8.8 Board Member Comments (cont.)

Mr. Hernandez attended the SAC Hall of Fame ceremony on Saturday, June 1, 2022.

Mr. Hernandez attended both commencement ceremonies at SAC and SCC.

Mr. Hernandez shared that he attended the Fire Academy graduation on Saturday, June 4, 2022.

Mr. Hernandez attended the most recent Santa Ana City Council meeting in which the softball team from SAC was recognized.

Mr. Hernandez shared that he was invited to attend the Delta Kappa Alpha Beta Chapter II end of the year award ceremony held at the Westminster Community Center.

Mr. Hernandez attended the Project Rise car show event held at SAC.

9.0 HUMAN RESOURCES

Items 9.1, 9.2, 9.3, 9.4 were approved as part of Item 4.6 (Consent Calendar).

10.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on June 27, 2022. There being no further business, Dr. Arias Miller declared the meeting adjourned at 9:48 p.m.

Respectfully submitted,

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Marvin Martinez, Chancellor

Approved: \_\_\_\_\_  
Clerk of the Board

Minutes approved: June 27, 2022