

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
Board of Trustees (Regular meeting) Hybrid
Rancho Santiago Community College District
2323 North Broadway
Santa Ana, California**

Monday, February 26, 2024

MINUTES

1.0 PROCEDURAL MATTERS

1.1 Call to Order

The hybrid meeting was called to order at 5:33 p.m. by Mr. Sal Tinajero. Other members present were Dr. Tina Arias Miller, Mr. David Crockett, Mr. John Hanna, and Ms. Daisy Tong. Mr. Phillip Yarbrough arrived at the noted time. Mr. Zeke Hernandez was not present.

Administrators present during the regular meeting were Ms. Iris Ingram, Dr. Jeannie Kim, Mr. Marvin Martinez, Dr. Annebelle Nery, Mr. Enrique Perez and Mr. Alistair Winter. Ms. Maria Vicencio was present as record keeper.

1.2 Public Comment – Closed Session Only

There were no public comments.

RECESS TO CLOSED SESSION

The board convened into closed session at 5:34 p.m. to consider the following items:

2.1 Public Employment (pursuant to Government Code Section 54957[b][1])

- a. Full-time Faculty
- b. Part-time Faculty
- c. Management Staff
- d. Classified Staff
- e. Student Workers

2.2 Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a]) (1 case)

1. Raymond Wert v RSCCD OC Superior Court Case No. 30-2022-01273319-CU-OE-NJC

2.3 Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)

2.4 Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

2.5 Liability Claim (pursuant to Government Code Section 54956.95)
Claim # 634334

2.6 Public Employee Performance Evaluation (pursuant to Government Code Section 54957[b][1])

a. Chancellor

Mr. Yarbrough arrived at this time.

3.0 RECONVENE FROM CLOSED SESSION

The board reconvened at 7:20 p.m.

3.1 Closed Session Report

Mr. Yarbrough reported during closed session the board discussed public employment, existing litigation, anticipated/potential litigation, liability claim, and employee performance evaluation and the board took no action. The Board also discussed closed session agenda item 2.4 Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1]) (3 Cases) and took the following action:

First case in closed session, the Board took action to issue notice of release/non-reelection to contract (probationary) employee, identified by Employee ID #2733673, pursuant to Education Code section 87608, effective at the end of the 2023-2024 academic year, and directed the Chancellor or designee to send out the appropriate legal notice.

The roll call vote was as follows: The ayes were unanimous with Trustee Zeke Hernandez being absent.

Second case in closed session, the Board took action to issue notice of release/non-reelection to contract (probationary) employee, identified by Employee ID #2728215, pursuant to Education Code section 87608, effective at the end of the 2023-2024 academic year, and directed the Chancellor or designee to send out the appropriate legal notice.

The roll call vote was as follows: The ayes were unanimous with Trustee Zeke Hernandez being absent.

3.1 Closed Session Report (cont.)

Third case in closed session, the Board took action to issue notice of non-reemployment to a contract (probationary) employee, identified by Employee ID #2500258, pursuant to Education Code section 87609, effective at the end of the 2023-2024 academic year, and directed the Chancellor or designee to send out the appropriate legal notice.

The roll call vote was as follows: The ayes were unanimous with Trustee Zeke Hernandez being absent.

4.0 **PUBLIC SESSION**

4.1 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. David Crockett, RSCCD Trustee.

4.2 Approval of Additions or Corrections to Agenda

No additions or corrections to the agenda.

4.3 Public Comment

Ms. Carol Phillipi-Butera spoke regarding the partnership between Relay for Life of North Orange County and Santa Ana College.

Ms. Madeline Grant spoke regarding the passing of Mr. John Acuna.

4.4 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Ms. Tong to approve the minutes of the regular meeting held on February 12, 2024. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Tinajero, Ms. Tong and Mr. Yarbrough.

4.5 Approval of Consent Calendar

It was moved by Mr. Yarbrough and seconded by Ms. Tong to approve the recommended action on the following items on the Consent Calendar as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Tinajero, Ms. Tong and Mr. Yarbrough.

4.5 Approval of Consent Calendar (cont.)

6.1 Approval of Memorandum of Understanding between RSCCD on behalf of Santa Ana College School of Continuing Education and Santa Ana Workforce Development Board

The board approved the memorandum of understanding between RSCCD on behalf of Santa Ana College School of Continuing Education and Santa Ana Workforce Development Board, located in Santa Ana, California, as presented.

6.2 Approval of Cooperative Agreement No. C-3-2882 between RSCCD on behalf of Santa Ana College School of Continuing Education and Orange County Transportation Authority for Santa Ana College Bus Operator Academy

The board approved the cooperative agreement No. C-3-2882 between RSCCD on behalf of Santa Ana College School of Continuing Education and Orange County Transportation Authority for Santa Ana College Bus Operator Academy, as presented.

6.3 Approval of Educational Services Agreement between RSCCD on behalf of Santa Ana College and the City of Montebello Fire Department

The board approved the educational services agreement between RSCCD on behalf of Santa Ana College and the City of Montebello Fire Department, located in Montebello, California, as presented.

6.4 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College and OC Creative Media DBA Sparkhouse

The board approved the purchase agreement between RSCCD on behalf of Santa Ana College and OC Creative Media DBA Sparkhouse, located in Costa Mesa, California, as presented.

6.5 Approval of Amendment Number Two Contract MA-026-20011095 for Deferred Entry of Judgment Program Services Between County of Orange for the Office of the District Attorney – Public Administrator and RSCCD dba Santa Ana College

The board approved amendment number two to contract MA-026-20011095 for deferred entry of judgment program services between County of Orange for the Office of the District Attorney – Public Administrator and RSCCD dba Santa Ana College, as presented.

6.6 Approval of Amended Order Form to the Master Services Agreement between Kaplan North America, LLC and RSCCD on behalf of Santa Ana College

The board approved the amended order form to the master services agreement between Kaplan North America, LLC and RSCCD behalf of Santa Ana College, as presented.

4.5 Approval of Consent Calendar (cont.)

6.7 Approval of the International Student Recruitment between RSCCD on behalf of Santiago Canyon College Canyon and Rao Overseas Consultancy Private Limited

The board approved the international student recruitment between RSCCD on behalf of Santiago Canyon College and Rao Overseas Consultancy Private Limited located in India, as presented.

6.8 Approval of Five (5) Year Partnership Agreement between RSCCD on behalf of Santiago Canyon College Continuing Education and Touchdown Real Estate

The board approved the five (5) year partnership agreement between RSCCD, on behalf of Santiago Canyon College Community Education Program, and Touchdown Real Estate as presented.

7.1 Approval of Payment of Bills

The board approved the payment of bills as submitted.

7.2 Approval of Budget Transfers, Budget Increases and Decreases

The board approved the budget transfers, budget increases and decreases as presented.

7.3 Approval of Intrafund and Interfund Transfers

The board approved the the intrafund and interfund transfers as presented.

7.4 Approval of Purchase Orders

The board approved the purchase order listing, supplement, and PO change order listing as submitted.

7.5 Approval of Nonresident Fees for 2024-25

The board approved to establish the nonresident tuition fee at \$363 per unit, the capital outlay fee at \$49 per unit, and the application fee at \$65 for 2024-25 as presented.

7.6 Acceptance of Vendor Name Changes

The board approved to accept the vendors' name change requests as presented.

7.7 Approval of Utilization of the California Multiple Award Schedule (CMAS), Contract #4-21-03-1026 with IDSC Holdings LLC

The board approved the utilization of the California Multiple Award Schedule (CMAS), Contract #4-21-03-1026 with IDSC Holdings LLC as presented.

4.5 Approval of Consent Calendar (cont.)

7.8 Adoption of Resolution No. 24-01 for a Uniform System for Prequalifying and Rating Bidders for the Campus Entrance Improvements Phase 2 project at Santiago Canyon College

The board adopted Resolution No. 24-01 for a uniform system for prequalifying and rating bidders for the campus entrance improvements phase 2 project at Santiago Canyon College as presented.

7.9 Adoption of Resolution No. 24-02- Accepting Southern California Edison Quitclaim Deed for the Extinguishment of Defunct Utility Easement - Instrument No. 93-004930 - on the Property Located at 1612 Louise Street, Santa Ana, California

The board adopted Resolution No. 24-02 accepting Southern California Edison quitclaim deed for the extinguishment of defunct utility easement - instrument No. 93-004930 - on the property located at 1612 Louise Street, Santa Ana, California as presented.

7.10 Adoption of Resolution No. 24-03- Accepting Southern California Edison Partial Quitclaim Deed for the Extinguishment of Defunct Utility Easement - Instrument No. 7796 - on the Property Located at 1240 West 17th Street, Santa Ana, California

The board adopted Resolution No. 24-03 accepting Southern California Edison partial quitclaim deed for the extinguishment of defunct utility easement - instrument No. 7796 - on the property located at 1240 West 17th Street, Santa Ana, California

7.11 Adoption of Resolution No. 24-04- Accepting Southern California Edison Partial Quitclaim Deed for the Extinguishment of Defunct Utility Easement - Instrument No. 146148 - on the Property Located at 1609-1631 North Bristol Street, Santa Ana, California

The board adopted Resolution No. 24-04 accepting Southern California Edison partial quitclaim deed for the extinguishment of defunct utility easement - instrument No. 146148 - on the property located at 1609-1631 North Bristol Street, Santa Ana, California as presented.

7.12 Approval of Lease Agreement with Anaheim HY, LLC for Portion of Orange Education Center Site (1465 North Batavia Street, Orange, CA 92867) Pursuant to Education Code §81378.1 and Delegation of Authority to Vice Chancellor of Business Services

The board approved the lease agreement with Anaheim HY, LLC for portion of Orange Education Center Site (1465 North Batavia Street, Orange, CA 92867) pursuant to Education Code §81378.1 and delegation of authority to Vice Chancellor of Business Services.

4.5 Approval of Consent Calendar (cont.)

7.13 Approval of Foundation for California Community Colleges (FCCC) Master Services Agreement No. 00007182 – Motimatic, PBC

The board approved the District’s use of the Foundation for California Community Colleges (FCCC) master services agreement No. 00007182 awarded to Motimatic, PBC, including renewals, future addendums, supplements, and extensions as presented.

8.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorization was given to the Vice Chancellor, Business Services or her designee to sign and enter into related contractual agreements on behalf of the district for the following:

- Mental Health Services Support \$ 969,485.00

8.2 Approval of Purchase Agreement with College and Career Advantage

The board approved the purchase agreement with College and Career Advantage as presented.

8.3 Approval of Purchase Agreement with Go To Technologies, Inc.

The board approved the purchase agreement with Go To Technologies, Inc.

9.1 Human Resources Management/Academic Docket

The board approved the Human resources management/academic docket as presented.

9.2 Human Resources Classified Docket

The board approved the Human Resources classified docket as presented.

9.3 Rejection of Claim #634334

The board approved the rejection of claim #634334 as presented.

5.0 **INFORMATIONAL ITEMS AND ORAL REPORTS**

5.1 Reports from Student Presidents

Ms. Jessica Velez provided a report to the board via Zoom on behalf of Ms. Raven Cantoran, Student President, Santa Ana College.

Mr. Gabriel Lopez, Student President, Santiago Canyon College provided a report to the board.

5.2 Report from Board President

No report was provided.

5.3 Board Member Comments

Mr. Crockett attended the SCC Art Gallery's opening of its current art exhibit "Objects of My Affection" Artworks by SCC Alumni Janaise Sanchez.

Mr. Crockett shared his appreciating for the communication that has gone out regarding Black History Month.

Mr. Yarbrough chaired the Board Facilities Committee meeting on February 21, 2024.

Mr. Yarbrough participated in a webinar hosted by the Association of College & University Auditors.

Mr. Yarbrough asked that the board meeting be adjourned in memory of Mr. John Acuna.

In his absence from this board meeting, Mr. Hernandez submitted his board member comments in writing and requested that they be included as part of the minutes for this meeting.

5.4 Reports from Chancellor

Mr. Marvin Martinez, Chancellor, provided a report to the board.

5.5 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. Annebelle Nery, President, Santa Ana College
Dr. Jeannie Kim, President, Santiago Canyon College

5.6 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Ms. Claire Coyne, Academic Senate President, Santa Ana College
Mr. Craig Rutan, Academic Senate President, Santiago Canyon College

5.7 Report from Board Facilities Committee Chairperson

Mr. Yarbrough provided a report on the February 21, 2024 Board Facilities Committee meeting.

6.0 INSTRUCTION

All items were approved as part of Item 4.5 (Approval of Consent Calendar)

7.0 BUSINESS SERVICES

All items were approved as part of Item 4.5 (Approval of Consent Calendar)

8.0 GENERAL

All items were approved as part of Item 4.5 (Approval of Consent Calendar)

9.0 HUMAN RESOURCES

Items 9.1, 9.2, 9.3 were approved as part of Item 4.5 (Approval of Consent Calendar)

9.4 Adoption of Resolution No. 24-05 Board Member Absence

It was moved by Mr. Crockett and seconded by Ms. Tong to adopt Resolution No. 24-05 Board Member Absence as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Tinajero, Ms. Tong. Mr. Yarbrough recused himself.

10.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on March 11, 2024, at the RSCCD boardroom. There being no further business, Mr. Tinajero adjourned the meeting in memory of Mr. John Acuna who recently passed away. Mr. Tinajero declared the meeting adjourned at 8:40 p.m.

Respectfully submitted,

Marvin Martinez, Chancellor

Approved: _____
Clerk of the Board

Minutes approved: February 26, 2024

Trustee Hernandez written Board Member Comments for February 26, 2024

- Attended and supported the SAC ASG “Welcome Semester” held February 13, 2024
- Attended the SAC Academic Senate meeting on February 13, 2024
- Attended the SAC Baseball game vs. LA Valley College (February 13, 2024)
- Attended SAC’s Black History Month “Forgotten Images” Exhibit (February 20, 2024)
- Attended the RSCCD Facilities Committee meeting (February 21, 2024)
- Attended the SAC Softball 2nd game vs. LA Mission College (February 23, 2024)