

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)**  
**Board of Trustees (Regular meeting) Hybrid**  
**Rancho Santiago Community College District**  
**2323 North Broadway**  
**Santa Ana, California**

**Monday, March 25, 2024**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The hybrid meeting was called to order at 5:31 p.m. by Mr. Sal Tinajero. Other members present were, Dr. Tina Arias Miller, Mr. David Crockett, Mr. John Hanna, Mr. Hernandez and Ms. Daisy Tong. Mr. Phillip Yarbrough arrived at the noted time.

Administrators present during the regular meeting were Ms. Iris Ingram, Dr. Jeannie Kim, Mr. Marvin Martinez (via Zoom), Dr. Annebelle Nery, Mr. Enrique Perez and Mr. Alistair Winter. Ms. Maria Vicencio was present as record keeper.

1.2 Administration of Oath of Allegiance to Kathryn Quick, 2023-2024 Student Trustee

Mr. Tinajero administered the Oath of Allegiance to Ms. Kathryn Quick. The board welcomed her as the 2023-2024 student trustee.

1.3 Public Comment – Closed Session Only

Ms. Norma Bleecker Trujillo spoke regarding closed session Item 2.1 - Public Employee Performance Evaluation.

Mr. Yarbrough arrived at this time.

**RECESS TO CLOSED SESSION**

The board convened into closed session at 5:44 p.m. to consider the following items:

2.1 Public Employee Performance Evaluation (pursuant to Government Code Section 54957[b][1])

a. Chancellor

2.2 Public Employment (pursuant to Government Code Section 54957[b][1])

- a. Full-time Faculty
- b. Part-time Faculty
- c. Management Staff
- d. Classified Staff
- e. Student Workers

2.3 Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

Agency Negotiator: Alistair Winter, Acting Vice Chancellor, Human Resources  
Employee Organizations: Faculty Association of Rancho Santiago Community College District (FARSCCD)

**3.0 RECONVENE FROM CLOSED SESSION**

Mr. Tinajero left the meeting at this time.

The board reconvened at 7:12 p.m.

3.1 Closed Session Report

Mr. Yarbrough reported that during closed session the board discussed public employee performance evaluation, public employment, and conference with labor negotiator the board took no action.

**4.0 PUBLIC SESSION**

4.1 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Ms. Kathryn Quick, RSCCD Student Trustee.

4.2 Approval of Additions or Corrections to Agenda

No additions or corrections to the agenda.

4.3 Public Comment

Ms. Teresa Mercado-Cota spoke regarding her concerns of the district's work environment. Mr. Albert Castillo spoke regarding a public records request. Ms. Lupe Lopez spoke regarding bringing back the Native American event at SAC.

#### 4.4 Approval of Minutes

It was moved by Mr. Yarbrough and seconded by Mr. Crockett to approve the minutes of the regular meeting held on March 11, 2024. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Ms. Tong and Mr. Yarbrough. Student Trustee Quick’s advisory vote was aye.

#### 4.5 Approval of Consent Calendar

It was moved by Mr. Yarbrough and seconded by Dr. Arias Miller to approve the recommended action on the following items on the Consent Calendar with the exception of Items 7.7 (Ratification of Change Order #1 for Golden Gate Steel, Inc. dba Golden Gate Construction for Bid #1446 Orange Education Center Site Restoration Project (Property Maintenance) at 1465 North Batavia Street, Orange, CA 92867), 7.8 ( Acceptance of Completion of Bid #1446 Orange Education Center Site Restoration Project (Property Maintenance) at 1465 North Batavia Street, Orange, CA 92867 and Approve a Notice of Completion) and 7.9 (Award of Bid #1452 Middle College High School Roof Replacement Project at Santa Ana College) pulled by Mr. Yarbrough. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tong and Mr. Yarbrough. Student Trustee Quick’s advisory vote was aye.

6.1 Approval of Proposed Revisions for the 2024–2025 Santa Ana College Catalog  
The board approved the proposed revisions for the 2024–2025 Santa Ana College Catalog, as presented.

6.2 Approval of Santa Ana College Community Education Program for Summer 2024  
The board approved the Santa Ana College Community Education Program for Summer 2024, as presented.

6.3 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and LocaliQ  
The board approved the purchase agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and LocaliQ, located in McLean, Virginia, as presented.

6.4 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Meruelo Media  
The board approved the purchase agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Meruelo Media, located in Burbank, California, as presented.

4.5 Approval of Consent Calendar (cont.)

- 6.5 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Advantage Mailing, LLC  
The board approved the purchase agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Advantage Mailing, LLC, located in Anaheim, California, as presented.
- 6.6 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and iHeartMedia Entertainment Inc.  
The board approved the purchase agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and iHeartMedia Entertainment Inc., located in San Antonio, Texas, as presented.
- 6.7 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Spanish Broadcasting System, Inc.  
The board approved the purchase agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Spanish Broadcasting System, Inc., located in Miami, Florida, as presented.
- 6.8 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Univision Receivables Co.  
The board approved the purchase agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Univision Receivables Co., located in Los Angeles, California, as presented.
- 6.9 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College and Pioneer Production Services, LLC (ViewPoint)  
The board approved the purchase agreement between RSCCD on behalf of Santa Ana College and Pioneer Production Services, LLC (ViewPoint), located in Belray Beach, Florida, as presented.
- 6.10 Approval of Memorandum of Understanding between RSCCD on behalf of Santa Ana College School of Continuing Education and Orange County Workforce Development Board  
The board approved the memorandum of understanding between RSCCD on behalf of Santa Ana College School of Continuing Education and Orange County Workforce Development Board, located in Santa Ana, California, as presented.
- 6.11 Approval of Universal Articulation Agreement Memorandum of Understanding between RSCCD on behalf of Santa Ana College and Arizona State University  
The board approved the universal articulation agreement memorandum of understanding between RSCCD on behalf of Santa Ana College and Arizona State University, as presented.

4.5 Approval of Consent Calendar (cont.)

6.12 Approval of Application and Permit for Use of Eddie West Field-Santa Ana Stadium (School Use) on behalf of Santa Ana College and Payment of 2023 City of Santa Ana Facility Usage Invoice

The board approved the application and permit for use of Eddie West Field-Santa Ana Stadium (School Use) on behalf of Santa Ana College and Payment of 2023 City of Santa Ana Facility Usage Invoice, as presented.

6.13 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and The Perfect Step

The board approved the educational affiliation agreement between RSCCD on behalf of Santa Ana College and The Perfect Step, located in Pomona, California, as presented.

6.14 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and Interface Rehab, Inc

The board approved the educational affiliation agreement between RSCCD on behalf of Santa Ana College and Interface Rehab, Inc, located in Placentia, California, as presented.

6.15 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and Westminster School District

The board approved the educational affiliation agreement between RSCCD on behalf of Santa Ana College and Westminster School District, located in Westminster, California, as presented.

6.16 Approval of Purchase Agreement between RSCCD on behalf of Santiago Canyon College and Santa Ana College Community Education Programs and Exploring Science

The board approved the purchase agreement between RSCCD on behalf of Santiago Canyon College and Santa Ana College Community Education Programs and Exploring Science, located in Orange, California, as presented.

6.17 Approval of the International Student Recruitment between RSCCD on behalf of Santiago Canyon College Canyon and Xiaodao Exit (Shanghai) Education Technology Co., Ltd. dba Common Crane Education

The board approved the international student recruitment between RSCCD on behalf of Santiago Canyon College and Xiaodao Exit (Shanghai) Education Technology Co., Ltd. dba Common Crane Education located in China, as presented.

4.5 Approval of Consent Calendar (cont.)

6.18 Approval of the International Student Recruitment between RSCCD on behalf of Santiago Canyon College Canyon and International Placewell Consultants Pvt. Ltd.

The board approved the international student recruitment between RSCCD on behalf of Santiago Canyon College and International Placewell Consultants Pvt. Ltd. located in India, as presented.

6.19 Approval of Amendment to the 2023-2024 Instructional Service Agreement between RSCCD on behalf of Santiago Canyon College and Santa Ana Beauty Academy

The board approved the amendment to the 2023-2024 instructional service agreement between RSCCD on behalf of Santiago Canyon College and Santa Ana Beauty Academy, located in Santa Ana, California, as presented.

7.1 Approval of Payment of Bills

The board approved the payment of bills as submitted.

7.2 Approval of Budget Transfers, Budget Increases and Decreases

The board approved the budget transfers, budget increases and decreases as presented.

7.3 Approval of Intrafund and Interfund Transfers

The board approved the intrafund and interfund transfers as presented.

7.4 Approval of Purchase Orders

The board approved the purchase order listing, supplement, and purchase order change order listing, as submitted.

7.5 Acceptance of Vendor Name Changes

The board approved to accept the vendors' name change requests as presented.

7.6 Approval of the 2024-25 Tentative Budget Assumptions

The board approved the 2024-25 Tentative Budget Assumptions as presented.

7.10 Declare Avkin Inc. as Sole Source Provider and Approve the Purchase of Instructional Equipment for Nursing Program

The board approved to declare Avkin, Inc. as sole source provider and approve the purchase of instructional equipment for the nursing program as presented.

7.11 Approval of Utilization of the CMAS Contract 3-23-04-1001 awarded to SHI International Corporation

The board approved the District's utilization of the CMAS contract 3-23-04-1001, awarded to SHI International Corporation and any future renewals, addendums, supplements, modifications, and extensions as presented.

4.5 Approval of Consent Calendar (cont.)

7.12 Approval of Utilization of Foundation for California Community Colleges (FCCC) Master Services Agreement No. 00008065 Awarded to Modern Campus USA, Inc.

The board approved the utilization of Foundation for California Colleges (FCCC) master services agreement No. 00008065 awarded to Modern Campus USA, Inc.

8.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorization was given to the Vice Chancellor, Business Services or her designee to sign and enter into related contractual agreements on behalf of the district for the following:

- Apprenticeship Pathways Demonstration Project Round 1	\$	200,000.00
- Apprenticeship Pathways Demonstration Project Round 2	\$	198,000.00
- General Child Care & Development Program (CCTR) – One-Time Stipend	\$	26,950.00
- California State Preschool Program (CSPP) Quality Rating and Improvement System (QRIS)	\$	52,300.00
- Local and Systemwide Technology and Data Security One-Time Funds	\$	350,000.00
- Student Food and Housing Support – Basic Needs Services	\$	924,236.00

8.2 Approval of First Amendment to the Subscription and Support Agreement with Point and Click Solutions, Inc.

The board approved the first amendment to the subscription and support agreement with Point and Click Solutions, Inc.

8.3 Approval of First Amendment to Professional Services Agreement with Collaborative Braintrust Consulting Firm, Inc.

The board approved the first amendment to the professional services agreement with Collaborative Braintrust Consulting Firm, Inc., as presented.

9.1 Human Resources Management/Academic Docket

The board approved the Human Resources management/academic docket as presented.

9.2 Human Resources Classified Docket

The board approved the Human Resources classified docket as presented.

9.3 Amendment to the 2024-2025 Noncredit Instructional Calendar

The board approved the amendment to the 2024-2025 Noncredit Instructional Calendar, as presented.

4.5 Approval of Consent Calendar (cont.)

9.4 Approval of Authorization for Board Travel/Conferences

The board approved the authorization for board travel/conferences as presented.

It was moved by Mr. Hernandez and seconded by Mr. Yarbrough to suspend the rules and consider Item 9.5 (Approval of Amended and Restated Chancellor Employment Agreement). The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Ms. Tong and Mr. Yarbrough. Student Trustee Quick’s advisory vote was aye.

9.5 Approval of Amended and Restated Chancellor Employment Agreement

It was moved by Mr. Hanna and seconded by Mr. Yarbrough to postpone this item until the next scheduled board meeting which will be on April 15, 2024. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Ms. Tong and Mr. Yarbrough. Student Trustee Quick’s advisory vote was aye.

It was moved by Dr. Arias Miller and seconded by Mr. Yarbrough to suspend the rules and consider Item 8.4 (Assembly Bill 1818 (Jackson): Public Postsecondary Education: Homeless Students: Parking). The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Ms. Tong and Mr. Yarbrough. Student Trustee Quick’s advisory vote was aye.

8.4 Assembly Bill 1818 (Jackson): Public Postsecondary Education: Homeless Students: Parking

It was moved by Mr. Hanna and seconded by Mr. Hernandez to oppose Assembly Bill 1818 unless amended to provide compliance if alternative mechanisms are provided to meet the housing insecurity. Discussion ensued. The motion failed with the following vote: Aye – Mr. Crockett, Mr. Hanna, and Ms. Tong. Nay: Dr. Arias Miller, Mr. Hernandez and Mr. Yarbrough. Student Trustee Quick’s advisory vote was aye.

**5.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

5.1 Presentation and Final Report on the Community and Student Workforce Agreement (CSWPA) for Santa Ana College Capital Construction Projects

Mr. Jeremy Turner, representative of The Solis Group provided a presentation regarding the community and student workforce project agreement for Santa Ana College construction projects. Board members received clarification on the data related to the presentation.



5.2 Report from Student Trustee

Ms. Quick provided a report to the board.

5.3 Reports from Student Presidents

Ms. Jessica Velez provided a report to the board via Zoom on behalf of Ms. Raven Cantoran, Student President, Santa Ana College.

Mr. Gabriel Lopez, Student President, Santiago Canyon College provided a report to the board.

5.4 Report from Board President

No report was provided.

5.5 Board Member Comments

Mr. Yarbrough requested that all responses to his questions from today's board meeting be included in the minutes for this meeting.

Mr. Yarbrough welcomed Student Trustee Kathryn Quick.

Dr. Arias Miller welcomed Student Trustee Kathryn Quick.

Mr. Hernandez welcomed Student Trustee Kathryn Quick.

Mr. Hernandez attended the Orange City of Commerce City Council appreciation breakfast on March 14, 2024.

Mr. Hernandez was invited to attend the Asian American and Pacific Islander Women Leaders luncheon in Rosemead, CA.

Mr. Hernandez mentioned he attended a recent SAC softball game.

Mr. Hernandez requested that future agenda items be placed regarding establishing a Hispanic Association of College and Universities (HACU) membership and also work on a policy which provides administration direction with student housing needs.

Ms. Tong welcomed Student Trustee Kathryn Quick.

Ms. Tong will be attending the Cesar Chavez Awareness Day- From Fields to Starts: Dr. Jose Hernandez Inspires Perseverance at SCC on March 27, 2024.

5.6 Reports from Chancellor

Mr. Marvin Martinez, Chancellor, provided a report to the board.

5.7 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. Annebelle Nery, President, Santa Ana College  
Dr. Jeannie Kim, President, Santiago Canyon College

5.8 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Ms. Claire Coyne, Academic Senate President, Santa Ana College  
Mr. Craig Rutan, Academic Senate President, Santiago Canyon College

**6.0 INSTRUCTION**

All items were approved as part of Item 4.5 (Approval of Consent Calendar)

**7.0 BUSINESS SERVICES**

Items 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.10, 7.11, 7.12 were approved as part of Item 4.5 (Approval of Consent Calendar)

7.7 Ratification of Change Order #1 for Golden Gate Steel, Inc. dba Golden Gate Construction for Bid #1446 Orange Education Center Site Restoration Project (Property Maintenance) at 1465 North Batavia Street, Orange, CA 92867

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to ratify the change order #1 for Golden Gate Steel, Inc. dba Golden Gate Construction for bid #1446 Orange Education Center site restoration project (property maintenance) at 1465 North Batavia Street, Orange, CA 92867 as presented. The motion carried with the following vote: Aye – Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Ms. Tong and Mr. Yarbrough. Student Trustee Quick’s advisory vote was aye.

7.8 Acceptance of Completion of Bid #1446 Orange Education Center Site Restoration Project (Property Maintenance) at 1465 North Batavia Street, Orange, CA 92867 and Approve a Notice of Completion

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to accept the completion of bid #1446 Orange Education Center site restoration project (property maintenance) at 1465 North Batavia Street, Orange, CA 92867 and approve recording a notice of completion as presented. The motion carried with the following vote: Aye – Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Ms. Tong and Mr. Yarbrough. Student Trustee Quick’s advisory vote was aye.

7.9 Award of Bid #1452 Middle College High School Roof Replacement Project at Santa Ana College

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to approve the award of Bid #1452 Middle College High School Roof Replacement Project at Santa Ana College as presented. The motion carried with the following vote: Aye – Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Ms. Tong and Mr. Yarbrough. Student Trustee Quick’s advisory vote was aye.

**8.0 GENERAL**

Items 8.1, 8.2, 8.3 were approved as part of Item 4.5 (Approval of Consent Calendar)

8.4 Assembly Bill 1818 (Jackson): Public Postsecondary Education: Homeless Students: Parking

This item was considered after Item 9.5 (Approval of Amended and Restated Chancellor Employment Agreement).

8.5 Board of Trustees Cast Ballot for California Community College Trustees (CCCT) Board of Directors Election – 2024

It was moved by Mr. Hanna and seconded by Mr. Yarbrough to approve the board to cast their ballot for the CCCT Board of Directors election for 2024. After discussion, the board cast a vote for the following candidates for the Board of Directors Election – 2024: Nan Gomez-Heitzeberg, Hortencia Armendariz, Barbara Calhoun, Julie Schorr, Greg Penda, Bernardo Perez, and Deborah Ikeda. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Tinajero, Ms. Tong, and Mr. Yarbrough. Student Trustee Quick’s advisory vote was aye.

**9.0 HUMAN RESOURCES**

Items 9.1, 9.2, 9.3, 9.4 were approved as part of Item 4.5 (Approval of Consent Calendar)

9.5 Approval of Amended and Restated Chancellor Employment Agreement

This item was considered after Item 4.5 (Approval of Consent Calendar).

9.6 Adoption of Resolution No. 24-10 Board Member Absence

It was moved by Mr. Crockett and seconded by Mr. Hanna to adopt Resolution No. 24-10 Board Member Absence as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez and Mr. Yarbrough. Ms. Tong recused herself. Student Trustee Quick’s advisory vote was aye.

**10.0 ADJOURNMENT**

The next regular meeting of the Board of Trustees will be held on April 15, 2024, at Santa Ana College. There being no further business, Ms. Tong adjourned the meeting in memory of Mr. John “Koko” Monreal who recently passed away. Ms. Tong declared the meeting adjourned at 9:48 p.m.

Respectfully submitted,

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Marvin Martinez, Chancellor

Approved: \_\_\_\_\_  
Clerk of the Board

Minutes approved: April 15, 2024