

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)**  
**Board of Trustees (Regular meeting) Hybrid**  
**Rancho Santiago Community College District**  
**2323 North Broadway**  
**Santa Ana, California**

**Tuesday, May 27, 2025**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

**1.1 Call to Order**

The hybrid meeting was called to order at 5:44 p.m. by Ms. Daisy Tong. Other members present were: Mr. David Crockett, Mr. John Hanna, Mr. Zeke Hernandez, Ms. Cecilia Iglesias, and Student Trustee Ricardo Alcaraz. Dr. Tina Arias Miller arrived at the noted time. Mr. Phillip Yarbrough was not present at this meeting.

Administrators present during the regular meeting were Ms. Iris Ingram, Dr. Jeannie Kim, Mr. Marvin Martinez, Dr. Annebelle Nery, Ms. Kristin Olson and Mr. Enrique Perez. Ms. Maria Vicencio was present as record keeper.

**1.2 Pledge of Allegiance to the United States Flag**

The Pledge of Allegiance was led by Ms. Daisy Tong, RSCCD Trustee.

**1.3 Recognition of Classified Employees by Board of Trustees**

Trustees recognized the following Classified Staff:  
Lynn Nevils - District Office  
Dao Nguyen - SAC  
Charles Kang– SCC

**1.4 Reports from Student Presidents**

Ms. Jessica Velez, ASG Student President, Santa Ana College provided a report.

Ms. Flo Cudal, ASG Student President, Santiago Canyon College, provided a report to the board.

1.5 Public Comment – Closed Session Only

Ms. Elaine Pham, Mr. Kelvin Leeds, Mr. Lance Lockwood, Mr. Scotty James, Ms. Kimberly Chamberlain, Mr. Morrie Barembaum, Ms. Madeline Grant, Ms. Kristin Robinson, Mr. John Zashima, Ms. Suzanne Freeman (Zoom), and Ms. Michelle Macintyre spoke regarding Item 2.2 Conference with Labor Negotiator.

Dr. Arias Miller arrived at this time.

**RECESS TO CLOSED SESSION**

The board convened into closed session at 6:44 p.m. to consider the following items:

- 2.1 Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Management Staff
  - d. Classified Staff
  - e. Student Workers
- 2.2 Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
- 2.3 Student Expulsion (pursuant to Education Code 72122)
- 2.4 Conference with Real Property Negotiators (pursuant to Government Code Section 54956.8)

**3.0 RECONVENE FROM CLOSED SESSION**

The board reconvened at 8:07 p.m.

3.1 Closed Session Report

Mr. Hernandez reported that during closed session the board discussed public employment, labor negotiations and real property negotiators with no reportable action.

The Board also discussed student expulsion, and the board voted to expel student with I.D #1191566. The vote was unanimously with one absent.

#### **4.0 PUBLIC SESSION**

##### **4.1 Approval of Additions or Corrections to Agenda**

No additions or corrections to the agenda.

##### **4.2 Public Comment**

Mr. Craig Ursuy spoke regarding the Global Business and Entrepreneurship Department at Santa Ana College. Ms. Hani Nguyen, Ms. Jennifer Boulagjame, Ms. Kimberly O'Neill and Ms. Brie Acuna spoke regarding their concerns about the Associated Student Government at SAC.

##### **4.3 Approval of Minutes - Regular Meeting of May 12, 2025**

It was moved by Mr. Crockett and seconded by Ms. Tong to approve the May 12, 2025 Minutes as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Ms. Iglesias, and Ms. Tong. Student Trustee Alcaraz's advisory vote was aye.

##### **4.4 Approval of Consent Calendar**

It was moved by Mr. Hernandez and seconded by Ms. Tong to approve Consent Calendar with the exception of Items **6.8** (Approval of the International Student Recruitment Agreement between Rancho Santiago Community College District on behalf of Santiago Canyon College and Career Mosaic Pvt Ltd), **7.3** (Approval of Purchase Orders), and **9.2** (Human Resources Docket – Classified). The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Ms. Iglesias, and Ms. Tong. Nay – Mr. Hernandez. Student Trustee Alcaraz's advisory vote was aye.

##### **6.1 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College and Teamworks Tactical Solutions, Inc.**

The board approved the purchase agreement between RSCCD on behalf of Santa Ana College and Teamworks Tactical Solutions, Inc., located in Durham, North Carolina, as presented.

##### **6.2 Approval of First Amendment to the Clinical Affiliation Agreement between RSCCD on behalf of Santa Ana College and Tustin Hills Healthcare, Inc. dba The Hills Post Acute**

The board approved the first amendment to the clinical affiliation agreement between RSCCD on behalf of Santa Ana College and Tustin Hills Healthcare, Inc. dba The Hills Post Acute, located in Santa Ana, California, as presented.

4.4 Approval of Consent Calendar (cont.)

6.3 Approval of Affiliation Agreement between RSCCD on behalf of Santa Ana College and Casa Colina Hospital and Centers for Healthcare and Casa Colina Centers for Rehabilitation, Inc.

The board approved the affiliation agreement between RSCCD on behalf of Santa Ana College and Casa Colina Hospital and Centers for Healthcare and Casa Colina Centers for Rehabilitation, Inc., located in Pomona, California, as presented.

6.4 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and Leaps and Bounds Pediatric Therapy

The board approved the educational affiliation agreement between RSCCD on behalf of Santa Ana College and Leaps and Bounds Pediatric Therapy, located in Norco, California, as presented.

6.5 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and Los Alamitos Unified School District

The board approved the educational affiliation agreement between RSCCD on behalf of Santa Ana College and Los Alamitos Unified School District, located in Los Alamitos, California, as presented.

6.6 Acceptance of Sabbatical Leave Report from Mark McCallick, Professor of Accounting

The board accepted the sabbatical leave report from Mark McCallick, Professor of Accounting, as provided.

6.7 Acceptance of Sabbatical Leave Report from Michael Taylor, Professor of Digital Media

The board accepted the sabbatical leave report from Michael Taylor, Professor of Digital Media, as provided.

6.9 Approval of Purchase Agreement between RSCCD on behalf of Santiago Canyon College Continuing Education and Southwest Offset Printing

The board approved the professional services agreement between RSCCD on behalf of Santiago Canyon College Continuing Education and Southwest Offset Printing located in Gardena, California, as presented.

7.1 Approval of Payment of Bills

The board approved the payment of bills as submitted.

7.2 Approval of Budget Transfers, Budget Increases and Decreases

The board approved the budget transfers, budget increases and decreases as presented.

4.4 Approval of Consent Calendar (cont.)

7.4 Acceptance of Donation of the 2019 Ford Fusion PHEV from Tuttle-Click Automotive

The board accepted the donation of the 2019 Ford Fusion PHEV from Tuttle-Click Automotive as presented.

7.5 Approval of Public Hearing – 2025-26 Tentative Budget

The board approved to hold a public hearing on the 2025-26 Tentative Budget at the meeting on June 9, 2025

7.6 Declare Thermo King and Its Distributor Sonsray Fleet Services as Sole Source Provider and Approve the Purchase of Instructional Equipment

The board approved the declaration of Thermo King and its distributor Sonsray Fleet Services, as sole source provider and approve the purchase of instructional equipment as presented.

7.7 Approval of Agreement with Southern California Edison – Added Facilities Agreement with Replacement Coverage at Santiago Canyon College

The board approved the agreement with Southern California Edison – added facilities agreement with replacement coverage at Santiago Canyon College.

7.8 Approval of Agreement with Moore Ruble Yudell for Architectural and Engineering Services for the Water Utility Sciences Project at Santiago Canyon College

The board approved the agreement with Moore Ruble Yudell for architectural and engineering services for the water utility sciences project at Santiago Canyon College as presented.

7.9 Approval of Award of Bid #1474 Building SC Air and Vacuum Systems Project at Santiago Canyon College

The board approved the award of bid #1474 building SC air and vacuum systems project at Santiago Canyon College as presented.

7.10 Adoption of Resolution No. 25-10 Regarding Expenditure Transfers to Permit Payment of Obligations

The board approved to adopt resolution No. 25-10 regarding expenditure transfers as presented.

7.11 Approval of Utilization of the Foundation for California Community Colleges (FCCC) Master Services Agreement No. 00008793 Awarded to BlackBeltHelp, LLC

The board approved the utilization of the Foundation for California Community Colleges (FCCC) master services agreement No. 00008793 awarded to BlackBeltHelp, LLC., as presented.

4.4 Approval of Consent Calendar (cont.)

- 7.12 Approval of Utilization of the Foundation for California Community Colleges (FCCC) Master Services Agreement No. 00006797 Awarded to Instructure, Inc.  
The board approved the utilization of the Foundation for California Community Colleges (FCCC) master services agreement No. 00006797 awarded to Instructure, Inc. as presented.
- 7.13 Emergency Resolution 25-05 Update on Building T at Santa Ana College  
The board received Emergency Resolution 25-05 update on building T at Santa Ana College as information.
- 8.1 Approval of First Amendment to the Professional Services Agreement with Hyland Software, Inc. for Cloud Migration Services  
The board approved the first amendment to the professional services agreement with Hyland Software, Inc. for cloud migration services.
- 8.2 Approval of First Amendment to the Sub-Agreement between RSCCD and California State University, Long Beach Center for Evaluation and Educational Effectiveness for the Economic and Workforce Development Regional Center of Excellence Initiative  
The board approved the first amendment to the sub-agreement between RSCCD and California State University, Long Beach Center for Evaluation and Educational Effectiveness for the Economic and Workforce Development Regional Center of Excellence Initiative, as presented.
- 8.3 Approval of Annual Renewal Subscription with Community College League of California for Turnitin Software  
The board approved the annual renewal subscription with Community College League of California for Turnitin software, as presented.
- 8.4 Approval of Software License Subscription Renewal with Governmentjobs.com dba NEOGOV  
The board approved the software license subscription renewal with Governmentjobs.com dba NEOGOV.
- 8.5 Approval of Interagency Food Services Agreement with Santa Ana Unified School District through the California Department of Education  
The board approved the interagency food services agreement with Santa Ana Unified School District through the California Department of Education.
- 9.1 Human Resources Docket - Academic  
The board approved the Human Resources Docket - Academic as presented

4.4 Approval of Consent Calendar (cont.)

9.3 Approval of the RSCCD Non-Credit Instructional Calendars for 2026-2027 and 2027-2028

The board approved the RSCCD Non-Credit Instructional Calendars for 2026-2027 and 2027-2028 as presented.

9.4 Approval of Collective Bargaining Agreement between the Rancho Santiago Community College District and Child Development Center California School Employees Association (CSEA) Chapter 888

The board approved the public disclosure of the collective bargaining agreement and tentative agreement between the Rancho Santiago Community College District and Child Development Center California School Employees Association (CSEA) Chapter 888, as presented.

9.5 Approval of Authorization for Board Travel/Conferences

The board approved to authorize board travel/conferences as presented.

**5.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

5.1 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Ms. Tara Kubicka-Miller, Academic Senate President, Santiago Canyon College  
Ms. Claire Coyne, Academic Senate President, Santa Ana College

5.2 Reports from Chancellor

Mr. Marvin Martinez, Chancellor, provided a report to the board.

5.3 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. Annebelle Nery, President, Santa Ana College  
Dr. Jeannie Kim, President, Santiago Canyon College

5.4 Report from Board Legislative Committee Chairperson

Mr. Hernandez provided a report on the May 15, 2025 Board Legislative Committee meeting.

5.5 Report from Board Facilities Committee Chairperson

Mr. Crockett provided a report on the May 20, 2025 Board Facilities Committee meeting.

5.6 Reports from Student Trustee

Mr. Alcaraz provided a report to the board.

**6.0 INSTRUCTION**

Items 6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.7, and 6.9 were approved as part of Item 4.4 (Approval of Consent Calendar).

6.8 Approval of the International Student Recruitment Agreement between Rancho Santiago Community College District on behalf of Santiago Canyon College and Career Mosaic Pvt Ltd

It was moved by Mr. Hernandez and seconded by Mr. Crockett to approve the international student recruitment agreement between Rancho Santiago Community College District on behalf of Santiago Canyon College and Career Mosaic Pvt Ltd located in India, as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez and Ms. Tong. Nay – Ms. Iglesias. Student Trustee Alcaraz’s advisory vote was aye.

**7.0 BUSINESS SERVICES**

Items 7.1, 7.2, 7.4, 7.5, 7.6, 7.7, 7.8, 7.9, 7.10, 7.11, 7.12, and 7.13 were approved as part of Item 4.4 (Approval of Consent Calendar).

7.3 Approval of Purchase Orders

It was moved by Ms. Iglesias and seconded by Mr. Hanna to approve the purchase order listing, supplement, and PO change order listing as submitted. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez and Ms. Tong. Nay – Ms. Iglesias. Student Trustee Alcaraz’s advisory vote was aye.

## 8.0 **GENERAL**

Items 8.1, 8.2, 8.3, 8.4, and 8.5 were approved as part of Item 4.4 (Approval of Consent Calendar).

### 8.6 Approval of CCLC Recommended Revisions to Board Policy (BP) 2305 Annual Organizational Meeting

It was moved by Mr. Crockett and seconded by Ms. Tong to approve placement of revised Board Policy (BP) 2305 Annual Organizational Meeting on the June 9, 2025 board of trustees meeting agenda for approval. Discussion ensued. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Ms. Iglesias and Ms. Tong. Student Trustee Alcaraz’s advisory vote was aye.

### 8.7 Approval of CCLC Recommended Revisions to Board Policy (BP) 2315 Closed Session

It was moved by Mr. Crockett and seconded by Ms. Tong to approve placement of revised Board Policy (BP) 2315 Closed Sessions on the June 9, 2025 board of trustees meeting agenda for approval. Discussion ensued. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Ms. Iglesias and Ms. Tong. Student Trustee Alcaraz’s advisory vote was aye.

### 8.8 Approval of Revisions to Board Policy (BP) 2340 Agendas

It was moved by Mr. Hanna and seconded by Mr. Hernandez to refer Board Policy (BP) 2340 Agendas back to the Board Policy Committee for additional review. Discussion ensued. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Ms. Iglesias and Ms. Tong. Student Trustee Alcaraz’s advisory vote was aye.

### 8.9 Approval of CCLC Recommended Revisions to Board Policy (BP) 2430 Delegation of Authority to the Chancellor

It was moved by Ms. Tong and seconded by Mr. Crockett to approve placement of revised Board Policy (BP) 2430 Delegation of Authority to the Chancellor on the June 9, 2025 board of trustees meeting agenda for approval. Discussion ensued. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Ms. Iglesias and Ms. Tong. Nay – Ms. Hernandez. Student Trustee Alcaraz’s advisory vote was Nay.

8.10 Approval of CCLC Recommended Revisions to Board Policy (BP) 3420 Equal Employment Opportunity

It was moved by Mr. Crockett and seconded by Mr. Hernandez to approve placement of revised Board Policy (BP) 3420 Equal Employment Opportunity on the June 9, 2025 board of trustees meeting agenda for approval. Discussion ensued. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez and Ms. Tong. Abstain – Ms. Iglesias. Student Trustee Alcaraz’s advisory vote was aye.

8.11 Approval of CCLC Recommended Revisions to Board Policy (BP) 3430 Prohibition of Harassment

It was moved by Mr. Crockett and seconded by Mr. Hernandez to approve placement of revised Board Policy (BP) 3430 Prohibition of Harassment on the June 9, 2025 board of trustees meeting agenda for approval. Discussion ensued. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez and Ms. Tong. Abstain – Ms. Iglesias. Student Trustee Alcaraz’s advisory vote was aye.

8.12 Approval of CCLC Recommended Revisions to Board Policy (BP) 3550 Drug Free Environment and Drug Prevention Program

It was moved by Mr. Crockett and seconded by Mr. Hernandez to approve placement of revised Board Policy (BP) 3550 Drug Free Environment and Drug Prevention Program on the June 9, 2025 board of trustees meeting agenda for approval. Discussion ensued. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez and Ms. Tong. Abstain – Ms. Iglesias. Student Trustee Alcaraz’s advisory vote was aye.

8.13 Approval of CCLC Recommended Revisions to Board Policy (BP) 7340 Leaves

It was moved by Mr. Hernandez and seconded by Mr. Crockett to approve placement of revised Board Policy (BP) 7340 Leaves on the June 9, 2025 board of trustees meeting agenda for approval. Discussion ensued. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez and Ms. Tong. Abstain – Ms. Iglesias. Student Trustee Alcaraz’s advisory vote was aye.

#### 8.14 Approval of Board Legislative Committee Recommendations

It was moved by Mr. Hernandez and seconded by Mr. Crockett to approve the Board Legislative Committee and Administration's recommendations of legislative bills as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Ms. Iglesias and Ms. Tong. Student Trustee Alcaraz's advisory vote was aye.

### 9.0 HUMAN RESOURCES

Items 9.1, 9.3, 9.4, and 9.5 were approved as part of Item 4.4 (Approval of Consent Calendar).

#### 9.2 Human Resources Docket - Classified

It was moved by Mr. Hernandez and seconded by Ms. Tong to approve the Human Resources Docket - Classified as presented. Discussion ensued. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, and Ms. Tong. Abstain - Ms. Iglesias. Student Trustee Alcaraz's advisory vote was aye.

### 10.0 ADJOURNMENT

#### 10.1 Report from Board President

Ms. Tong shared that the District has put out a Request for Qualifications (RFQ) for legal counsel for review of forensic audit and legal opinions.

#### 10.2 Board Member Comments

Ms. Iglesias congratulated the graduating Class of 2025 and is excited to attend both colleges' commencement ceremonies.

Mr. Hanna will chair the Community College League of California, Advisory Committee on Legislation on May 28, 2025.

Mr. Hanna shared he is looking forward to attending both SAC and SCC's commencement ceremonies.

Dr. Arias Miller shared she is looking forward to attending both SAC and SCC's commencement ceremonies.

10.2 Board Member Comments (cont.)

Dr. Arias Miller thanked Chancellor Martinez for providing an update on Credit for Prior Learning program.

Dr. Arias Miller shared her concerns about the public comments shared regarding issues with ASG at SAC.

Mr. Hernandez shared his concerns about the public comments shared regarding issues with ASG at SAC.

Mr. Hernandez mentioned he has attended many events at both SAC and SCC.

Mr. Hernandez congratulated the graduating Class of 2025.

Mr. Hernandez requested that a letter of support of a veterans cemetery be placed in a future agenda for the board to discuss.

The next regular meeting of the Board of Trustees will be held on June 9, 2025, at the Rancho Santiago Community College District. There being no further business, Ms. Tong declared the meeting adjourned at 10:51 p.m.

Respectfully submitted,

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Marvin Martinez, Chancellor

Approved: \_\_\_\_\_  
Clerk of the Board

Minutes approved: June 9, 2025