

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)**  
**Board of Trustees (Regular meeting) Hybrid**  
**Rancho Santiago Community College District**  
**2323 North Broadway**  
**Santa Ana, California**

**Monday, July 14, 2025**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

**1.1 Call to Order**

The hybrid meeting was called to order at 5:48 p.m. by Ms. Daisy Tong. Other members present were, Mr. David Crockett, Mr. John Hanna, Mr. Zeke Hernandez, Ms. Cecilia Iglesias, Mr. Phillip Yarbrough and Student Trustee Cecilia Lorenzo. Dr. Tina Arias Miller arrived at the noted time.

Administrators present during the regular meeting were Ms. Iris Ingram, Dr. Jeannie Kim, Mr. Marvin Martinez, Dr. Annebelle Nery, Ms. Kristin Olson, Mr. Enrique Perez. Ms. Maria Vicencio was present as record keeper.

**1.2 Pledge of Allegiance to the United States Flag**

The Pledge of Allegiance was led by Mr. David Crockett, RSCCD Trustee.

**1.3 Reports from Student Presidents**

Ms. Kayla Lopez, ASG Student President, Santiago Canyon College, provided a report.

Ms. Kimberly Ramirez, Interim ASG Student President, Santa Ana College provided a report.

Dr. Arias Miller arrived at this time.

It was moved by Mr. Hernandez and seconded by Mr. Yarbrough to suspend the rules and consider Item **4.2** (Public Comment) together with Item **1.4** (Public Comment – Closed Session Only) at this time. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Ms. Iglesias, Ms. Tong and Mr. Yarbrough. Student Trustee Lorenzo’s advisory vote was aye.

#### 1.4 Public Comment

Ms. Teresa Mercado-Cota spoke regarding Item 8.8 (Approval of Recommendation to Remove Trustee Zeke Hernandez from Board Officer and Committee Chair Positions Following Admission of Closed Session Confidentiality Breach).

It was moved by Ms. Tong and seconded by Mr. Crockett to suspend the rules and consider Items **8.7** (Approval of Selection of Law Firm Per Request for Qualifications (RFQ) and Approval of Standard Legal Services Contract as Provided For In The RFQ) and **8.8** (Approval of Recommendation to Remove Trustee Zeke Hernandez from Board Officer and Committee Chair Positions Following Admission of Closed Session Confidentiality Breach) at this time. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Ms. Iglesias, Ms. Tong and Mr. Yarbrough. Student Trustee Lorenzo's advisory vote was aye.

#### 8.7 Approval of Selection of Law Firm Per Request for Qualifications (RFQ) and Approval of Standard Legal Services Contract as Provided For In The RFQ

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to approve the selection of Lozano Smith Law Firm per Request for Qualification (RFQ) and approval of standard legal services contract as provided for in the RFQ. Discussion ensued. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Ms. Iglesias, Ms. Tong and Mr. Yarbrough. Student Trustee Lorenzo abstained from voting.

#### 8.8 Approval of Recommendation to Remove Trustee Zeke Hernandez from Board Officer and Committee Chair Positions Following Admission of Closed Session Confidentiality Breach

It was moved by Mr. Crockett and seconded by Ms. Tong to approve to remove Trustee Zeke Hernandez from Board Officer and Committee Chair positions following admission of closed session confidentiality breach. Discussion ensued. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna and Ms. Tong. Nay – Mr. Hernandez and Mr. Yarbrough. Abstain – Ms. Iglesias. Student Trustee Lorenzo abstained from voting.

### **RECESS TO CLOSED SESSION**

The board convened into closed session at 6:41 p.m. to consider the following items:

- 2.1 Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Management Staff
  - d. Classified Staff
  - e. Student Workers
- 2.2 Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c])
- 2.3 Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)

### **3.0 RECONVENE FROM CLOSED SESSION**

The board reconvened at 7:24 p.m.

#### **3.1 Closed Session Report**

Mr. Yarbrough reported that during closed session the board discussed public employment, anticipated/potential litigation and labor negotiations with no reportable action.

### **4.0 PUBLIC SESSION**

#### **4.1 Approval of Additions or Corrections to Agenda**

It was moved by Mr. Yarbrough and seconded by Dr. Arias Miller to approve to remove Item 7.7 (Approval of Amendment to Joint Use Lease with Vista Charter Public Schools for a Portion of Digital Media Center Site (1300 S. Bristol Street, Santa Ana, CA 92706) Pursuant to Education Code §81378.1) from the agenda. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Ms. Iglesias, Ms. Tong and Mr. Yarbrough. Student Trustee Lorenzo's advisory vote was aye.

#### **4.2 Public Comment**

This item was considered during Item 1.4 (Public Comment- Closed Session Only)

4.3 Approval of Minutes - Regular Meeting of June 23, 2025

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to approve the June 23, 2025 minutes as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Ms. Iglesias, Ms. Tong and Mr. Yarbrough. Student Trustee Lorenzo’s advisory vote was aye.

4.4 Approval of Consent Calendar

It was moved by Mr. Yarbrough and seconded by Mr. Crockett to approve the recommended action on the following items on the Consent Calendar with the exception of Items: **6.16** (Approval of Training Agreement between RSCCD on behalf of Santa Ana College and Central Net Operations Authority) **7.9** (Approval of Award of Bid #1476 Pool Resurface and Equipment Project at Santa Ana College) and **8.3** (Approval of the First Amendment to Sub-Agreement between RSCCD and Community Legal Aid SoCal for the California Apprenticeship Initiative New and Innovative Grant Program). The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Ms. Tong and Mr. Yarbrough. Abstain – Ms. Iglesias. Student Trustee Lorenzo’s advisory vote was aye.

6.1 Approval of Santa Ana College Community Education Program for Fall 2025

The board approved the Santa Ana College Community Education Program for Fall 2025, as presented.

6.2 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Meruelo Media

The board approved the purchase agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Meruelo Media, located in Burbank, California, as presented.

6.3 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and iHeartMedia Entertainment Inc.

The board approved the purchase agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and iHeartMedia Entertainment Inc., located in San Antonio, Texas, as presented.

6.4 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Entravision Communications Corporation

The board approved the purchase agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Entravision Communications Corporation, located in Santa Monica, California, as presented.

4.4 Approval of Consent Calendar (cont.)

- 6.5 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Advantage Mailing, LLC  
The board approved the purchase agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Advantage Mailing, LLC, located in Anaheim, California, as presented.
- 6.6 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Spanish Broadcasting System, Inc.  
The board approved the purchase agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Spanish Broadcasting System, Inc., located in Miami, Florida, as presented.
- 6.7 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Media Holding Inc.  
The board approved the purchase agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Media Holding Inc., located in Burbank, California, as presented.
- 6.8 Approval of Second Harvest Program Host Site Agreement College Pantry Program between RSCCD on behalf of Santa Ana College and Second Harvest Food Bank of Orange County  
The board approved the Second Harvest Program host site agreement College Pantry Program between RSCCD on behalf of Santa Ana College and Second Harvest Food Bank of Orange County, located in Irvine, California, as presented.
- 6.9 Approval of Amendment to Purchase Agreement between RSCCD on behalf of Santa Ana College (EOPS/CARE/NextUP and CalWORKs, Financial Aid and Fainbarg Chase Thrive Center) and QMATIC Corporation  
The board approved the amendment to the purchase agreement between RSCCD on behalf of Santa Ana College (EOPS/CARE/NextUP and CalWORKs, Financial Aid and Fainbarg Chase Thrive Center) and QMATIC Corporation, located in Duluth, Georgia, as presented.
- 6.10 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College and EdCERT, LLC DBA Association of College and University Educators (ACUE)  
The board approved the purchase agreement between RSCCD on behalf of Santa Ana College and EdCERT, LLC DBA Association of College and University Educators (ACUE), located in New York, New York, as presented.

4.4 Approval of Consent Calendar (cont.)

6.11 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College and Airwave Communications Enterprise

The board approved the purchase agreement between RSCCD on behalf of Santa Ana College and Airwave Communications Enterprise, located in Moreno Valley, California, as presented.

6.12 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College and CloudPano

The board approved the purchase agreement between RSCCD on behalf of Santa Ana College and CloudPano, located in Sugar Land, Texas, as presented.

6.13 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College and Dais Inc. dba Regroup

The board approved the purchase agreement between RSCCD on behalf of Santa Ana College and Dais Inc. dba Regroup, located in San Francisco, California, as presented.

6.14 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College and National Construction Rentals

The board approved the purchase agreement between RSCCD on behalf of Santa Ana College and National Construction Rentals, located in Santa Ana, California, as presented.

6.15 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College and Western Extrication Specialists, Inc.

The board approved the purchase agreement between RSCCD on behalf of Santa Ana College and Western Extrication Specialists, Inc., located in Simi Valley, California, as presented.

6.17 Approval of Amendment #1 to Agreement SAC-24-071 between RSCCD on behalf of Santa Ana College and City of Santa Ana

The board approved amendment#1 to agreement SAC-24-071 between RSCCD on behalf of Santa Ana College and City of Santa Ana, located in Santa Ana, California, as presented.

6.18 Approval of the Application and Permit for Use of Eddie West Field-Santa Ana Stadium between RSCCD on behalf of Santa Ana College and the City of Santa Ana

The board approved the application and permit for use of Eddie West Field-Santa Ana Stadium between RSCCD on behalf of Santa Ana College and the City of Santa Ana, located in Santa Ana, California, as presented.

4.4 Approval of Consent Calendar (cont.)

6.19 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and Dynamic Therapy Solutions, LLC

The board approved the educational affiliation agreement between RSCCD on behalf of Santa Ana College and Dynamic Therapy Solutions, LLC, located in Palmdale & Chatsworth, California, as presented.

6.20 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and Pristine Rehab Care, LLC

The board approved the educational affiliation agreement between RSCCD on behalf of Santa Ana College and Pristine Rehab Care, LLC, located in Diamond Bar, California, as presented.

6.21 Approval of Educational Affiliation Agreement between RSCCD on behalf of Santa Ana College and Saddleback Valley Unified School District

The board approved the educational affiliation agreement between RSCCD on behalf of Santa Ana College and Saddleback Valley Unified School District, located in Mission Viejo, California, as presented.

6.22 Approval of Santiago Canyon College Community Education Program for Fall 2025

The board approved the Santiago Canyon College Community Education Program for Fall 2025, as presented.

6.23 Approval of the Memorandum of Understanding (MOU) between Rancho Santiago Community College District (RSCCD) on behalf of Santiago Canyon College (SCC) and Mathematica for the SCC4 National Evaluation

The board approved the Memorandum of Understanding (MOU) between Rancho Santiago Community College District (RSCCD) on behalf of Santiago Canyon College (SCC) and Mathematica for the SCC4 National Evaluation, located in Washington, DC, as presented.

7.1 Approval of Payment of Bills

The board approved the payment of bills as submitted.

7.2 Approval of Budget Transfers, Budget Increases and Decreases

The board approved the budget transfers, budget increases and decreases as presented.

7.3 Approval of Intrafund and Interfund Transfers

The board approved the intrafund and interfund transfers as presented.

7.4 Approval of Purchase Orders

The board approved the purchase order listing, supplement, and PO change order listing as submitted.

4.4 Approval of Consent Calendar (cont.)

7.5 Ratification of Extension of Professional Services Agreement/Amendments with Fieldman, Rolapp & Associates for Continuing Disclosure and Financial Advisory Services

The board approved the ratification of extension of professional services agreement/amendment #2 with Fieldman, Rolapp & Associates for continuing disclosure and financial advisory services, as presented.

7.6 Approval of Agreement with Suniya 360 Architects P.C. for Evaluation of State Funded Capital Outlay Projects Districtwide

The board approved the agreement with Suniya 360 Architects P.C. for evaluation of state funded capital outlay projects districtwide as presented.

7.7 ITEM REMOVED - Approval of Amendment to Joint Use Lease with Vista Charter Public Schools for a Portion of Digital Media Center Site (1300 S. Bristol Street, Santa Ana, CA 92706) Pursuant to Education Code §81378.1

7.8 Approval of Amendment with Ninyo & Moore Geotechnical & Environmental Sciences Consultants for Geotechnical Testing and Inspection Services for Campus Entrance Improvements Phase 1 at Santa Ana College

The board approved the amendment with Ninyo & Moore Geotechnical & Environmental Sciences Consultants for geotechnical testing and inspection services for campus entrance improvements phase 1 at Santa Ana College as presented.

7.10 Ratification of Change Order #1 for A2Z Construct, Inc. for Bid #1463 Barrier Removal Soccer Path of Travel and Seating Improvement Project at Santiago Canyon College

The board approved to ratify change order #1 for A2Z Construct, Inc. for bid #1463 barrier removal soccer path of travel and seating improvement project at Santiago Canyon College as presented.

7.11 Acceptance of Completion of Bid #1463 Barrier Removal Soccer Path of Travel and Seating Improvement Project at Santiago Canyon College and Approve a Notice of Completion

The board accepted the completion of bid #1463 barrier removal soccer path of travel and seating improvement project at Santiago Canyon College and approve a notice of completion and approve recording a notice of completion as presented.

7.12 Ratification of Change Order#1 for Bridgerock Construction, Inc. for Bid #1464 Interior Improvements Project at Centennial Education Center

The board approved to ratify change order #1 for Bridgerock Construction, Inc. for bid #1464 interior improvements project at Centennial Education Center as presented.



4.4 Approval of Consent Calendar (cont.)

7.13 Acceptance of Completion of Bid #1464 Interior Improvements Project at Centennial Education Center and Approve a Notice of Completion

The board accepted the completion of bid #1464 interior improvements project at Centennial Education Center and approve recording a notice of completion as presented.

8.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorization was given to the Vice Chancellor, Business Services or her designee to sign and enter into related contractual agreements on behalf of the district for the following:

- General Child Care & Development Programs	\$	62,880.00
(CCTR) – SB140 Cost of Care Plus Rate Payment		
- Career and Technical Education Title I-C	\$	1,379,863.00

8.2 Approval of the First Amendment to Sub-Agreement between RSCCD and Coast Community College District for the K-12 Strong Workforce Pathway Coordinator and K-14 Technical Assistance Provider Program Fund Return from Year Four (2021/22) Initiative

The board approved the first amendment to sub-agreement between RSCCD and Coast Community College District for the K-12 Strong Workforce Pathway Coordinator and K-14 Technical Assistance Provider Program Fund Return from Year Four (2021/22) Initiative, as presented.

8.4 Approval of Purchase Cost Revision of Distance Education Technology Subscription Licenses through the CollegeBuys STAC program

The board approved the purchase cost revision of distance education technology subscription licenses through the CollegeBuys STAC program.

8.5 Approval of Orange County Business Council (OCBC) Annual Membership - Gold Level

The board approved the Orange County Business Council (OCBC) annual membership - Gold Level, as presented.

8.6 Approval of Auxiliary Organizations In Good Standing

The board approved the Auxiliary Organizations in Good Standing.

9.2 Human Resources Docket - Academic

The board approved the Human Resources Docket - Academic as presented.

9.3 Human Resources Docket - Classified

The board approved the Human Resources Docket - Classified as presented.

9.4 Approval of the Purchase Agreement with Job Elephant

The board approved the purchase agreement with Job Elephant, as presented.

## **5.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

### **5.1 Reports from Academic Senate Presidents**

The following academic senate representatives provided reports to the board:

Ms. Tara Kubicka-Miller, Academic Senate President, Santiago Canyon College

Ms. Maria Aguilar-Beltran on behalf of Ms. Claire Coyne, Academic Senate President, Santa Ana College

### **5.2 Reports from Chancellor**

Mr. Marvin Martinez, Chancellor, provided a report to the board.

Mr. Hanna left the meeting at this time.

### **5.3 Reports from College Presidents**

The following college representatives provided reports to the board:

Dr. Annebelle Nery, President, Santa Ana College

Dr. Jeannie Kim, President, Santiago Canyon College

### **5.4 Reports from Student Trustee**

No report was provided.

## **6.0 INSTRUCTION**

Items 6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.7, 6.8, 6.9, 6.10, 6.11, 6.12, 6.13, 6.14, 6.15, 6.17, 6.18, 6.19, 6.20, 6.21, 6.22, and 6.23 were approved as part of Item 4.4 (Approval of Consent Calendar).

6.16 Approval of Training Agreement between RSCCD on behalf of Santa Ana College and Central Net Operations Authority

It was moved by Mr. Hernandez and seconded by Mr. Yarbrough to approve the training agreement between RSCCD on behalf of Santa Ana College and Central Net Operations Authority, located in Huntington Beach, California, as presented. Discussion ensued. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hernandez, Ms. Iglesias, Ms. Tong and Mr. Yarbrough. Student Trustee Lorenzo’s advisory vote was aye.

**7.0 BUSINESS SERVICES**

Items 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.8, 7.10, 7.11, 7.12, and 7.13 were approved as part of Item 4.4 (Approval of Consent Calendar).

7.9 Approval of Award of Bid #1476 Pool Resurface and Equipment Project at Santa Ana College

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to approve the award of bid #1476 pool resurface and equipment project at Santa Ana College as presented. Discussion ensued. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hernandez, Ms. Iglesias, Ms. Tong and Mr. Yarbrough. Student Trustee Lorenzo’s advisory vote was aye.

7.14 Adoption of Resolution No. 25-12 to Establish Debt Service Fund No. 29

It was moved by Mr. Yarbrough and seconded by Mr. Crockett to adopt Resolution No. 25-12 to establish Debt Service Fund No. 29. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hernandez, Ms. Tong and Mr. Yarbrough. Nay – Ms. Iglesias. Student Trustee Lorenzo abstained from voting.

**8.0 GENERAL**

Items 8.1, 8.2, 8.4, 8.5 and 8.6 were approved as part of Item 4.4 (Approval of Consent Calendar).

8.3 Approval of the First Amendment to Sub-Agreement between RSCCD and Community Legal Aid SoCal for the California Apprenticeship Initiative New and Innovative Grant Program

It was moved by Mr. Yarbrough and seconded by Mr. Hernandez to approve the first amendment to sub-agreement between RSCCD and Community Legal Aid SoCal for the California Apprenticeship Initiative New and Innovative Grant Program, as presented. Discussion ensued. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hernandez, Ms. Iglesias, Ms. Tong and Mr. Yarbrough. Student Trustee Lorenzo’s advisory vote was aye.

8.7 Approval of Selection of Law Firm Per Request for Qualifications (RFQ) and Approval of Standard Legal Services Contract as Provided For In The RFQ  
This item was considered after Item 1.4 (Public Comment - Closed Session Only).

8.8 Approval of Recommendation to Remove Trustee Zeke Hernandez from Board Officer and Committee Chair Positions Following Admission of Closed Session Confidentiality Breach  
This item was considered after Item 1.4 (Public Comment - Closed Session Only).

**9.0 HUMAN RESOURCES**

Items 9.2, 9.3 and 9.4 were approved as part of Item 4.4 (Approval of Consent Calendar).

9.1 Human Resources Docket - Cabinet

Ms. Tong indicated this item is to approve all cabinet members be advanced to the next step, with the exception of President Annebelle Nery and Vice Chancellor Enrique Perez who are at the maximum step. Pursuant to Board Policy 7131, all cabinet members who started their employment before January 1, 2025, are eligible for a step increase in salary of approximately 5%, subject to annual recommendation by the Chancellor. In accordance with Government Code 54953(c)(3) after the step increase the following shall be the new salaries:

• President Santiago Canyon College	\$325,372.02
• Vice Chancellor Business Services	\$341,640.62
• Vice Chancellor Human Resources	\$ 325,372.02

It was moved by Mr. Yarbrough and seconded by Mr. Crockett to approve the Human Resources Docket - Cabinet step increases as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hernandez, Ms. Tong and Mr. Yarbrough. Abstain – Ms. Iglesias. Student Trustee Lorenzo’s advisory vote was aye.

## **10.0 ADJOURNMENT**

### **10.1 Report from Board President**

No report was provided.

### **10.2 Board Member Comments**

Mr. Yarbrough wished Dr. Arias Miller a happy birthday.

Mr. Yarbrough mentioned that he will be scheduling a Board Policy committee soon to review board policies.

Mr. Yarbrough shared that he recently spoke with Ms. Shari Freidenrich, Orange County Treasurer and Supervisor Don Wagner regarding the situation at the Treasurer's Office. He will report back to the board once he receives more information.

Mr. Hernandez asked that this meeting be adjourned in memory of Mr. Dennis DeSnoo who recently passed away.

The next regular meeting of the Board of Trustees will be held on August 11, 2025, at the Rancho Santiago Community College District boardroom. Ms. Tong adjourned the meeting in memory of Mr. Dennis DeSnoo who recently passed away. Ms. Tong declared the meeting adjourned at 9:09 p.m.

Respectfully submitted,

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Marvin Martinez, Chancellor

Approved: \_\_\_\_\_  
Clerk of the Board

Minutes approved: August 11, 2025