

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)  
Board of Trustees (Regular meeting) Hybrid  
Rancho Santiago Community College District  
2323 North Broadway  
Santa Ana, California**

**Tuesday, February 17, 2026**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The hybrid meeting was called to order at 5:40 p.m. by Mr. Phillip Yarbrough. Other members present were: Dr. Tina Arias Miller, Mr. John Hanna, Mr. Zeke Hernandez, and Student Trustee Cecilia Lorenzo. Mr. David Crockett, Ms. Cecilia Iglesias and Ms. Daisy Tong arrived at the noted time.

Administrators present during the regular meeting were Ms. Iris Ingram (Zoom), Dr. Jeannie Kim, Mr. Marvin Martinez, Dr. Annebelle Nery, Mr. Adam O'Connor, Ms. Kristin Olson, Mr. Enrique Perez. Ms. Maria Vicencio was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Mr. Sam Rodriguez.

**2.0 PUBLIC SESSION**

Ms. Tong and Mr. Crockett arrived at this time.

2.1 Reports from Student Presidents

Ms. Kayla Lopez, ASG Student President, Santiago Canyon College, provided a report.

Ms. Kimberly Ramirez, ASG Student President, Santa Ana College provided a report.

## 2.2 Approval of Additions or Corrections to Agenda

It was moved by Mr. Hernandez and seconded by Ms. Tong to approve to remove Item 6.1 (Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College and ProcessMaker Inc.) from the agenda. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Ms. Tong and Mr. Yarbrough. Student Trustee Lorenzo’s advisory vote was aye.

Ms. Iglesias arrived at this time.

## 2.3 Public Comment

Ms. Madeline Grant spoke regarding FARSCCD. Mr. Sam Rodriguez presented Mr. Yarbrough with an award of appreciation. Mr. Albert Alvano and Mr. Alejandro Moreno spoke regarding their experience attending the ACCT 2026 National Legislative Summit as well as legislative meetings with District administrators.

## 2.4 Approval of Minutes – Regular Board Meeting of February 2, 2026

It was moved by Mr. Crockett and seconded by Mr. Hernandez to approve the February 2, 2026 minutes as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Iglesias Ms. Tong and Mr. Yarbrough. Student Trustee Lorenzo’s advisory vote was aye.

## 2.5 Approval of Consent Calendar

It was moved by Mr. Crockett and seconded by Mr. Hanna to approve the recommended action on the following items in the Consent Calendar with the exception of Items: **6.13** (Approval of Analysis Clarification to the 2025-2026 Apprenticeship Cost Agreement between RSCCD on behalf of Santiago Canyon College and California/Nevada Training Trust (CAL/NEVA)) pulled by Mr. Hanna. Items **6.14** (Approval to Renew the International Student Recruitment Agreement between Rancho Santiago Community College District on behalf of Santiago Canyon College Canyon and Ms. Bing (Bella) Hao, a licensed educational consultant in China), **7.10** (Approval of Nonresident Fees for 2026-27) pulled by Ms. Iglesias. Items **8.5** (Approval of NEW Board Policy (BP) 2800 Special Counsel to the Board of Trustees) and **8.6** (Approval of Agreement with Dannis Wolver Kelly for Special Counsel Services for the Board of Trustees) pulled by Mr. Crockett. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Mr. Iglesias Ms. Tong and Mr. Yarbrough. Student Trustee Lorenzo’s advisory vote was aye.

2.5 Approval of Consent Calendar (cont.)

- 6.1 ITEM REMOVED - Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College and ProcessMaker Inc.
- 6.2 Approval of Purchase Agreement between RSCCD on behalf of Santa Ana College and All American Sports Corporation dba Riddell  
The board approved the purchase agreement between RSCCD on behalf of Santa Ana College and All American Sports Corporation dba Riddell, located in North Ridgeville, Ohio, as presented.
- 6.3 Approval of Amendment to Purchase Agreement between RSCCD on behalf of Santa Ana College and AllStar Fire Equipment, Inc.  
The board approved the amendment to purchase agreement between RSCCD on behalf of Santa Ana College and AllStar Fire Equipment, Inc., located in Arcadia, California, as presented.
- 6.4 Approval of Conference Commercial/Retail Agreement between RSCCD on behalf of Santa Ana College and Regents of the University of California on behalf of Campus Conference, Events & Catering Services (Riverside campus)  
The board approved the conference commercial/retail agreement between RSCCD on behalf of Santa Ana College and Regents of the University of California on behalf of Campus Conference, Events & Catering Services (Riverside campus), located in Riverside, California, as presented.
- 6.5 Approval of Facilities Use Agreement between RSCCD on behalf of Santa Ana College and the Regents of the University of California  
The board approved the facilities use agreement between RSCCD on behalf of Santa Ana College and the Regents of the University of California, as presented.
- 6.6 Approval of Standard Clinical Affiliation Agreement between RSCCD on behalf of Santa Ana College and Emergency Ambulance Service, Inc.  
The board approved the standard clinical affiliation agreement between RSCCD on behalf of Santa Ana College and Emergency Ambulance Service, Inc., located in Brea, California, as presented.
- 6.7 Approval of Chabot-Las Positas Community College District Agreement for California Early Childhood Mentor Program between RSCCD on behalf of Santa Ana College and Chabot-Las Positas Community College District (CLPCCD), on behalf of its California Early Childhood Mentor Program (CECMP)  
The board approved the Chabot-Las Positas Community College District agreement for California Early Childhood Mentor Program between RSCCD on behalf of Santa Ana College and Chabot-Las Positas Community College District (CLPCCD), on behalf of its California Early Childhood Mentor Program (CECMP), located in Hayward, California, as presented.

2.5 Approval of Consent Calendar (cont.)

6.8 Approval of Consultant Services Agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Alma Strategies LLC for Remington Center Status Support

The board approved the consultant services agreement between RSCCD on behalf of Santa Ana College School of Continuing Education and Alma Strategies LLC for Remington Center Status Support, located in Sacramento, California, as presented.

6.9 Approval of Analysis Clarification to the 2025-2026 Apprenticeship Cost Agreement between RSCCD on behalf of Santiago Canyon College and Orange County Electrical Training Trust (OCETT)

The board approved the analysis clarification to the 2025-2026 apprenticeship cost agreement between RSCCD on behalf of Santiago Canyon College and Orange County Electrical Training Trust (OCETT), located in Santa Ana, California, as presented.

6.10 Approval of Analysis Clarification to the 2025-2026 Apprenticeship Cost Agreement between RSCCD on behalf of Santiago Canyon College and Southern California Surveyors Training Trust (SCS)

The board approved the analysis clarification to the 2025-2026 Apprenticeship Cost agreement between RSCCD on behalf of Santiago Canyon College and Southern California Surveyors Training Trust (SCS), located in Rancho Cucamonga, California, as presented.

6.11 Approval of Analysis Clarification to the 2025-2026 Apprenticeship Cost Agreement between RSCCD on behalf of Santiago Canyon College and Metropolitan Water District of Southern California (MWD)

The board approved the analysis clarification to the 2025-2026 Apprenticeship Cost agreement between RSCCD on behalf of Santiago Canyon College and Metropolitan Water District of Southern California (MWD), located in Los Angeles, California, as presented.

6.12 Approval of Analysis Clarification to the 2025-2026 Apprenticeship Cost Agreement between RSCCD on behalf of Santiago Canyon College and Operating Engineers Training Trust (JATC)

The board approved the analysis clarification to the 2025-2026 Apprenticeship Cost agreement between RSCCD on behalf of Santiago Canyon College and Operating Engineers Training Trust (JATC), located in Whittier, California, as presented.

7.1 Approval of Payment of Bills

The board approved the payment of bills as submitted.

2.5 Approval of Consent Calendar (cont.)

7.2 Approval of Budget Transfers, Budget Increases and Decreases

The board approved the budget transfers, budget increases and decreases as presented.

7.3 Approval of Purchase Orders

The board approved the purchase order listing, supplement, and PO change order listing as submitted.

7.4 Acceptance of Vendor Name Changes

The board approved to accept the vendor's name change request as presented.

7.5 Approval of Amendment to Agreement with EEC Environmental – Remediation System Maintenance and Operations Services at Orange Education Center Site

The board approved the amendment to agreement with EEC Environmental – Remediation System Maintenance and Operations Services at Orange Education Center Site as presented.

7.6 Ratification of Change Order #1 for AME builders, Inc. for Bid #1461 Buildings L, T, W and X - HVAC and Roof Replacement Project at Santa Ana College

The board approved to ratify change order #1 for AME Builders, Inc. for bid #1461 buildings L, T, W and X - HVAC and roof replacement project at Santa Ana College as presented.

7.7 Acceptance of Completion of Bid #1461 Buildings L, T, W and X - HVAC and Roof Replacement Project at Santa Ana College and Approve Recording a Notice of Completion

The board accepted the completion of bid #1461 buildings L, T, W and X - HVAC and roof replacement project at Santa Ana College and approve a notice of completion and approve recording a notice of completion as presented.

7.8 Ratification of Approval of Agreement with EEC Environmental for Environmental Consulting Services for the Santiago Canyon College Orange Education Center Portables Project

The board approved the ratification of approval of agreement with EEC Environmental for Environmental Consulting Services for the Santiago Canyon College Orange Education Center portables project as presented.

7.9 Ratification of Approval of Agreement with PlaceWorks for California Environmental Quality Act (CEQA) Consulting Services for the Santiago Canyon College Orange Education Center Portables Project

The board approved the ratification of approval of agreement with PlaceWorks for California Environmental Quality Act (CEQA) consulting services for the Santiago Canyon College Orange Education Center portables project as presented.

2.5 Approval of Consent Calendar (cont.)

7.11 Accept and Award RFP #1480 – Independent Audit Services

The board accepted and awarded RFP #1480 - Independent Audit Services to CWDL and grant authorization to the Vice Chancellor, Business Services, or her designee to execute the agreement and any future amendments and/or extensions as presented.

7.12 Ratification of Approval of Agreement with Converse Consultants for Geotechnical Consulting Services for the Santiago Canyon College Orange Education Center Portables Project

The board approved the ratification of approval of agreement with Converse Consultants for geotechnical consulting services for the Santiago Canyon College Orange Education Center portables project as presented.

7.13 Ratification of Approval of Agreement with Moreto Mathison & Associates Architects for Architectural and Engineering Services for the Santiago Canyon College Orange Education Center Portables Project

The board approved the ratification of approval of agreement with Moreto Mathison & Associates Architects for architectural and engineering services for the Santiago Canyon College Orange Education Center portables project as presented.

7.14 Approval of Amendment to Resolution No. 26-02 for Delegation of Authority to the Vice Chancellor, Business Services to Approve and Execute Various Professional Consultant Services Contracts for the Orange Education Center Portables Project

The board approved the amendment to Resolution No. 26-02 for delegation of authority to the Vice Chancellor, Business Services to approve and execute various professional consultant services contracts for the Orange Education Center portables project as presented.

8.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorization was given to the Vice Chancellor, Business Services or her designee to sign and enter into related contractual agreements on behalf of the district for the following:

- Cooperative Agencies Resources for Education (CARE)	\$	47,813.00
- Disabled Student Programs and Services	\$	2,446,821.00
- Extended Opportunity Programs & Services	\$	71,728.00
- K12 Strong Workforce Program	\$	11,287,050.00
- Project RAISER (Regional Alliance In STEM Education Refined) Year 5	\$	30,000.00
- Workforce Innovation and Opportunity Act (WIOA) Title II – Adult Education and Family	\$	2,565,318.00

2.5 Approval of Consent Calendar (cont.)

8.2 Approval of the First Amendment to Sub-Agreement between RSCCD and The Regents of the University of California, Irvine to establish a pathway program that enables seamless transfer from SCC

The board approved the first amendment to sub-agreement between RSCCD and The Regents of the University of California, Irvine to establish a pathway program that enables seamless transfer from SCC.

8.3 Approval of Sub-Agreements between RSCCD and Local Educational Agencies in Orange County to award K-12 Strong Workforce Program 2025/26 Funds

The board approved the sub-agreements between RSCCD and local educational agencies in Orange County to award K-12 Strong Workforce Program 2025/26 Funds.

8.4 Approval of the Master Services Agreement for the TouchNet Application Subscription Program (ASP) between RSCCD and Touchnet Information Systems, Inc.

The board approved the master services agreement for the TouchNet Application Subscription Program (ASP).

9.1 Human Resources Docket - Academic

The board approved the Human Resources Docket - Academic as presented.

9.2 Human Resources Docket - Classified

The board approved the Human Resources Docket - Classified as presented.

9.3 Adoption of Resolution No. 26-03 Board Member Absence

The board approved to adopt Resolution No. 26-03 Board Member Absence as presented.

**3.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

3.1 Reports from Chancellor

Mr. Marvin Martinez, Chancellor, provided a report to the board.

3.2 Reports from Academic Senate Presidents

The following academic senate representative provided a report to the board:

Ms. Claire Coyne, Academic Senate President, Santa Ana College

Ms. Tara Kubicka - Miller, Academic Senate President, Santiago Canyon College

### 3.3 Reports from College Presidents

The following college representatives provided reports to the board:

Dr. Annebelle Nery, President, Santa Ana College

Dr. Jeannie Kim, President, Santiago Canyon College

### 3.4 Board President and Board Member Comments

Dr. Arias Miller attended SAC's Convocation on February 3, 2026.

Mr. Crockett attended the Association of Community College Trustees – 2026 National Legislative Summit.

Mr. Crockett recognized the observance of Ramadan and celebration of Black History Month during the month of February.

Mr. Crockett asked if the board meeting can adjourn in honor of Reverend Jesse Jackson, who recently passed away.

Ms. Iglesias made a request if Board Member comments could be placed at the end of the agenda.

Ms. Iglesias thanked staff for sharing updates on the Washington D.C legislative visits.

Mr. Hanna was pleased to see faculty join District staff during the legislative visits in Washington D.C.

Mr. Hanna thanked Mr. Crockett for his request to adjourn the board meeting in honor of Reverend Jesse Jackson.

Mr. Hanna requested a report/update from the Chancellor regarding SCC's President Vote of No Confidence.

Mr. Hanna shared his thoughts regarding the District's lobbying firms and how he would like to see them take more time to learn about the needs of the District, faculty, staff and students.

Mr. Yarbrough attended the Association of Community College Trustees – 2026 National Legislative Summit.

Mr. Yarbrough mentioned he is looking into District cell phones for Trustees.

Mr. Yarbrough mentioned he is available to speak with community members regarding District issues.

Mr. Yarbrough asked for Trustees to submit their questions regarding agenda items prior to the meeting.

Mr. Yarbrough asked that board responses be included in the minutes.

Mr. Hernandez attended both SAC and SCC's Convocations.

Mr. Hernandez attended the ribbon cutting ceremony for the Omnivision: Art Across Boundaries exhibit on February 3, 2026.

Mr. Hernandez chaired the Board Safety and Security committee meeting on February 4, 2026.

Mr. Hernandez attended the OCSRTA - Academy Class 268 Graduation on February 5, 2026.

Mr. Hernandez mentioned he recently attended a couple of men's basketball games.

Mr. Hernandez shared his memories of Reverend Jesse Jackson when he visited SAC.

Mr. Hernandez attended the Association of Community College Trustees – 2026 National Legislative Summit.

### 3.5 Reports from Student Trustee

Ms. Lorenzo provided a report to the board.

### 3.6 Report from Board Fiscal & Audit Committee Chairperson

Mr. Yarbrough provided a report from the February 4, 2026 Board Fiscal & Audit Committee meeting.

### 3.7 Report from Board Safety & Security Committee Chairperson

Mr. Hernandez provided a report from the February 4, 2026 Board Safety & Security Committee meeting.

### **RECESS TO CLOSED SESSION**

The board convened into closed session at 7:55 p.m. to consider the following items:

- 4.1 Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Management Staff
  - d. Classified Staff
  - e. Student Workers
  
- 4.2 Conference with Legal Counsel: Existing Litigation (pursuant to Government Code Section 54956.9[a]) (4 cases)
  1. Syed Rizvi v. RSCCD, OC Superior Court Case No.30-2022-01247035-CU-NP-WJC
  
- 4.3 Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c])
  
- 4.4 Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
  
- 4.5 Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

Employee I.D# 2752795

### **5.0 RECONVENE FROM CLOSED SESSION**

The board reconvened at 8:40 p.m.

#### **5.1 Closed Session Report**

Mr. Crockett reported that during closed session the board discussed public employment, existing litigation, anticipated litigation, and labor negotiations with no reportable action.

The board also discussed employee discipline/dismissal/release and the board unanimously voted to issue a notice of non-reemployment to a contract probationary employee identified as Employee I.D. #2752795, pursuant to Education Code 87608.5, following the end of the 2025-26 academic year.

## **6.0 INSTRUCTION**

Items 6.2, 6.3, 6.4, 6.5, 6.6, 6.7, 6.8, 6.9, 6.10, 6.11 and 6.12 were approved as part of Item 2.5 (Approval of Consent Calendar).

### **6.13 Approval of Analysis Clarification to the 2025-2026 Apprenticeship Cost Agreement between RSCCD on behalf of Santiago Canyon College and California/Nevada Training Trust (CAL/NEVA)**

It was moved by Mr. Hernandez and seconded by Mr. Crockett to approve the analysis clarification to the 2025-2026 Apprenticeship Cost agreement between RSCCD on behalf of Santiago Canyon College and California/Nevada Training Trust (CAL/NEVA), located in Riverside, California, as presented. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hernandez, Ms. Iglesias, Ms. Tong and Mr. Yarbrough. Mr. Hanna recused himself from voting on this item. Student Trustee Lorenzo’s advisory vote was aye.

### **6.14 Approval to Renew the International Student Recruitment Agreement between Rancho Santiago Community College District on behalf of Santiago Canyon College Canyon and Ms. Bing (Bella) Hao, a licensed educational consultant in China**

It was moved by Mr. Hernandez and seconded by Mr. Crockett to approve the analysis clarification to the renewal of the international student recruitment agreement between Rancho Santiago Community College District on behalf of Santiago Canyon College and Ms. Bing (Bella) Hao located in China, as presented. Discussion ensued. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, and Ms. Tong. Nay – Mr. Yarbrough. Abstain – Ms. Iglesias. Student Trustee Lorenzo’s advisory vote was aye.

## **7.0 BUSINESS SERVICES**

Items 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8, 7.9, 7.11, 7.12, 7.13 and 7.14 were approved as part of Item 2.5 (Approval of Consent Calendar).

### **7.10 Approval of Nonresident Fees for 2026-27**

It was moved by Mr. Hernandez and seconded by Mr. Hanna to establish the nonresident tuition fee at \$409 per unit, the capital outlay fee at \$26 per unit, and the application fee at \$65 for 2026-27 as presented. Discussion ensued. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Crockett, Mr. Hanna, Mr. Hernandez, Ms. Tong and Mr. Yarbrough. Nay – Ms. Iglesias. Student Trustee Lorenzo’s advisory vote was nay.

## **8.0 GENERAL**

Items 8.1, 8.2, 8.3 and 8.4 were approved as part of Item 2.5 (Approval of Consent Calendar).

### **8.5 Approval of NEW Board Policy (BP) 2800 Special Counsel to the Board of Trustees**

It was moved by Mr. Crockett and seconded by Mr. Hernandez to approve NEW Board Policy (BP) 2800 Special Counsel to the Board of Trustees as presented. Discussion ensued. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Hanna, Mr. Hernandez, Ms. Iglesias and Mr. Yarbrough. Nay – Mr. Crockett and Ms. Tong. Student Trustee Lorenzo abstained.

### **8.6 Approval of Agreement with Dannis Wolver Kelly for Special Counsel Services for the Board of Trustees**

It was moved by Ms. Tong and seconded by Mr. Hernandez to approve to move this item to the next regular board meeting. Discussion ensued. The motion carried with the following vote: Aye – Dr. Arias Miller, Mr. Hanna, Mr. Hernandez, Ms. Iglesias, Ms. Tong and Mr. Yarbrough. Nay – Mr. Crockett.

## **9.0 HUMAN RESOURCES**

All items were approved as part of Item 2.5 (Approval of Consent Calendar).

## **10.0 ADJOURNMENT**

The next regular meeting of the Board of Trustees will be held on March 9, 2026, at the Rancho Santiago Community College District boardroom. Mr. Yarbrough adjourned the meeting in memory of Reverend Jesse Jackson who recently passed away. Mr. Yarbrough declared the meeting adjourned at 9:38 p.m.

Respectfully submitted,

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Marvin Martinez, Chancellor

Approved: \_\_\_\_\_  
Clerk of the Board

Minutes approved: March 9, 2026

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**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
*Office of Santiago Canyon College President*

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**Date:** February 17, 2026  
**To:** Marvin Martinez, Chancellor  
**From:** Dr. Jeannie Kim, President, Santiago Canyon College  
**Subject:** Board of Trustee Inquiry

**Inquiry from Trustee Phil Yarbrough**

Item 6.14 Approval to Renew the International Student Recruitment Agreement between Rancho Santiago Community College District on behalf of Santiago Canyon College Canyon and Ms. Bing (Bella) Hao, a licensed educational consultant in China

Question:

What other countries do we have a similar contract with besides China?

When was the last date that we had a similar contact with any other country but China?

Response to Inquiry from Trustee Yarbrough:

We do not currently have a similar contract with any other country besides China.

The most recent contract comparable to this agreement was with Anna Luiza Martins Schuch of Brazil. That agreement was Board approved in February 2022.

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**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
*Office of Human Resources, RSCCD*

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**Date:** February 17, 2026

**To:** Marvin Martinez, Chancellor

**From:** Kristin Olson, Vice Chancellor, Human Resources

**Subject:** Request from Trustee Hernandez Regarding Item 9.1 Human Resources Docket - Academic

*From Trustee Hernandez:*

**Question:** Trustee Hernandez is asking ‘*Please explain why we are providing payment in advance ... Fall '26, Spring '27?*’

**Answers to Question**

Payment for stipends are never provided in advance. Rather, authorization for the work to occur, and for payment to be issued, once work is completed, occurs in advance. Once the work is concluded, payment is issued, via the previous authorization.

The process for authorization and issuance of payment for stipends is as follows: when a college requests a stipend for a faculty member, it commences at the department level. The department administrator reviews and approves the stipend request and submits a Status Change Form (SCF) to initiate the process. The SCF must include the details for the stipend, including the details and payment. The SCF is approved by the respective college Vice President.

Only when fully approved at the college department/administrative levels, the SCF is submitted to Human Resources (HR). HR processes the SCF and places it on the docket for Board of Trustee approval. The Board of Trustees approval authorizes the stipend and the amount, they are also approving the work to commence; however, it does not initiate payment.

Payment of a stipend occurs only after the work is completed, and the department administrator confirms that the work has been completed satisfactorily. Only at this time are payroll notified and payment is provided to the faculty member.

In this instance, the faculty member is being approved by the Board of Trustees to be eligible for a Professional Development stipend of \$3000 per semester, during spring 2026, fall 2026, and spring 2027. Payment will only be issued once the work is completed.