

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 N. BROADWAY
SANTA ANA, CA 92706

MEASURE Q CITIZENS' BOND OVERSIGHT COMMITTEE
TUESDAY, JUNE 25, 2019, TOUR 5:15 P.M. FOLLOWED BY MEETING AT APPROXIMATELY 6:00 P.M.
SANTA ANA COLLEGE, FOUNDATION BOARD ROOM S-215

AGENDA

1. Call to Order and Introductions – Macias **Information**
Public Comment/Presentations
At this time, members of the public have the opportunity to address the Measure Q Citizens' Bond Oversight Committee on any item within the subject matter jurisdiction of the committee. Members of the community and/or employees wishing to address the committee are asked to complete a "Public Comment" form and submit it to the committee's staff prior to the start of the meeting. Completion of the information on the form is voluntary. Each speaker may speak up to three minutes; however, the chair of the committee may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter. If a translator for the speaker is needed, please contact the Assistant to the Vice Chancellor at 2323 N. Broadway, Suite 401-B, Santa Ana, California, 714 480-7340, on the Monday prior to the meeting so appropriate accommodations may be made.

Please note that the committee cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the committee which are not on the agenda may, at the committee's discretion, be referred to staff or placed on the next agenda for committee consideration.
2. Election of Committee Officers (Chair and Vice Chair) **Action**
3. Survey Study for Potential Bond Measure in March 2020 **Information**
4. Approval of Meeting Minutes – January 17, 2019 **Action**
5. Bond Sale – Issuance of Series C Bonds **Information**
6. Measure Q Projects Update – Matsumoto **Information**
7. Measure Q Financial Report – O'Connor **Information**
8. Santa Ana College Update – Dr. Rose **Information**
9. Committee Comments **Information**
10. Adjournment **Action**

The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

Measure Q Citizens' Bond Oversight Committee

District Board Room – District Office

6:30 p.m. – 8:00 p.m.

Meeting Minutes for January 17, 2019

Members Present: Cecilia Aguiñaga, Bruce Bauer, David Brandt, Alberta Christy, Paul Gonzales, Irma Macias and Kenneth Nguyen

District Staff Present: Peter Hardash, Carri Matsumoto, and Dr. Linda Rose.

1. Call to Order: Ms. Christy called the meeting to order at 6:35 p.m. Committee members and staff shared introductions.
2. Public Presentations – There were no public presentations.
3. Annual Organization Meeting – Hardash
Ms. Christy opened the floor to nominations for Chair and Vice-Chair of the Measure Q Citizens' Bond Oversight Committee.

Election of Chair: Mr. Bruce Bauer and Mr. Jim Hossfeld were nominated for a one-year term as Chair of the Committee. A motion was made, seconded and approved unanimously to elect Mr. Bruce Bauer as Chair of the Measure Q Citizens' Bond Oversight Committee for the 2019 calendar year.

Election of Vice-Chair: Ms. Irma Macias was nominated for a one-year term as Vice Chair of the Committee. A motion was made, seconded and approved unanimously to elect Ms. Irma Macias as Vice Chair of the Measure Q Citizens' Bond Oversight Committee for the 2019 calendar year.

Adoption of Schedule: A proposed meeting schedule was distributed and reviewed. A motion was made, seconded and approved unanimously to schedule meetings on May 16, 2019 with a tour of Santa Ana College Measure Q projects prior to the regular meeting, September 19, 2019 and January 16, 2020 for the Measure Q Citizens' Bond Oversight Committee and to change the start time from 6:30 p.m. to 6:00 p.m.

Affirmation of the Citizens' Bond Oversight Committee Ethics Policy Statement and Bylaws: The committee reviewed the Ethics Policy. A motion was made, seconded and approved unanimously to affirm the Citizens' Bond Oversight Committee Ethics Policy and Bylaws as presented.

Committee Membership: Mr. Hardash reviewed the committee roster. Mr. Hardash thanked Ms. Cecilia Aguiñaga for her service on the committee and welcomed Mr. Paul Gonzales. The roster was reviewed and the vacancies were discussed. The application for any interested individuals, in the Santa Ana College service area is available on the district website at: <https://rscdd.edu/Bond-Projects/Measure-Q/Pages/Oversight-Committee-Application.aspx>. It was also discussed that encouraging individuals to apply via social media posts, i.e., Facebook, Twitter, etc. is acceptable per Chancellor Rodriguez.

4. Approval of Minutes – October 25, 2018
Ms. Christy called for a motion to approve the Minutes of the October 25, 2018 meeting as presented. A motion was made, seconded and approved unanimously to approve the Measure Q Citizens' Bond Oversight Committee Minutes of the October 25, 2018 meeting.

5. Proposition 39 General Obligation Bonds, Measure Q Financial and Performance Audits for the fiscal year ended June 30, 2018 - Hardash
Mr. Hardash introduced Ms. Renee Graves, Principal, Higher Education and Local Governments with Clifton Larson Allen (CLA). Ms. Graves reviewed the audit report with the committee specifically the items that were tested to ensure the District is spending the bond funds as the voters approved in the ballot language. The audit, both the financial and performance, is a clean audit, indicating that the District is spending the funds the way the taxpayers voted on. The audits are considered an unmodified opinion, the highest level of assurance the auditors can give a district per Prop 39 audit guidelines. The Committee members asked questions and requested clarification on various items detailed in the audits. Ms. Christy called for a motion to approve the Proposition 39 General Obligation Bonds, Measure Q Financial and Performance Audits for the fiscal year ended June 30, 2018 as presented. A motion was made, seconded and approved unanimously.
6. District Update
In the absence of Dr. Rodriguez, Mr. Hardash provided a brief report on District activities.
7. Measure Q Projects Update
Ms. Matsumoto provided a brief update on Measure Q projects.
 - Dunlap Hall Renovation – Completed a few years ago.
 - Central Plant Infrastructure – Completed last year.
 - Johnson Student Center & Demolition – This is one of the newer projects with interior hazardous waste abatement to be completed first, hard demolition, pile demolition and then the underground work. Occupancy is expected Spring of 2021.
 - Science Center and Building J Demolition – Progress continues with decking of the various floors including a green house on the rooftop to be used by the biology department. Mock-up and water testing was conducted during December. The target completion is summer 2020 with furniture and installation for fall occupation.
 - The campus map that coordinates access and path of travel during construction was reviewed and discussed.
 - The master program budget and project budget history were reviewed and discussed.
8. Measure Q Financial Report
Mr. Hardash reviewed the Measure Q Projects Cost Summary for the period of December 31, 2018 through January 7, 2019 as information.
9. Santa Ana College Update
Dr. Rose provided a brief update on the activities of Santa Ana College and distributed a fact sheet that is an excerpt of the Fact book. She also shared progress of guided pathways, and information related to online programs, occupational studies bachelor degree program, and apprenticeship and vocational nursing programs through adult education.
10. Committee Comments
The committee shared various comments and in conclusion commended Ms. Aguiñaga for her dedication and service to the committee.
11. Adjournment
Ms. Christy called for a motion to adjourn the meeting in honor of Mr. Manuel Peña, a community at large representative on the Measure Q Committee who recently passed. A motion was made, seconded and approved to adjourn the meeting at 8:18 p.m.



**CITIZENS' BOND OVERSIGHT COMMITTEE MEETING
PROJECT UPDATES
JUNE 25, 2019**





PROJECTS

- ▶ Dunlap Hall Renovation - Completed
- ▶ Central Plant & Infrastructure - Completed
- ▶ Johnson Student Center & Demolition
- ▶ Science Center & Building J Demolition



PROJECT UPDATE SANTA ANA COLLEGE SCIENCE CENTER & BUILDING J DEMOLITION

Project Summary:

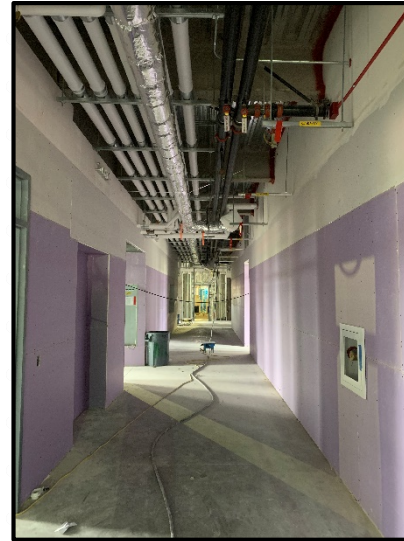
- ▶ Construction of a new three-story, 64,785 square foot science center and 880 square foot greenhouse
- ▶ Programs Include: Division Office, Faculty Offices, (2) Standard Classrooms, (1) Large Classroom, (1) Large Divisible Classroom, (1) Computer Lab, (1) Engineering Lab & Support Space, (6) Biology Labs & Support Space, (2) Geology Labs & Support Space, (5) Chemistry Labs & Support Space, (1) Physics Lab & Support Space, Student Collaboration Areas
- ▶ Project includes demolition of (3) J Buildings

Current Status:

- ▶ New Structural steel activities, welding of stairs, exterior scaffolding/framing, and sheathing of parapets completed
- ▶ New Interior production drywall has commenced
- ▶ New Exterior sheathing, moisture barrier, and window flashing on-going
- ▶ New Interior metal framing on-going on upper floors and mechanical shaft areas
- ▶ Target occupancy Summer 2020

Budget:

- ▶ \$70.48 million





PROJECT UPDATE SANTA ANA COLLEGE JOHNSON STUDENT CENTER

Project Summary:

- ▶ Demolition of existing building.
- ▶ Construction of a 63,642 square foot new Johnson Student Center
- ▶ Building Programs Include: Campus Store, Grab-n-Go/Coffee & Juice, DSPS, EOPS/CARE & CalWORKS, Student Financial Services, SSSP/Upward Bound, Warehouse, Reprographics, Conference Center, Financial Aid, Student Placement, Health & Wellness Center, DSPS, Office of Student Life, ASG, The Spot
- ▶ Site improvements include new hardscape, landscape and shade shelter around the Johnson Center as well as renovations to the “West Plaza” including new landscape, hardscape, a shade structure, and a lunch serving kiosk for Middle College High School (MCHS)

Current Status:

- ▶ New Building pad certification
- ▶ New Excavate building foundations
- ▶ New Excavate trenches for new underground site utilities
- ▶ Target occupancy Spring 2021

Budget:

- ▶ \$60 million
- ▶ \$58.53 million funded by Measure Q
- ▶ Note: The budget is currently deficient by \$1.5 million and a new budget update is pending upon a reallocation of budgets from the Central Plant project



MEASURE Q BUDGET HISTORY

PROJECT	INITIAL START-UP PLANNING TOTAL PROJECT BUDGET (February 2014) M (Million)	CURRENT ESTIMATED TOTAL PROJECT BUDGET (May 2019)	BUDGET MODIFICATION NOTES
Dunlap Hall Renovation	\$14.2M	12.62M	1) Prior to 2014, the project budget was initially set-up in Measure E. Certain softs costs are still expensed to Measure E. 2) In 2014, a new project budget was set-up in Measure Q to cover construction costs. 3) In November 2014, increase in budget due to expense transfers from Measure E. 4) In November 2014, increase in costs associated with an extension of time due to unforeseen conditions on the roof. 5) In April 2016, decrease budget by \$2.6 million expense transfers to Measure E. 6) In August 2016, decrease budget by \$1.2 million expense transfers to Measure E.
17th & Bristol St Parking Lot	\$1.7M	\$0.00	1) The acquisition of the property was paid out of Measure E in April 2014. 2) In 2014, a new budget was needed for the development of property into a surface parking lot. 3) In 2015, adjusted costs for construction of parking lot based on estimator's review of construction documents. 4) In June 2018, project budget balance of \$2.3M was allocated to Johnson Center.
Central Plant	\$68.17M	\$57.28M	1) In February 2014, adjustment made to conceptual budget of \$40 million, due to a final scope of work, a new target construction budget, and a new construction schedule. 2) In November 2018, re-allocated \$10.36 million to Johnson Student Center to cover deficiency. This budget is now at \$57.81M. 3) In June 2019, re-allocated \$527,947 to Johnson Center to cover deficiency and to close out this project.
Johnson Center	\$16.7M	\$60M	1) In 2014, an initial conceptual budget of \$16.7 million was established based on a renovation project. 2) In October 2014, budget increased to \$28.49 million due to a change in scope from a renovation project to a replacement project. 3) In November 2015, budget increased to \$40.70 million based on College's selection of Option 7 which included additional programs and an increase in square footage. 4) In April 2016, re-allocated \$2.7 million from Dunlap budget to increase budget to cover deficiency. The budget was deficient by \$5.64 million and is now deficient by \$2.9 million. 5) In August 2016, re-allocated \$1.2 million from Dunlap budget to increase budget to cover deficiency. The budget was deficient by \$2.9 million and is now deficient by \$1.7 million. 6) In October 2017, re-allocated \$492,134 from bond interest to increase budget to cover deficiency. The budget was deficient by \$1.74 million and is now deficient by \$1.25 million. 7) In April 2018, re-allocated \$2.5 million from Johnson Demolition; budget was increased from \$40.70 million to \$50 million. Project is deficient by \$8.05 million as the current budget allocation available is \$41.95 million. 8) In June 2018, re-allocated \$2.3 million from 17th & Bristol project and an additional \$13,382 from Dunlap Hall project balance. Project balance is currently deficient by \$6.73 million as the current allocated budget is \$44.27 million 9) In October 2018, re-allocated \$474,276 from bond interest to cover deficiency. The budget was deficient by \$6.73 million and is now deficient by \$6.26 million 10) In November 2018, re-allocated \$10.36M from Central Plant to cover deficiency. The budget was deficient by \$15.27 based on the new budget of \$60M and is now deficient by \$4.90M. 11) In January 2019, re-allocated \$2.9M from Science Center to cover deficiency. The budget was deficient by \$4.9M and is now deficient by \$2M. 12) In June 2019, re-allocated \$527,947 to cover deficiency. The budget was deficient by \$2M and is now deficient by \$1.5M.
Johnson Demolition	\$0.00	\$0.00	1) In 2015, a new budget was needed due to a change in scope from a renovation to a replacement project. 2) In April 2016, increased budget by \$700,000 due to estimated increase in demolition costs from \$1.8 million to \$2.5 million. 3) In April 2018, reallocated budget to Johnson Student Center due to consolidation of phases into one project.
Science Center	\$66M	\$70.48M	1) In 2014, an initial conceptual budget of \$66 million was established. 2) In October 2014, a new planning total budget was established of \$62.94 million based on a more defined scope. 3) In July 2015, budget increased to \$73.38 million based on College's selection of Option A3 which outlined the final program including additional labs and an increase in square footage. The new program changed from STEM to Science Center. 4) In January 2019, re-allocated \$2.9M to Johnson Center to cover deficiency. This budget is now at \$70.48M.



QUESTIONS



RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

MEASURE Q

Projects Cost Summary

05/31/19 on 06/04/19

Special Project Numbers	Description	Project Allocation	Total PY Expenditures	FY 2018-2019		Cumulative Exp & Enc	Project Balance	% Spent
				Expenditures	Encumbrances			
ACTIVE PROJECTS								
SANTA ANA COLLEGE								
3035/ 3056	Johnson Student Center	58,532,152	2,894,922	5,007,227	47,065,531	54,967,680	3,564,472	94%
	Agency Cost		375,487	99,170	2,982	477,639		
	Professional Services		2,517,260	717,035	3,646,666	6,880,961		
	Construction Services		2,175	4,191,022	43,415,882	47,609,079		
	Furniture and Equipment		-	-	-	-		
3049	Science Center & Building J Demolition	70,480,861	12,903,939	20,464,226	25,030,794	58,398,959	12,081,902	83%
	Agency Cost		423,648	3,615	1,696	428,959		
	Professional Services		4,962,728	1,520,830	2,976,655	9,460,213		
	Construction Services		7,517,563	18,939,781	21,849,592	48,306,937		
	Furniture and Equipment		-	-	202,850	202,850		
TOTAL ACTIVE PROJECTS		129,013,013	15,798,861	25,471,453	72,096,324	170,643,767	15,646,374	132%
CLOSED PROJECTS								
3032	Dunlap Hall Renovation	12,620,659	12,620,659	-	-	12,620,659	0	100%
	Agency Cost		559	-	-	559		
	Professional Services		1,139,116	-	-	1,139,116		
	Construction Services		11,480,984	-	-	11,480,984		
	Furniture and Equipment		-	-	-	-		
3042	Central Plant Infrastructure	57,277,129	57,052,336	224,793	-	57,277,129	0	100%
	Agency Cost		416,740	-	-	416,740		
	Professional Services		9,381,093	222,502	-	9,603,595		
	Construction Services		47,216,357	-	-	47,216,357		
	Furniture and Equipment		38,146	2,291	-	40,437		
3043	17th & Bristol Street Parking Lot	198,141	198,141	-	-	198,141	0	100%
	Agency Cost		16,151	-	-	16,151		
	Professional Services		128,994	-	-	128,994		
	Construction Services		52,996	-	-	52,996		
	Furniture and Equipment		-	-	-	-		
TOTAL CLOSED PROJECTS		70,095,929	12,818,799	224,793	0	12,818,799	0	18%
GRAND TOTAL ALL PROJECTS		199,108,942	28,617,661	25,696,246	72,096,324	183,462,567	15,646,374	92%
SOURCE OF FUNDS								
	ORIGINAL Bond Proceeds		198,000,000					
	Interest Earned		1,108,942					
	Totals		199,108,942					

Measure Q Citizens' Bond Oversight Committee Membership 2019

Membership Areas	Committee Member	Term	Duration of Term
Santa Ana College Student	Mariano Cuellar (Appointed June 2019)	1 only	June 2019 – June 2020 (Appointed at 06/17/19 Board meeting)
Business Organization	Vacant (Bruce Bauer)	1+1	
Senior Citizens' Organization	Vacant (Rene Guzman)	1+1	
Taxpayers Association	Vacant (Cecilia Aguiñaga)	1 only	
Santa Ana College Foundation	Alberta Christy (Appointed 2017)	1+1	February 2017 – February 2019 Plus two additional terms 2019-2023
Community At-Large #1	Jim Hossfeld (Appointed 2015)	1+1	November 2017 – November 2019 Plus one additional optional term 2019-2021
Community At-Large #2	Irma Avila Macias (Appointed 2013)	1+1	October 2017 – October 2019 Last two year term 2017-2019
Community At-Large #3	Kenneth Nguyen (Appointed 2013)	1+1	October 2017 – October 2019 Last two year term 2017-2019
Community At-Large #4	Paul Gonzales (Appointed 2018)	1 only	January 2019 – January 2020 (Appointed at 12/10/18 Board meeting)
Community At-Large #5	Vacant (David Brandt)	1 only	
Community At-Large #6	Vacant (Eddie Marquez)	1 only	