

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 N. Broadway, Santa Ana, California 92706
Office: (714) 480-7321 Fax: (714) 796-3935
Budget Allocation and Planning Review Committee Meeting
Orange Education Center – Room #146
1:30 p.m. – 3:00 p.m.

Meeting Minutes for August 15, 2012

BAPR Members Present: Erlinda Martinez, Linda Rose, James Kennedy, Raymond Hicks, Jeff McMillan, Juan Vazquez, Steve Kawa, Raul Gonzalez del Rio, Morrie Barembaum, Corinna Evett, Peter Hardash, John Didion , Adam O'Connor , Nga Pham, Marti Reiter and Sylvia LeTourneau

BAPR Members Absent: Esmeralda Abejar, Jose Vargas, and Steve Eastmond

Guests Present: John Zarske, Gina Huegli and Linda Melendez

The meeting was called to order by Mr. Hardash at 1:35 p.m.

State/District Budget Update

2012-13 Budget Workshop “Blue Book” Handouts

- Total Estimated Base FTES 27,929.570
 - Credit = 20,831.96
 - Non-Credit = 371.44
 - CDCP = 6,726.17
- Estimated Local Revenue
 - Enrollment Fee = \$7,419,246
 - Property Tax Revenue = \$42,959,525
- Workload Restoration (potential growth), if tax measure passes and if districts have sufficient FTES in excess of the base FTES
 - Statewide \$50,000,000
 - RSCCD \$1,045,980
 - Amount was not included in 2012-13 RSCCD Proposed Adopted Budget
- Workload Reduction, if tax measure fail
 - Statewide base reduction (\$338,000,000)
 - RSCCD (\$8,585,848)
- Triggers, if tax measure fail automatic budget reductions are triggered
 - Lose \$50 million in growth/restoration
 - Lose \$159.9 million in deferral buy down
 - Statewide base reduction (\$338,000,000)
 - (7.3%) to (7.5%) workload reduction

- Stability Restoration Eligibility for 2012-13
 - Statewide \$32,523,547
 - RSCCD \$598,135
- Mandate Block Grant Funding
 - Districts can elect to receive funding for compliance with mandates in lieu of filing claims
 - \$28.00 per FTES
 - Approximately \$800,000 for RSCCD. Amount will be included in the 2012-13 RSCCD Proposed Adopted Budget only as a place holder in one of the district office accounts
- Education Protection Account (EPA)
 - If tax initiatives pass, the new tax revenues will be put in a special account
 - Independent financial audit every year to ensure funds are being spent on classroom expenses and not on salaries or benefits of administrators or any other administrative cost
 - Governing board will have an open public meeting to show how the money will be spent
 - Publish on the internet an accounting of how the much money was received and spent

RSCCD 2012-13 Proposed Adopted Budget – Action Item

FY 2011-12

- Ending Fund Balance and Carryover
 - FY 2011-12 Beginning Fund Balance = \$46,173,393
 - FY 2011-12 Change in Fund Balance = (\$3,022,836)
 - Estimated Ending Balance FY 2011-12 = \$43,150,556

FY 2012-13

- Fund 11
 - Total Revenue = \$135,784,818
 - Total Expenditures \$131,000,496
 - Restricted Contingency = \$4,784,322
- Fund 13
 - Beginning Balance = \$43,150,556
 - Total Revenue = \$789,442
 - Total Expenditures \$13,072,474
 - Restricted Contingency = \$7,303,649
 - Budget Stabilization = \$23,563,876

Mr. Hardash called for a motion to approve the 2012-13 Proposed Adopted Budget. Mr. Kawa moved and Mr. Kennedy seconded the motion to approve the 2012-13 Proposed Adopted Budget as presented. The motion carried unanimously.

Committee Updates

- Human Resource Committee – Mr. Didion stated the committee will met in the fall. He also stated most districts in the state have had their fulltime obligation numbers adjusted because of the work load measure reductions but RSCCD has not. Both Mr. Didion and Mr. Hardash have contacted the State Chancellor's Office and are waiting for an explanation.

Ms. LeTourneau asked what process to follow in order to hire new positions in her area. Mr. Didion stated that request are taken to District Council for review and approved by Cabinet

- BAPR Work Group – August 1, 2012 minutes provided
- District Facility Planning Committee – Next meeting on September 5, 2012
- Technology Advisory Group – Blackboard changed their structure and would begin to charge students \$1.99 for the Blackboard Mobile application. The district will no longer purchase the mobile application.
- Accreditation Update – Mr. Didion stated consultant Eva Conrad will review and provide feedback on the revised planning structure. Also, the review and update of the district's board policies using the Community College League of California's (CCLC) model continues.
- SB361 BAM Implementation Technical Committee – Continue to work on the new model and technical implementations

Educational Services Task Force-Action Item

- At the last BAPR workgroup meeting on August 1, it was suggested to form a task force to thoroughly review the services and programs provided by the Educational Services Department. Mr. Didion stated the Assistant Vice Chancellor of Educational Services, Mr. Enrique Perez, will develop an advisory committee. He plans to meet with college Presidents and Academic Senate Presidents for suggestions on how to build better efficiencies.
- Mr. McMillan suggested to hold this item for the next Budget Allocation and Planning Review Committee meeting after Mr. Perez meets with college and senate presidents. Mr. Hicks moved to postpone until the next meeting. No action was taken. The motion carried unanimously.

Information Handouts

- Measure "E" projects as of July 31, 2012
 - Project % completion
 - Santa Ana College 78%
 - Santiago Canyon College 87%
 - District Operations 96%
 - All Sites 83%

Approval of BAPRC Meeting Minutes – July 11, 2012

Mr. Hardash called for a motion to approve the minutes of July 11, 2012 BAPR Committee meeting. Mr. Kennedy moved and Mr. Hicks seconded the motion to approve the minutes as presented. The motion carried unanimously.

Adjournment

Mr. Hardash adjourned the meeting at 3:30 p.m.

Meeting Schedule

BAPR Workgroup Meeting – 2:30 – 4:00, SAC – Executive Conference Room#114
September 5, 2012

BAPR Committee Meeting – 1:30 – 3:00, D.O. Board Room #107
September 26, 2012