

## **RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

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Office: (714) 480-7321

Website: <http://rscgd.edu/Departments/Business-Operations/Pages/Fiscal-Resources-Committee.aspx>

### **Fiscal Resources Committee Special Meeting**

Executive Conference Room – District Office

1:30 p.m. – 3:00 p.m.

#### **Meeting Minutes for March 12, 2014**

**FRC Members Present:** Morrie Barembaum, Michael Collins, Michael DeCarbo, Raul Gonzalez del Rio, Peter Hardash, Diane Hill, Steve Kawa, Sylvia LeTourneau, Jeff McMillan and Adam O'Connor

**Guests/Alternates Present:** Jim Kennedy, Richard Kudlik and Jose Vargas

The meeting was called to order by Mr. Hardash at 1:30 p.m.

#### **1. Welcome**

#### **2. 2014/15 RSCGD Tentative Budget Assumptions – Hardash**

- Revised Budget Assumptions and a memo from Dr. Rodriguez addressing questions on the previously distributed Tentative Budget Assumptions were distributed and reviewed.
- One adjustment, the international lease of space in China has been adjusted to \$18,000 (\$1,500 per month for the leased office space)
- On the full-time obligation numbers, two of the hires at SCC are now two new hires at SAC. Eleven vacancies at SAC and nineteen new positions and two vacancies at SCC and one new positions. Mr. Collins indicated that Dr. Martinez needs to have discussion with Mr. Didion regarding the SAC numbers. One of the new positions is non-credit. The bottom line is 32 full-time faculty with a shift of two from SCC to SAC.
- Change the 22 new positions to 20 new positions as two are replacements for retirees.
- Mr. Collins again agrees with the corrections and the bottom line stays the same, however, pending Dr. Martinez conferring with Chancellor's Cabinet.
- The language should also be taken to the Human Resources Committee (HRC) for discussion as part of the planning process.

A motion was made by Mr. DeCarbo, seconded by Mr. Kawa pending approval by the Human Resources Committee and discussion at Chancellor's Cabinet. There was a call for discussion.

- Discussion ensued on item "M", the items requested by the Chancellor as it did not go through the planning process in POE.
- This fiscal year, \$200,000 of District Office reserves was transferred to Public Affairs for marketing, approved by Chancellor's Cabinet, however, the Chancellor made it clear this cost would be built into the budget, on-going. Chancellor's Cabinet approved.
- The committee is requesting "M" be forwarded to the next POE meeting for discussion.

A motion was made that "E" is to be clarified by HRC and College Presidents. Item "M", pending approval by the POE committee. Call for the question. There were nine yes, two no, and one abstention to recommend the 2014/15 Tentative Budget Assumptions to the Chancellor.

**Other**

The Chancellor asked that Fiscal finalize the reimbursement of the cost of offering classes for winter intersession for both campuses, the numbers are being reviewed and funds will be advanced. Once all of the funds are received, the remainder will be distributed to the campuses.

Alternates to this committee vote in place of absent members for their respective colleges, SAC has a vacant CSEA position which needs to be filled.

**Adjournment**

Mr. Hardash adjourned the meeting at 2:17 p.m.

**Meeting Schedule – Next Meeting:**

Next regular meeting: Wednesday, March 19, 2014 – 1:30 p.m. – Executive Conference Room, DO