

# RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

2323 N. Broadway, Santa Ana, California 92706

Office: (714) 480-7321 Fax: (714) 796-3935

## Fiscal Resources Committee

### Agenda for September 25, 2013

1:30 p.m. - 3:00 p.m.

Executive Conference Room #114

1. Welcome
2. State/District Budget Update – Hardash
  - [Board PowerPoint presentation on 2013-14 Adopted Budget](#)
  - [2013-14 Adopted Budget](#)
  - P2 Exhibit “C” August Revision-RSCCD and Statewide
  - Statewide Deficits
    - RDA Revenue
3. Defining our Charge Back System and Building in Efficiency Checks – DeCarbo
  - Listing of each District Operation Department
4. FON Policy - DeCarbo
5. 50% Law
6. FRC Calendar Revision
  - Change Meeting Date: January 22, 2014 to January 29, 2014
7. Informational Handouts
  - District-wide expenditure report link: <https://intranet.rsccd.edu>
  - Vacant Funded Position List as of September 5, 2013
  - Measure “E” Project Cost Summary as of August 31, 2013
  - Monthly Cash Flow Statement as of August 31, 2013
8. Approval of FRC Minutes – August 14, 2013
9. Other

**Next FRC Committee Meeting:** (Executive Conference Room #114 1:30 pm – 3:00 pm)

October 23, 2013

**The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.**

**CALIFORNIA COMMUNITY COLLEGES  
2012-13 SECOND PRINCIPAL APPORTIONMENT  
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**

August Revision  
EXHIBIT C

Workload measures:	Base Funding	Marginal Funding	Base FTES	Workload Restoration FTES	Growth FTES	Restored FTES	Stability FTES	Total Funded FTES	Unfunded FTES	Actual FTES
Credit FTES	4,564.825083	4,564.825100	20,755.140	672.105	0.000	307.283	0.000	21,734.528	33.792	21,768.320
Noncredit FTES	2,744.957800	2,744.957800	365.420	-72.440	0.000	0.000	0.000	292.980	0.000	292.980
Noncredit - CDCP FTES	3,232.067600	3,232.067600	6,590.850	-459.940	0.000	0.000	0.000	6,130.910	0.000	6,130.910
<b>Total FTES:</b>			<b>27,711.410</b>	<b>139.725</b>	<b>0.000</b>	<b>307.283</b>	<b>0.000</b>	<b>28,158.418</b>	<b>33.792</b>	<b>28,192.210</b>

**I Base Revenues +/- Restore or Decline**

A Basic Allocation		\$9,964,636
B Basic FTES Revenue Before Workload Reduction	\$117,048,720	
C Workload Reduction	\$0	
D Revised Base FTES Revenue		\$117,048,720
1 Credit Base Revenue	\$94,743,585	
2 Noncredit Base Revenue	\$1,003,062	
3 Career Development College NonCr	\$21,302,073	
E Current Year Decline		\$0
<b>Total Base Revenue Less Decline</b>		<b>\$127,013,356</b>

**V Other Revenues Adjustments**

A Revenue Adjustment	\$0
<b>Total Revenue Adjustments</b>	<b>\$0</b>

**VI Stability Adjustment**

\$0

**VII Total Computational Revenue**

(sum of II, III, IV, V, & VI) \$129,798,689

**VIII District Revenue Source**

A1 Property Taxes	\$47,493,673
A2 Less Property Taxes Excess	\$0
B Student Enrollment Fees	\$8,402,186
C State General Apportionment	\$48,287,437
D June Estimated EPA	\$20,761,952
<b>Available Revenue</b>	<b>\$124,945,248</b>
E Revenue Shortfall	0.9626079351 \$4,853,441
<b>Total Revenue Plus Shortfall</b>	<b>\$129,798,689</b>

**II Inflation Adjustment**

A Statewide Inflation Adjustment	0%
B Inflation Adjustment	\$0
<b>C Current Year Base Revenue + Inflation Adjustment</b>	<b>\$127,013,356</b>

**III Basic Allocation & Restoration**

A Basic Allocation Adjustment	\$0
B Basic Allocation Adjustment COLA	\$0
C Stability Restoration	\$1,402,692
D Restoration of Prior Year Workload Reduction	\$1,382,641
<b>Total Basic Allocation &amp; Restoration</b>	<b>\$2,785,333</b>

**IX Other Allowances and Total Apportionments**

A State General Apportionment	\$48,287,437
B Statewide Average Replacement Cost	\$4,565
Number of Faculty Not Hired	0.00
Full-time Faculty Adjustment	\$0
<b>Net State General Apportionment</b>	<b>\$48,287,437</b>

**IV Growth**

A Unadjusted Growth Rate	0.00%
B Constrained Growth Rate	0.00%
C Constrained Growth Cap	\$0
D Actual Growth	\$0
E Funded Credit Growth Revenue	\$0
F Funded Noncredit Growth Revenue	\$0
G Funded Noncredit CDCP Growth Revenue	\$0
<b>Total Growth Revenue</b>	<b>\$0</b>

**X Unrestored Decline as of July 1st of Current Year**

A 1st Year	\$1,402,692
B 2nd Year	\$0
C 3rd Year	\$0
<b>Total</b>	<b>\$1,402,692</b>

Regular Growth Caps adjusted by a factor of 0.00000000 to match funding.

**Basic Allocation Calculation  
College/Center Base Funding Rates:**

Single College District Funding Rates: Total FTES			Multi-College District Funding Rate: Total FTES				
>18,472	>9,236	<=9,236	Rural	>18,472	>9,236	<=9,236	
\$5,535,909	\$4,428,727	\$3,321,545	\$553,591	\$4,428,727	\$3,875,136	\$3,321,545	
Single College District - College FTES			Multi-College District - College FTES:			Total Colleges	
>18,472	>9,236	<=9,236	Rural	>18,472	>9,236	<=9,236	
0	0	0	0	1	0	1	2
Revenue:							Total Colleges
>18,472	>9,236	<=9,236	Rural	>18,472	>9,236	<=9,236	
\$0	\$0	\$0	\$0	\$4,428,727	\$0	\$3,321,545	\$7,750,272
State Approved Center: Funding Rates			Total State Approved Centers	Total State Approved Centers Revenue			
1	\$1,107,182		1	\$1,107,182			
Grandfathered or Previously Approved Center: Funding Rates @ FTES Levels							
>924	>693	>462	>231	<=231			
\$1,107,182	\$830,386	\$553,591	\$276,795	\$138,398			
Number of Grandfathered or Previously Approved Centers: @ Total FTES						Total Grandfathered or Previously Approved Centers	
>924	>693	>462	>231	<=231			
1	0	0	0	0	1		
Grandfathered or Previously Approved Center Revenue:						Total Grandfathered or Approved Center	
>924	>693	>462	>231	<=231		\$9,964,636	
\$1,107,182	\$0	\$0	\$0	\$0	\$1,107,182		

**CALIFORNIA COMMUNITY COLLEGES  
2012-13 SECOND PRINCIPAL APPORTIONMENT  
STATEWIDE TOTAL**

August Revision  
EXHIBIT C

Workload measures:	Base Funding	Marginal Funding	Base FTES	Workload Restoration FTES	Growth FTES	Restored FTES	Stability FTES	Total Funded FTES	Unfunded FTES	Actual FTES
Credit FTES	4,564.825100	4,564.825100	1,032,433.946	11,076.884	0.000	2,546.171	-8,906.392	1,037,150.607	10,595.864	1,047,746.470
Noncredit FTES	2,744.957800	2,744.957800	30,953.487	-1,556.961	0.000	116.913	3.348	29,516.787	5.204	29,521.990
Noncredit - CDCP FTES	3,232.067600	3,232.067600	35,817.063	-1,072.455	0.000	0.000	-24.279	34,720.329	0.001	34,720.330
<b>Total FTES:</b>			1,099,204.496	8,447.468	0.000	2,663.084	-8,927.323	1,101,387.724	10,601.068	1,111,988.790

**I Base Revenues +/- Restore or Decline**

A Basic Allocation		\$509,026,806
B Basic FTES Revenue Before Workload Reduction	\$4,926,868,242	
C Workload Reduction	\$0	
D Revised Base FTES Revenue		\$4,927,975,406
1 Credit Base Revenue	\$4,727,246,218	
2 Noncredit Base Revenue	\$84,966,017	
3 Career Development College NonCr	\$115,763,171	
E Current Year Decline		\$-40,725,403
<b>Total Base Revenue Less Decline</b>		\$5,396,276,809

**V Other Revenues Adjustments**

A Revenue Adjustment	\$-1,413,768
<b>Total Revenue Adjustments</b>	\$-1,413,768

**VI Stability Adjustment**

\$40,725,403

**VII Total Computational Revenue**

(sum of II, III, IV, V, & VI) \$5,491,463,383

**VIII District Revenue Source**

A1 Property Taxes	\$2,213,171,244
A2 Less Property Taxes Excess	-\$113,792,880
B Student Enrollment Fees	\$418,688,260
C State General Apportionment	\$1,983,221,008
D June Estimated EPA	\$804,540,000
<b>Available Revenue</b>	\$5,305,827,632
E Revenue Shortfall	0.9661955770
<b>Total Revenue Plus Shortfall</b>	\$5,491,463,383

**IX Other Allowances and Total Apportionments**

A State General Apportionment	\$1,983,221,008
B Statewide Average Replacement Cost	
Number of Faculty Not Hired	0.00
Full-time Faculty Adjustment	\$0
<b>Net State General Apportionment</b>	\$1,983,221,008

**X Unrestored Decline as of July 1st of Current Year**

A 1st Year	\$22,887,039
B 2nd Year	\$3,823,675
C 3rd Year	\$0
<b>Total</b>	\$26,710,714

**II Inflation Adjustment**

A Statewide Inflation Adjustment	
B Inflation Adjustment	\$0
<b>C Current Year Base Revenue + Inflation Adjustment</b>	\$5,396,276,809

**III Basic Allocation & Restoration**

A Basic Allocation Adjustment	\$1,107,182
B Basic Allocation Adjustment COLA	\$0
C Stability Restoration	\$11,943,749
D Restoration of Prior Year Workload Reduction	\$42,824,008
<b>Total Basic Allocation &amp; Restoration</b>	\$55,874,939

**IV Growth**

A Unadjusted Growth Rate	
B Constrained Growth Rate	
C Constrained Growth Cap	\$0
D Actual Growth	\$0
E Funded Credit Growth Revenue	\$0
F Funded Noncredit Growth Revenue	\$0
G Funded Noncredit CDCP Growth Revenue	\$0
<b>Total Growth Revenue</b>	\$0

Regular Growth Caps adjusted by a factor of 0.00000000 to match funding.

**Basic Allocation Calculation  
College/Center Base Funding Rates:**

Single College District Funding Rates: Total FTES			Multi-College District Funding Rate: Total FTES				
>18,472	>9,236	<=9,236	Rural	>18,472	>9,236	<=9,236	
\$5,535,909	\$4,428,727	\$3,321,545	\$553,591	\$4,428,727	\$3,875,136	\$3,321,545	
Single College District - College FTES			Multi-College District - College FTES:			Total Colleges	
>18,472	>9,236	<=9,236	Rural	>18,472	>9,236	<=9,236	
			11				114
Revenue:			Rural	>18,472	>9,236	<=9,236	Total Colleges
			\$6,089,501				

State Approved Center: Funding Rates		Total State Approved Centers		Total State Approved Centers Revenue		
>924	>693	>462	>231	<=231		
33	\$1,107,182		33		\$36,537,006	
Grandfathered or Previously Approved Center: Funding Rates @ FTES Levels						
>924	>693	>462	>231	<=231		
\$1,107,182	\$830,386	\$553,591	\$276,795	\$138,398		
Number of Grandfathered or Previously Approved Centers: @ Total FTES						Total Grandfathered or Previously Approved Centers
>924	>693	>462	>231	<=231		Total Basic Allocation Revenue
23	1	1	9	2	36	\$510,133,988
Grandfathered or Previously Approved Center Revenue:						Total Grandfathered or Approved Center
>924	>693	>462	>231	<=231		\$29,617,114
\$25,465,186	\$830,386	\$553,591	\$2,491,155	\$276,796		

## District Operations Department Codes

### Chancellor:

51100 Chancellor's Office  
51200 Board of Trustees

### Executive Vice Chancellor:

52200 Public Affairs/Gov Rel Office  
52300 Communications  
52400 Community Relations  
52500 Publications  
52600 Graphic Communications  
53110 Human Resources Office  
53120 Risk Management  
53130 FARSCCD  
53135 CEFA  
53150 Project Management  
53210 Ctr for Intl Trade Dev Office  
53220 Women in Business Center  
53230 Nat Hispanic Bus Women Assoc  
53305 Educational Services Office  
53310 ACT Center  
53315 Center for Excellence  
53321 CDC Administration  
53322 CDC CalWORKs  
53323 CDC Centennial Education Ctr  
53324 CDC Orange Education Center  
53325 CDC Santa Ana College  
53326 CDC Santiago Canyon College  
53327 CDC Santa Ana College - East  
53328 EHS Santa Ana College  
53329 EHS Administration  
53330 Digital Media Center  
53335 Economic Development  
53340 Research  
53345 Resource Development  
53350 Workforce Education  
53355 Workplace Learning Res Center  
53360 Corporate Training Institute  
53365 Business Entrepreneurship Ctr  
53410 Small Business Dev Ctr Office  
54112 Foundation

### Vice Chancellor:

54111 Business Operations' Office  
54113 Internal Audit  
54121 Auxiliary Services Office-SAC  
54122 Auxiliary Services Office-SCC  
54123 Auxiliary Services Office-Dist  
54124 Bookstore - SAC  
54125 Bookstore - CEC  
54126 Bookstore - SCC  
54127 Bookstore - OEC  
54128 Bookstore - Don Express  
54129 Cashier's Office  
54131 Facility Planning Office  
54132 Construction & Support Service  
54133 Maintenance & Operations  
54141 Information Tech Svcs Office  
54142 Academic Support - SAC  
54143 Academic Support - SCC  
54144 Application Systems  
54145 Networking  
54146 District Wide Technology  
54147 Academic Support - CEC  
54148 Academic Support - OEC  
54151 Purchasing  
54152 Mailroom  
54153 Warehouse  
54161 Safety & Security Office  
54162 Environ Safety & Emer Services  
54163 Safety & Parking - DO  
54164 Safety & Security Office - SAC  
54165 Safety & Security Office - SCC  
54166 Safety & Parking - SAC  
54167 Safety & Parking - SCC  
54168 Safety & Parking - CEC  
54169 Safety & Parking - OEC  
54171 Cashier's Office - SAC  
54172 Cashier's Office - SCC  
54211 Fiscal Services Office  
54212 Accounting  
54213 Accounts Payable  
54215 Payroll

## Estimated Fall 2014 Full-time Faculty Obligation

<b>A</b>	<b>Fall 2013 Obligation*</b>	<b>328.80</b>
<b>B</b>	<b>Fall 2012 FTEF**</b>	<b>315.00</b>
<b>C</b>	<b>Difference Between Fall 13 Obligation and Fall 12 Actual [ A - B ]</b>	<b>13.80</b>
<b>D</b>	<b>2012 Late Terminations (Blake, M. Brown, Conrad, Gates, Jaffray) Ogas, Palmer, Yorba)</b>	<b>8</b>
<b>E</b>	<b>2012-13 Terminations (S. Brown, L. Mallory, E. Mitchell)</b>	<b>3</b>
<b>F</b>	<b>Spring/Summer 2013 New Hires</b>	<b>13.0</b>
<b>G</b>	<b>Fall 2013 Projected FTEF [ (B + F) - ( D + E ) ]</b>	<b>317.00</b>
<b>H</b>	<b>Difference Between Fall 2013 Obligation and Estimate [ A - F ]</b>	<b>11.80</b>
<b>I</b>	<b>Projected Increase in Fall 2014 Obligation (334.80)</b>	<b>6.00</b>
<b>J</b>	<b>2012 Late Terminations (Bobp, Ehrsmann)</b>	<b>2.00</b>
<b>K</b>	<b>2013-14 Terminations (Ball, Conner, West, Zysman, Moran-Beazell, Ferre)</b>	<b>6.00</b>
<b>L</b>	<b>Current Estimate of Hiring Required to Meet Fall 2014 Obligation***</b>	<b>25.80</b>

\*Fall 2013 FON Compliance will be measured through maintenance of Fall 2013 Full-time/Part-time Ratio.

\*\*No penalty assessed in Fall 2012 due to increase in Full-time/Part-time Ratio. F2011 ratio = 65.32%; F2012 ratio = 65.48%;

\*\*\*Estimate will increase by 1 FTE for each FT Faculty resignation/retirement received before Spring Break.

**Estimated Allocation of Full-Time Faculty Restoration**

	TOTAL	SAC			SCC		
		FON	PCT	FTES %	FON	PCT	FTES %
Fall 2008 Count (Last Year of FON Compliance)	336	232	69.0%	70.3%	104	31.0%	29.7%
Fall 2012 Count	315	216	68.6%	70.8%	99	31.4%	29.2%
Fall 2013 Estimate	317	218	68.8%	70.8%	99	31.2%	29.2%
Fall 2014 Projection (without additional hiring)	309	213	68.9%		96	31.1%	
Fall 2014 FON Obligation (334.80)	335	237	70.8%		98	29.2%	

### 50% LAW HISTORY

	FY 09/10		FY 10/11		FY 11/12		FY 12/13		FY 13/14
	Adopted	Actual	Adopted	Actual	Adopted	Actual	Adopted	Actual	Adopted as of 8-30-13
<b>SAC</b>	58.19%	60.30%	58.47%	60.94%	58.91%	60.09%	60.14%	61.35%	61.21%
<b>SCC</b>	53.37%	54.48%	53.04%	53.02%	48.83%	52.21%	50.78%	53.65%	48.91%
<b>SAC/SCC Combined</b>	56.68%	58.47%	56.71%	58.38%	55.69%	57.62%	57.17%	58.88%	57.40%
<b>DO/DW</b>	2.49%	2.86%	0.00%	2.30%	2.63%	10.41%	2.21%	11.42%	2.27%
Combined	47.91%	50.46%	48.14%	50.54%	47.39%	50.18%	46.65%	50.09%	47.25%

**Note:**

- We did not budget the additional \$500,000 contribution over 1% of salaries in FY 10/11 to the Retiree Benefits Fund or SUI cost of \$250,000

**DISTRICT OPERATIONS UNRESTRICTED GENERAL FUND 11 AND 13 (FUND 13 BEGINS IN FY 12-13) EXCLUDING CARRYOVER FUNDS**

<b>GL Account</b>		<b>FY 07-08 Adopted Budget</b>	<b>FY 08-09 Adopted Budget</b>	<b>FY 09-10* Adopted Budget</b>	<b>FY 10-11* Adopted Budget</b>	<b>FY 11-12* Adopted Budget</b>	<b>FY 12-13 Adopted Budget</b>	<b>FY 13-14 Adopted Budget</b>
LOCATION: 5 -	District Operations	31,438,544	29,151,101	21,946,052	22,302,690	21,972,639	25,974,820	25,340,947
		<b>21.11%</b>	<b>19.64%</b>	<b>16.43%</b>	<b>16.51%</b>	<b>16.31%</b>	<b>19.43%</b>	<b>18.88%</b>
<b>Fund 11</b>	<b>General Fund Unrestricted</b>	<b>173,772,826</b>	<b>162,863,434</b>	<b>151,239,374</b>	<b>166,649,021</b>	<b>181,675,549</b>	<b>173,732,115</b>	<b>173,818,335</b>

\* - in fiscal years 09/10 - 11/12, the district operations of Parking and Safety & Auxiliary Services as well as some of ITS were charged to the colleges rather than the District Office based on where employees physically worked. In 12/13, these operations were charged back to the District office according to the new Budget Allocation Model.



## **Fiscal Resources Committee Recommended Schedule 2013-2014**

### **FRC Meeting – Executive Conference Room #114/DO 1:30 – 3:00**

- Wednesday, August 21, 2013
- Wednesday, September 25, 2013
- Wednesday, October 23, 2013
- Wednesday, November 20, 2013
- Wednesday, January 29, 2014 (*previously, January 22, 2014*)
- Wednesday, February 26, 2014
- Wednesday, March 19, 2014 (*previously, March 26, 2014*)
- Wednesday, April 23, 2014
- Wednesday, May 28, 2014

## Vacant Funded Positions as of 9/5/2013 - Projected Annual Salary and Benefits Savings

Fund	Management/ Academic/ Confidential	Title	Reasons	Site	Effective Date	Notes	2013-14 Annual Budgeted Sal/Ben	Total Unr. General Fund by Site
11	Chin, Al	Director, District Safety & Security	Retirement	District	12/31/2013		73,396	
11	Odum, Daryl	Director, District Construction & Support Serv.	Retirement	District	7/15/2013		189,742	263,138
50%-fd 11/ 50%-fd 12	11 Carrera, Cheryl	Professor, Math	Interim assignment	SAC	8/20/2012	Interim Dean, Science, Math & Health Services	131,963	
	Chaplin, Elyse	Associate Dean of DSPS	Contract not being renew	SAC	6/30/2013	Recruiting #AC13-0313	61,594	
11	Chidester, Dan	Director, Fire Education	Retirement	SAC	5/31/2013	Gary Dominguez Interim Director of Fire Instruction/SAC Fire Tech (40 hrs/wk) Eff 5/31/13. (This is a two month full-time position paid @ hourly rate without benefits that will terminate on 7/31/13.pw) - recruiting #AC13-0314	118,280	
11	Comeau, Carol	Dean, Science, Math & Health Sciences	Retirement	SAC	6/21/2012	Recruiting #AC13-0286. Per Elouise, no finalist was chosen and department will need to submit new requisition. Cheryl Carrera will continue interim position but a new ASCF will need to be submitted for 2013-2014.	-	769,901
11	Conner, Pat	Coordinator, Tutorial Learning Center/EOPS	Retirement	SAC	5/24/2014		-	
11	Ehresmann, Beverly	Professor, ESL	Retirement	SAC	5/30/2013		142,558	
11	Feere, Zachary	Assistant Professor, Communication Studies	Resignation	SAC	8/19/2013		120,179	
11	Morgan-Beazell, Gwen	Professor, Human Development/Serv.&Tech Div	Retirement	SAC	5/30/2014		-	
11	Ripley, Ed	Vice President, Continuing Education	Retirement	SAC	6/30/2011	James Kennedy, Interim - recruiting #AC13-0318	-	
11	Turner, Sylvia	Dean Fine & Performing Arts	Retirement	SAC	7/31/2013	Recruiting #AC13-0310	195,326	
11	Gates, James	Professor, Water Utility Science	Retirement	SCC	5/20/2012	Recruiting #AC13-0282 Per Elouise, no finalist was chosen and department will need to submit new requisition	137,359	
11	Kennedy, James	Dean, Instr & Std Svcs	Interim assignment	OEC	8/1/2011	Interim assignment as VP Continuing Ed-CEC	186,876	474,917
11	Stringer, Martin	Associate Dean/Athletic Director	Promotion	SCC	7/1/2010	Promotion to Dean of Math & Sci - reduced BMPR14146 - 51,000 and 11,626 out of salary account -	93,464	
11	Zysman, Florence	Coordinator, Academic Success Center	Retirement	SCC	12/14/2013		57,218	
11	Tomlinson, Terry	Professor, High School Subjects	Retirement	OEC	6/7/2013	Transfer to hourly accts and reorg #787	-	
							1,507,957	
	Classified	Title	Reasons	Site	Effective Date	Notes	2013-14 Annual Budgeted Salary/Ben	Total Unr. General Fund by Site
11	Audit Specialist	Audit Specialist	Reorganization	District	7/1/2010	Reorganization #729. Grade 15 step 4 No Req	89,428	
11	Contreras, Jose	Senior Custodian	Administrative Term	District	10/24/2011	Reduce to 47.5%/12 months	20,902	
11	Douglas, Robert	District Safety Officer	change position	District	7/1/2013		20,488	
11	Gumbert, Robb	Facility Planning Specialist	Retirement	District	12/13/2012		85,311	685,901
11	Hutchison, Mark	Reprographics Technician	Administrative Term	District	5/21/2013		87,064	
11	Larson, Nancy	Administrative Secretary	Retirement	District	12/30/2011	Recruiting #CL13-0432	85,135	
11	McMinimy, Velan	Auxiliary Services Specialist	shift charges to Fd 31	District	12/1/2012	Reorg #795	66,757	
11	Panganiban, Felix	Senior Accountant	Retirement	District	12/30/2012	Transfer to cover other expenses	-	
11	Quinn, David	Network Specialist IV	Retirement	District	4/15/2013	Recruiting #CL13-0441	154,019	
11	Reiter, Martha	Administrative Secretary	Retirement	District	5/31/2013		76,798	
50%-fd 11/ 50%-fd 12	Barela, Gloria	Admissions & Records Specialist	Retirement	SAC	7/16/2013		46,480	
11	Calhoun, Karen	Instructional Assistant	Retirement	SAC	6/5/2013		3,331	
11	Duong, Tommy	Custodian	Resignation	SAC	5/18/2013		16,287	
11	Ediss, Michael	Custodian	change position	SAC	9/26/2011		65,420	
11	Eldridge, Janet	Distance Education Serv. Spec.	Retirement	SAC	6/28/2013	Recruiting #CL13-0430	89,473	
75%-fd 11 25%-fd 12	Garcia, Paula	High School & Community Outreach	Retirement	SAC	12/30/2012		60,551	
11	Gitonga, Kanana	International Student Prog Spec	Promotion	SAC	8/4/2013		71,976	
11	Huynh, Kim	Instructional Assistant	Resignation	SAC	9/25/2012		13,006	935,643
11	Lokos, Joseph	Lead Gardener/Admin. Services	Retirement	SAC	12/30/2012		92,733	
11	Lopez, Eduardo	Instructional Assistant	Resignation	SAC	8/24/2012		15,236	
11	Lopez, Felipe	Custodian	Promotion	SAC	12/24/2012		77,870	
11	Mai, Kathy	Instructional Assistant	Resignation	SAC	12/13/2012		13,147	
11	Martinez, Jacob	Custodian	Termination	SAC	9/24/2012		69,246	
11	Negrete, Stephanie	Senior Clerk	Administrative Term	CEC	9/26/2011		60,881	
11	Nguyen, Vi	Learning Facilitator	Resignation	SAC	2/10/2013	Recruiting #CL13-0454	12,274	
11	Nguyen, Yen	Learning Facilitator	Resignation	SAC	9/3/2013		10,622	
11	Quan, Hoai	Data Entry Clerk	Retirement	SAC	7/17/2013		46,303	
11	Quiggle, John	Auto Mechanic Maintenance	Retirement	SAC	8/31/2012		84,979	
11	Salcido, Irene	Intermediate Clerk	Retirement	SAC	1/30/2013		71,336	
11	Schaffner, Welsey	Instructional Assistant	Medical Layoff	SAC	2/15/2012	Recruiting #CL13-0424	14,492	
11	Aguirre, Victor	Sr. Custodian/Utility Worker	Administrative Term	OEC	7/23/2013	Recruiting #CL13-0448	66,618	
11	Campos, Claudia	Instructional Assistant	Resignation	OEC	12/13/2012	Recruiting #CL13-0417	10,579	
37%-fd 11 63%-fd 12	Gonzalez, Juan	Transfer Center Specialist	Resignation	SCC	8/23/2013		20,098	
11	Hanson, Veronica	Admission/Rec Spec II	Resignation	SCC	8/29/2013	Recruiting #CL13-0457	18,121	
11	Holmes, Michelle	Learning Assistant	Resignation	SCC	2/8/2013		15,400	
11	Juarez, Eva	High School & Community Outreach	Resignation	SCC	8/23/2013	Reduced 37,410 out to cover ST in Outreach	22,479	
11	Kelly, Ann	Administrative Secretary	Promotion	SCC	4/11/2013	Recruiting #CL13-0427	83,557	563,738
11	Nguyen, Jimmy	Administrative Clerk	Promotion	SCC	7/8/2013	Recruiting #CL13-0450	25,820	
11	Nguyen, Tuyen	A/R Tech Spec	Promotion	SCC	10/30/2012		84,351	
11	Olmos, Robert	Student Services Coordinator	Resignation	SCC	8/1/2012	Recruiting #CL13-0426	86,096	
11	Paz, Edgar	Custodian	Resignation	SCC	8/7/2013	Recruiting #CL13-0468	18,113	
11	Scroggins, Irene	Administrative Secretary	Retirement	SCC	10/10/2013	Recruiting #CL13-0456	51,626	
11	Tran, Kieu Loan	Admissions & Records Specialist II	Resignation	SCC	7/15/2011		60,881	
12	Aguilar Ruiz, Armando	Student Activities Specialist	Resignation	OEC	10/4/2012	Recruiting #CL13-0419		
12	Angle, Jesse	Instructional Assistant	Resignation	SCC	5/25/2013			
12	Arredondo, Sandra	Administrative Clerk	change position	SAC	11/1/2012	Eliminated 1 FT position for 2 PT Ongoing Inter. Clerk		
12	Barajas, Yesenia	Instructional Assistant	Resignation	CEC	6/10/2013	Recruiting #CL13-0436		
12	Bianco, Justin	Instructional Assistant	Resignation	SCC	6/3/2013	Recruiting #CL13-0440		
12	Colin, Marc	Instructional Assistant	Resignation	OEC	8/8/2013			
12	Deluna, James	Learning Facilitator	Resignation	SCC	9/16/2011	Recruiting #CL13-0431		
12	Fennell, Katryn	Intermediate Clerk	Resignation	SCC	6/28/2012			
12	Herrlein, Ann	Instructional Assistant	Resignation	SAC	3/23/2012			
12	Hurtado, Diane	Student Services Specialist	Resignation	SAC	6/30/2011			
12	Janus, Louise	DSPS Specialist	Promotion	SAC	8/14/2011			
12	Johnson, Nicole	Learning Facilitator	Resignation	SCC	8/17/2011			
12	Loayza, Santiago	Instructional Center Technician	Resignation	CEC	6/14/2013	Recruiting #CL13-0451		
12	Morin, Martha	Senior Clerk	Resignation	SAC	4/18/2013			
12	Nakagawa, Kelly	Instructional Assistant	Resignation	OEC	3/26/2013			
12	Nieto, Lilia	Instructional Assistant	Resignation	CEC	2/19/2013			
12	Ortiz, Alfonso	Student Services Specialist	Resignation	SCC	5/2/2011			
12	Ramirez, Cristina	Instructional Assistant	Resignation	CEC	6/10/2011	Recruiting #CL13-0436		
12	Sandoval, Maricela	High School & Community Outreach	Promotion	DO	11/9/2011			
12	Schuster, Bradley	Research Analyst	Resignation	DO	7/25/2013			
12	Thai, Wil	Administrative Secretary	Resignation	SAC	9/3/2013			
12	Tran, Dieu Thu	Instructional Assistant	Resignation	CEC	6/24/2013			
12	Vargas, Jorge	Instructional Assistant	Promotion	SAC	3/19/2012			
31	Rice, Tera	Senior Cashier	Resignation	SCC	4/26/2013	Reorg to Cashier - recruiting #CL13-0455		
33	Bernal, Imelda	Administrative Clerk	Retirement	SAC	6/30/2013			
33	Mills, Amy	Administrative Secretary	Resignation	DO	7/1/2013			
33	Owens, Cheryl	Master Teacher	Resignation	SAC	1/1/2013			
33	Peirano, Olga	Teacher	Retirement	OEC	4/30/2013			
<b>TOTAL</b>							<b>2,185,281</b>	<b>3,693,238</b>

## RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

## MEASURE E

Projects Cost Summary  
08/31/13

Special Project Numbers	Description	Project Allocation	Total PY Expenditures	FY 2013-2014		Cumulative Exp & Enc	Project Balance	% Spent
				Expenditures	Encumbrances			
<b>SANTA ANA COLLEGE</b>								
3001	Renovation of Buildings	10,995,679	8,805,445	51,645	856,611	9,713,701	1,281,978	88%
3003	Renovate Campus Infrastructure	28,894,131	24,814,523	56,798	261,236	25,132,557	3,761,574	87%
	Design/Construct Maintenance/Operations Design/Construct Classroom Building							
3008	Renovate & Expand Athletic Fields	12,864,000	9,724,371	304,674	95,748	10,124,793	2,739,207	79%
3029	SAC Improvements & Enhancements	2,185,371	1,512,846	-	237,496	1,750,342	435,029	80%
3030	SAC Perimeter Site Improvements	6,355,000	2,250,658	266,282	3,311,464	5,828,404	526,596	92%
3031	SAC Planetarium Upgrade & Restroom Addition	1,798,500	22,367	2,982	90,720	116,069	1,682,431	6%
3032	SAC Dunlap Hall Project	9,000,000	676,197	-	889,852	1,566,049	7,433,951	17%
3034	SAC Sheriff Training Academy Road	101,352	56,239	-	-	56,239	45,113	55%
3035	SAC Johnson Center Repurposing	51,800	22,801	8,011	20,988	51,800	-	100%
3036	SAC Portable Village	113,500	52,488	16,022	44,990	113,500	-	100%
3037	SAC Swing Space Village	7,000,000	-	23,013	-	23,013	6,976,987	0%
3038	SAC Lots 6-9 Lighting Upgrade	60,000	3,412	-	3,413	6,825	53,175	11%
3042	SAC Central Plant	500,000	-	253,834	196,166	450,000	50,000	90%
3043	Purchase of 17th Bristol Place	5,100,000	-	150,000	4,950,000	5,100,000	-	100%
3002	SAC Library Renovation	339,623	339,623	-	-	339,623	-	100%
3007	Child Care/Classroom-Centennial Renovate and Improve Centennial Ed Center	1,662,032	1,662,032	-	-	1,662,032	-	100%
3013	Acquisition of Land Adjacent to SAC	15,962,453	15,962,453	-	-	15,962,453	-	100%
3016	Design New Child Development Center	10,362,051	10,362,051	-	-	10,362,051	-	100%
	Construct New Child Development Center							
3017	Design Women's Locker Room	14,457,044	14,455,332	-	-	14,455,332	1,712	100%
	Construct Women's Locker Room							
	Augment State-Funded PE Seismic Project							
3019	Design Sheriff Training Facility	29,121,885	29,121,885	-	-	29,121,885	-	100%
	Construct Sheriff Training Facility							
	Fire Science Program (Net 6 Facility)							
	Fire Science Prog. @ MCAS, Inc. 2							
3020	Design/Construct Digital Media Center	14,000,656	14,000,656	-	-	14,000,656	-	100%
3028	Design & Construct Parking Structure	2,046,955	2,046,955	-	-	2,046,955	-	100%
<b>TOTAL SANTA ANA COLLEGE</b>		<b>172,972,032</b>	<b>135,892,334</b>	<b>1,133,261</b>	<b>10,958,684</b>	<b>147,984,279</b>	<b>24,987,753</b>	<b>86%</b>

## RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

## MEASURE E

Projects Cost Summary  
08/31/13

Special Project Numbers	Description	Project Allocation	Total PY Expenditures	FY 2013-2014		Cumulative Exp & Enc	Project Balance	% Spent
				Expenditures	Encumbrances			
<b>SANTIAGO CANYON COLLEGE</b>								
3022	Design Arts, Humanities and Social Science Bldg. Construct Arts, Humanities and Social Science Building	33,360,359	28,088,199		1,714,053	29,802,252	3,558,107	89%
3004	SCC Infrastructure	38,052,296	37,044,235	69,723	850,501	37,964,459	87,837	100%
3011	Land Acquisition	24,791,777	24,791,777	-	-	24,791,777	-	100%
3012	Acquire Prop & Construct Cont Ed	27,554,640	27,554,640	-	-	27,554,640	-	100%
3014	Construct New Library & Resource Center	4,375,350	4,375,350	-	-	4,375,350	-	100%
3021	Construct Student Services & Classroom Bldg	8,073,049	8,073,049	-	-	8,073,049	-	100%
3025	Design Gymnasium Building/Pool Complex Construct Gymnasium Building/Pool Complex	20,054,610	19,422,287	1,832	166,866	19,590,985	463,625	98%
3026	Design Science Center Construct Science Center Augment State-Funded Science Center	26,451,171	26,415,954	-	34,950	26,450,904	267	100%
3027	Construct Additional Parking Facilities	1,047,212	1,047,212	-	-	1,047,212	-	100%
<b>TOTAL SANTIAGO CANYON COLLEGE</b>		<b>183,760,464</b>	<b>176,812,703</b>	<b>71,555</b>	<b>2,766,370</b>	<b>179,650,628</b>	<b>4,109,836</b>	<b>98%</b>
<b>DISTRICT/ DISTRICTWIDE OPERATIONS</b>								
3009	Replace Aging Telephone & Computer Network	14,071,666	14,056,454	-	15,212	14,071,666	-	100%
3039	LED Lighting Upgrade	160,200	-	42,550	117,650	160,200	-	100%
<b>TOTAL DISTRICT/DISTRICTWIDE</b>		<b>14,231,866</b>	<b>14,056,454</b>	<b>42,550</b>	<b>132,862</b>	<b>14,231,866</b>	<b>-</b>	<b>100%</b>
<b>GRAND TOTAL - ALL SITES</b>		<b>370,964,362</b>	<b>326,761,491</b>	<b>1,247,366</b>	<b>13,857,916</b>	<b>341,866,773</b>	<b>29,097,589</b>	<b>92%</b>

**SOURCES OF FUNDS**

Original Bond Proceeds	337,000,000
Refunding Proceeds	5,001,231
Interest Earned	30,603,712
<b>Totals</b>	<b><u>372,604,943</u></b>

**Accounted for as:**

Funds allocated to Projects	
Original Bond Proceeds	337,000,000
Refunding Proceeds	5,001,231
Allocated Interest	28,963,131
	<u>370,964,362</u>

Unallocated Funds	<u>1,640,581</u>
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**MEASURE E BOND PROGRAM** **372,604,943**

**Rancho Santiago Community College**  
**Unrestricted General Fund Cash Flow Summary**  
**FY 2013-14, 2012-2013, 2011-2012 YTD-August 30, 2013**

	FY 2013/2014											
	July	August	September	October	November	December	January	February	March	April	May	June
<b>Beginning Fund Balance</b>	\$38,041,016.13	\$41,887,699.97	\$38,273,587.15	\$38,273,587.15	\$38,273,587.15	\$38,273,587.15	\$38,273,587.15	\$38,273,587.15	\$38,273,587.15	\$38,273,587.15	\$38,273,587.15	\$38,273,587.15
<b>Total Revenues</b>	10,633,556.66	7,512,478.15										
<b>Total Expenditures</b>	6,786,872.82	11,126,590.97										
<b>Change in Fund Balance</b>	3,846,683.84	(3,614,112.82)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Ending Fund Balance</b>	\$41,887,699.97	\$38,273,587.15	\$38,273,587.15	\$38,273,587.15	\$38,273,587.15	\$38,273,587.15	\$38,273,587.15	\$38,273,587.15	\$38,273,587.15	\$38,273,587.15	\$38,273,587.15	\$38,273,587.15
	FY 2012/2013 <sup>1</sup>											
	July	August	September	October	November	December	January	February	March	April	May	June
<b>Beginning Fund Balance</b>	\$43,867,759.21	\$45,064,223.43	\$42,680,768.77	\$34,999,185.38	\$25,592,219.28	\$26,110,634.15	\$42,703,804.07	\$37,375,292.75	\$26,174,139.21	\$15,079,007.51	\$18,190,051.48	\$9,508,085.73
<b>Total Revenues</b>	7,646,065.57	7,562,696.70	4,970,261.79	3,013,770.15	12,977,976.06	27,750,969.09	5,258,057.77	552,507.40	2,725,857.51	15,455,742.61	3,116,098.07	46,170,759.38
<b>Total Expenditures</b>	6,449,601.35	9,946,151.36	12,651,845.18	12,420,736.25	12,459,561.19	11,157,799.17	10,586,569.09	11,753,660.94	13,820,989.21	12,344,698.64	11,798,063.82	17,637,828.98
<b>Change in Fund Balance</b>	1,196,464.22	(2,383,454.66)	(7,681,583.39)	(9,406,966.10)	518,414.87	16,593,169.92	(5,328,511.32)	(11,201,153.54)	(11,095,131.70)	3,111,043.97	(8,681,965.75)	28,532,930.40
<b>Ending Fund Balance</b>	\$45,064,223.43	\$42,680,768.77	\$34,999,185.38	\$25,592,219.28	\$26,110,634.15	\$42,703,804.07	\$37,375,292.75	\$26,174,139.21	\$15,079,007.51	\$18,190,051.48	\$9,508,085.73	\$38,041,016.13
	FY 2011/2012											
	July	August	September	October	November	December	January	February	March	April	May	June
<b>Beginning Fund Balance</b>	\$46,510,630.23	\$46,100,826.17	\$44,124,830.03	\$44,521,078.46	\$47,005,503.25	\$45,897,273.99	\$57,702,830.45	\$54,053,391.07	\$44,204,790.42	\$29,513,946.47	\$35,191,700.97	\$25,844,675.99
<b>Total Revenues</b>	6,825,093.09	8,604,770.47	11,773,097.35	14,009,712.72	10,510,149.91	22,550,256.32	6,595,149.87	4,032,853.71	(3,658,900.14)	17,357,273.48	2,534,531.41	34,372,932.97
<b>Total Expenditures</b>	7,234,897.15	10,580,766.61	11,376,848.92	11,525,287.93	11,618,379.17	10,744,699.86	10,244,589.25	13,881,454.36	11,031,943.81	11,679,518.98	11,881,556.39	16,349,849.75
<b>Change in Fund Balance</b>	(409,804.06)	(1,975,996.14)	396,248.43	2,484,424.79	(1,108,229.26)	11,805,556.46	(3,649,439.38)	(9,848,600.65)	(14,690,843.95)	5,677,754.50	(9,347,024.98)	18,023,083.22
<b>Ending Fund Balance</b>	\$46,100,826.17	\$44,124,830.03	\$44,521,078.46	\$47,005,503.25	\$45,897,273.99	\$57,702,830.45	\$54,053,391.07	\$44,204,790.42	\$29,513,946.47	\$35,191,700.97	\$25,844,675.99	\$43,867,759.21

**Notes:**

<sup>1</sup> Beginning in FY 2012-13, Unrestricted General Funds were divided between two subfunds: Unrestricted Ongoing General Fund (11) and Unrestricted One-Time Funds (13)

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT**  
2323 N. Broadway, Santa Ana, California 92706  
Office: (714) 480-7321 Fax: (714) 796-3935  
**Budget Allocation and Planning Review Committee Meeting**  
Executive Conference Room – District Office  
1:30 p.m. – 3:00 p.m.

**Meeting Minutes for August 14, 2013**

**BAPR Members Present:** Esmeralda Abejar, Jeff McMillan, Jim Kennedy, Ray Hicks, Steve Kawa, Michael DeCarbo, Morrie Barembaum, Raul Gonzalez del Rio, Jose Vargas, Peter Hardash, Adam O'Connor, Sylvia LeTourneau and Diane Hill

**BAPR Members Absent:** Michael Collins and John Zarske

**Guests Present:** Raul Rodriguez, Erlinda Martinez, Steve Eastmond and John Smith

The meeting was called to order by Mr. Hardash at 1:30 p.m.

**State/District Budget Update**

Mr. Hardash reviewed the following:

- 2012-13 Second Principal Apportionment Background Memo dated 6/24/13, posted 7/25/13
  - Schedule changed just this morning, detail and changes are on the Chancellor's Office website.
- 2012-13 Second Principal Apportionment Exhibit C dated 6/19/13, posted 6/24/13
- Final State Budget 2013-14 report link: <http://www.ebudget.ca.gov/2013-14/Enacted/agencies.html>
- Schools Services 2013-14 Adopted Budget Dartboard
  - Looks into the future, COLAs, inflation, etc.
- CCLC Email June 27, 2013
- CCLC Email July 3, 2013
- "Blue Book" handouts from 8/6/13 Budget Workshop
  - Detailed schedule, property tax collections, student fee collections, etc.
  - AV rates are up tremendously
  - EPA – In 2012-13 RSCCD received \$20.1m, the 2013-14 FY estimate is \$17m
- 2013-14 Total Computational Revenue Recap
  - RSCCD total computational revenue 2013-14 is \$134,750,039
  - Total estimated base revenue for 2013/14 (P2) is \$129,963,105
  - RSCCD has the opportunity to earn \$4.7m in additional funds
  - RSCCD restoration/access/growth earning opportunity is \$2.7m, based on the Chancellor's Office Blue Book scenario
  - COLA at 1.57% of the \$129m is \$2,040,421
  - 20 of the 72 districts were in stabilization last year, they must fully restore this year before earning any growth funds
  - Estimated restoration/access/growth at 1.63% for RSCCD is \$2,151,657
  - RSCCD additional opportunity to earn .48% or \$594,856, however, not sure if this will happen
  - Total growth opportunity - \$2,746,513

### **2013-14 Proposed Adopted Budget Assumptions**

Mr. O'Connor reviewed the draft Budget Assumptions for the Proposed Adopted Budget 2013-14 including suggestions and edits. Item "I-B", Mr. Hardash said these numbers are not the target, instead, the total number represents the current mix for total dollars available to earn based on the Chancellor's Office projections. The preference is to not include the .48% until we know this opportunity is solid. Mr. Hardash asked if the colleges split between credit, non-credit and CDCP has been determined, SAC responded yes and would forward to Mr. O'Connor, for SCC Mr. Vargas responded yes but they need to go back to adjust their split between non-credit and CDCP. If we earn additional funds, that won't be determined until the end of next February 2014, after the calculation of P1. Dr. McMillan asked what the timeline would be for the colleges to make the decision as to what classes to add if these additional growth funds were to materialize. Mr. Hardash said that discussion needs to occur at the campus level as part of the planning process and include the POE committee.

Dr. Rodriguez stated that when doing enrollment management it is always prudent to try to go 1-2% over the targets, and we should be pursuing growth. Dr. Rodriguez suggested implementing a winter intersession for January 2014 as it has proven to be very successful in the past to help in capturing the growth. The colleges need to be aggressive, the calendar was reviewed and the intersession is possible with some adjustments. Dr. Rodriguez added that he would recommend taking the money to fund the intersession from the stabilization fund, if we get the growth, the funds would be distributed to the colleges. Dr. Martinez asked if the growth could be funded with the current calendar instead of an intersession, Dr. Rodriguez responded that could be considered. Dr. Rodriguez said if the stabilization fund is going to fund the efforts for growth, there needs to be a plan presented by both colleges; what is being funded, what is the plan, are the classes high demand classes, etc.

The growth discussion will need to be discussed at POE Committee.

Mr. Hardash called for a motion to recommend the 2013-14 Proposed Adopted Budget Assumptions to the Chancellor. A motion was made by Mr. Hicks, seconded by Mr. Kawa and approved unanimously.

### **50% Law**

For the last several years the district transfers funds to the retiree benefits fund in order to meet the 50% law requirements, this practice falls into a very gray area. We should not use accounting gimmicks to meet the requirements of the 50% law. While this is a state-wide issue, RSCCD now needs to address this ongoing problem as we can no longer continue to transfer enough funds to get us to 50%, it should be part of the planning process. Discussion needs to occur, when hiring new staff and faculty how does it affect the 50% law requirements; we need more costs on the "good" side of the 50% law and/or less on the "bad" side. The penalty is a double penalty, we need to closer manage this issue and include discussions in the planning process moving forward.

### **SCC Request for Funds from Budget Stabilization**

Mr. Kawa distributed a handout and informed the committee that SCC wants to draw \$1.5m from the stabilization fund. First, \$1m for FTES generation and an additional \$500,000 for new hires, five new positions: two custodians for the Humanities Building; one Distance Education Coordinator; one Financial Aid Tech for the Veterans program and a Dean for Continuing Education. Mr. Kawa's handout is available at: [http://rscdd.edu/Departments/Business-Operations/Documents/FRC\\_Agendas-Materials-Minutes/FRC%208-14-2013%20Add%271%20handout.pdf](http://rscdd.edu/Departments/Business-Operations/Documents/FRC_Agendas-Materials-Minutes/FRC%208-14-2013%20Add%271%20handout.pdf). Mr. Kawa said in part, the problem stems from the closing of OEC, therefore, the \$1m requested is in addition to the 3% growth already discussed. Mr. Hicks asked if this request is being presented in the correct arena, should this request be made at POE Committee to coincide with a plan? Discussion ensued on how the colleges bring forward requests for additional funds and how it works with the budget model. It was reemphasized that

the colleges can spend their unrestricted dollars; that comes through the apportionment process, however necessary.

Mr. Hardash added two points: first being that the requests for additional funds from SCC have increased in the last two years from an additional \$500,000 to \$1m the following year and now a total of \$1.5m. The second concern is that this request is intended for adding full-time permanent positions and funding adjunct faculty accounts for sections already offered with budget stabilization one-time dollars. Mr. Hardash asked if the \$1m in additional funds that SCC is requesting is to fill the hole to the 1300 account and properly fund the current 1300 account shortfall, Mr. Kawa agreed. That means, if approved, SCC would automatically need to request these additional funds, and more, in future years, assuming no additional revenue comes in. This does not follow the budget allocation model. Discussion ensued on requests for funds, following the model, which committee to present requests to, growth, requests for new staff, holding the colleges harmless by following the new model, what is the role of FRC when considering requests, what is the role of POE Committee when considering requests, does the Human Resources Committee review the process for funding positions, etc.

Mr. Hardash asked how the committee would like to proceed. Mr. DeCarbo made the recommendation to forward the request to POE Committee, seconded by Mr. Kawa. Discussion ensued. Dr. Rodriguez shared that having been at other districts and having similar discussions, a plan should have accompanied this proposal for additional funds. A plan should have specified the details to get from point A to B such as: this is how we plan to earn the dollars back, this is the need, this is what we want and this is how we will get to self sufficiency. Refinement to the process for requesting, the planning and the funding needs to happen. Mr. Kennedy suggested amending the recommendation to include considering a request of additional funds from the stabilization fund for both colleges. After discussion, the original recommendation moved forward for a vote to forward SCC's request for \$1.5m to the POE committee for discussion and recommendation to the Chancellor.

Mr. Hardash roll called the vote to forward the recommendation to the POE Committee:

- No - 7
- Yes – 4
- Abstained – 1
- Motion failed

### **2013-14 FRC Meeting Calendar**

At the request of some committee members, it was suggested the 2013-14 Proposed Adopted Budget be distributed by email for review and suggestions, instructions will be provided, all agreed. A non response to the Proposed Adopted Budget email will be considered an affirmation and support for the Proposed Adopted Budget. An updated calendar of meetings was distributed with one change, the March 26, 2014 meeting now falls into the spring break; the meeting has been rescheduled to March 19, 2014 at 1:30 p.m. in the Executive Conference Room, District Office.

### **Informational Handouts**

The 2013-14 Scheduled Maintenance Allocation, Permissible Uses of RDA Funds, Final 2012-13 District-wide expenditure report link: <https://intranet.rscgd.edu> and the FTES Update as of July 17, 2013 Annual were distributed as information.

### **Approval of BAPRC Meeting Minutes – May 29, 2013**

Mr. Hardash called for a motion to approve the minutes of May 29, 2013 Fiscal Resources Committee meeting. Mr. O'Connor moved and Ms. LeTourneau seconded the motion to approve the minutes. The motion carried unanimously. Mr. DeCarbo and Mr. Kennedy abstained.

### **Adjournment**

Mr. Hardash adjourned the meeting at 3:30 p.m.



**Meeting Schedule – Next Meeting:**

Wednesday, September 25, 2013 – 1:30 p.m. – Executive Conference Room, District Office