



Rancho Santiago Community College District  
**Sustainable RSCCD Committee**

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**Meeting Notes**

May 20, 2020

Members:	Carri Matsumoto	Present
	Bart Hoffman	Absent
	Arleen Satele	Present
	Jim Kennedy	Absent
	Jose Vargas	Present
	Angela Guevara	Present
	Aggie Sehm	Absent
	Ambar Nakagami	Present
	Simone Wolfe	Present
	Omar Cortes	Absent

Assistant Vice Chancellor Carri Matsumoto convened the meeting at 3:06 p.m.

1. Meeting Notes of October 30, 2019

Ms. Matsumoto noted the meeting notes from the October 30, 2019 meeting were attached to the agenda for today's meeting.

2. Reuse for Better Use Initiative for Plastic Reduction

Ms. Matsumoto asked the committee if they wanted to continue to focus on the campaign of reducing plastic use or change the campaign. The committee agreed that they wanted to continue to focus on this initiative next year.

3. Review of Draft Updated Programs, Projects and Planning List

Ms. Matsumoto noted she updated this list from the last meeting and attached a redline version to the agenda for today's meeting. Ms. Matsumoto asked for a motion to approve the list. A motion was made by Mr. Vargas and seconded by Ms. Wolfe and approved unanimously.

4. Biennial Sustainability Report

Ms. Matsumoto noted that the next biennial sustainability report is currently being drafted and the draft will be presented to the committee for review in the fall.

5. College Updates

Ms. Satele noted that the supervisor of the custodial department at Santiago Canyon College is conscious about ordering cleaning products that are biodegradable and sustainable. Ms. Matsumoto noted that there are new CDC suggestions on cleaning guidelines and products. Ms. Matsumoto asked Ms. Satele how landscaping maintenance and sustainability coming along at the campus. Ms. Satele noted the campus is utilizing a green waste hauler and one of the biology professors has asked to plant areas of sustainable and native plants around the campus. Ms. Matsumoto noted that at Santa Ana College, the only type of landscaping that has survived are trees, bushes and shrubs out of all the landscaping that was planted at the campus with landscape improvement projects.

6. Approval of 2020-2021 Meeting Schedule

Ms. Matsumoto asked for a motion to approve the 2020-2021 meeting schedule. Ms. Wolfe noted there was a short gap between September and October and Ms. Satele suggested moving the October meeting to November. The October 21, 2020 meeting will be changed to November 18, 2020. A motion was made by Ms. Satele and seconded by Ms. Guevara and approved unanimously.

7. Other

Ms. Matsumoto noted we can revisit the landscaping standard at the next meeting.

8. Next Meeting Date

***The next meeting will be held on Wednesday, September 16, 2020, at 3 p.m. in the Executive Conference Room (#114) at the District Office.***

Meeting Adjournment: 3:23 p.m.