



Rancho Santiago Community College District  
**Sustainable RSCCD Committee**

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**Meeting Notes**

November 17, 2021

Members:	Carri Matsumoto	Present
	Bart Hoffman	Present
	Arleen Satele	Present
	Linda Melendez	Present
	Jose Vargas	Present
	Vanessa Engtrom	Present
	Charlie Malone	Present
	Ambar Nakagami	Present
	Tanisha Burrus	Absent
	Simone Wolfe	Present
	Avinash Ramaswamy	Present
	Daniela Derramadero	Absent
	Sebastian Pinteá	Absent
	Elisabeth Neely	Present
Guests:	Monica Zarske	Present
	Lisa Imai	Present

Assistant Vice Chancellor, Carri Matsumoto convened the meeting at 3:02 p.m.

1. Introductions

Committee members and guests introduced themselves.

2. Meeting Notes of September 15, 2021

Ms. Matsumoto noted the meeting notes from the September 15, 2021 meeting were attached to the agenda for today's meeting and asked the committee if they had any questions, comments or edits. There were no changes.

3. Reducing Plastic and Paper Use Signage and Tips

Ms. Matsumoto shared the materials that Lisa Imai created to help reduce plastic and paper use at RSCCD. The documents included a list of tips, sustainable swaps and Reducing Plastic and Paper Use at RSCCD in 3 easy steps: 1) Refuse unnecessary paper and plastic products, 2) Reuse the paper and plastic you do end up with, and 3) shop Sustainability to minimize future plastic and paper use. Ms. Engstrom suggested posting these documents and tips on the

college Instagram pages. Ms. Matsumoto asked for committee members to provide feedback on the documents. Mr. Vargas suggested adding some information regarding locations that recycle cardboard. Ms. Matsumoto asked the committee members to submit all sustainability suggestions and comments via e-mail to her by February 2022.

4. Recycle and Landfill Signs

Ms. Matsumoto shared the signage that Lisa Imai created to put on trash bins and recycle bins that show images of what to put in each bin. Ms. Matsumoto suggested sharing these signs at the Earth Day events at the colleges. Mr. Malone suggested an activity at the Earth Day booth where students can sort items and choose which bin the items should be put into. Ms. Engstrom noted a friend at Cal State Fullerton said they performed a recycling survey, mapped the locations of trash and recycle bins on campus and sorted and weighed trash. Ms. Engstrom suggested this could be something RSCCD can do over the next few years.

5. Sustainability Plan Update

Ms. Matsumoto noted the current Sustainability Plan was approved in 2015 and a new update will be done in 2025.

6. College Updates

Ms. Satele noted that SCC will be planning an event for Earth Day in April 2022. Mr. Hoffman noted SAC has developed an accreditation core inquiry work group. There are two core inquiries and one is about the college's sustainability efforts. Ms. Neely noted that sustainability is extremely important to the students and they want to make the colleges greener.

7. Other

Ms. Matsumoto noted the next biennial Sustainability Report will be due June 2023. Mr. Ramaswamy noted students were inquiring about paying a lower cost for a parking permit if he or she drives an electric vehicle. Ms. Matsumoto noted she would forward this request to the District Safety department.

8. Next Meeting Date

***The next meeting will be held on Wednesday, March 16, 2022, at 3 p.m. via Zoom or TBD.***

Meeting Adjournment: 4:09 p.m.