

Rancho Santiago Community College District

District Office

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Technology Advisory Group

Meeting of: Thursday, April 3, 2014 – 2:30 p.m.

District Office 114, Executive Conference Room

Meeting Minutes for April 3, 2014

Members Present: Curtis Childress, Allen Dooley, Dean Hopkins, Scott James, Sylvia LeTourneau, Phil Lyle, Joe Pacino, Nicholas Quach, Jolene Shields, George Sweeney, Lana Wong

Members Absent: Corine Doughty, Christine Kosko, Cherylee Kushida, Linda Rose

Guests Present: Sergio Rodriguez

Discussion

- Minutes:
 - The minutes from the February 6, 2014 meeting were approved.
- Site Improve
 - This product was demonstrated at several different technology meetings and is used to monitor the web: ADA compliance, typos, broken links, etc. and provides reports of areas that need attention.
 - Cost for this service is \$9600 per year (with a 15% discount if we close by March)
 - Sylvia asked who would “own it” if we move forward. Dean Hopkins volunteered to be the “lead” for the project and each of the colleges would form groups to update reported issues in a timely manner.
- TAG Membership
 - Sylvia would like equal representation from the colleges and district as well as alternates identified.
 - TAG Membership will be updated on the May Agenda per recommendations made in the meeting.
- Adobe Update
 - Need a Final vote to forward to District Council.
 - \$55 per FTE full suite of Adobe was approved. (approx. \$93,000/year)
- Ellucian Mobile
 - Doug provided handouts (via email) of the Ellucian Mobile app which is already available for download but currently only contains Webadvisor. There are many options available with the app including maps, announcements, etc.
 - Faculty representatives from TAG can view their class rosters through the mobile app.
 - Staff currently would not have anything that they can review, so there was some discussion about setting up a test student in order for others to view the new app. This conversation was not resolved, so further discussion may be warranted.
- Exchange 2010
 - Phil shared that the platform for Exchange 2010 is ready and he is seeking volunteers to have their accounts migrated in order to fully test the changes before releasing to the colleges and district users.
- Strategic Technology Plan

- Sylvia should have the draft completed by the May TAG meeting.
- 2014/15 Meeting Schedule – Not discussed
- General Committee Member Updates
 - SAC TAC – No update
 - SCC TAC – No update
 - Joint Cabinet – No update
 - ITS – No update
 - Other – No update

Action Items

- TAG has approved the Site Improve project to forward to District Council.
- Adobe Suite was approved to forward to District Council.
- Several TAG members volunteered for the Exchange 2010 update and have since been converted.

Information Distributed

- RSCCD Messaging Environment for Exchange
- Ellucian Mobile

Assignments

- TAG members will share information about Ellucian Mobile app with their colleges and seek feedback of “would be nice” items to include on the platform.

Meeting Schedule

2013-14 TAG Meeting Schedule

Thursday, May 1, 2014	2:30 – 4:00 pm	Executive Conference Room (Dist 114)
Thursday, June 5, 2014	2:30 – 4:00 pm	Executive Conference Room (Dist 114)
Thursday, July 10, 2014	2:30 – 4:00 pm	Executive Conference Room (Dist 114)
Thursday, August 7, 2014	2:30 – 4:00 pm	Executive Conference Room (Dist 114)

Adjournment

Ms. LeTourneau adjourned the meeting at 4:05 pm.