

Rancho Santiago Community College District

District Office

2323 N. Broadway, Santa Ana, CA 92706

Office: (714) 480-7439 Fax: (714) 796-3995

Technology Advisory Group

Meeting of: Thursday, January 29, 2015 – 2:30 p.m.

District Office 114, Executive Conference Room

Meeting Minutes for January 29, 2015

Members Present: Ancie Dulalas, Dean Hopkins, Lee Krichmar, Cherylee Kushida, Phil Lyle, Nicholas Quach, Sergio Rodriguez, Jolene Shields, John Smith, George Sweeney, Pat Weekes

Members Absent: Curtis Childress, Tammy Cottrell, Mike DeCarbo, Kari Irwin, Jim Kennedy

Guests: Stuart Davis

Discussion

- Minutes
 - The minutes from the January 8, 2015 meeting were approved.
- A/V Standards Update
 - Lee shared a draft form of a matrix outline of three standards in progress along with the associated costs. This document will continue to evolve as information is obtained.
 - A/V Expert from PlanNet (Danny Kim) met with the sub-committee on January 28 to help facilitate the discussion of A/V Standards. It was determined that three standards were required rather than two as follows with the estimated budget:
 - Basic multimedia cart - estimated budget \$5-8,000
 - Retrofit – smart room - estimated budget \$10-12,000
 - New construction – smart room - estimated budget \$20,000
 - SAC is planning to retrofit several classrooms immediately. Dr. Collins has identified a budget and Jim Kennedy is already at work on the details with the sub-committee for 20 to 25 rooms. Installations are planned to be made within this fiscal year. Nick and John are working on room locations and a detailed parts list for the “Retrofit” option above with a budget of \$10-12,000.
 - Further investigation by the sub-committee includes:
 - Utelogy software (www.utelogy.com)
 - Laser projector that has no bulb (20,000 hrs. of life); PlanNet suggested that we look at the two vendors below as leaders in this category:
 - Casio has a regular and “short throw” version at a great price (allows projector to be placed closer to screen)
 - Panasonic
 - Many other options need to be evaluated including the PC that will be connected.
- VDI Update
 - Phil shared that they have two partners who have recommended VMware as the technology because of pricing and staff experience.
 - Phil should have two different proposals with two recommendations as to how to approach the project.
 - Sub-committee will review both proposals
 - Will have a determination of which partner has been selected

- Once the proposal is selected, the technology will be downloaded on machines at both campuses and the district for testing to make sure that the virtual environment performs the same as the traditional desktop computers.
- An update will be provided at the March TAG meeting.
- Ellucian Mobile Update
 - Stuart reported that the web API and application have been updated to version 3.8. Major change is that the latest version allows for add and drop via mobile device.
 - Continued set-up is required in order to move forward. Items that require input from the campuses are:
 - Notifications
 - Events
 - Feeds
 - Maps
 - Some of the information requires data entry into various screens in Datatel and is then extracted to the mobile site.
 - A bug was discovered this week which will require some patches to be loaded in order to repair. Once the patches are loaded and tested, ITS will need assistance from the campuses in order to confirm the configurations and enter the appropriate data. Sergio has volunteered as the point person for SCC. Cherylee and George will designate an individual from SAC. Both will be trained by Stuart.
 - Events may be pulled from SharePoint by ITS if they are able to convert existing calendars to an “ics” format. An update will be provided after further investigation. Another option might be to put links directly to the calendar that are mobile friendly.
- Dell, HP, Lenovo Comparisons
 - Lee handed out and explained the Gartner report for enterprise desktops, which helps to clarify how these three manufacturers were selected to present.
 - Lenovo has recently moved into the top spot and it appears that HP has stalled a bit. Lee has asked TAG members to review the Gartner report to have a background before the presentations are scheduled.
 - The second handout will help to give a market analysis of all three manufacturers.
 - There may be a possibility of selecting different manufacturers for different technologies (i.e. HP printers, Dell desktops, Lenovo laptops)
 - Lee proposed roadmap presentations and the committee agreed.
 - ITS received one demo unit of a Dell All-in-One 9030 if anyone wants to see it.

Action Items

- Identify point people for training and testing of Ellucian Mobile from SAC and SCC.
- Presentations will be scheduled for March (HP & Lenovo) and April (Dell) TAG meetings.

Information Distributed

- A/V Standards draft matrix
- Gartner Report on enterprise desktop and notebook computers
- The Ed Bott Report
- VDI Update
- Ellucian Mobile Update
- Non-instructional Software Standards

Additional Notes

- Lee briefly reviewed the Desktop Software Standards and suggested that it be shared with the campuses. She will email the document to TAG for easy distribution.

Meeting Schedule Spring 2015

2:30 to 4:30 p.m. in the Executive Conference Room (DIST-114)

Thursday, March 5

Thursday, April 2

Thursday, May 7

Thursday, June 4

Adjournment

Lee adjourned the meeting at 3:40 p.m.