

Rancho Santiago Community College District

District Office

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Technology Advisory Group

Meeting of: Thursday, March 05, 2015 – 2:30 p.m.

District Office 114, Executive Conference Room

Meeting Minutes for March 05, 2015

Members Present: Curtis Childress, Mike DeCarbo, Ancie Dulalas, Kari Irwin, Jim Kennedy, Lee Krichmar, Nicholas Quach, Sergio Rodriguez, Pat Weekes

Members Absent: Dean Hopkins, Tammy Cottrell, Cherylee Kushida, Phil Lyle, Jolene Shields, George Sweeney

Guests: Stuart Davis, Elizabeth Saliba

Discussion

- Roadmap presentations
 - Mark Provo from Lenovo brought in comparable equipment to what we currently use from Dell, plus a few additional items that he thought would be of interest to our committee members. He also shared their company profile and a roadmap of future technology at Lenovo. Mark showed a new monitor that includes a slot in the back for a Lenovo Tiny to plug into. This technology is particularly interesting because we tend to keep monitors longer than PC's. The Tiny can be replaced in the future, while remaining with the same monitor.
 - Lance Underhill from Hewlett Packard (HP) did a similar presentation and also brought some hardware for us to evaluate.
- Minutes
 - The minutes from the January 29, 2015 meeting were approved.
- Establish Software Standards
 - We had never established a formal software standard previously. Lee presented a handout including a detailed list of Desktop Software Standards for Non-Instructional machines, which was also shared at the January 29th meeting in preparation for today's vote. This list is a compilation of software that is currently deployed on non-instructional machines.
 - The software standard for non-instructional machines was unanimously approved by TAG.
- A/V Standards Update
 - Lee shared that A/V standards sub-committee members met a few times and have put together a list that would be put in the middle range. This is still a work in progress. The sub-committee will meet a few more times in order to finalize the document.
 - She also shared a draft of the A/V Standards which will accompany any construction projects that are sent out for bid by Facility Planning. The purpose of this is to ensure that we are using a consistent format for all projects.
 - Instead of make and models of equipment, just the minimum specs would be noted. This is because model numbers change too frequently and we want to be able to implement current technology. This document is still being finalized and will be reviewed and approved at a later TAG meeting.
- VDI Update

- Lee shared that the sub-committee has selected a vendor called Presidio to help ensure that we have a successful desktop assessment in order to determine if our infrastructure is capable of supporting a virtual network.
- Once this assessment is completed, the sub-committee will determine if and when virtual machines will be set up for testing.
- Lee provided a hard copy of the assessment engagement from Presidio so the details of the project could be shared with the committee.
- Ellucian Mobile Update
 - Stuart reported that Admins from both campuses have been identified: SAC is Nick Quach and Aimee Cordova and SCC is Sergio Rodriguez. The Admins are updating the screens in Datatel already to make the mobile app work properly.
 - Map/GPS coordinates as well as phone numbers are being loaded as well as feeds and announcements.
 - Patches are still being installed.
 - The goal is to go live by the next TAG meeting. One hold up is an A/R section that is still being vetted before going live.
 - Some additional training will be needed and will be coordinated with Nick and Sergio.

Action Items

- Lee provided an update on Canvas and asked the TAG members to identify possible sub-committee members from SAC and SCC to evaluate Canvas (a competitor to Blackboard). Discussion in April TAG Meeting.

Information Distributed

- Desktop Software Standards – Non Instructional Machines
- DRAFT of Audio / Video System excerpt from Facility Design Standards
- Presidio handout for Virtualization and VDI Readiness Assessment

Additional Notes

- Lenovo has offered 4 of the monitors that connect to the Tiny for \$99 each so that we can see how they fit in our different classroom/lab environments. We would still have to purchase the mini.
- SCC Reported that the June 4 meeting conflicts with their commencement ceremony. A new date will be set to replace this meeting.
- TAG has requested that we obtain some pricing comparisons between the three vendors for the standard desktop models for reference. Lee will provide this at the next meeting.

Meeting Schedule Spring 2015

2:30 to 4:30 p.m. in the Executive Conference Room (DIST-114)

Thursday, April 2

Thursday, May 7

Thursday, June 18

Adjournment

Lee adjourned the meeting at 4:10 p.m.