

Rancho Santiago Community College District

District Office

2323 N. Broadway, Santa Ana, CA 92706

Office: (714) 480-7439 Fax: (714) 796-3995

Technology Advisory Group

Meeting of: Thursday, November 05, 2015 – 2:30 p.m.

District Office 103, Santa Ana Conference Room

Meeting Minutes for November 05, 2015

Members Present: Curtis Childress, Oscar Cortes, Tammy Cottrell, Dean Hopkins, Jim Kennedy, Lee Krichmar, Alfonso Oropeza, Jolene Shields, George Sweeney, Pat Weekes

Members Absent: Mike DeCarbo, Ancie Dulalas, Kari Irwin, Cherylee Kushida, Tamara Nabulsi, Narges Rabii-Rakin, Sergio Rodriguez,

Guests: Christopher Barajas, Stuart Davis

Discussion

- Call to Order/Minutes
 - Meeting called to order at 2:31 p.m.
 - The minutes from the October 01, 2015 meeting were approved.
- DRAFT Board Policy for Accessibility of Electronic and Information Technology (Section508)
 - Lee shared a DRAFT document that is being circulated under the direction of John Didion. Because we are publicly funded, we are obligated to make sure that all technology items we purchase are accessible to users with disabilities.
 - There is a mandate that also requires vendors to adhere to the same standards for accommodations. There is a sample paragraph on the DRAFT handout of the language related to vendors and, once approved, a similar disclosure will be included on all relevant purchase orders.
 - Electronic copies of this DRAFT are available via links on the TAG website.
 - This policy will end up at District Council in the coming months. Once the policy has been approved, it will be added to the HR Board Policy links on the website.
- Wi-Fi Controller Update
 - Lee described wireless as being like a utility, such as power. Several years ago, the district received a bond for wireless controllers and those units are aged out. This fiscal year, ITS made an investment in the fiscal budget to update those controllers.
 - The biggest improvement with the new controllers is the connectivity from one controller to another. If users are moving through the campus while streaming video, the transfer from one controller to another allows for seamless connections.
 - The handout distributed includes details of the number and distribution of controllers.
- Current ITS Major Projects Review
 - Lee reviewed all the current ITS projects on the handout
 - Of particular importance is student email and Office 365 in the cloud that is scheduled for a soft rollout very soon. The first batch of accounts is 38,000 for all active students. November 15th is the target date, but this is intended as a soft rollout. In the spring, John and Sarah will coordinate a large announcement at their respective campuses. Tammy has created detailed training documentation with a central link. Campuses will be able to connect to the central link on their own webpages.

Information Distributed

- DRAFT Section 508 Policy
- Wi-Fi Controller Update
- Current ITS Major Projects

Next Meeting: December 03, 2015

2:30 to 4:00 p.m. in the Board Room (DIST-107)

Adjournment

Lee adjourned the meeting at 3:22 p.m.