

# Rancho Santiago Community College District

District Office

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## Technology Advisory Group

Meeting of: Thursday, May 05, 2016 – 2:30 p.m.

District Office 107, Board Room

### Meeting Minutes for May 05, 2016

**Members Present:** Archana Bhandari, Ancie Dulalas, Jesse Gonzalez, Dean Hopkins, Kari Irwin, Jim Kennedy, Lee Krichmar, Alfonso Oropeza, Sergio Rodriguez, Jolene Shields, George Sweeney, Pat Weekes

**Members Absent:** Oscar Cortes, Tammy Cottrell, Mike DeCarbo, Cherylee Kushida, Tamara Nabulsi, Narges Rabii-Rakin,

**Guests:** Stuart Davis

### Discussion

- Call to Order
  - Meeting called to order at 2:30 p.m.
- Approval of Minutes
  - The minutes from the April 14, 2016 meeting were approved.
- Ellucian Identity Service (Ethos Identity)
  - Lee announced that the “Ethos Identity” is the new name for the EIS and she will be sending the proposal to the Board for their May 16<sup>th</sup> meeting.
  - \$37,000 for implementation services and approximately \$15,000/ year for cloud services and support. These will be covered with existing ITS funds.
    - 4 Environments in the cloud to provide redundancy for stability
    - The first services that would be implemented are the portal, mobile Go, Webadvisor
    - Additional services would need to be evaluated for compatibility
  - Discussion included the importance of adding a new data warehouse and/or analytics process, but the work involved and disconnect of resources may not be beneficial this far into the project.
- Portal Update
  - Stuart shared that the campuses are still moving forward defining exactly what will appear on the student portal.
  - Forms are being discussed next week which will include electronic routing and approvals
  - Sharepoint will be upgraded and enterprise license next week to include additional tools such as compatibility with additional apps that were a concern a few weeks ago.
  - Jim K. inquired if there would be any compatible forms workflow that could be generated from Colleague. At this time, no “out of the box” option is available.
  - George inquired about the converse which would be information entered into the portal that could upload into Colleague. This is also not a viable option at this time.
- Start new 2017-2019 RSCCD Strategic Technology Plan
  - The existing plan is about 50 pages and needs some extensive revisions specially to include cloud initiatives.
  - Sergio commented that the latest version of the IT Plan was in three forms:
    - District Enterprise Technology
    - SAC Academic Technology

- SCC Academic Technology
- Lee would like to build the plan from bottom up. Secure information from the campuses and then layer the district on top.
  - SCC Plan is due to be updated in 2017. Discussions are already underway.
  - SAC Plan will also be addressed in 2017. Planning future projects will be the focus of the new plan rather than just documenting tasks that had already taken place.
- Additional sections to be added or expanded in the next version include:
  - Cloud
  - Universal Access - Section 508 Compliance
  - Security
  - Mobile – Responsive design
  - Web
  - Student Experience
    - Portal
    - Single Sign On
  - Process for Evaluating Technology
    - Goal for campus communication and uniformity
  - Mediation (A/V)
  - Help Desk
  - Technology Staffing
  - Data Warehouse
  - Computer Replacement Plan
    - Funding
  - Technology Budget
  - Communication
  - Technology Training
  - Asset Management
  - ERP – Colleague
- Sub-committee members:
  - Lee Krichmar
  - ITS Directors
    - Alfonso Oropeza
    - Archana Bhandari
    - Jesse Gonzalez
    - Stuart Davis
  - Jim Kennedy
  - George Sweeney
  - Dean Hopkins

#### **Information Distributed**

- None

**Next Meeting: September 1, 2016**

**2:30 to 4:00 p.m. in the Board Room (DIST-107)**

#### **Adjournment**

Lee adjourned the meeting at 3:55 p.m.