

## **FINE ARTS & THEATER FACILITIES TECHNICIAN**

### **CLASS SUMMARY**

Under general supervision – assists in the design, directs and assists in fabrication and construction of stage sets, gallery wall systems, shelves, pedestals, platforms and other structures as needed for exhibitions; maintains and operates theater lighting, sound, projection and other stage equipment; maintains and operates gallery lighting; maintains theater and gallery shop and storage areas; performs related duties as required.

### **REPRESENTATIVE DUTIES**

Assists in the design and constructs sets from set designer's plans and elevations; directs student assistants and stagecraft class who assist in constructing sets; uses shop equipment such as saws and drills; coordinates productions of Theatre, Dance and Music Department, outside groups and community services groups including lighting, sound, set or stage, projection, curtain; designs arrangements and layout and maintains equipment needed for successful productions; repairs lighting equipment; assists in the design and layout of the art gallery from the gallery director's plans; directs student assistants and gallery production students who assist in the preparation of the gallery and installation of artwork; designs lighting for each exhibition; maintains equipment and supplies for gallery preparation of exhibitions; provides cleaning, maintenance and organization of shop and storage areas; drives to pick up and return theater props and equipment or artwork to artist studios, museums and other galleries.

### **ORGANIZATIONAL RELATIONSHIPS**

This class reports to the designated administrator or supervisor. , May direct the work of student assistants and works with resident and outside groups who have productions, performances, concerts, events and lectures as well as outside artists and/or galleries who are part of gallery exhibitions. This class must have flexible work hours to accommodate day and evening performances or events.

### **DESIRABLE QUALIFICATIONS GUIDE**

#### **Training and Experience**

Any combination of training and/or experience equivalent to college or special training in fine arts or technical theater production and one year of responsible experience in theater or college drama or stage productions, involving all of the major technical aspects such as lighting, sound, electrical equipment and set design and fabrications or gallery or museum exhibition installation and design

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**(continued)**

**Knowledge and Abilities**

Good Knowledge of: materials, equipment, and methods used in set fabrication and construction or gallery installation and construction of walls, pedestals, shelves, small lifts and other special structures; lighting equipment, lighting controls, sound systems, projection equipment, and related electric and electronic theater equipment and facilities, and of their practical operation, maintenance, and repair; operation and maintenance of power shop tools and equipment.

Ability to: design, fabricate, and construct stage settings, exhibition settings and arrangements; train and direct student assistants; communicate with resident and outside groups, galleries and museums personnel authorized to make presentations, assist them in making proper and practical plans, and cooperate with them in production work; operate lighting, sound, and other electrical and electronic stage equipment; properly light an art exhibition and make minor design changes and repairs. Able to lift 50 lbs and climb 12 foot ladder.

License: valid California Motor Vehicle Operator's License.