

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT  
2323 N. Broadway, Santa Ana, California 92706  
Office: (714) 480-7489 Fax: (714) 796-3937  
**Planning and Organizational Effectiveness Committee**  
Decision Room – #340  
3:30 p.m. – 5:00 p.m.

### **Meeting Minutes for March 25, 2015**

**Present:** John Didion, Bonnie Jaros, Aaron Voelcker, Aracely Mora, Rudy Tjptahadi, Nga Pham, John Zarske, Ray Hicks, Connie Ramos, Enrique Perez

**Absent:** Corinna Evett, Silvia Navarro, Elliott Jones, Morrie Barembaum, Omar Torres

The meeting was called to order by Mr. Didion at 3:35 p.m.

#### **Minutes**

February 25, 2015 minutes deferred to next meeting.

#### **Review College/District Accreditation Recommendations**

The committee reviewed and had a discussion of the college/district accreditation recommendations that Santa Ana College and Santiago Canyon College received and what role, if any, does POE have in the planning & assessment recommendation for each college. Dr. Jaros shared with the committee that Santa Ana College is in the process of completing two substantive change reports and have developed a template that lays out the sub standards for the three recommendations that Santa Ana College received. This template will be sent through their governance committees and then a written draft will be developed from the responses. The draft might be brought informally to the POE committee to weigh in and have additional brainstorming. The two colleges will be working together in cross referencing their responses to the recommendations. Further discussion was had on what is already in place on the Planning Design Manual from the district level in terms of evaluation and assessment cycles and what do the colleges have in place in their planning, budgeting and governing cycles that call for evaluation. Executive Vice Chancellor Didion requested, for the next meeting, that each college provides a short synopsis of what their evaluation of their planning and resource cycles are right now. This item will be placed on next month's agenda.

#### **Grant Development Schedule**

An update of the Grant Development Schedule was provided to the committee by Vice Chancellor Perez.

**Other**

In response to last month's planning session meeting from the Trustee's conversations, Research Director Nga Pham updated the committee on the progress the subcommittee has made in including data to support the Annual Progress Report for the RSCCD Comprehensive Master Plan. Draft 2 will be shared with the committee at next month's meeting.

Next meeting: April 22, 2015

The meeting was adjourned at 5:05 p.m.

**The mission of the Rancho Santiago Community College District is to  
provide quality educational programs and services that address  
the needs of our diverse students and communities.**