

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
2323 N. Broadway, Santa Ana, California 92706
Office: (714) 480-7489 Fax: (714) 796-3937
Planning and Organizational Effectiveness Committee
Decision Room – #340
3:30 p.m. – 5:00 p.m.

Meeting Minutes for January 21, 2014

Present: John Didion, Bonnie Jaros, Nga Pham, Aaron Voelcker, Corinna Evett, John Zarske, Ray Hicks, Enrique Perez, Aracely Mora, Linda Rose, and Rudy Tjiptahadi

Absent: Alex Taber, Elliott Jones

Guest: Juan Vazquez, President, Santiago Canyon College

Mr. Didion welcomed everyone and started the meeting at 3:34 p.m.

Minutes

Mr. Didion called for a motion to approve the Planning & Organizational Effectiveness minutes of November 21, 2013. It was moved by Nga Pham, seconded by Rudy Tjiptahadi and carried unanimously to approve the minutes with one correction.

Update on Function Map and Timeline (Bonnie, Nga, Aaron)

There will be one more review before it is finished and then it will be presented to the POE committee at the next scheduled meeting.

Update on District Services Satisfaction Survey

There were 27 departments that were asked to be evaluated. Out of a total of 1,200 full-time and permanent part-time classified staff, there were 487 responses. SAC had 268, SCC 144, and District Operations had 75 responses. As part of the planning review process, this template will be on the web site under Planning. The decision was made to create a rubric for the planning portfolios that the POE committee will be reviewing. Dr. Jaros, Nga Pham, Aaron Voelcker and Corinna Evett will create a rubric to present to the POE committee at the next scheduled meeting.

Progress Report on Strategic Plan Objectives

To review the current RSCCD goals and objectives, at the second board meeting in February, the Board of Trustees have expressed interest in having some table discussions with those in attendance at the board meeting which may include faculty, staff, students, and the public.

Approved: March 26, 2014

Tentative Agenda and Date for Board Planning Session

- 2013 Student Success Scorecard which replaced the ARCC data (Accountability Reporting for the Community Colleges)
- 12 Measures of Success
- RSCCD Strategic Plan Objectives
- Review of the current RSCCD goals and objectives which will include table discussions

Grant Development Schedule

A copy of the revised Grant Development Schedule was reviewed by the committee.

Other

There was an inquiry regarding the use of an ending balance (emergency fund) as it applied to the OEC emergency project. Is the money going to be replaced? How is an ending balance handled? This question was brought forth from the Santa Ana College Planning and Budgeting Committee to the Fiscal Resource Committee which was then deferred to the POE committee. After discussion, it was determined that a conversation regarding this issue needs to be held at District Council.

Meeting Schedule

Next meeting: February 19, 2014

The meeting adjourned at 5:03 p.m.

**The mission of the Rancho Santiago Community College District is to
provide quality educational programs and services that address
the needs of our diverse students and communities.**

Approved: March 26, 2014