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Santa Ana College • Santiago Canyon College

## **REQUEST FOR QUALIFICATIONS (RFQ)/ REQUEST FOR PROPOSAL (RFP) #2324-353**

### **Professional Consulting Services**

### **Swimming Pool Facility Conditions Assessment**

**For**

**Santa Ana College**

**Addendum No.1**

**Issued: April 8, 2024**

The following changes, additions, deletions, or corrections shall become part of the above-mentioned RFP:

The following are responses to questions received:

1. Question: Does the RSCCD have a design and construction budget for the project?

***Answer: There is no design and construction budget available at this time.***

2. Question: The RFP calls for an initial assessment of the entire pool facility which includes the actual pool/decking/mechanical systems as well as the building that houses the locker rooms, aquatic-related offices, and meeting rooms. How much renovation/replacement scope is to be included for building elements (aquatic support facilities)?

***Answer: Scope related to buildings that house locker rooms, aquatics-related offices, and meeting rooms is to be omitted from this RFP scope.***

3. Question: The RFP is calling for a "Pool Facility Assessment" as well as a design for renovations. The renovations that will be addressed will need to be within the project budget, but does RSCCD have criteria for the renovations after the "Pool Facility Assessment"?

**Answer:** *Scope for renovations not directly a part of the Swimming Pool Refinishing and Replacement of Swimming Pool Equipment are to be excluded from this RFP scope.*

4. Question: Under the construction documents section on page 7, Item E only references "general information and recommendations," but does not mention complete drawings and documents. Please clarify that complete Construction Documents of the facility are being requested by the District under the scope of work of this RFP.

**Answer:** *Omit Item E from this RFP Scope.*

5. Question: Per Exhibit D-1 - Fee Proposal, a breakdown of swimming pool refinishing and replacement of swimming pool equipment are being requested. Per Section 2.3 Scope of Services - "comprehensive assessment of support facilities" and "Construction Document Phase Services" are requested of the proposing firm. How should we include a fee for the scope of work being performed at support facilities and site areas outside the main pool surfacing?

**Answer:** *Fees associated with a comprehensive assessment of support facilities are to be factored in the appropriate project breakdown: Swimming Pool Refinishing and Replacement of Swimming Pool Equipment.*

6. Question: Section 3.3 Firm Experience - states to provide a summary of relevant aquatic facility and swimming pool assessment consulting services. It then goes on to say complete Exhibit C with a minimum of 3 completed projects of various types. Please confirm if the first part is in narrative form or list form and what information is needed to be included for each project; as well as confirm if the second part can be any type of project and does not have to be specific to aquatic facilities or swimming pool assessment.

**Answer:** *Confirmed that part 1 is requesting a narrative form summary of relevant aquatic facility and swimming pool assessment consulting services experience. Please complete part 2 with any relevant project experience as detailed in the form fields specific to aquatic facilities and swimming pool assessments.*

7. Question: Section 3.6 Billing Rates - states to use a separate Billing Rate Form for any subconsultant. Please clarify which form will need to be completed or if it is permitted for consultants to complete Exhibits D and D-1 in this section.

***Answer***: *It is permitted for prime consultants to complete Exhibit D and D-1 for this section. Please submit separate billing rate forms for any sub-consultants.*

8. Question: Please confirm that Exhibit G does not need to be included in this RFP proposal.

***Answer***: *Form Exhibit G is to be submitted as part of this RFP.*

***End of Addendum No.1***