



Rancho Santiago Community College District District Council Meeting

MINUTES

March 4, 2019

Members:	Raúl Rodríguez	Present
	Peter Hardash	Present
	Enrique Perez	Present
	Tracie Green	Present
	Linda Rose	Present
	John Hernandez	Present
	Jesse Gonzalez	Present
	Monica Zarske	Present
	Michael DeCarbo	Present
	Roy Shahbazian	Absent
	Michael Taylor	Present
	Sheryl Martin	Present
	Diane Hill	Present
	Amber Stapleton	Present
	Susan Hoang	Absent
	Breanna Ceja	Present
	Evan Ostrow	Present
Guests:	Adam O'Connor	

Vice Chancellor Peter Hardash convened the meeting at 3:08 p.m.

1. Approval of Minutes of January 28, 2019 Meeting

It was moved by Dr. Hernandez, seconded by Ms. Stapleton and carried unanimously to approve the minutes of the January 28, 2019 meeting.

2. March 4, 2019 Board of Trustees Meeting

Mr. Hardash shared highlights of the agenda for the February 4, 2019 Board of Trustees meeting.

Dr. Rodríguez, Mr. Gonzalez and Ms. Ceja arrived at the meeting at this time.

3. 2019-2020 Tentative Budget Assumptions

Mr. Hardash presented the 2019-2020 Tentative Budget assumptions that were recommended by the Fiscal Resources Committee (FRC). Discussion ensued. It was moved by Ms. Zarske, seconded by Mr. Perez and carried unanimously to approve the 2019-2020 Tentative Budget Assumptions.

4. AR 2431 – Chancellor Selection

Mr. DeCarbo shared the following questions about AR 2431:

a. Committee Composition

- 1) The AR lists “Two management representatives from each campus” - the current committee only has one from each campus
- 2) The AR lists “Two confidential employees” – seems disproportionate
- 3) The Student Trustee should be replaced by the ASG President from each college, while not a voting member on the Board, the Student Trustee will be able to offer her/his insight at that level.

b. Committee Procedures

- 1) Details on how to get consensus is missing; should be similar to AR 7120.3 Management Recruitment and Hiring

Vice Chancellor Green stated that the Chancellor is hired by the Board of Trustees who can handle as they deem appropriate. Best practices guided the development of AR 2431, which had not been in place for past Chancellor hiring processes.

In response to Committee Composition, Ms. Green stated the following:

- 1) The intent was “Two management representatives, one from each campus” and this reflects the current committee composition
- 2) Confidential employees support the Chancellor, board of trustees and board office on a daily basis and it is appropriate they have a voice on the committee.
- 3) The Student Trustee’s role in the process is to represent the students by participating as a member of the selection committee; the Student Trustee has no role/voice in the board’s interview, deliberations and selection.

In response to Committee Procedures, Ms. Green stated that the board supports the constituent groups being a part of the process and has expectation that the committee would work collegially.

Mr. DeCarbo requested that, once the current Chancellor selection process is complete, AR 1431 be reconsidered and taken through the HR Committee with a final recommendation to District Council.

The Chancellor and Vice Chancellor Green agreed to this request.

5. Reorganizations

- a. Reorg #1119 – DO-Publications/Graphic Communications: it was moved by Mr. DeCarbo, seconded by Ms. Zarske and carried to approve Reorg #1119 with an abstention by Ms. Martin.
- b. Reorg #1131 – DO-Fiscal Services/Accounting: it was moved by Mr. DeCarbo, seconded by Dr. Hernandez and carried to approve Reorg #1131 with an abstention by Ms. Martin.
- c. Reorg #1132 – DO-ITS: it was moved by Dr. Hernandez, seconded by Ms. Stapleton and carried unanimously to approve Reorg #1132.
- d. Reorg #1133 – DO-District Safety and Security: it was moved by Dr. Hernandez, seconded by Ms. Zarske and carried to approve Reorg #1133 with an abstention by Ms. Martin.

6. Board Policy

- a. BP 3730 – Information Security Standards (NEW) – Asst. Vice Chancellor Gonzalez presented a new board policy relating to data security, which is recommended by the State Chancellor’s office. District Council members unanimously endorsed this new policy to be presented to the Board Policy Committee.

7. Administrative Regulation

The following administrative regulation was presented for review and approval:

- a. AR 3730.1 – Information Security – Logging and Monitoring (NEW) Discussion ensued. It was moved by Ms. Zarske, seconded by Ms. Stapleton and carried unanimously to approve the administrative regulation.

The approved regulation will be posted to the district website.

8. Committee Reports

- a. Planning and Organizational Effectiveness Committee (POEC)
Mr. Perez reported on the February 27, 2019 meeting and reminded all about the Strategic Planning Retreat is scheduled for May 10, 2019. Mr. DeCarbo encouraged all the it was important the pre-retreat assignment sent out February 13 be completed so that there is work product for use at the retreat.
- b. Human Resources Committee (HRC)
Ms. Green reported that the February 13, 2019 meeting was cancelled and the next meeting is scheduled for March 13, 2019.
- c. Fiscal Resources Committee (FRC)
Mr. Hardash reported on the February 20, 2019 meeting and that FRC was working with the consultants on the budget allocation model in line with the new Student Centered Funding Formula (SCFF). The next meeting is scheduled for March 20, 2019.
- d. Physical Resources Committee (PRC)
Mr. Hardash reported that the next meeting is scheduled for March 6, 2019. All material is on the PRC webpage.

8. Committee Reports (continued)

e. Technology Advisory Group (TAG)

TAG Chair Jesse Gonzalez reported on the February 20, 2019 meeting. He stated that he is working with Ellucian on eliminating the downtime that has been occurring. Dr. Rodríguez also inquired about the district's ability to support a 25% growth in the online program. Mr. Gonzalez committed to working with the colleges to support this growth.

9. Constituent Representative Reports

a. Academic Senate/SAC: Ms. Zarske reported on the activities of the SAC Academic Senate.

b. Academic Senate/SCC: Mr. DeCarbo reported on the activities of the SCC Academic Senate.

c. CSEA: Ms. Martin reported on CSEA activities and announced two additions to their E-Board – Leanna Nolan, Treasurer and Katherine Gutierrez, Secretary.

d. Student Government/SAC: Ms. Ceja reported on the activities of the SAC ASG.

e. Student Government/SCC: Mr. Ostrow reported on the activities of the SCC ASG.

10. Other

No discussion.

11. Next Meeting: The next meeting be held on Monday, April 1, 2019 in the Executive Conference Room (#114).

Meeting Adjourned: 4:15 p.m.

Approved: April 1, 2019