



## Rancho Santiago Community College District Sustainable RSCCD Committee

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### Meeting Notes

November 20, 2013

Members:	Raúl Rodríguez	Absent
	Peter Hardash	Absent
	Carri Matsumoto	Present
	Michael Collins	Present
	Steve Kawa	Present
	Jim Kennedy	Present
	Jose Vargas	Absent
	Kimo Morris	Absent
	Lisa McKowan-Bourguignon	Leave of Absence
	Doug Deaver	Absent
	Tammy Cottrell	Present
	Laurene Lugo	Present
	Jana Cruz	Present
	Hugh Nguyen	Absent
	Chandler Beaudette - SCC	Absent
	Mario Quintero – SAC	Present
Also Attending:		
	Judy Iannaccone	

#### 1. Update on Sustainability Plan Development Process

Assistant Vice Chancellor Matsumoto reported on the work that took place since the last meeting in connection with the development of a sustainability plan. Ms. Matsumoto stated that research had been done and the decision was made to use the state's guidelines/template to develop the RSCCD plan. A scope of work to be included in an RFP to be issued to seek assistance in the development of a sustainability plan was presented to the committee. Any comments or input to this scope of work, as well as consultants to whom the RFP should be sent, are to be forwarded to Ms. Matsumoto by December 2. The committee agreed with the strategy to issue an RFP for this work.

2. Subcommittee Structure and Assignments

It was agreed that the subcommittee structure and membership would remain intact and be revisited after the sustainability plan was adopted. The following subcommittee reports were provided:

A. Newsletter/Communication

It was reported that the publication of the newsletter will be postponed to spring 2014.

B. Recycling

It was stated that the subcommittee determined an institutional approach to recycling would prove more effective than a student driven approach because of the continuity that approach provides. Subcommittee members met with Purchasing, who is assisting in the search for a waste management provider who is able to assist in recycling as well. It was noted that it is important the campus Vice Presidents be involved in the development of any RFP, as there are staffing considerations involved. SAC student representative Mario Quintero spoke to the importance of a recycling effort on campus. It was noted that these elements would be included in the sustainability plan.

C. Transportation

It was reported that the subcommittee is interested in revisiting the OCTA bus program, promoting alternative transportation and sponsoring another Ride your Bike to Work Day. A discussion of the subcommittee's long and short term goals will take place at the next subcommittee meeting.

3. Other

Committee members were reminded that if an Earth Day event is to be held on campus in spring 2014, planning should begin soon.

4. Next Meeting

***The next meeting will be held on Wednesday, December 11, 2013, at 3 p.m. in the Decision Room #340 at the District Office.***

Meeting Adjournment: 3:50 p.m.