

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Monday, February 27, 2012
2323 North Broadway, #107
Santa Ana, CA 92706

Vision Statement (Board of Trustees)

Rancho Santiago Community College District is a learning community. The college district and its colleges are committed to ensuring access and equity and to planning comprehensive educational opportunities throughout our communities. We will be global leaders in many fields, delivering cost-effective, innovative programs and services that are responsive to the diverse needs and interests of all students. We will be exceptionally sensitive and responsive to the economic and educational needs of our students and communities. The environment will be collegial and supportive for students, staff, and the communities we serve.

We will promote and extensively participate in partnerships with other educational providers, business, industry, and community groups. We will enhance our communities' cultural, educational, and economic well-being.

We will be a leader in the state in student success outcomes. Students who complete programs will be prepared for success in business, industry, careers, and all future educational endeavors. We will prepare students to embrace and engage the diversity of our global community and to assume leadership roles in their work and public lives.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS **4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda **Action**

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of February 6, 2012 **Action**

1.6 Approval of Consent Calendar **Action**

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from the Chancellor
- 2.2 Reports from College Presidents
 - Enrollment
 - Facilities
 - College activities
 - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
 - Student activities
- 2.5 Reports from Academic Senate Presidents
 - Senate meetings

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Part-time Faculty
 - b. Classified Staff
 - c. Student Workers
 - d. Professional Experts
 - e. Interim Dean
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)
Agency Negotiator: Mr. John Didion, Executive Vice Chancellor of Human Resources & Educational Services
Employee Organizations: Faculty Association of Rancho Santiago Community College District
California School Employees Association, Chapter 579
California School Employees Association, Chapter 888
Continuing Education Faculty Association
4. Public Employee Performance Evaluation (pursuant to Government Code Section 54957)
 - a. Chancellor
5. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

Issues discussed in Closed Session (Board Clerk)

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3.0 HUMAN RESOURCES

3.1 Management/Academic Personnel Action

- Approval of Extensions of Emergency Employment of Retired STRS Members
- Approval of Revised Job Descriptions
- Approval of Leaves of Absence
- Ratification of Resignations/Retirements
- Approval of Adjusted Effective Date of Ratified Retirements
- Approval of Stipends
- Approval of Part-time Hourly Hires/Rehires
- Approval of Non-paid Instructors of Record
- Approval of Non-paid Intern Services

3.2 Classified Personnel Action

- Approval of Longevity Increments
- Approval of Corrections to Effective Dates of Longevity Increments
- Approval of Out of Class Assignments
- Approval of Changes in Positions
- Approval of Changes in Salary Placements
- Approval of Leaves of Absence
- Approval of New Appointments
- Approval of Temporary to Hourly On Going Assignments
- Approval of Temporary Assignments
- Approval of Additional Hours for On Going Assignments
- Approval of Substitute Assignments
- Approval of Miscellaneous Positions
- Approval of Instructional Associates/Associate Assistants
- Approval of Community Service Presenters and Stipends
- Approval of Volunteers
- Approval of Student Assistant Lists

3.3 Authorization for Board Travel/Conferences Action

4.0 INSTRUCTION

- *4.1 Approval of OTA Agreement Renewal - Amendment #4 – Cedars-Sinai Medical Center Action
The administration recommends approval of the agreement renewal amendment with Cedars-Sinai Medical Center in Los Angeles, California.
- *4.2 Approval of New OTA Agreement – Abbott & Burkhart Therapy Action
The administration recommends approval of the agreement with Abbott & Burkhart Therapy in Ventura, California.
- *4.3 Approval of New OTA Agreement – Masada d.b.a. Counseling and Research Associates, Inc. Action
The administration recommends approval of the agreement with Masada d.b.a. Counseling and Research Associates, Inc., in Gardena, California.
- *4.4 Approval of New OTA Agreement – Reavis Rehab & Wellness Center, Inc. Action
The administration recommends approval of the agreement with Reavis Rehab & Wellness Center, Inc., in Round Rock, Texas.
- *4.5 Approval of New OTA Agreement – The Academy for Advancement of Children with Autism Action
The administration recommends approval of the agreement with The Academy for Advancement of Children with Autism in Chatsworth, California.
- *4.6 Approval of New OTA Agreement – Brookdale Senior Living d.b.a. Innovative Senior Care Action
The administration recommends approval of the agreement with Brookdale Senior Living d.b.a. Innovative Senior Care in Brentwood, Tennessee.
- *4.7 Approval of New OTA Agreement – Valley Health System, L.L.C. Action
The administration recommends approval of the agreement with Valley Health System, L.L.C., in Las Vegas, Nevada.
- *4.8 Approval of New Pharmacy Technology Agreement – Rady Children’s Hospital – San Diego Action
The administration recommends approval of the contract with Rady Children’s Hospital – San Diego in San Diego, California.

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *5.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.

* Item is included on the Consent Calendar, Item 1.6.

- *5.2 Approval of Budget Increases/Decreases and Budget Transfers Action
The administration recommends approval of budget increases, decreases and transfers during the month of January 2012.
- 5.3 Adoption of Resolution No. 12-08 – Authorizing the Issuance of RSCCD 2012 General Obligation Refunding Bonds Action
The administration recommends adoption of Resolution No. 12-08 authorizing the issuance of the Rancho Santiago Community College District (Orange County, California) 2012 General Obligation Refunding Bonds, not to exceed \$75 million and approval of refunding all or a portion of the remaining District's Series 2003A General Obligation Bond and the 2005 Series B bonds. It is further recommended authorization be given to the Vice Chancellor Business Operations/Fiscal Services to sign all required documents on behalf of the district as presented.
- *5.4 Approval to Hire Independent Audit Firm Action
The administration recommends approval of hiring Vavrinek, Trine, Day & Co., LLP, for auditing services for the 2011-2012 fiscal year audit and authorization be given to the Vice Chancellor of Business Operations/Fiscal Services to enter into the contract agreement on behalf of the district as presented.
- *5.5 Approval of Lease Agreement with Gov Collection Action
The administration recommends approval of the lease agreement with Gov Collection and authorization be given to the Vice Chancellor of Business Operations/Fiscal Services to execute the agreement on behalf of the district as presented.
- *5.6 Approval of Quarterly Financial Status Report (CCFS-311Q) for period Ended December 31, 2011 Action
The administration recommends approval of the CCFS-311Q for the period ending December 31, 2011, as presented.
- 5.7 Quarterly Investment Report as of December 31, 2011 Information
The quarterly investment report as of December 31, 2011, is presented as information.
- *5.8 Approval of Geotechnical Consulting Services – College Avenue Street Alignment, Cul-De-Sac, Parking Lot Expansion, New Soccer Field and Football Facilities at Santa Ana College (SAC) Action
The administration recommends approval of an agreement with Koury Geotechnical Services, Inc., to perform geotechnical consulting services during the construction of College Avenue street alignment, cul-de-sac, parking lot expansion, new soccer field and football facilities at SAC as presented.

- *5.9 Approval of Materials Testing – College Avenue Street Alignment, Cul-De-Sac, Parking Lot Expansion, New Soccer Field and Football Facilities at Santa Ana College Action
The administration recommends approval of the agreement with Reliant Testing Engineers to perform testing services as presented.
- *5.10 Approval of Southern California Edison Company to Relocate Overhead Electrical Lines at Santa Ana College Action
The administration recommends approval of relocating overhead electrical lines at SAC as presented.
- *5.11 Adoption of Resolution No. 12-04 – Concrete for Athletic/Aquatic Complex at Santiago Canyon College (SCC) Action
The administration recommends adoption of Resolution No. 12-04 for Guy Yocom Construction, Inc., for Bid #1140 for concrete for the Athletic/Aquatic Complex at SCC as presented.
- *5.12 Adoption of Resolution No. 12-05 – Plumbing for Athletic/Aquatic Complex at Santiago Canyon College Action
The administration recommends adoption of Resolution No. 12-05 for Interpipe Construction, Inc., for Bid #1140 for plumbing for the Athletic/Aquatic Complex at SCC as presented.
- *5.13 Adoption of Resolution No. 12-06 - Earthwork for Humanities Building at Santiago Canyon College Action
The administration recommends adoption of Resolution No. 12-06 for Southern California Grading for Bid #1151 for earthwork for the Humanities Building at SCC as presented.
- *5.14 Adoption of Resolution No. 12-07 – Plumbing for Loop Road Extension at Santiago Canyon College Action
The administration recommends adoption of Resolution No. 12-07 for Interpipe Construction, Inc., for Bid #1140 for plumbing for the Loop Road Extension at SCC as presented.
- *5.15 Approval of Additional Geotechnical Observation and Testing Services for Loop Road Extension at Santiago Canyon College Action
The administration recommends approval of additional fees for Ninyo & Moore for geotechnical observation and testing services for the Loop Road Extension at SCC as presented.
- *5.16 Approval of Architect Change Order – Athletic/Aquatic Complex at Santiago Canyon College Action
The administration recommends approval of amending and increasing the architectural agreement for The Austin Company in the amount of \$243,800 as presented.

- *5.17 Approval of Change Order #3 for Bid #1137 - Masonry for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #3 for Bid #1137 for Industrial Masonry, Inc., for masonry for the Humanities building at SCC as presented.
- *5.18 Approval of Change Order #3 for Bid #1138 - Structural Steel for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #3 for Bid #1138 for Blazing Industrial Steel, Inc., for structural steel for the Humanities building at SCC as presented.
- *5.19 Approval of Change Order #5 for Bid #1147 - Interiors for Humanities Building at Santiago Canyon College Action
The administration recommends approval of change order #5 for Bid #1147 for Inland Empire Architectural Specialties for interiors for the Humanities building at SCC as presented.
- *5.20 Approval of Change Order #1 for Bid #1150 - Pool for Athletic/Aquatic Complex at Santiago Canyon College Action
The administration recommends approval of change order #1 for Bid #1150 for Nadar, Inc., for the pool for the Athletic/Aquatic Complex at SCC as presented.
- *5.21 Approval of Change Order #4 for Bid #1151 - Earthwork for Loop Road Extension at Santiago Canyon College Action
The administration recommends approval of change order #4 for Bid #1151 for Southern California Grading, Inc., for earthwork for the Loop Road extension at SCC as presented.
- *5.22 Approval of Change Order #3 for Bid #1181 - Signalization Project at Santiago Canyon College Action
The administration recommends approval of change order #3 for Bid #1181 for Dynalectric for the signalization project at SCC as presented.
- *5.23 Approval of DSA Inspector of Record, Testing and Inspection for Maintenance & Operations Building Roof Replacement Project at Santiago Canyon College Action
The administration recommends approval of an agreement with TYR I.O.R. Services to provide DSA mandated inspection services for the maintenance and operations roof replacement project at SCC as presented.

* Item is included on the Consent Calendar, Item 1.6.

- *5.24 Approval of Environmental Consultant Services – Addendum to 2005 Environmental Impact Report (EIR) for Santiago Canyon College Action
The administration recommends approval of an agreement with LSA Associates, Inc., in the amount of \$37,900 to provide environmental consultant services for the preparation of an addendum to the SCC EIR as presented.
- *5.25 Approval of Proposal to Replace Telephone and Data Cabling at Santiago Canyon College Action
The administration recommends approval of the proposal for Dynalectric to replace the telephone and data cabling at SCC as presented.
- *5.26 Approval of Whole Building Commissioning Services – Humanities Building and Athletic/Aquatic Complex at Santiago Canyon College Action
The administration recommends approval and authorization of the Vice Chancellor of Business Operations/Fiscal Services to enter into an agreement with Glumac for Whole Building Commissioning Services at the Humanities building and Athletic/Aquatic Complex at SCC as presented.
- *5.27 Approval of Bid #1186 – Purchase of Dura Vertical 635 eco Mori Seiki Vertical Machining Center (or equal) Action
The administration recommends acceptance of the bid and approval of Bid #1186 – Purchase of Dura Vertical 635 eco Mori Seiki Vertical Machining Center as presented.
- *5.28 Approval of Surplus Property Action
The administration recommends approval of declaring the list of equipment as surplus property and utilizing The Liquidation Company to conduct an auction as presented.
- *5.29 Approval of Donation of Furniture and Equipment to Light of the Canyon Church Action
The administration recommends approval of the donation of the furniture and equipment to Light of the Canyon Church as presented.
- *5.30 Approval of Donations of Surplus Items Action
The administration recommends approval of the donations to Garden Grove Unified School District and The Vietnamese Community of Orange County, Inc., as presented.

- *5.31 Independent Contractor Action
The administration recommends approval of the employment of Ms. Christine Draa to perform consulting services to provide oversight and coordination for the Faculty Entrepreneurship Program (FEP) conference as part of the statewide Business & Entrepreneurship Center (BEC) program at the rate of \$60 per hour. Dates of Service: February 28, 2012, through October 31, 2012. The fee is estimated at \$40,000.
- *5.32 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period December 18, 2011, through February 3, 2012.

6.0 GENERAL

- *6.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:
- | | |
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| - Matriculation – Credit (SAC and SCC) | \$65,959 |
| - Matriculation – Noncredit (CEC) | \$66,363 |
| - NOCCCD – Digital Media Support Grant (SAC) | \$ 2,500 |
| - NSF – Fullerton Mathematics Teacher and Master Teacher
Fellows Project (FULL MT ²) – Year 2 (SAC) | \$20,000 |
| - NSF – Teachers Assisting Students to Excel in Mathematics
(TASEL-M) – Year 3 (SAC) | \$16,364 |
- *6.2 Approval of Sub-Agreements between RSCCD and Coachella Valley Economic Partnership and Riverside City College Action
The administration recommends approval of the sub-agreements and authorization be given to the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign the agreements on behalf of the district.
- 6.3 Selection of Firm to Develop New Trustee Area Boundaries Action
It is recommended that the board approve the Board Policy Committee's selection of a demographer and authorize the chancellor or his designee to enter into a contract to provide these services.
- *6.4 Adoption of Resolution #12-03 authorizing payment to Trustee Absent from Board Meetings Action
This resolution requests authorization of payment to Dr. David Chapel for his absence from the January 17, 2012, board meeting due to family matters.
- 6.5 Reports from Board Committees Information
- Board Facilities Committee
 - Board Policy Committee

* Item is included on the Consent Calendar, Item 1.6.

6.6 Board Member Comments

Information

7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on March 12, 2012.