

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
Board of Trustees (Regular meeting)
Monday, March 28, 2011
2323 North Broadway, #107
Santa Ana, CA 92706

Vision Statement (Board of Trustees)

Rancho Santiago Community College District is a learning community. The college district and its colleges are committed to ensuring access and equity and to planning comprehensive educational opportunities throughout our communities. We will be global leaders in many fields, delivering cost-effective, innovative programs and services that are responsive to the diverse needs and interests of all students. We will be exceptionally sensitive and responsive to the economic and educational needs of our students and communities. The environment will be collegial and supportive for students, staff, and the communities we serve.

We will promote and extensively participate in partnerships with other educational providers, business, industry, and community groups. We will enhance our communities' cultural, educational, and economic well-being.

We will be a leader in the state in student success outcomes. Students who complete programs will be prepared for success in business, industry, careers, and all future educational endeavors. We will prepare students to embrace and engage the diversity of our global community and to assume leadership roles in their work and public lives.

Americans with Disabilities Acts (ADA)

It is the intention of the Rancho Santiago Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance, the Rancho Santiago Community College District will attempt to accommodate you in every reasonable manner. Please contact the executive assistant to the board of trustees at 2323 N. Broadway, Suite 410-2, Santa Ana, California, 714-480-7452, on the Friday prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

A G E N D A

1.0 PROCEDURAL MATTERS **4:30 p.m.**

1.1 Call to Order

1.2 Pledge of Allegiance to the United States Flag

1.3 Approval of Additions or Corrections to Agenda **Action**

1.4 Public Comment

At this time, members of the public have the opportunity to address the board of trustees on any item within the subject matter jurisdiction of the board. Members of the community and employees wishing to address the board of trustees are asked to complete a "Public Comment" form and submit it to the board's executive assistant prior to the start of open session. **Completion of the information on the form is voluntary.** Each speaker may speak up to three minutes; however, the president of the board may, in the exercise of discretion, extend additional time to a speaker if warranted, or expand or limit the number of individuals to be recognized for discussion on a particular matter.

Please note the board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the board that are not on the agenda may, at the board's discretion, be referred to staff or placed on the next agenda for board consideration.

1.5 Approval of Minutes – Regular meeting of March 14, 2011 **Action**

1.6 Approval of Consent Calendar **Action**

Agenda items designated as part of the consent calendar are considered by the board of trustees to either be routine or sufficiently supported by back-up information so that additional discussion is not required. Therefore, there will be no separate discussion on these items before the board votes on them. The board retains the discretion to move any action item listed on the agenda into the Consent Calendar. **The consent calendar vote items will be enacted by one motion and are indicated with an asterisk (*).**

An exception to this procedure may occur if a board member requests a specific item be removed from the consent calendar consideration for separate discussion and a separate vote.

2.0 INFORMATIONAL ITEMS AND ORAL REPORTS

- 2.1 Report from the Chancellor
- 2.2 Reports from College Presidents
 - Enrollment
 - Facilities
 - College activities
 - Upcoming events
- 2.3 Report from Student Trustee
- 2.4 Reports from Student Presidents
 - Student activities
- 2.5 Reports from Academic Senate Presidents
 - Senate meetings
- 2.6 Informational Presentation on the Budget
- 2.7 Informational Presentation on the Santa Ana-Garden Grove Fixed Guideway Project

RECESS TO CLOSED SESSION

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public. (RSCCD)

Pursuant to Government Code Section 54957, the Board may adjourn to closed session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. (OCDE)

The following item(s) will be discussed in closed session:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
 - a. Full-time Faculty
 - b. Part-time Faculty
 - c. Classified Staff
 - d. Student Workers
 - e. Professional Experts
 - f. Educational Administrator Appointments
 - (1) Dean
 - (2) Assistant Dean
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (1 case)
3. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

RECONVENE

Issues discussed in Closed Session (Board Clerk)

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3.0 HUMAN RESOURCES

- 3.1 Management/Academic Personnel Action
- Approval of Employment Agreements
 - Approval of Changes of Assignments
 - Approval of End of Coordinator Assignments
 - Approval of Stipends
 - Approval of Part-time/Hourly Hires/Rehires
 - Approval of Non-paid Intern Services
- 3.2 Classified Personnel Action
- Approval of Changes in Positions
 - Ratification of Resignations/Retirements
 - Approval of New Appointments
 - Approval of Out of Class Assignments
 - Approval of Temporary Assignments
 - Approval of Additional Hours for On Going Assignments
 - Approval of Miscellaneous Positions
 - Approval of Community Service Presents and Stipends
 - Approval of Volunteers
- 3.3 Public Disclosure of Collective Bargaining Agreement between Rancho Santiago Community College District and Continuing Education Faculty Association (CEFA) Action
- The administration recommends approval of the amendments to the collective bargaining agreement with the Continuing Education Faculty Association.
- 3.4 Authorization for Board Travel/Conferences Action

4.0 INSTRUCTION

- *4.1 Approval of Proposed Revisions for 2011-2012 Santa Ana College (SAC) Catalog Action
- The administration recommends approval of the proposed revisions for the 2011-2012 SAC catalog.
- *4.2 Approval of Proposed Revisions for 2011-2012 Santiago Canyon College (SCC) Catalog Action
- The administration recommends approval of the proposed revisions for the 2011-2012 SCC catalog.

* Item is included on the Consent Calendar, Item 1.6.

- *4.3 Approval of Santa Ana College Community Services Program for Summer 2011 Action
The administration recommends approval of the proposed SAC Community Services Program for Summer 2011.
- *4.4 Approval of Santiago Canyon College Community Services Program for Summer 2011 Action
The administration recommends approval of the proposed SCC Community Services Program for Summer 2011.
- *4.5 Approval of Communication Studies Degree for Transfer Action
The administration recommends approval of the proposed program as required by the California Community Colleges Chancellor's Office.

5.0 BUSINESS OPERATIONS/FISCAL SERVICES

- *5.1 Approval of Payment of Bills Action
The administration recommends payment of bills as submitted.
- *5.2 Approval of Budget Transfers and Budget Increases/Decreases Action
The administration recommends approval of budget transfers, increases, and decreases during the month of February 2011.
- *5.3 Approval of Change Order #2 for Bid #1151 for Earthwork for the Athletic/Aquatic Complex at Santiago Canyon College Action
The administration recommends approval of change order #2 for Bid #1151 for Southern California Grading, Inc., for earthwork for the Athletic/Aquatic complex at SCC as presented.
- *5.4 Approval of Change Order #2 for Bid #1166 for Exterior Siding Replacement, Metal Work, and Painting at CEC Action
The administration recommends approval of change order #2 for Bid #1166 for Color New Company, Inc., for exterior siding replacement, metal work, and painting at CEC as presented.
- *5.5 Approval of Change Order #1 for Bid #1169 for Sewer and Gas Line Repairs at SAC Action
The administration recommends approval of change order #1 for Bid #1169 for Atlas Allied, Inc., for sewer and gas line repairs at SAC as presented.
- *5.6 Approval of Datatel Agreement Action
The administration recommends approval of migration from Oracle to Microsoft's SQL Server database management system as proposed by Datatel in the amount of \$93,725 as presented.

- *5.7 Approval of Lease Agreement with CouponEx Action
The administration recommends approval of the lease agreement with CouponEx and authorization be given to the Vice Chancellor of Business Operations and Fiscal Services to execute the agreement on behalf of the district.
- *5.8 Approval of Lease Agreement with Relecom LLC Action
The administration recommends approval of the lease agreement with Relecom LLC and authorization be given to the Vice Chancellor of Business Operations and Fiscal Services to execute the agreement on behalf of the district.
- *5.9 Approval of Purchase Orders Action
The administration recommends approval of the purchase order listing for the period February 6, 2011, through March 12, 2011.

6.0 GENERAL

- *6.1 Approval of Resource Development Items Action
The administration recommends approval of budgets, acceptance of grants, and authorization for the chancellor or his designee to enter into related contractual agreements on behalf of the district for the following:
- | | |
|--|-----------|
| - SBA JOBS ACT CSUF - CITD (District) | \$ 69,909 |
| - SBA JOBS ACT CSUF - SBDC (District) | \$235,000 |
| - SBDC Network State Funding CSUF (District) | \$314,454 |

- *6.2 Adoption of New and Revised Board Policies Action
The administration recommends approval of the following board policies:
- BP 1100 (new) – The Rancho Santiago Community College District
 - BP 1312 (revised) – Complaints by Citizens Against District Employees
 - BP 2110 (revised) – Chief Executive Officer
 - BP 2112 (revised) – Chancellor’s Prerogatives
 - BP 2114 (new) – Organizational Structure
 - BP 3212 (revised) – Alcoholic Beverages
 - BP 3406 (revised) – Environmentally Preferable Purchases and Practices
 - BP 3508 (new) – Energy and Water Conservation
 - BP 7100 (new) – Accreditation
 - BP 7200 (new) – Institutional Planning
 - BP 7300 (new) – Nondiscrimination
 - BP 7400 (revised) – Emergency Response Plan
 - BP 9001 (revised) – Setting Policy
 - BP 9006 (revised) – Student Trustee

- 6.3 Board Member Comments Information

- 7.0 ADJOURNMENT - The next regular meeting of the Board of Trustees will be held on April 11, 2011, at Santa Ana College, 1530 W. 17th Street, Room U-102, Santa Ana, California.

* Item is included on the Consent Calendar, Item 1.6.